

**Announcement of Meeting**  
**Economic Development Authority**  
**Regular Meeting Minutes**

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**Monday, May 12, 2025**

**8:00 AM**

**Council Chambers**

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**A. CALL TO ORDER - ROLL CALL**

**Present** Patrick Baustian, Ryan DeBates, Tara Zewiske, Kevin Aaker, and Sherri Thompson

A Regular Meeting of the Luverne Economic Development Authority was held in the Council Chambers, commencing at 8:00 AM.

Additional attendees include: City Administrator Jill Wolf and EDA Director Holly Sammons.

**B. APPROVAL OF MINUTES OF PRECEDING MEETING**

**1. LEDA - Regular Meeting - April 13, 2025**

A motion was made by DeBates, seconded by Thompson, that these LEDA Minutes be approved. The motion carried by the following vote:

**Aye:** Baustian, DeBates, Zewiske, Aaker, and Thompson

**C. BILLS AND COMMUNICATIONS**

**1. Approval of Regular Department Payment Report - 04 2025**

A motion was made by Aaker, seconded by Zewiske, that this LEDA Regular Department Payment Report be approved. The motion carried by the following vote:

**Aye:** Baustian, DeBates, Zewiske, Aaker, and Thompson

**2. Approval of Financial Report - 04 2025**

A motion was made by DeBates, seconded by Aaker, that this LEDA Financial Report be approved. The motion carried by the following vote:

**Aye:** Baustian, DeBates, Zewiske, Aaker, and Thompson

**D. DIRECTOR'S REPORTS & DISCUSSION**

Baustian reported that the tax base of the city grew from \$353 million in 2021 to \$539 million in 2025.

Sammons reported that there is a Ribbon Cutting for the child care center scheduled for Wednesday, May 28, at 5:30 PM. A Public Open House will follow from 5:30-7:30 PM at 1 Roundwind Road.

**E. BUSINESS**

1. Motion to Approve Residential Demolition Grant Request - Timothy Cowell, 307 S. Fassett St.

Cowell has submitted an application for the Residential Demolition Grant Program for an accessory structure at 307 S Fassett St. Cowell would like to demo a very old shed and eliminate blight. Cowell reports that the structure is substandard, dilapidated, and has no structural integrity. The house will remain on the property. EMV is \$61,000 (\$2500 Land, \$58,500 House). Annual taxes are \$668. Cowell has submitted proper paperwork and meets all the requirements for a Residential Demolition grant for an accessory structure for \$750.

A motion was made by Aaker, seconded by Zewiske, that this LEDA Business be approved. The motion carried by the following vote:

**Aye:** Baustian, DeBates, Zewiske, Aaker, and Thompson

2. Motion to Approve Residential Demolition Grant Request - Mike Davis, 625 W. Warren St

Davis has submitted an application for the Residential Demolition Grant Program for an accessory structure at 625 W. Warren St. Davis would like to demolish an old shed. Davis reports that the structure is substandard, dilapidated, and beyond repair. The house will remain on the lot. EMV is \$69,200 (\$3800 Land, \$65,400 House). Annual taxes are \$748. Davis has submitted proper paperwork and meets all the requirements for a Residential Demolition grant for an accessory structure for \$1500.

A motion was made by Thompson, seconded by Zewiske, that this LEDA Business be approved. The motion carried by the following vote:

**Aye:** Baustian, DeBates, Zewiske, Aaker, and Thompson

**F. ADJOURNMENT**

A motion was made by Zewiske, seconded by DeBates, that this meeting be adjourned. The motion carried by the following vote:

**Aye:** Baustian, DeBates, Zewiske, Aaker, and Thompson

**SIGNATURES**

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Patrick T. Baustian, President

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Holly J. Sammons, EDA Director