

**Announcement of Meeting
City Council
Regular Meeting Agenda**

Tuesday, November 12, 2024

5:15 PM

Council Chambers

A. CALL TO ORDER - ROLL CALL

Mayor or Presider will call the meeting to order, state the time, and take roll call.

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF AGENDA AND SPECIAL ORDERS

Mayor or Presider will ask whether any items are to be added to the agenda. If not, a motion would be in order to approve the agenda and special orders as presented. If an item is added to the agenda, a motion would be in order to approve the agenda and special orders as amended.

D. APPROVAL OF MINUTES OF PRECEDING MEETING(S)

D.1. [2024-306](#) City Council Minutes from October 22, 2024

E. RECOGNITION OF GUEST(S)

Mayor or Presider will recognize the guests present.

F. PETITIONS, COMMUNICATIONS, COMMITTEE/COMMISSION REPORTS

Motion to receive and file the following reports/minutes:

F.1. [2024-304](#) Airport Minutes from May 7 and July 2, 2024
Aquatics & Fitness Minutes from July 8, 2024
Fire Department Minutes from September 30, 2024

G. STAFF AND CONSULTANT REPORTS

G.1. [2024-298](#) Palace Theatre Bi-annual Report--Shawn Kinsinger.

G.2. [2024-300](#) Rock County Sheriff's Office Report--Sheriff Evan Verbrugge.

G.3. [2024-307](#) City Administrator Report

H. FINANCE AND BUDGET

H.1. [2024-299](#) First Claim Report for November 2024 (Check No. 163241-).

- H.2.** [2024-302](#) Certificate for Payment No. 1 for \$229,351.22 to Duininck, Inc. and Certificate of Substantial Completion RE: T.H. 75 Storm Sewer Improvements

Duininck has completed the storm sewer work on T.H. 75. The total working days charged for the project was 30 (30 allowed). The detour portion of the project took 16 working days (15 allowed). For now, DGR has not included any liquidated damages, but this could be included in the final pay request if the council wishes to charge them (\$900/day). Note, the existing pavement section was a little different than what we originally believed due to the center 24' of the highway being asphalt over concrete vs the entire width of the road being asphalt over concrete. Because of this, MnDOT required 3-lifts of asphalt (8" thick total) in the areas outside of the center 24 feet. This required the Contractor to pave the asphalt patch over 2 days vs 1 day to allow the asphalt to cool enough prior to placing the next lift. This also reduced the quantity of "Pavement Replacement (Type CX)" by 96.5 S.Y. ~\$15,922 and increased the amount of Type SP 12.5 Bituminous Mixture for Patching by 10.64 tons ~\$2,766.

City Administrator Recommendation: City Council Approve Certificate for Payment No. 1 for \$229,351.22 to Duininck, Inc. and Certificate of Substantial Completion RE: T.H. 75 Storm Sewer Improvements.

I. **PERSONNEL**

I.1. No items under personnel to consider.

J. **ORDINANCES AND RESOLUTIONS**

None

K. **MOTIONS AND GENERAL BUSINESS**

- K.1.** [2024-305](#) Application for Exempt Permit for the Rock County Ag Society to Conduct a Raffle on January 24, 2025 at the Luverne High School

Representing the Rock County Ag Society, Lee Sells has submitted an application for exempt permit to conduct a raffle at the Luverne High School in conjunction with a Basketball Association fundraising event.

City Administrator Recommendation: City Council Approve Application for Exempt Permit for the Rock County Ag Society to Conduct a Raffle on January 24, 2025 at the Luverne High School with no Waiting Period.

- K.2. [2024-311](#) Outdoor Public Fireworks Display for Luverne Area Chamber on December 1, 2024.

Luverne Area Chamber Director McKenzi Klein submitted an application for outdoor public fireworks display in conjunction with the Light the Night and Santa Train event sponsored by the Luverne Area Chamber on December 1, 2024 at approximately 7:00 p.m.
City Administrator Recommendation: City Council Approve Outdoor Public Fireworks Display for Luverne Area Chamber on December 1, 2024.

- L. **COUNCIL REQUESTS - GENERAL DISCUSSION**

Mayor or Presider will ask for council request and/or general discussion items.

- M. **ADJOURNMENT**

A motion to adjourn would be in order.



Luverne, MN

305 E. Luverne St.
Luverne, MN 56156
www.cityofluverne.org

Staff Report

File #: 2024-306

Agenda Date: 11/12/2024

Agenda #: D.1.

City Council Minutes from October 22, 2024

Announcement of Meeting
City Council
Regular Meeting Minutes

Tuesday, October 22, 2024

5:00 PM

Council Chambers

A. CALL TO ORDER - ROLL CALL

Present: Mayor Patrick Baustian, Council Member Kevin Aaker, Council Member Dan Nath, and Council Member Scott Viessman

Excused: Council Member Caroline Thorson

Additional : Benjamin Vander Kooi, Jessica Mead, Jill Wolf, and Tyler Reisch

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF AGENDA AND SPECIAL ORDERS

A motion was made by Council Member Nath, seconded by Council Member Aaker, that the Agenda and Special Orders be approved. The motion carried unanimously.

D. APPROVAL OF MINUTES OF PRECEDING MEETING(S)

D.1. [2024-293](#) City Council Minutes from October 8, 2024.

A motion was made by Council Member Viessman, seconded by Council Member Aaker, that the Minutes be approved. The motion carried by a unanimous vote.

E. RECOGNITION OF GUEST(S)

Lori Sorensen and Chris Hein.

F. PETITIONS, COMMUNICATIONS, COMMITTEE/COMMISSION REPORTS

F.1. [2024-292](#) HRA Minutes from September 11, 2024.
BMIA Minutes from September 18, 2024.

A motion was made by Council Member Viessman, seconded by Council Member Nath, that Other Boards and Commission Minutes be received and filed. The motion carried by a unanimous vote.

G. STAFF AND CONSULTANT REPORTS

G.1. [2024-291](#) City Administrator Report.

-Leaf pick-up started this week. One round through the city is completed each week. Please rake leaves to the street by 7:00 a.m. Monday, avoid areas close to parked cars and street grates. No

branches, yard clippings, or bagged leaves. The second round will begin on October 28.

-Stormwater inventory is about 75 percent complete, June 2025 for the comprehensive plan.

-Lead Service Line letters went out to property owners with unknown service lines and properties with galvanized lines. The water department will begin potholing in the near future.

-Completed annual biosolids application last week, which is essentially taking sludge from the wastewater plant and applying to the land. The City contracts out this service, which was completed in one day.

-Electric Department helped at the liquor store by wiring for the new compressors, they also replaced old wiring while they were there.

-Completed running wire on the transmission project and getting ready for the final sag and connections. This was a large project they have been able to complete and will help ensure grid reliability for the City.

-Luverne Aquatics and Fitness swimming lessons are in full swing, the popular aqua tots class will begin again on October 26.

Completed CPR training with RCO employees.

-E-bike rentals will end for the season on November 1.

H. FINANCE AND BUDGET

- H.1. [2024-284](#) Second Claim Report for October 2024 (Check No. 163127-163240) for \$291,119.83.

A motion was made by Council Member Nath, seconded by Council Member Aaker, that this Claim Report be approved. The motion carried by a unanimous vote.

- H.2. [2024-287](#) Application and Certification for Payment No. 5 for \$869,864.55 to Knutson Construction RE: Childcare Facility.

This payment application is for work completed mostly in August which included the continuation of steel stud framing, in-wall and above-ceiling MEP rough ins, & sheetrock. Painting started in gridlines 5-8. The walk-in cooler and freezer were installed, as well as rooftop curbs. Exterior work included the playground equipment, exterior aggregate and concrete, curbs, and underground electrical.

A motion was made by Council Member Viessman, seconded by Council Member Nath, that this Motion be approved. The motion carried by a unanimous vote.

- H.3. [2024-288](#) Application and Certification for Payment No. 6 for \$1,389,544.15 to Knutson Construction RE: Childcare Facility.

This payment application is for work completed in the month of September which continued with above ceiling MEPs, gypsum

assemblies, painting, and exterior improvements. We started ceiling grid, ceiling mounted fixtures, sprinkler modifications, and ceramic tiling in the restrooms. The playground & fencing scopes were completed, as well as the parking lot, striping, and landscaping scopes.

A motion was made by Council Member Aaker, seconded by Council Member Nath, that this Motion be approved. The motion carried by a unanimous vote.

- H.4.** [2024-289](#) Contract Change Order No. 10 for a Net Increase of \$11,126.52 to Knutson Construction RE: Childcare Facility.

Change order no. 10 includes a change in the scope of work for landscaping; wrapping two existing brick columns in sheetrock and adding 13 corner guards to brick corners in classrooms; and additional signage with corrections to meet ADA compliance requirements. This change order results in a net increase of \$11,126.52 and will be taken out of the contingency fund. The remaining contingency is \$220,662.23 and the guaranteed maximum price remains unchanged.

A motion was made by Council Member Viessman, seconded by Council Member Aaker, that this Motion be approved. The motion carried by a unanimous vote.

I. PERSONNEL

- I.1. No items under personnel to consider.

J. ORDINANCES AND RESOLUTIONS

- J.1.** [30-24](#) PROPOSED RESOLUTION
A RESOLUTION APPROVING A LOAN TO THE LUVERNE HOCKEY CLUB, INC. FOR THE PLANNED COMPRESSOR SYSTEM PROJECT AT BLUE MOUND ICE ARENA

This proposed resolution proposes the approval of a loan to the Luverne Hockey Club, Inc. to facilitate the upgrade of the aging compressor system at the City-owned Blue Mound Ice Arena. The project is estimated to cost \$750,000, pledges received will be paid over the coming years. The City of Luverne would provide up to \$750,000 in financing over a 30-year period at a 1% interest rate to cover the upfront costs of construction. This would mark the third loan extended to the Luverne Hockey Club in the past four decades, all of which have been repaid ahead of schedule. Collaborations like this demonstrate the community's commitment to enhancing local facilities and supporting outdoor winter recreational activities. The resolution authorizes the mayor and city administrator to execute a promissory note on behalf of the City.

This matter was tabled to the City Council, due back on 11/26/2024

J.2. [31-24](#)

PROPOSED RESOLUTION

A RESOLUTION APPOINTING A DELEGATE AND ALTERNATE TO REPRESENT THE CITY OF LUVERNE TO SERVE ON THE DAKOTA MAINTSEM REGIONAL WATER SYSTEM (DMRWS) BOARD OF DIRECTORS

Dakota Mainstem Board of Directors approved the City of Luverne's membership application at their September 13 meeting. This proposed resolution appoints Mayor Patrick Baustian and City Administrator Jill Wolf as delegate and alternate respectively to represent the City of Luverne to serve on the Dakota Mainstem Regional Water System Board of Directors.

A motion was made by Council Member Viessman, seconded by Council Member Aaker, that this Resolution be adopted. The motion carried by a unanimous vote.

K. MOTIONS AND GENERAL BUSINESS

K.1. [2024-296](#)

Execution of the Liability Coverage Waiver Form, Which Accepts Liability Coverage Limits of \$500,000 and Does Not Waive the Monetary Limits on Municipal Tort Liability Claims for the City of Luverne.

This is an annual authorization that the City Council grants to the City Administrator to not waive the statutory tort limits. An individual claimant would be able to recover no more than \$500,000 on any claim to which the statutory tort limits apply. If the City waives the statutory tort limits and does not purchase excess liability coverage, a single claimant could potentially recover up to \$2 million on a single occurrence.

A motion was made by Council Member Nath, seconded by Council Member Viessman, that this Motion be approved. The motion carried by a unanimous vote.

K.2. [2024-295](#)

World Polio Day for the City of Luverne, MN Proclamation.

A motion was made by Council Member Aaker, seconded by Council Member Nath, that this Proclamation be approved. The motion carried by a unanimous vote.

L. COUNCIL REQUESTS - GENERAL DISCUSSION

M. ADJOURNMENT

A motion was made by Council Member Viessman, seconded by Council Member Aaker, to adjourn the meeting at 5:50 p.m. The motion carried unanimously.

Jessica Mead, City Clerk

Patrick T. Baustian, Mayor

Staff Report

File #: 2024-304

Agenda Date: 11/12/2024

Agenda #: F.1.

Airport Minutes from May 7 and July 2, 2024
Aquatics & Fitness Minutes from July 8, 2024
Fire Department Minutes from September 30, 2024



Announcement of Meeting Airport Board Regular Meeting Minutes

305 E. Luverne St.
Luverne, MN 56156
www.cityofluverne.org

Tuesday, May 7, 2024

4:30 PM

Luverne Municipal Airport

I. CALL TO ORDER

Present: Kevin Aaker, Jon McLendon and Jim Juhl

Absent: Ryan Gee and Jeremy Lehman

Additional Attendees: City Administrator Jill Wolf, Engineer Brian Meyer, Engineer David Feilmeier

II. APPROVAL OF MINUTES OF PRECEDING MEETING(S)

II.1. [2024-131](#) April 2, 2024 Airport Board Minutes

A motion was made by McLendon, seconded by Aaker, that the Airport Board Regular Meeting Minutes be approved. The motion carried by a unanimous vote.

III. FINANCIAL REPORT

Finance Director Tyler Reisch will be invited to the next meeting to explain the financial report.

III.1. [2024-130](#) Airport Financial Report as of April 30, 2024

Wolf reported the grant from the 2023 Seal Coat Project was closed. Meyer explained aviation funding formula from MN DOT and FAA.

A motion was made by Aaker, seconded by McLendon, that this Motion be approved. The motion carried by a unanimous vote.

IV. CITY ADMINISTRATOR REPORT

IV.1. [2024-132](#) Airport Fly-In

The board set the date for the Fly-In for Saturday, August 24. Discussion was held on hiring Chris Cakes or Dad's Belgium Waffles, marketing and mailing. McClendon will line up bouncy houses. Aaker will line up the air ambulance. Jill will contact John Call and Ken Vos for parking. John Stoffel will be asked to provide garbage cans, road blocks, cones, tables and chairs. Juhl will offer flight lessons. DGR will have a booth set up. Wolf will email the board a check list.

V. AIRPORT ACTIVITIES - BEN BAUM, FBO

No updates due to Baum's absence.

VI. DGR ENGINEER REPORT

The Board is interested in learning more about hangar and ground leases. The University of Minnesota AirTap has information on leasing hangars and offers a template. The Wisconsin DOT also has a lease template for hangar and ground leases. Feilmeier will research and send information to Wolf to forward on to the Board.

The airport name change will be discussed further at the next meeting.

Meyer suggested to get on a waiting list for MN DOT hangar loans. The loan would be for a future project. The waiting list is out 6-7 years. It was Board consensus to apply for the waiting list. Wolf and Meyer will work together on submitting an application.

VII. OTHER, IF ANY

The board decided to meet every other month instead of monthly. There will be no meeting in June.

VIII. ADJOURNMENT

A motion was made by Aaker, seconded by McLendon, that the meeting be adjourned at 5:34 p.m. The motion carried unanimously.

/s/ Jill Wolf

Announcement of Meeting
Airport Board
Regular Meeting Minutes

Tuesday, July 2, 2024

4:30 PM

Luverne Municipal Airport

A. CALL TO ORDER

A Regular Meeting of the Airport Board was held in the Airport Board Room, commencing at 4:34 PM.

Present: Kevin Aaker, Ryan Gee, Jim Juhl and Jeremy Lehman

Absent: Jon McLendon

Additional Attendees: City Administrator Jill Wolf, FBO Ben Baum, Engineer Brian Meyer, Engineer David Feilmeier

B. APPROVAL OF MINUTES OF PRECEDING MEETING(S)

B.1. [2024-192](#) May 7, 2024 Airport Board Regular Meeting Minutes

A motion was made by Aaker, seconded by Lehman, that the Airport Board Regular Minutes be approved. The motion carried by a unanimous vote.

C. FINANCIAL REPORT

C.1. [2024-194](#) Airport Financial Report as of June 30, 2024

A motion was made by Lehman, seconded by Aaker, that this Motion be approved. The motion carried by a unanimous vote.

D. CITY ADMINISTRATOR REPORT

D.1. [2024-193](#) Airport Fly-In

The board reviewed the Fly-In checklist.

D.2. [2024-195](#) Compass Rose

The Ninety Nines plan to paint the Compass Rose on July 5 & 6. Brian and David will locate due north. DGR will sponsor a meal for the Ninety Nines.

D.3. [2024-221](#) Airport Economic Development Summit

The Airport Economic Development Summit will be held on July 16, 2024 from 12:00 - 4:30 at the Duluth International Airport. Juhl plans to attend virtually.

E. AIRPORT ACTIVITIES - BEN BAUM, FBO

Baum reported there is a helicopter in the area working on power lines that has been purchased fuel.

F. DGR ENGINEER REPORT

- Luverne was added to the waiting list for a MNDOT Hangar Loan.
- Waiting for MNDOT award for hangar/taxi project
- Reviewed draft CIP, will discuss at next meeting. 2030 place holder for hangar loan
- Drain field would require relocation if corporate hangar would ever be built, MNDOT funding possibly available. McClure Plumbing & Heating could redesign and move.
- Reviewed a template for hangar ownership/land rent
- Name change to Sioux Falls East is a 2-3 year process. ALP would need to be updated to reflect new name. Need Official action and certified letter from City Council.

G. OTHER, IF ANY

The board discussed an update to the City Ordinance for no remote control aircraft to allow drones.

H. ADJOURNMENT

A motion was made by Aaker, seconded by Lehman, that the meeting be adjourned at 5:03 p.m. The motion carried by a unanimous vote.

/s/ Jill Wolf



Announcement of Meeting Aquatics & Fitness Board Regular Meeting Minutes

802 N Blue Mound Ave
Luverne, MN 56156
www.cityofluverne.org/laf

Monday, July 8, 2024

4:00 PM

Council Chambers

A. CALL TO ORDER

Present Jerry Jensen, Carol McClure, Caroline Thorson, Madilyn Oye, and Summer Phelps

Additional Jill Wolf, Sam Honerman, Tyler Reisch, and Jessica Mead

B. OATHS OF OFFICE

Madi Oye - Term Expires January 2026

Summer Phelps - Term Expires January 2026

Wolf conducted the oaths of office.

C. TERMS

Vacant, January 2025

Vacant, January 2025

Caroline Thorson, January 2025

Carol McClure, January 2026

Jerry Jensen, January 2026

Thorson reported receiving board resignations from Iverson and Ossenfort. Thorson thanked both members for their service to the board. Thorson asked members to send recommendations for new members to the City Administrator.

D. APPROVAL OF REGULAR/SPECIAL MEETING MINUTES

D.1. [2024-196](#) May 13, 2024 Pool Commission Regular Meeting Minutes

A motion was made by Oye, seconded by Phelps, that the Minutes be approved. The motion carried by a unanimous vote.

E. ATTENDANCE REPORT

Honerman distributed an updated attendance report which included further detail of the types of attendance for the month of June. Discussion followed on the availability of guest passes and e-bike rentals. Thorson thanked Honerman for the updated report and looks forward to the new point-of-sale offering reports in an efficient way.

F. FINANCIAL REPORT

F.1. [2024-197](#) LAF Financial Report as of June 30, 2024

Reisch distributed a financial report through June, 2024. Compared to 2023, overall projecting revenues to increase, payroll has decreased and other expenses have increased due to one time expenditures. Projecting an updated subsidy for 2024 to be approximately \$5,000 less than 2023. Honerman has been following different managerial scheduling processes. Wolf reported that the draft report from Abdo will be used by staff to create a final report that will be useable for the board.

G. FACILITY ACTIVITY UPDATES (LAF, Sam Honerman)

Honerman reported private swimming lessons are very popular this summer and thanked the water instructors for an outstanding job. A couple new classes have been added recently; one free pop-up hot yoga class was offered with 15 in attendance, chair volleyball on Tuesdays and Thursdays and aqua board blast balance on Tuesdays for half an hour. Honerman reported that usually fitness classes do not have high attendance in the Summer. Discussion followed on how memberships are used; those with land memberships get land classes included in the membership, those with water memberships get water classes included in the membership. Discussion followed on considering an addition of aerobics membership option.

H. OPERATIONS UPDATE (City Administrator, Jill Wolf)**H.1. [2024-206](#) Advertising**

Wolf reported that the City has been implementing a consistent, uniform brand for all city departments. A small internal committee has been working on consistent marketing themes for each week in the Summer. Anything that needs to be marked is sent to Van Grootheest. Thorson suggested advertizing the guest pass that is available to purchase at LAF. Oye suggested creating clean and fresh templates for LAF to use as well. Discussion followed on the use of Instagram, as that is a popular social media application for the younger population.

H.2. [2024-207](#) Programming

Honerman developed and distributed a summary of the ideas that came out of the strategic planning session that was conducted on June 10. Wolf asked the board to take it home to digest it and provide feedback at the next board meeting. Honerman also distributed attendance numbers for water and land courses for informational purposes. Discussion followed on recruiting new lifeguards and creating tik tock videos to market the position.

I. **BOARD DISCUSSION - ADDITIONAL ITEMS**

J. **ADJOURNMENT**

A motion was made by Oye, seconded by McClure, to adjourn the meeting at 4:40 p.m. The motion carried unanimously.

Submitted by,
Jessica Mead
City Clerk

Luverne Fire Dept. Meeting Minutes September 30, 2024

28 Members present.
8 members absent.
2 members excused.

Meeting called to order by chief Dave Vanbatavia.

Minutes from August meeting were read and approved

Correspondence:

- none

Old Business:

- New chassis is in
- 104 is still listed
- House burn discussion
- Show drive is coming up
- Turned in the budget
- Drill Sept. 9, Meeting 30th, and the 16th is TRT training

New Business:

- Possible mile marker signs going on the bike loop
- New truck discussion
- Oct. is a big month need lots of help with: Open house next Thursday, fire prevention sign up sheet, show drive, and movie sign up sheet
- Oct. drill 14th meeting 28th TRT 21st

Calls September:

1. 2nd 1010 N Spring MRU

2. 3rd 709 N Kniss School fire alarm
3. 9th 151st and 120th iPhone crash detection
4. 11th 110 s Walnut MRU
5. 14th 214 Veterans dr. MRU
6. 15th 120 N Spring MRU
7. 15th Ashby bike trail Rescue
8. 15th 1777 161st street MRU
9. 17th HWY 75 and CO RD 8 MVA
10. 26th 124 W Hatting MRU
11. 28th 941 HWY 75 Rescue
12. 28th 611 W Warren Grill fire
13. 30th 350 West st Kanaranzi MRU

Motion to adjourn was made by Austin Kurtz and Seconded by Aaron Altman
Submitted by
Seth Miller LFD Secretary



Luverne, MN

305 E. Luverne St.
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www.cityofluverne.org

Staff Report

File #: 2024-298

Agenda Date: 11/12/2024

Agenda #: G.1.

Palace Theatre Bi-annual Report--Shawn Kinsinger.



Luverne, MN

305 E. Luverne St.
Luverne, MN 56156
www.cityofluverne.org

Staff Report

File #: 2024-300

Agenda Date: 11/12/2024

Agenda #: G.2.

Rock County Sheriff's Office Report--Sheriff Evan Verbrugge.



SHERIFF'S OFFICE

County of Rock

Sheriff Evan D. Verbrugge
1000 North Bluemound Ave.
P.O. Box 613
Luverne, MN 56156
(507) 283-5000
Fax (507) 283-5003

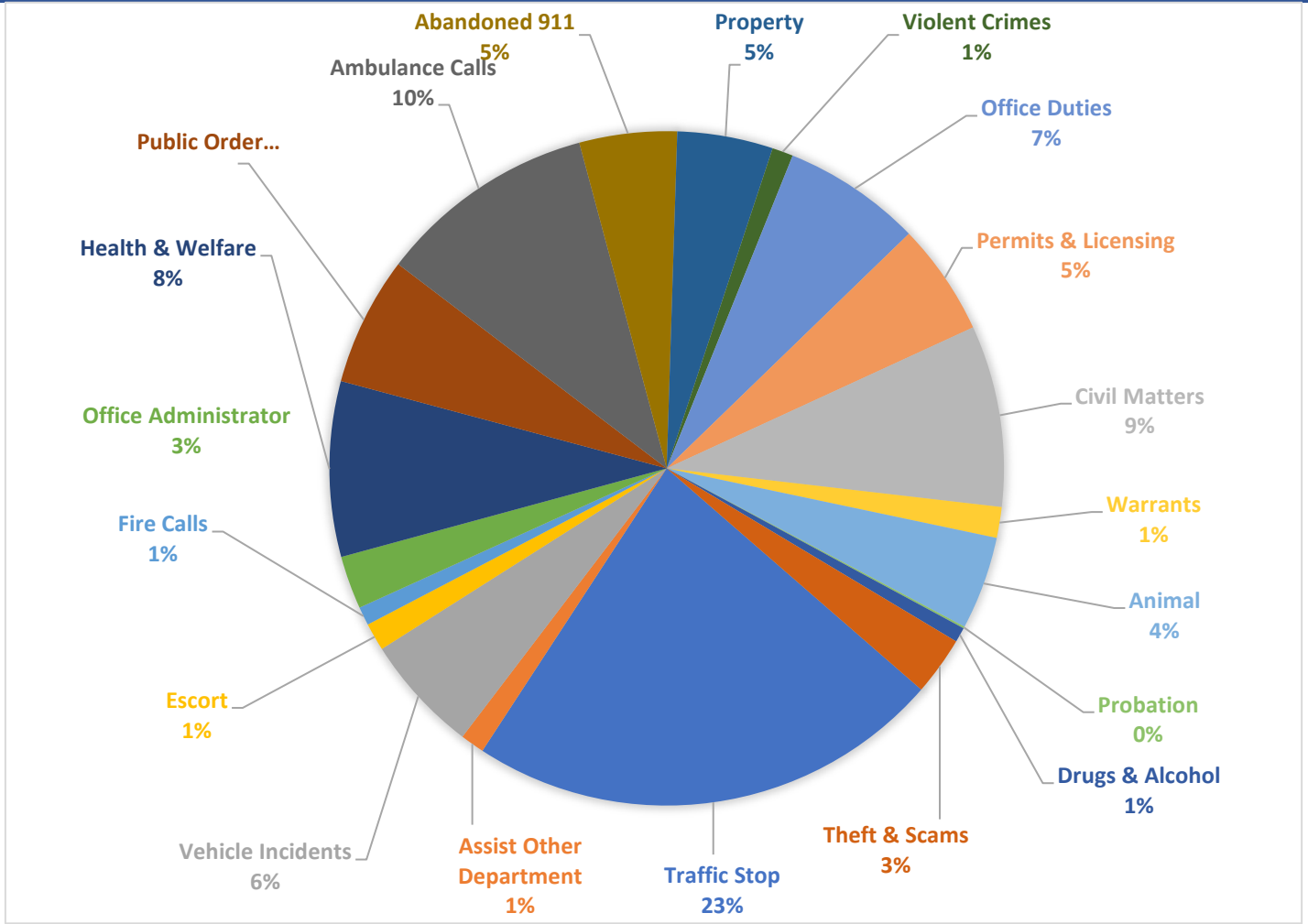


City of Luverne

2024 Report - Third Quarter

Call for Service Report

This Quarter :
1158



Group	Q1	Q2	Q3	Q4	Total
Traffic Stop	289	251	231		771
Arrest	0	4	4		8
Citation	92	69	64		225
Unspecified	19	16	13		48
Warning	178	162	150		490

Vehicle & Roadway	Q1	Q2	Q3	Q4	Total
Vehicle & Roadway	55	68	68	0	191
Abandoned Vehicle	1	2	7		10
Accident Hit and Run	3	8	6		17
Accident Personal Injury	0	1	2		3
Accident Prop Damage	14	11	12		37
Debris	0	4	2		6
Deer Accident	1	0	0		1
Parking	11	1	14		26
Road and Drive Laws	9	29	19		57
Roadside Assist	6	2	2		10
Stalled Vehicle	7	7	3		17
Towed Vehicle	0	1	0		1
Unlock	1	1	0		2
Vehicle in Ditch	2	1	1		4

Group	Q1	Q2	Q3	Q4	Total
Abandoned 911	38	59	61		158

Ambulance Calls	140	110	104		354
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Escort	17	13	15		45
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Fire Calls	11	12	7		30
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Assist Other Department	11	15	13		39
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Office Administrator	Q1	Q2	Q3	Q4	Total
Office Administrator	27	30	29	0	86
Attempt to Locate	0	0	2		2
Background Check	10	6	4		20
Drivers License Check	6	1	0		7
Informational	-	-	13		13
Garbage Complaint	2	0	2		4
Hazardous Material	0	1	1		2
Outage	6	7	2		15
Road Closed	0	1	0		1
Weather	3	14	5		22

Group	Q1	Q2	Q3	Q4	Total
Property	43	49	63	0	155
Alarm	18	11	17		46
Burning/Smoke	3	3	4		10
Extra Patrol	3	0	1		4
Door/Window Open	2	1	1		4
Property Check	1	0	1		2
Property Damage	1	2	5		8
Property Found	3	9	10		22
Property Lost	3	5	8		16
Trespassing	5	14	12		31
Vandalism	4	4	4		12

Health and Welfare	72	104	108	0	284
Child Maltreatment	14	10	14		38
Domestic	18	13	10		41
Family and Child	9	26	24		59
Lost Child	0	3	3		6
Mental Cases	1	17	12		30
Missing Person	1	3	3		7
Public Health	0	0	0		0
Runaway	2	5	7		14
Sudden Death	0	0	1		1
Suicide Attemp/Threat	3	9	6		18
Transient	3	3	0		6
Vulnerable Adult	2	1	2		5
Welfare Check	19	14	26		59

Public Order	43	86	80	0	209
Disorderly Conduct	8	7	5		20
Curfew	0	0	0		0
Disturbing the Peace	10	19	30		59
Harassing Comm	3	10	9		22
Pedestrian	2	1	0		3
Public Nuisance	1	0	0		1
Suspicious Activity	16	46	32		94
Threats	2	3	4		9
Truancy	1	0	0		1

Office & Transport	68	71	86	0	225
Court	0	0	2		2
Fingerprint	25	29	29		83
POR Registration	3	1	1		5
POR Update	12	5	9		26
Test Drug/Alcohol	3	1	2		6
Transport	2	8	4		14

Warrants	13	16	21	0	50
Warrants	10	11	18		39
Search Warrants	0	0	0		0

Group	Q1	Q2	Q3	Q4	Total
Theft and Scams	21	30	44	0	95
Burglary	0	3	2		5
Fraud/Forg/Counterfiet	4	3	6		13
Gas Drive Off	0	0	2		2
Identity Theft	3	1	1		5
Motor Vehicle Theft	0	0	1		1
NSF Check	1	0	0		1
Possess of Stolen Property	0	0	0		0
Robbery	0	0	0		0
Scam	5	12	10		27
Theft from Motor Vehicle	0	0	3		3
Theft/Larceny	8	11	19		38

Permits and Licensing	88	43	51	0	182
Burn Permit	9	5	0		14
Explosives Permit	0	0	0		0
Permit to Carry	43	21	32		96
Permit to Purchase	36	17	18		71
Solicitor License	0	0	1		1

Drugs and Alcohol	5	15	4	0	24
Drunkenness	1	3	0		4
Liquor Laws	0	1	0		1
Narcotics	4	3	4		11
Tobacco Laws	0	8	0		8

Violent Crimes	5	13	16	0	34
Arson	0	0	0		0
Assault	0	1	4		5
Crim Sex Conduct	1	2	2		5
Homicide	0	0	0		0
Kidnapping/False Imp.	0	0	0		0
OFP Violation	3	9	10		22
Weapons	1	1	0		2

Probation	0	1	2	0	3
Drug Court	0	1	2		3
Probation	0	0	0		0

Civil Matters	82	107	105	0	294
Civil Issue	12	5	12		29
Misc Public Assist	44	74	57		175
Paper Service	26	28	36		90

Animal Complaint	24	67	60	0	151
Dog & Domestic Animal	24	65	54		143
Cattle & Farm Animal	0	2	1		3
Wild Animal	-	-	5		5

Incident Case Reports

Total: 141

Group	Q1	Q2	Q3	Q4	Total
Accident Fatal	0	0	1		
Abandoned 911	0	0	0		0
Accident Hit & Run	2	4	1		7
Accident Personal Injury	1	1	1		3
Accident Prop Damage	9	4	6		19
Alarm	1	0	0		1
Ambulance	2	4	4		10
Assault	0	0	3		3
Assist Other Department	2	0	0		2
Burglary	0	0	1		1
Civil Issue	2	0	0		2
Child Maltreatment	0	0	1		1
Criminal Sexual Cond	1	2	2		5
Disorderly	1	3	1		5
Disturbing the Peace	0	1	1		2
Dog and Animal	0	2	2		4
Domestic	7	8	4		19
Drunkenness	0	0	0		0
DWI	0	3	3		6
Family and Child	1	4	1		6
Fire Calls	1	0	0		1
Fleeing	0	0	0		0
Fraud/Forg/Counter	2	1	4		7
Fugitive from Justice	0	0	0		0
Garbage Complaint	2	0	1		3
Harassing Comm	1	1	0		2
Identity Theft	2	0	0		2
Informational	0	0	3		3
Liquor Laws	0	1	0		1
Lost Child	0	1	0		1

Group	Q1	Q2	Q3	Q4	Total
Misc Public Assist	0	2	0		2
Missing Person	0	1	1		2
Mental Cases	1	0	0		1
Motor Vehicle Theft	0	0	1		1
Narcotics	0	0	0		0
NSF Check	1	0	0		1
OFF Violation	1	5	1		7
Parking	1	0	0		1
Public Nuisance	0	0	0		0
Property Damage	0	1	0		1
Road and Drive Laws	1	0	1		2
Runaway	0	0	0		0
Scam	0	0	0		0
Search Warrant	0	0	0		0
Stalled Vehicle	0	1	0		1
Sudden Death	1	0	1		2
Suicide Attempt/Threat	0	2	0		2
Suspicious Activity	0	2	4		6
Theft from Vehicle	0	0	2		2
Theft/Larceny	4	4	10		18
Threats	0	0	0		0
Tobacco Laws	0	0	0		0
Traffic Stop	98	71	65		234
Trespassing	0	1	2		3
Vandalism	1	1	1		3
Vehicle in Ditch	0	0	0		0
Vulnerable Adult	0	0	0		0
Warrant	0	3	7		10
Weapons	0	0	0		0
Welfare Check	1	0	1		2

Annual Statistics

Calls for Service	
Quarter 1	1053
Quarter 2	1166
Quarter 3	1158
Quarter 4	
Total	3377

Incident Case Reports	
Quarter 1	147
Quarter 2	134
Quarter 3	141
Quarter 4	
Total	422



Luverne, MN

305 E. Luverne St.
Luverne, MN 56156
www.cityofluverne.org

Staff Report

File #: 2024-307

Agenda Date: 11/12/2024

Agenda #: G.3.

City Administrator Report

Staff Report

File #: 2024-299

Agenda Date: 11/12/2024

Agenda #: H.1.

First Claim Report for November 2024 (Check No. 163241-).

Invoices Paid Report By Fund

City of Luverne, MN

Payment Dates 10/24/2024 - 11/12/2024

Vendor Name	Payment Date	Post Date	Description (Item)	Account Number	Amount
Fund: 101 - GENERAL					
American Family Life	10/31/2024	10/11/2024	Aflac Deductions	101-21229	22.58
American Family Life	10/31/2024	10/11/2024	Aflac Deductions	101-21229	43.66
Blue Cross Blue Shield of Min...	10/31/2024	10/11/2024	Employee Health Insurance	101-21226	1,912.90
Blue Cross Blue Shield of Min...	10/31/2024	10/11/2024	Employee Health Insurance	101-21226	245.60
Madison National Life Ins Co	10/25/2024	10/11/2024	Long-Term Disability Insurance	101-21231	139.49
Minn Council 65	10/31/2024	10/11/2024	Union Dues	101-21228	261.76
American Family Life	10/31/2024	10/25/2024	Aflac Deductions	101-21229	22.57
American Family Life	10/31/2024	10/25/2024	Aflac Deductions	101-21229	43.66
Delta Dental of Minnesota	10/25/2024	10/25/2024	Pediatric Dental Insurance	101-21226	492.50
Blue Cross Blue Shield of Min...	10/31/2024	10/25/2024	Employee Health Insurance	101-21226	1,902.63
Blue Cross Blue Shield of Min...	10/31/2024	10/25/2024	Employee Health Insurance	101-21226	10,936.41
Blue Cross Blue Shield of Min...	10/31/2024	10/25/2024	Employee Health Insurance	101-21226	245.60
Blue Cross Blue Shield of Min...	10/31/2024	10/25/2024	Employee Health Insurance	101-21226	1,371.53
HealthEquity	10/25/2024	10/25/2024	Employee HSA Contribution	101-21250	1,513.55
MissionSquare Retirement - 4...	10/25/2024	10/25/2024	Deferred Comp Contributions	101-21225	148.00
MissionSquare Retirement - 4...	10/25/2024	10/25/2024	Deferred Comp Contributions	101-21225	55.94
NCPERS Group Life Ins	10/25/2024	10/25/2024	Employee Life Insurance	101-21227	5.92
Madison National Life Ins Co	10/25/2024	10/25/2024	Long-Term Disability Insurance	101-21231	132.09
Minn Mutual Life	10/25/2024	10/25/2024	Employee Life Insurance	101-21227	128.92
Public Employees Retirement	10/25/2024	10/25/2024	PERA Contributions	101-21224	4,568.81
Public Employees Retirement	10/25/2024	10/25/2024	PERA Contributions	101-21224	180.78
MissionSquare Retirement - 4...	10/25/2024	10/25/2024	ROTH Contributions	101-21225	47.55
Minn Council 65	10/31/2024	10/25/2024	Union Dues	101-21228	260.65
Blue Cross Blue Shield of Min...	10/25/2024	10/25/2024	Vision Insurance	101-21220	40.94
EFTPS-Federal	10/25/2024	10/25/2024	FICA WITHHOLDING	101-21223	4,034.18
EFTPS-State	10/25/2024	10/25/2024	STATE WITHHOLDING	101-21222	1,473.31
EFTPS-Federal	10/25/2024	10/25/2024	MEDICARE WITHHOLDING	101-21223	943.48
EFTPS-Federal	10/25/2024	10/25/2024	FED WITHHOLDING	101-21221	2,577.12
Blue Cross Blue Shield of Min...	10/25/2024	10/25/2024	COBRA Health Insurance	101-21241	-853.66
Blue Cross Blue Shield of Min...	10/25/2024	10/25/2024	Health Insurance - Kids Rock	101-21242	1,627.30
Blue Cross Blue Shield of Min...	10/25/2024	10/25/2024	Employee Health Insurance	101-21226	-2,422.43
HealthEquity	11/08/2024	11/08/2024	Employee HSA Contribution	101-21250	1,514.12
MissionSquare Retirement - 4...	11/08/2024	11/08/2024	Deferred Comp Contributions	101-21225	148.00
MissionSquare Retirement - 4...	11/08/2024	11/08/2024	Deferred Comp Contributions	101-21225	56.08
Public Employees Retirement	11/08/2024	11/08/2024	PERA Contributions	101-21224	4,788.97
Public Employees Retirement	11/08/2024	11/08/2024	PERA Contributions	101-21224	180.78
MissionSquare Retirement - 4...	11/08/2024	11/08/2024	ROTH Contributions	101-21225	47.69
EFTPS-Federal	11/08/2024	11/08/2024	FICA WITHHOLDING	101-21223	3,900.48
EFTPS-State	11/08/2024	11/08/2024	STATE WITHHOLDING	101-21222	1,441.93
EFTPS-Federal	11/08/2024	11/08/2024	MEDICARE WITHHOLDING	101-21223	912.20
EFTPS-Federal	11/08/2024	11/08/2024	FED WITHHOLDING	101-21221	2,477.45
					47,571.04
Department: 41130 - Ordinances & Proceedings					
Tollefson Enterprises Inc	11/06/2024	10/31/2024	Advertising	101-41130-3351	1,918.88
Department 41130 - Ordinances & Proceedings Total:					1,918.88
Department: 41320 - City Administration					
Vander Kooi Law Offices	10/24/2024	09/30/2024	Legal Fees Jul-Sep 2024	101-41320-3304	13,526.00
Leaf Street Stategies LLC	11/01/2024	10/08/2024	Policy Analysis/Consulting Pro...	101-41320-3312	8,000.00
DGR Engineering	11/01/2024	10/11/2024	2024 Miscellaneous Services	101-41320-3303	1,393.50
MCFOA Region V	10/24/2024	10/21/2024	Region 5 Training-Jessica Mea...	101-41320-3331	50.00
Department 41320 - City Administration Total:					22,969.50

Invoices Paid Report

Payment Dates: 10/24/2024 - 11/12/2024

Vendor Name	Payment Date	Post Date	Description (Item)	Account Number	Amount
Department: 41610 - City Attorney					
Flaherty & Hood PA	10/30/2024	10/02/2024	September Legal Services	101-41610-3304	760.00
Flaherty & Hood PA	10/30/2024	10/02/2024	Environmental Legal Services	101-41610-3304	3,442.50
Flaherty & Hood PA	10/30/2024	10/02/2024	Labor & Employment Consulta...	101-41610-3304	2,402.50
Klosterbuer & Haubrich LLP	10/30/2024	10/03/2024	September Legal Fees	101-41610-3304	1,026.00
Department 41610 - City Attorney Total:					7,631.00
Department: 41940 - Government Buildings					
Luverne Ace Hardware	10/24/2024	08/27/2024	Chisel Side Strike/Sanddisc Ve...	101-41940-2223	22.98
Luverne Ace Hardware	10/24/2024	08/29/2024	Paint Tray LNR	101-41940-2223	2.59
Luverne Ace Hardware	10/24/2024	08/29/2024	JNT Cmpnd All Purpose	101-41940-2223	10.99
Alliance Communications	10/30/2024	10/01/2024	Internet - The Lake	101-41940-3321	55.29
Wildflowers Coffee Boutique	11/06/2024	10/16/2024	Election Supplies	101-41940-2261	414.68
Johnson Controls Fire Protecti...	11/01/2024	10/16/2024	Replaced Batteries	101-41940-2221	1,298.09
Centerpoint Energy	10/30/2024	10/18/2024	Gas Bill - Food Shelf	101-41940-3389	20.60
Bluepeak	11/01/2024	10/26/2024	Public Restroom	101-41940-3321	132.47
Bluepeak	11/01/2024	10/26/2024	East Public Restroom	101-41940-3321	147.47
Bluepeak	11/01/2024	10/26/2024	Childcare Building	101-41940-3321	94.99
Alliance Communications	11/01/2024	11/01/2024	Internet - The Lake	101-41940-3321	55.29
Department 41940 - Government Buildings Total:					2,255.44
Department: 42210 - Fire Administration					
Luverne Fire Relief Association	10/25/2024	10/25/2024	St Fire Aid/Supp Fire Aid	101-42210-3496	65,134.39
Department 42210 - Fire Administration Total:					65,134.39
Department: 42220 - Fire Fighting					
Luverne Ace Hardware	10/24/2024	09/09/2024	Spray Paint	101-42220-2261	15.98
BJM Enterprise Inc	11/06/2024	10/17/2024	Ladder 3 Hooked Up To Comp...	101-42220-2228	653.88
Bluepeak	11/01/2024	10/26/2024	Fire Dept	101-42220-3321	178.39
Tollefson Enterprises Inc	11/06/2024	10/31/2024	Advertising	101-42220-3351	75.00
Department 42220 - Fire Fighting Total:					923.25
Department: 43121 - Street					
Luverne Ace Hardware	10/24/2024	08/29/2024	White Marking Paint	101-43121-2261	26.97
Luverne Ace Hardware	10/24/2024	08/29/2024	Paint Tray Lnrs/Ace Best RLRJ...	101-43121-2261	10.57
Bomgaars	11/06/2024	09/23/2024	Spring Water	101-43121-2261	251.16
Luverne Ace Hardware	10/24/2024	09/25/2024	Torx Bits/Bit/Nuts/Bolts/Nails	101-43121-2241	14.88
Bomgaars	11/06/2024	10/11/2024	Wheel	101-43121-2261	2.99
Knife River	11/01/2024	10/15/2024	G-2 Asphalt	101-43121-2224	2,283.75
Runnings	11/06/2024	10/16/2024	Hammerdrill/Driver Kit M18	101-43121-2241	399.98
Knife River	11/06/2024	10/21/2024	G-2 Asphalt	101-43121-2224	2,680.50
Knife River	11/06/2024	10/22/2024	G-2 Asphalt	101-43121-2224	1,713.75
Menards Sioux Falls East	11/06/2024	10/24/2024	48" Driveway Markers	101-43121-2217	340.06
Department 43121 - Street Total:					7,724.61
Department: 45129 - Winter Recreation Program					
Bluepeak	11/01/2024	10/26/2024	BMIA	101-45129-3321	338.37
Department 45129 - Winter Recreation Program Total:					338.37
Department: 45200 - Parks					
Luverne Ace Hardware	10/24/2024	09/04/2024	Cap PVC 4"	101-45200-2261	5.99
Luverne Ace Hardware	10/24/2024	09/10/2024	Flying Insect Spray	101-45200-2216	11.18
Luverne Ace Hardware	10/24/2024	09/16/2024	Grass Seed	101-45200-2225	109.99
Luverne Ace Hardware	10/24/2024	09/18/2024	Screw-Bolt + Anchor for Bike S...	101-45200-2261	19.49
Bomgaars	11/06/2024	09/27/2024	Trimmer Heads	101-45200-2221	57.98
Luverne Lawn Care	11/06/2024	10/03/2024	C20 40# Bags/Imidaclopid/Bu...	101-45200-2225	1,951.39
Bomgaars	11/06/2024	10/04/2024	Spray Bottle for Tordon for Tr...	101-45200-2216	27.98
Nursery Wholesalers Inc	11/06/2024	10/16/2024	Common Purple Lilac's	101-45200-2225	239.12
Department 45200 - Parks Total:					2,423.12
Department: 45204 - Forestry & Nursery					
Runnings	11/06/2024	10/24/2024	Leather Gloves	101-45204-2241	163.03
Department 45204 - Forestry & Nursery Total:					163.03
Department: 46510 - Conservation & Development					
Bomgaars	11/06/2024	09/16/2024	Marking Paint - TNT NE Park	101-46510-5528	17.98

Invoices Paid Report

Payment Dates: 10/24/2024 - 11/12/2024

Vendor Name	Payment Date	Post Date	Description (Item)	Account Number	Amount
Bomgaars	11/06/2024	09/18/2024	Coupler/Pipe 4"/Tee - TNT NE...	101-46510-5528	160.97
Gerry's Concrete Co	11/06/2024	09/25/2024	Foundation Proposal - TNT 409...	101-46510-5528	14,804.00
DGR Engineering	11/01/2024	10/11/2024	409 NE Park St Survey	101-46510-5528	1,080.00
Menards Sioux Falls East	11/06/2024	10/19/2024	Interior Screws - TNT NE Park	101-46510-5528	84.94
Luverne Convention & Visitors...	10/30/2024	10/29/2024	Lodging Tax	101-46510-3542	6,100.44
Department 46510 - Conservation & Development Total:					22,248.33
Fund 101 - GENERAL Total:					181,300.96

Fund: 208 - CHILDCARE FACILITY

Department: 46633 - Childcare

DGR Engineering	11/01/2024	10/11/2024	Daycare Sidewalk Extension	208-46633-3303	1,344.00
Interstate Office Products	10/24/2024	10/23/2024	Childcare Office Equipment - 1...	208-46633-5561	9,366.11
Knutson Const Serv Rochester ...	10/30/2024	10/30/2024	Childcare Facility Construction...	208-46633-5528	869,864.55
Knutson Const Serv Rochester ...	10/30/2024	10/30/2024	Childcare Facility Construction...	208-46633-5528	1,389,544.15
Department 46633 - Childcare Total:					2,270,118.81
Fund 208 - CHILDCARE FACILITY Total:					2,270,118.81

Fund: 209 - AIRPORT

Department: 43186 - 43186

Alliance Communications	10/30/2024	10/01/2024	Phone/Cable/Internet - Airport	209-43186-3321	159.03
Alliance Communications	11/01/2024	11/01/2024	Phone/Cable/Internet - Airport	209-43186-3321	159.03
Department 43186 - 43186 Total:					318.06
Fund 209 - AIRPORT Total:					318.06

Fund: 210 - POOL & FITNESS CENTER

American Family Life	10/31/2024	10/11/2024	Aflac Deductions	210-21229	53.05
Blue Cross Blue Shield of Min...	10/31/2024	10/11/2024	Employee Health Insurance	210-21226	276.91
Madison National Life Ins Co	10/25/2024	10/11/2024	Long-Term Disability Insurance	210-21231	25.66
American Family Life	10/31/2024	10/25/2024	Aflac Deductions	210-21229	53.05
Delta Dental of Minnesota	10/25/2024	10/25/2024	Pediatric Dental Insurance	210-21226	71.68
Blue Cross Blue Shield of Min...	10/31/2024	10/25/2024	Employee Health Insurance	210-21226	276.91
Blue Cross Blue Shield of Min...	10/31/2024	10/25/2024	Employee Health Insurance	210-21226	1,591.71
HealthEquity	10/25/2024	10/25/2024	Employee HSA Contribution	210-21250	175.00
MissionSquare Retirement - 4...	10/25/2024	10/25/2024	Deferred Comp Contributions	210-21225	200.00
Madison National Life Ins Co	10/25/2024	10/25/2024	Long-Term Disability Insurance	210-21231	25.66
Minn Mutual Life	10/25/2024	10/25/2024	Employee Life Insurance	210-21227	6.28
Public Employees Retirement	10/25/2024	10/25/2024	PERA Contributions	210-21224	1,112.74
EFTPS-Federal	10/25/2024	10/25/2024	FICA WITHHOLDING	210-21223	1,376.90
EFTPS-State	10/25/2024	10/25/2024	STATE WITHHOLDING	210-21222	322.30
EFTPS-Federal	10/25/2024	10/25/2024	MEDICARE WITHHOLDING	210-21223	322.02
EFTPS-Federal	10/25/2024	10/25/2024	FED WITHHOLDING	210-21221	633.51
HealthEquity	11/08/2024	11/08/2024	Employee HSA Contribution	210-21250	175.00
MissionSquare Retirement - 4...	11/08/2024	11/08/2024	Deferred Comp Contributions	210-21225	200.00
Public Employees Retirement	11/08/2024	11/08/2024	PERA Contributions	210-21224	1,183.71
EFTPS-Federal	11/08/2024	11/08/2024	FICA WITHHOLDING	210-21223	1,391.72
EFTPS-State	11/08/2024	11/08/2024	STATE WITHHOLDING	210-21222	310.04
EFTPS-Federal	11/08/2024	11/08/2024	MEDICARE WITHHOLDING	210-21223	325.52
EFTPS-Federal	11/08/2024	11/08/2024	FED WITHHOLDING	210-21221	618.50
					10,727.87

Department: 45124 - Pool & Fitness Center

Luverne Ace Hardware	10/24/2024	09/09/2024	Subm Utility Pump	210-45124-2223	99.99
Luverne Ace Hardware	10/24/2024	09/09/2024	Rod Threads for Door	210-45124-2223	3.99
Luverne Ace Hardware	10/24/2024	09/09/2024	ThreadLocker/Ace Snips Strt C...	210-45124-2223	24.58
Luverne Ace Hardware	10/24/2024	09/10/2024	Nuts/Bolts/Nails	210-45124-2221	3.88
Luverne Ace Hardware	10/24/2024	09/10/2024	Extpole/Roller Fram 9" Liner	210-45124-2261	41.58
Luverne Ace Hardware	10/24/2024	09/11/2024	Steelwool	210-45124-2221	13.98
Luverne Ace Hardware	10/24/2024	09/12/2024	Nuts/Bolts/Nails/Multiscrews	210-45124-2261	16.69
Luverne Ace Hardware	10/24/2024	09/12/2024	Nuts/Bolts/Nails/Vacm Bags/...	210-45124-2221	135.43
Luverne Ace Hardware	10/24/2024	09/12/2024	Door Chime	210-45124-2261	25.99
Luverne Ace Hardware	10/24/2024	09/12/2024	Great Stuff Windows & Door	210-45124-2261	11.99
Luverne Ace Hardware	10/24/2024	09/19/2024	Bleach	210-45124-2211	35.97

Invoices Paid Report

Payment Dates: 10/24/2024 - 11/12/2024

Vendor Name	Payment Date	Post Date	Description (Item)	Account Number	Amount
Hawkins Inc	11/06/2024	10/18/2024	Azone 15/pH Down LO	210-45124-2216	3,456.85
Centerpoint Energy	10/30/2024	10/18/2024	Gas Bill - LAF	210-45124-3383	458.68
Blue Cross Blue Shield of Min...	10/25/2024	10/25/2024	Employee Health Insurance	210-45124-1131	0.03
Bluepeak	11/01/2024	10/26/2024	LAAF - Pool	210-45124-3321	330.91
Tollefson Enterprises Inc	11/07/2024	10/31/2024	Welcome Book Ad	210-45124-3349	325.00
Department 45124 - Pool & Fitness Center Total:					4,985.54
Fund 210 - POOL & FITNESS CENTER Total:					15,713.41

Fund: 280 - COMMUNITY DEV SPECIAL REV

Missouri River Energy Ser	10/25/2024	10/10/2024	Econ Dev Credit - Lineage	280-36405	-2,865.00
Missouri River Energy Ser	10/25/2024	10/10/2024	Econ Dev Credit - PMP	280-36405	-6,459.38
					-9,324.38

Fund 280 - COMMUNITY DEV SPECIAL REV Total: -9,324.38

Fund: 405 - CAPITAL EQUIPMENT REPLACE

Department: 43121 - Street

Transwest Trucks of Sioux Falls	10/24/2024	10/14/2024	1st half on Dump Truck	405-43121-5542	150,020.00
Department 43121 - Street Total:					150,020.00

Fund 405 - CAPITAL EQUIPMENT REPLACE Total: 150,020.00

Fund: 451 - GOV BLD CAP PROJ

Department: 41940 - Government Buildings

G & D Viking Glass Inc	10/30/2024	04/26/2024	Palace Theatre Front Door Rep..	451-41940-5528	24,720.00
DGR Engineering	11/01/2024	10/11/2024	City Hall Parking Lot Improve...	451-41940-5520	442.00

Department 41940 - Government Buildings Total: 25,162.00

Fund 451 - GOV BLD CAP PROJ Total: 25,162.00

Fund: 601 - WATER

American Family Life	10/31/2024	10/11/2024	Aflac Deductions	601-21229	2.88
American Family Life	10/31/2024	10/11/2024	Aflac Deductions	601-21229	31.68
Blue Cross Blue Shield of Min...	10/31/2024	10/11/2024	Employee Health Insurance	601-21226	800.86
Blue Cross Blue Shield of Min...	10/31/2024	10/11/2024	Employee Health Insurance	601-21226	187.13
Madison National Life Ins Co	10/25/2024	10/11/2024	Long-Term Disability Insurance	601-21231	56.46
Minn Council 65	10/31/2024	10/11/2024	Union Dues	601-21228	105.16
American Family Life	10/31/2024	10/25/2024	Aflac Deductions	601-21229	2.88
American Family Life	10/31/2024	10/25/2024	Aflac Deductions	601-21229	31.68
Delta Dental of Minnesota	10/25/2024	10/25/2024	Pediatric Dental Insurance	601-21226	209.96
Blue Cross Blue Shield of Min...	10/31/2024	10/25/2024	Employee Health Insurance	601-21226	811.10
Blue Cross Blue Shield of Min...	10/31/2024	10/25/2024	Employee Health Insurance	601-21226	4,662.37
Blue Cross Blue Shield of Min...	10/31/2024	10/25/2024	Employee Health Insurance	601-21226	187.12
Blue Cross Blue Shield of Min...	10/31/2024	10/25/2024	Employee Health Insurance	601-21226	1,044.97
HealthEquity	10/25/2024	10/25/2024	Employee HSA Contribution	601-21250	503.86
MissionSquare Retirement - 4...	10/25/2024	10/25/2024	Deferred Comp Contributions	601-21225	67.26
NCPERS Group Life Ins	10/25/2024	10/25/2024	Employee Life Insurance	601-21227	10.88
Madison National Life Ins Co	10/25/2024	10/25/2024	Long-Term Disability Insurance	601-21231	60.22
Minn Mutual Life	10/25/2024	10/25/2024	Employee Life Insurance	601-21227	27.46
Public Employees Retirement	10/25/2024	10/25/2024	PERA Contributions	601-21224	1,966.73
MissionSquare Retirement - 4...	10/25/2024	10/25/2024	ROTH Contributions	601-21225	67.22
Minn Council 65	10/31/2024	10/25/2024	Union Dues	601-21228	106.30
Blue Cross Blue Shield of Min...	10/25/2024	10/25/2024	Vision Insurance	601-21220	3.33
EFTPS-Federal	10/25/2024	10/25/2024	FICA WITHHOLDING	601-21223	1,539.64
EFTPS-State	10/25/2024	10/25/2024	STATE WITHHOLDING	601-21222	501.51
EFTPS-Federal	10/25/2024	10/25/2024	MEDICARE WITHHOLDING	601-21223	360.12
EFTPS-Federal	10/25/2024	10/25/2024	FED WITHHOLDING	601-21221	992.11
HealthEquity	11/08/2024	11/08/2024	Employee HSA Contribution	601-21250	503.30
MissionSquare Retirement - 4...	11/08/2024	11/08/2024	Deferred Comp Contributions	601-21225	67.26
Public Employees Retirement	11/08/2024	11/08/2024	PERA Contributions	601-21224	1,861.59
MissionSquare Retirement - 4...	11/08/2024	11/08/2024	ROTH Contributions	601-21225	67.05
EFTPS-Federal	11/08/2024	11/08/2024	FICA WITHHOLDING	601-21223	1,442.28
EFTPS-State	11/08/2024	11/08/2024	STATE WITHHOLDING	601-21222	460.45
EFTPS-Federal	11/08/2024	11/08/2024	MEDICARE WITHHOLDING	601-21223	337.30

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Vendor Name	Payment Date	Post Date	Description (Item)	Account Number	Amount
EFTPS-Federal	11/08/2024	11/08/2024	FED WITHHOLDING	601-21221	895.78
					19,975.90
Department: 49415 - Water Production					
Luverne Ace Hardware	10/24/2024	08/28/2024	Tap & Drlbt 5/16"	601-49415-2225	9.99
Bomgaars	11/06/2024	09/20/2024	Pipe Nipples	601-49415-2221	32.95
Luverne Ace Hardware	10/24/2024	09/23/2024	Couplings/Nipples	601-49415-2221	35.96
Luverne Ace Hardware	10/24/2024	09/23/2024	Nipples/Coupling	601-49415-2221	15.57
Worthington Public Utilities	11/01/2024	10/11/2024	Lab Tests - Sept 2024	601-49415-3312	150.00
Bluepeak	11/01/2024	10/26/2024	Water	601-49415-3321	173.98
Bluepeak	11/01/2024	10/26/2024	South Water Trmt Plnt	601-49415-3321	87.47
Department 49415 - Water Production Total:					505.92
Department: 49451 - Water Distribution					
Luverne Ace Hardware	10/24/2024	09/03/2024	Flare Plug/Cored Hex Plugs	601-49451-2221	15.57
Core & Main LP	11/06/2024	09/05/2024	Sad Dbl SS Bands - Elmwood/E...	601-49451-2221	311.19
DGR Engineering	11/01/2024	10/11/2024	Water - General Services	601-49451-3303	124.50
Emergency Automotive Techn...	11/01/2024	10/11/2024	#172 Seat Covers	601-49451-2228	321.30
DGR Engineering	11/01/2024	10/16/2024	North Water Tower Interior R...	601-49451-3303	60.00
Bluepeak	11/01/2024	10/26/2024	South Water Tower	601-49451-3321	87.47
Department 49451 - Water Distribution Total:					920.03
Department: 49611 - General Administration					
Lewis & Clark Regional Water	11/06/2024	10/01/2024	Lobbying Charges	601-49611-3491	3,832.00
Luverne City of	11/01/2024	10/31/2024	Postage - Water Samples	601-49611-3322	9.90
Department 49611 - General Administration Total:					3,841.90
Department: 49930 - Capital					
Core & Main LP	11/06/2024	09/09/2024	Parts for Service Lines - Elmw...	601-49930-5604	12,694.45
Core & Main LP	11/06/2024	09/12/2024	Tee/PVC Rest SB IMP/Gaslets-...	601-49930-5604	707.28
Core & Main LP	11/06/2024	09/16/2024	Hyd Ext Kit - Elmwood/Elmhur...	601-49930-5604	1,232.44
Core & Main LP	11/06/2024	09/18/2024	Returned Parts for Service Lin...	601-49930-5604	-3,399.35
Core & Main LP	11/06/2024	09/20/2024	Sdl Epoxy w/SS Strps-Serv Line...	601-49930-5605	406.38
Core & Main LP	11/06/2024	09/20/2024	Brs Bushing No Lead-Serv Line...	601-49930-5605	81.55
Core & Main LP	11/06/2024	09/20/2024	Ballcorp/Bl Cur/Inserts/Curb ...	601-49930-5605	924.45
Core & Main LP	11/06/2024	09/20/2024	IPS Sidr7 PE Blk- Serv Lines N ...	601-49930-5605	1,219.82
Geldner Underground Inc	11/01/2024	10/10/2024	N Kniss Ave Waterline	601-49930-5604	3,300.00
Busse Plumbing, Htg & AC Inc	11/01/2024	10/18/2024	Poly Water Line/Brass Bushing...	601-49930-5604	242.94
Department 49930 - Capital Total:					17,409.96
Fund 601 - WATER Total:					42,653.71
Fund: 602 - SEWAGE					
Busse Plumbing, Htg & AC Inc	11/06/2024	08/01/2024	Sewer Repair - 306 N Estey - T...	602-12741	2,610.66
Busse Plumbing, Htg & AC Inc	11/06/2024	10/01/2024	Sewer Repair - 1005 N Estey - ...	602-12741	4,401.86
American Family Life	10/31/2024	10/11/2024	Aflac Deductions	602-21229	3.05
American Family Life	10/31/2024	10/11/2024	Aflac Deductions	602-21229	20.04
Blue Cross Blue Shield of Min...	10/31/2024	10/11/2024	Employee Health Insurance	602-21226	362.79
Blue Cross Blue Shield of Min...	10/31/2024	10/11/2024	Employee Health Insurance	602-21226	105.25
Madison National Life Ins Co	10/25/2024	10/11/2024	Long-Term Disability Insurance	602-21231	29.56
Minn Council 65	10/31/2024	10/11/2024	Union Dues	602-21228	41.66
American Family Life	10/31/2024	10/25/2024	Aflac Deductions	602-21229	3.05
American Family Life	10/31/2024	10/25/2024	Aflac Deductions	602-21229	20.04
Delta Dental of Minnesota	10/25/2024	10/25/2024	Pediatric Dental Insurance	602-21226	93.90
Blue Cross Blue Shield of Min...	10/31/2024	10/25/2024	Employee Health Insurance	602-21226	362.76
Blue Cross Blue Shield of Min...	10/31/2024	10/25/2024	Employee Health Insurance	602-21226	2,085.15
Blue Cross Blue Shield of Min...	10/31/2024	10/25/2024	Employee Health Insurance	602-21226	105.26
Blue Cross Blue Shield of Min...	10/31/2024	10/25/2024	Employee Health Insurance	602-21226	587.81
HealthEquity	10/25/2024	10/25/2024	Employee HSA Contribution	602-21250	220.49
MissionSquare Retirement - 4...	10/25/2024	10/25/2024	Deferred Comp Contributions	602-21225	67.76
NCBERS Group Life Ins	10/25/2024	10/25/2024	Employee Life Insurance	602-21227	7.84
Madison National Life Ins Co	10/25/2024	10/25/2024	Long-Term Disability Insurance	602-21231	30.22
Minn Mutual Life	10/25/2024	10/25/2024	Employee Life Insurance	602-21227	19.44
Public Employees Retirement	10/25/2024	10/25/2024	PERA Contributions	602-21224	975.99

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Vendor Name	Payment Date	Post Date	Description (Item)	Account Number	Amount
MissionSquare Retirement - 4...	10/25/2024	10/25/2024	ROTH Contributions	602-21225	20.26
Minn Council 65	10/31/2024	10/25/2024	Union Dues	602-21228	41.65
Blue Cross Blue Shield of Min...	10/25/2024	10/25/2024	Vision Insurance	602-21220	3.53
EFTPS-Federal	10/25/2024	10/25/2024	FICA WITHHOLDING	602-21223	777.42
EFTPS-State	10/25/2024	10/25/2024	STATE WITHHOLDING	602-21222	294.63
EFTPS-Federal	10/25/2024	10/25/2024	MEDICARE WITHHOLDING	602-21223	181.84
EFTPS-Federal	10/25/2024	10/25/2024	FED WITHHOLDING	602-21221	582.53
Busse Plumbing, Htg & AC Inc	11/06/2024	11/01/2024	Sewer Repair-306 N Estey/10...	602-12741	135.52
HealthEquity	11/08/2024	11/08/2024	Employee HSA Contribution	602-21250	220.51
MissionSquare Retirement - 4...	11/08/2024	11/08/2024	Deferred Comp Contributions	602-21225	67.76
Public Employees Retirement	11/08/2024	11/08/2024	PERA Contributions	602-21224	956.31
MissionSquare Retirement - 4...	11/08/2024	11/08/2024	ROTH Contributions	602-21225	20.25
EFTPS-Federal	11/08/2024	11/08/2024	FICA WITHHOLDING	602-21223	756.60
EFTPS-State	11/08/2024	11/08/2024	STATE WITHHOLDING	602-21222	283.45
EFTPS-Federal	11/08/2024	11/08/2024	MEDICARE WITHHOLDING	602-21223	176.94
EFTPS-Federal	11/08/2024	11/08/2024	FED WITHHOLDING	602-21221	561.35
					17,235.13

Department: 49435 - Sewage Disposal

Hawkins Inc	11/01/2024	08/15/2024	Sulfur Dioxide Cylinder	602-49435-2216	10.00
Luverne Ace Hardware	10/24/2024	09/13/2024	Distilled Water	602-49435-2215	155.40
Bomgaars	11/06/2024	10/01/2024	Refund/Exchange Tap & Die S...	602-49435-2241	2.00
Bomgaars	11/06/2024	10/14/2024	Gloves/Bleach	602-49435-2215	14.98
Hawkins Inc	11/06/2024	10/15/2024	Chlorine Cylinders/Sulfur Diox...	602-49435-2216	70.00
Worldwide Express	11/01/2024	10/16/2024	Shipping Charges	602-49435-3325	51.28
North Central Laboratories	11/01/2024	10/16/2024	Lab Supplies	602-49435-2215	733.53
Centerpoint Energy	10/30/2024	10/18/2024	Gas Bill - WWTP	602-49435-3383	1,748.68
Hawkins Inc	11/06/2024	10/21/2024	Aluminum Sulfate Liquid	602-49435-2216	8,389.12
Bluepeak	11/01/2024	10/26/2024	WWTF	602-49435-3321	321.26
Bluepeak	11/01/2024	10/26/2024	Hills Liftstation	602-49435-3321	30.64
Department 49435 - Sewage Disposal Total:					11,526.89

Department: 49611 - General Administration

Minn Pollution Control Agency	11/06/2024	09/03/2024	WW Cert Renewal - Kooiker	602-49611-3491	23.00
DGR Engineering	11/01/2024	10/11/2024	TH 75 Project Coordination	602-49611-3303	1,118.00
Gordon Flesch Company Inc	11/06/2024	10/18/2024	Lexmark XC 2326 WWTP 151 ...	602-49611-3403	47.29
Tollefson Enterprises Inc	11/06/2024	10/31/2024	Advertising	602-49611-3351	592.50
Department 49611 - General Administration Total:					1,780.79

Fund 602 - SEWAGE Total: 30,542.81

Fund: 603 - REFUSE

American Family Life	10/31/2024	10/11/2024	Aflac Deductions	603-21229	17.27
American Family Life	10/31/2024	10/11/2024	Aflac Deductions	603-21229	18.94
Blue Cross Blue Shield of Min...	10/31/2024	10/11/2024	Employee Health Insurance	603-21226	382.13
Madison National Life Ins Co	10/25/2024	10/11/2024	Long-Term Disability Insurance	603-21231	19.21
Minn Council 65	10/31/2024	10/11/2024	Union Dues	603-21228	30.20
American Family Life	10/31/2024	10/25/2024	Aflac Deductions	603-21229	17.27
American Family Life	10/31/2024	10/25/2024	Aflac Deductions	603-21229	18.94
Delta Dental of Minnesota	10/25/2024	10/25/2024	Pediatric Dental Insurance	603-21226	98.92
Blue Cross Blue Shield of Min...	10/31/2024	10/25/2024	Employee Health Insurance	603-21226	382.13
Blue Cross Blue Shield of Min...	10/31/2024	10/25/2024	Employee Health Insurance	603-21226	2,196.56
HealthEquity	10/25/2024	10/25/2024	Employee HSA Contribution	603-21250	278.04
MissionSquare Retirement - 4...	10/25/2024	10/25/2024	Deferred Comp Contributions	603-21225	2.00
NCPERS Group Life Ins	10/25/2024	10/25/2024	Employee Life Insurance	603-21227	0.64
Madison National Life Ins Co	10/25/2024	10/25/2024	Long-Term Disability Insurance	603-21231	19.48
Minn Mutual Life	10/25/2024	10/25/2024	Employee Life Insurance	603-21227	39.33
Public Employees Retirement	10/25/2024	10/25/2024	PERA Contributions	603-21224	632.12
Minn Council 65	10/31/2024	10/25/2024	Union Dues	603-21228	30.20
Blue Cross Blue Shield of Min...	10/25/2024	10/25/2024	Vision Insurance	603-21220	0.79
EFTPS-Federal	10/25/2024	10/25/2024	FICA WITHHOLDING	603-21223	471.20
EFTPS-State	10/25/2024	10/25/2024	STATE WITHHOLDING	603-21222	153.49
EFTPS-Federal	10/25/2024	10/25/2024	MEDICARE WITHHOLDING	603-21223	110.20

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Vendor Name	Payment Date	Post Date	Description (Item)	Account Number	Amount
EFTPS-Federal	10/25/2024	10/25/2024	FED WITHHOLDING	603-21221	263.83
HealthEquity	11/08/2024	11/08/2024	Employee HSA Contribution	603-21250	278.04
MissionSquare Retirement - 4...	11/08/2024	11/08/2024	Deferred Comp Contributions	603-21225	2.00
Public Employees Retirement	11/08/2024	11/08/2024	PERA Contributions	603-21224	624.52
EFTPS-Federal	11/08/2024	11/08/2024	FICA WITHHOLDING	603-21223	467.98
EFTPS-State	11/08/2024	11/08/2024	STATE WITHHOLDING	603-21222	152.26
EFTPS-Federal	11/08/2024	11/08/2024	MEDICARE WITHHOLDING	603-21223	109.46
EFTPS-Federal	11/08/2024	11/08/2024	FED WITHHOLDING	603-21221	262.51
					7,079.66

Department: 49418 - Refuse and Recycling

Dakota Fluid Power Inc	11/01/2024	10/15/2024	#43.1 Coils	603-49418-2221	127.42
Dakota Fluid Power Inc	11/01/2024	10/15/2024	#43.1 DIN Connector/Coils	603-49418-2221	144.74
Tollefson Enterprises Inc	11/06/2024	10/31/2024	Advertising	603-49418-3351	533.26
Department 49418 - Refuse and Recycling Total:					805.42

Fund 603 - REFUSE Total: 7,885.08

Fund: 604 - ELECTRIC

American Family Life	10/31/2024	10/11/2024	Aflac Deductions	604-21229	8.11
American Family Life	10/31/2024	10/11/2024	Aflac Deductions	604-21229	19.95
Blue Cross Blue Shield of Min...	10/31/2024	10/11/2024	Employee Health Insurance	604-21226	418.12
Blue Cross Blue Shield of Min...	10/31/2024	10/11/2024	Employee Health Insurance	604-21226	85.38
Madison National Life Ins Co	10/25/2024	10/11/2024	Long-Term Disability Insurance	604-21231	33.98
Minn Council 65	10/31/2024	10/11/2024	Union Dues	604-21228	20.23
Sunbelt Solomon Serv LLC	11/06/2024	10/21/2024	Rebuilt Transformer	604-14199	4,315.00
American Family Life	10/31/2024	10/25/2024	Aflac Deductions	604-21229	8.10
American Family Life	10/31/2024	10/25/2024	Aflac Deductions	604-21229	19.95
Delta Dental of Minnesota	10/25/2024	10/25/2024	Pediatric Dental Insurance	604-21226	108.23
Blue Cross Blue Shield of Min...	10/31/2024	10/25/2024	Employee Health Insurance	604-21226	418.14
Blue Cross Blue Shield of Min...	10/31/2024	10/25/2024	Employee Health Insurance	604-21226	2,403.48
Blue Cross Blue Shield of Min...	10/31/2024	10/25/2024	Employee Health Insurance	604-21226	85.38
Blue Cross Blue Shield of Min...	10/31/2024	10/25/2024	Employee Health Insurance	604-21226	476.77
HealthEquity	10/25/2024	10/25/2024	Employee HSA Contribution	604-21250	271.76
MissionSquare Retirement - 4...	10/25/2024	10/25/2024	Deferred Comp Contributions	604-21225	94.50
NCPERS Group Life Ins	10/25/2024	10/25/2024	Employee Life Insurance	604-21227	6.72
Madison National Life Ins Co	10/25/2024	10/25/2024	Long-Term Disability Insurance	604-21231	34.38
Minn Mutual Life	10/25/2024	10/25/2024	Employee Life Insurance	604-21227	35.92
Public Employees Retirement	10/25/2024	10/25/2024	PERA Contributions	604-21224	1,099.17
MissionSquare Retirement - 4...	10/25/2024	10/25/2024	ROTH Contributions	604-21225	34.50
Minn Council 65	10/31/2024	10/25/2024	Union Dues	604-21228	20.24
Blue Cross Blue Shield of Min...	10/25/2024	10/25/2024	Vision Insurance	604-21220	10.44
EFTPS-Federal	10/25/2024	10/25/2024	FICA WITHHOLDING	604-21223	870.06
EFTPS-State	10/25/2024	10/25/2024	STATE WITHHOLDING	604-21222	321.98
EFTPS-Federal	10/25/2024	10/25/2024	MEDICARE WITHHOLDING	604-21223	203.48
EFTPS-Federal	10/25/2024	10/25/2024	FED WITHHOLDING	604-21221	666.26
HealthEquity	11/08/2024	11/08/2024	Employee HSA Contribution	604-21250	271.74
MissionSquare Retirement - 4...	11/08/2024	11/08/2024	Deferred Comp Contributions	604-21225	94.50
Public Employees Retirement	11/08/2024	11/08/2024	PERA Contributions	604-21224	1,108.14
MissionSquare Retirement - 4...	11/08/2024	11/08/2024	ROTH Contributions	604-21225	34.49
EFTPS-Federal	11/08/2024	11/08/2024	FICA WITHHOLDING	604-21223	872.04
EFTPS-State	11/08/2024	11/08/2024	STATE WITHHOLDING	604-21222	321.88
EFTPS-Federal	11/08/2024	11/08/2024	MEDICARE WITHHOLDING	604-21223	203.98
EFTPS-Federal	11/08/2024	11/08/2024	FED WITHHOLDING	604-21221	682.05
					15,679.05

Department: 49413 - Utility Purchased for Resale

Missouri River Energy Ser	10/25/2024	10/10/2024	Power Purchased	604-49413-3381	110,179.99
Department 49413 - Utility Purchased for Resale Total:					110,179.99

Department: 49414 - Purchased Power - MRES

Missouri River Energy Ser	10/25/2024	10/10/2024	Power Purchased	604-49414-3381	116,127.96
Department 49414 - Purchased Power - MRES Total:					116,127.96

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Vendor Name	Payment Date	Post Date	Description (Item)	Account Number	Amount
Department: 49417 - Electric Production					
Luverne Ace Hardware	10/24/2024	08/26/2024	Compression Cap	604-49417-2242	2.79
Anderson Chemical Company	11/06/2024	08/27/2024	Wtr Trtmnt for Worthington ...	604-49417-2242	1,687.30
Anderson Chemical Company	11/06/2024	08/28/2024	53# Pail Brommax	604-49417-2242	956.64
Anderson Chemical Company	11/06/2024	08/29/2024	Sensor	604-49417-2242	200.00
Anderson Chemical Company	11/06/2024	08/30/2024	Aquacar GA 15WT Microbiocide..	604-49417-2242	775.45
Luverne Ace Hardware	10/24/2024	09/06/2024	Nuts/Bolts/Nails	604-49417-2261	2.22
Luverne Ace Hardware	10/24/2024	09/18/2024	CableTies	604-49417-2261	34.97
Bomgaars	11/06/2024	09/20/2024	Extension Cord	604-49417-2261	39.99
Bomgaars	11/06/2024	09/24/2024	Sanding Discs	604-49417-2261	17.97
Amazon Capital Services	11/01/2024	10/15/2024	New Sand Filters	604-49417-2242	84.03
Fastenal Company	11/01/2024	10/15/2024	Blue Disp Tweezer/Cut Tape/...	604-49417-2261	15.93
Bluepeak	11/01/2024	10/26/2024	Power Plant	604-49417-3321	321.26
Department 49417 - Electric Production Total:					4,138.55
Department: 49442 - Transmission - L & O					
Missouri River Energy Ser	10/25/2024	10/10/2024	Transmission Charges	604-49442-3381	47,222.98
Department 49442 - Transmission - L & O Total:					47,222.98
Department: 49452 - Electric Distribution					
Luverne Ace Hardware	10/24/2024	09/11/2024	Socket Adapters	604-49452-2241	17.97
Bomgaars	11/06/2024	09/18/2024	Barrier Vegetation	604-49452-2261	127.99
Transwest Trucks of Sioux Falls	11/01/2024	10/09/2024	#193 Bumper Asy - Rear/Brac...	604-49452-2228	1,347.13
Missouri River Energy Ser	11/05/2024	10/11/2024	Distribution Maintenance Agr...	604-49452-3312	71,487.84
Bomgaars	11/06/2024	10/14/2024	Jeans	604-49452-2245	99.98
Bluepeak	11/01/2024	10/26/2024	West Substation	604-49452-3321	86.99
Department 49452 - Electric Distribution Total:					73,167.90
Department: 49610 - Energy Conservation					
Viking Electric LLC	11/01/2024	10/11/2024	Installed Load Control at 1323...	604-49610-3465	218.90
Department 49610 - Energy Conservation Total:					218.90
Department: 49611 - General Administration					
Sanford Health	10/30/2024	10/06/2024	DOT Physical	604-49611-3305	110.00
Missouri River Energy Ser	10/25/2024	10/10/2024	Membership Dues	604-49611-3491	503.54
Missouri River Energy Ser	10/25/2024	10/10/2024	Econ Dev Credit - PMP	604-49611-3496	-6,459.37
Missouri River Energy Ser	10/25/2024	10/10/2024	Econ Dev Credit - Lineage	604-49611-3496	-2,865.00
DGR Engineering	11/01/2024	10/15/2024	Misc Elec Engineering Services...	604-49611-3303	3,765.46
DGR Engineering	11/01/2024	10/15/2024	Luverne South to West Transm..	604-49611-3303	648.00
Gordon Flesch Company Inc	11/06/2024	10/15/2024	Contract Inv DX C3926i 109 B...	604-49611-3403	72.39
Marr, Marissa	10/24/2024	10/21/2024	Mileage for LEAD Course	604-49611-3331	99.16
Postmaster	11/01/2024	10/22/2024	Postage Due on Account	604-49611-3322	50.00
Luverne Chamber - TSBF	11/01/2024	10/23/2024	Band Fest Sponsorship	604-49611-3342	500.00
Tollefson Enterprises Inc	11/06/2024	10/31/2024	Advertising	604-49611-3351	296.26
Luverne Area Chamber	11/01/2024	11/01/2024	2024 Light the Night Sponsors...	604-49611-3349	1,500.00
Department 49611 - General Administration Total:					-1,779.56
Department: 49930 - Capital					
Action Electric Company	11/01/2024	10/18/2024	2nd Hole Drill	604-49930-5616	5,000.00
Department 49930 - Capital Total:					5,000.00
Fund 604 - ELECTRIC Total:					369,955.77
Fund: 606 - STORM SEWER					
American Family Life	10/31/2024	10/11/2024	Aflac Deductions	606-21229	0.64
Blue Cross Blue Shield of Min...	10/31/2024	10/11/2024	Employee Health Insurance	606-21226	13.85
Madison National Life Ins Co	10/25/2024	10/11/2024	Long-Term Disability Insurance	606-21231	0.87
American Family Life	10/31/2024	10/25/2024	Aflac Deductions	606-21229	0.64
Delta Dental of Minnesota	10/25/2024	10/25/2024	Pediatric Dental Insurance	606-21226	3.58
Blue Cross Blue Shield of Min...	10/31/2024	10/25/2024	Employee Health Insurance	606-21226	13.85
Blue Cross Blue Shield of Min...	10/31/2024	10/25/2024	Employee Health Insurance	606-21226	79.59
HealthEquity	10/25/2024	10/25/2024	Employee HSA Contribution	606-21250	10.67
Madison National Life Ins Co	10/25/2024	10/25/2024	Long-Term Disability Insurance	606-21231	0.87
Minn Mutual Life	10/25/2024	10/25/2024	Employee Life Insurance	606-21227	0.48
Public Employees Retirement	10/25/2024	10/25/2024	PERA Contributions	606-21224	28.37

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Payment Dates: 10/24/2024 - 11/12/2024

Vendor Name	Payment Date	Post Date	Description (Item)	Account Number	Amount
EFTPS-Federal	10/25/2024	10/25/2024	FICA WITHHOLDING	606-21223	22.04
EFTPS-State	10/25/2024	10/25/2024	STATE WITHHOLDING	606-21222	8.07
EFTPS-Federal	10/25/2024	10/25/2024	MEDICARE WITHHOLDING	606-21223	5.16
EFTPS-Federal	10/25/2024	10/25/2024	FED WITHHOLDING	606-21221	15.10
HealthEquity	11/08/2024	11/08/2024	Employee HSA Contribution	606-21250	10.67
Public Employees Retirement	11/08/2024	11/08/2024	PERA Contributions	606-21224	28.37
EFTPS-Federal	11/08/2024	11/08/2024	FICA WITHHOLDING	606-21223	22.10
EFTPS-State	11/08/2024	11/08/2024	STATE WITHHOLDING	606-21222	8.10
EFTPS-Federal	11/08/2024	11/08/2024	MEDICARE WITHHOLDING	606-21223	5.16
EFTPS-Federal	11/08/2024	11/08/2024	FED WITHHOLDING	606-21221	15.14
					293.32

Department: 49592 - General Structures Mainte

AMERICAN ENGINEERING TES...	11/01/2024	10/10/2024	TH 75 Storm Sewer Improvem...	606-49592-5634	3,243.25
DGR Engineering	11/01/2024	10/11/2024	Hwy 75/Gabrielson Road Drai...	606-49592-3303	20,248.00
Buffalo Ridge Concrete	11/01/2024	10/14/2024	2.00 Yd Concrete - Carol St Sto...	606-49592-5551	482.00
DGR Engineering	11/06/2024	10/15/2024	Luverne - Hwy 75 Commercial...	606-49592-3303	1,096.00

Department 49592 - General Structures Mainte Total: 25,069.25

Fund 606 - STORM SEWER Total: 25,362.57

Fund: 609 - LIQUOR

Blue Cross Blue Shield of Min...	10/31/2024	10/11/2024	Employee Health Insurance	609-21226	692.26
Madison National Life Ins Co	10/25/2024	10/11/2024	Long-Term Disability Insurance	609-21231	21.29
Delta Dental of Minnesota	10/25/2024	10/25/2024	Pediatric Dental Insurance	609-21226	143.36
Blue Cross Blue Shield of Min...	10/31/2024	10/25/2024	Employee Health Insurance	609-21226	692.28
Blue Cross Blue Shield of Min...	10/31/2024	10/25/2024	Employee Health Insurance	609-21226	3,183.42
HealthEquity	10/25/2024	10/25/2024	Employee HSA Contribution	609-21250	150.00
Madison National Life Ins Co	10/25/2024	10/25/2024	Long-Term Disability Insurance	609-21231	21.37
Minn Mutual Life	10/25/2024	10/25/2024	Employee Life Insurance	609-21227	6.28
Public Employees Retirement	10/25/2024	10/25/2024	PERA Contributions	609-21224	979.93
Minn Child Support Payment ...	10/25/2024	10/25/2024	Support Order	609-21230	167.05
EFTPS-Federal	10/25/2024	10/25/2024	FICA WITHHOLDING	609-21223	760.02
EFTPS-State	10/25/2024	10/25/2024	STATE WITHHOLDING	609-21222	201.33
EFTPS-Federal	10/25/2024	10/25/2024	MEDICARE WITHHOLDING	609-21223	177.76
EFTPS-Federal	10/25/2024	10/25/2024	FED WITHHOLDING	609-21221	376.44
HealthEquity	11/08/2024	11/08/2024	Employee HSA Contribution	609-21250	150.00
Public Employees Retirement	11/08/2024	11/08/2024	PERA Contributions	609-21224	964.44
Minn Child Support Payment ...	11/08/2024	11/08/2024	Support Order	609-21230	167.05
EFTPS-Federal	11/08/2024	11/08/2024	FICA WITHHOLDING	609-21223	746.52
EFTPS-State	11/08/2024	11/08/2024	STATE WITHHOLDING	609-21222	200.20
EFTPS-Federal	11/08/2024	11/08/2024	MEDICARE WITHHOLDING	609-21223	174.60
EFTPS-Federal	11/08/2024	11/08/2024	FED WITHHOLDING	609-21221	376.62
					10,352.22

Department: 49710 - Merchandise Purchases

Artisan Beer Company	10/30/2024	04/12/2024	Product Out of Date	609-49710-2251	-124.62
Johnson Brothers	10/30/2024	05/09/2024	Wrong Product	609-49710-2251	-142.58
Phillips Wine & Spirits	10/30/2024	05/30/2024	Product Out of Date	609-49710-2251	-50.40
Johnson Brothers	10/30/2024	06/13/2024	Pricing Error	609-49710-2251	-80.00
Johnson Brothers	10/30/2024	06/20/2024	Product Out of Date	609-49710-2251	-130.83
Johnson Brothers	10/30/2024	06/20/2024	Bad Pkg - Unrepairable	609-49710-2251	-17.67
Johnson Brothers	10/30/2024	07/22/2024	Ordered in Error	609-49710-2251	-58.29
Johnson Brothers	10/30/2024	07/22/2024	Ordered in Error	609-49710-2251	-50.29
Johnson Brothers	10/30/2024	07/22/2024	Ordered in Error	609-49710-2251	-50.29
Phillips Wine & Spirits	10/30/2024	07/22/2024	Ordered in Error	609-49710-2251	-131.59
Phillips Wine & Spirits	10/30/2024	07/22/2024	Leaker/Product Out of Date	609-49710-2251	-14.46
Johnson Brothers	10/30/2024	08/29/2024	Wrong Product	609-49710-2251	-508.58
Johnson Brothers	10/30/2024	08/29/2024	Bad Pkg - Unrepairable	609-49710-2251	-7.58
Phillips Wine & Spirits	10/30/2024	08/29/2024	Wrong Product	609-49710-2251	-102.08
Johnson Brothers	10/30/2024	09/12/2024	Bottle Short Filled	609-49710-2251	-8.00
Johnson Brothers	10/30/2024	09/16/2024	Pricing Error	609-49710-2251	-20.00
Johnson Brothers	10/30/2024	09/16/2024	Pricing Error	609-49710-2251	-19.50

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Payment Dates: 10/24/2024 - 11/12/2024

Vendor Name	Payment Date	Post Date	Description (Item)	Account Number	Amount
Johnson Brothers	10/30/2024	10/09/2024	Pricing Error	609-49710-2251	-124.50
Johnson Brothers	10/30/2024	10/09/2024	Pricing Error	609-49710-2251	-33.50
Johnson Brothers	10/30/2024	10/10/2024	Bad Pkg - Unrepairable	609-49710-2251	-14.33
Johnson Brothers	10/30/2024	10/10/2024	Bad Pkg - Unrepairable	609-49710-2251	-19.50
Southern Glazers of MN	10/24/2024	10/15/2024	Inventory	609-49710-2251	1,980.27
Southern Glazers of MN	10/24/2024	10/15/2024	Inventory	609-49710-2251	708.57
Johnson Brothers	10/24/2024	10/16/2024	Inventory	609-49710-2251	2,158.05
Artisan Beer Company	10/24/2024	10/16/2024	Inventory	609-49710-2251	101.50
Phillips Wine & Spirits	10/24/2024	10/16/2024	Inventory	609-49710-2251	578.96
Breakthru Beverage MN Wine...	10/24/2024	10/17/2024	Inventory	609-49710-2251	1,631.56
Doll Distributing LLC	10/24/2024	10/17/2024	Inventory	609-49710-2251	6,583.45
Beverage Wholesalers	10/24/2024	10/17/2024	Inventory	609-49710-2251	8,164.35
Bellboy Corporation	10/30/2024	10/22/2024	Inventory	609-49710-2251	126.73
Bellboy Corporation	10/30/2024	10/22/2024	Inventory	609-49710-2251	1,320.15
Southern Glazers of MN	10/30/2024	10/22/2024	Inventory	609-49710-2251	5,990.17
Southern Glazers of MN	10/30/2024	10/22/2024	Inventory	609-49710-2251	52.49
Johnson Brothers	10/30/2024	10/23/2024	Inventory	609-49710-2251	1,463.53
Brau Brothers Brewing Co	10/30/2024	10/23/2024	Inventory	609-49710-2251	127.50
Artisan Beer Company	10/30/2024	10/23/2024	Inventory	609-49710-2251	549.80
Artisan Beer Company	10/30/2024	10/23/2024	Inventory	609-49710-2251	143.05
Phillips Wine & Spirits	10/30/2024	10/23/2024	Inventory	609-49710-2251	5,471.08
Breakthru Beverage MN Wine...	10/30/2024	10/24/2024	Inventory	609-49710-2251	4,086.24
Milk and Honey Ciders	10/30/2024	10/24/2024	Inventory	609-49710-2251	204.00
Doll Distributing LLC	10/30/2024	10/24/2024	Inventory	609-49710-2251	6,638.23
Doll Distributing LLC	10/30/2024	10/24/2024	Returned Product	609-49710-2251	-6.38
Southern Glazers of MN	10/30/2024	10/24/2024	Inventory	609-49710-2251	209.96
Beverage Wholesalers	10/30/2024	10/24/2024	Inventory	609-49710-2251	8,938.59
The Home City Ice Co	10/30/2024	10/24/2024	Ice	609-49710-2251	100.50
Southern Glazers of MN	11/06/2024	10/29/2024	Inventory	609-49710-2251	8,606.17
Southern Glazers of MN	11/06/2024	10/29/2024	Inventory	609-49710-2251	338.80
Johnson Brothers	11/06/2024	10/30/2024	Inventory	609-49710-2251	3,389.72
Artisan Beer Company	11/06/2024	10/30/2024	Inventory	609-49710-2251	502.82
Phillips Wine & Spirits	11/06/2024	10/30/2024	Inventory	609-49710-2251	1,739.30
Breakthru Beverage MN Wine...	11/06/2024	10/31/2024	Inventory	609-49710-2251	2,999.20
Doll Distributing LLC	11/06/2024	10/31/2024	Returned Product	609-49710-2251	-166.05
Doll Distributing LLC	11/06/2024	10/31/2024	Inventory	609-49710-2251	8,148.45
Doll Distributing LLC	11/06/2024	10/31/2024	Returned Product	609-49710-2251	-8.94
Beverage Wholesalers	11/06/2024	10/31/2024	Inventory	609-49710-2251	4,905.35
Department 49710 - Merchandise Purchases Total:					86,068.58

Department: 49720 - Liquor Expenses

Luverne Ace Hardware	10/24/2024	08/28/2024	Filters - BML	609-49720-2223	48.93
Luverne Ace Hardware	10/24/2024	09/04/2024	Wastebasket	609-49720-2261	39.98
Luverne Ace Hardware	10/24/2024	09/17/2024	Multiscrews/Wood Shims	609-49720-2223	27.35
Luverne Ace Hardware	10/24/2024	09/20/2024	Cable RG6 Quad 50'/Plug Cri...	609-49720-3309	37.58
Luverne Ace Hardware	10/24/2024	09/23/2024	Trash Bags	609-49720-2211	15.99
Carlson & Stewart Refrig Inc	10/30/2024	10/11/2024	Replace Craft Beer Cooler Equ...	609-49720-2221	5,265.00
TB Painting LLC	11/06/2024	10/14/2024	Final Pmt for Painting Exterior...	609-49720-2223	4,200.00
Bomgaars	11/06/2024	10/15/2024	Disconnect AC 60 Amp	609-49720-2223	31.99
Amazon Capital Services	10/30/2024	10/17/2024	Paper Towels/Restroom Sign	609-49720-2261	55.70
Carlson & Stewart Refrig Inc	11/01/2024	10/17/2024	Replace Beer Cooler Refrigerat..	609-49720-5571	21,453.75
Dacotah Paper Co	10/30/2024	10/22/2024	Paper Bags	609-49720-2261	60.13
Bluepeak	11/01/2024	10/26/2024	Liquor Store	609-49720-3321	148.27
Timmer, Justin	11/06/2024	10/31/2024	Travel Reimbursement for M...	609-49720-3331	93.80
Serie, Dan	11/06/2024	10/31/2024	Travel Reimbursement for M...	609-49720-3331	93.80
Department 49720 - Liquor Expenses Total:					31,572.27

Fund 609 - LIQUOR Total: 127,993.07

Fund: 650 - EDA GENERAL OPERATIONS

Blue Cross Blue Shield of Min...	10/31/2024	10/11/2024	Employee Health Insurance	650-21226	276.91
Madison National Life Ins Co	10/25/2024	10/11/2024	Long-Term Disability Insurance	650-21231	14.13

Invoices Paid Report

Payment Dates: 10/24/2024 - 11/12/2024

Vendor Name	Payment Date	Post Date	Description (Item)	Account Number	Amount
Delta Dental of Minnesota	10/25/2024	10/25/2024	Pediatric Dental Insurance	650-21226	71.68
Blue Cross Blue Shield of Min...	10/31/2024	10/25/2024	Employee Health Insurance	650-21226	276.91
Blue Cross Blue Shield of Min...	10/31/2024	10/25/2024	Employee Health Insurance	650-21226	1,591.71
HealthEquity	10/25/2024	10/25/2024	Employee HSA Contribution	650-21250	175.00
MissionSquare Retirement - 4...	10/25/2024	10/25/2024	Deferred Comp Contributions	650-21225	375.06
Madison National Life Ins Co	10/25/2024	10/25/2024	Long-Term Disability Insurance	650-21231	14.13
Minn Mutual Life	10/25/2024	10/25/2024	Employee Life Insurance	650-21227	3.14
Public Employees Retirement	10/25/2024	10/25/2024	PERA Contributions	650-21224	477.34
MissionSquare Retirement - 4...	10/25/2024	10/25/2024	ROTH Percent Contributions	650-21225	102.29
Blue Cross Blue Shield of Min...	10/25/2024	10/25/2024	Vision Insurance	650-21220	19.89
EFTPS-Federal	10/25/2024	10/25/2024	FICA WITHHOLDING	650-21223	348.92
EFTPS-State	10/25/2024	10/25/2024	STATE WITHHOLDING	650-21222	121.40
EFTPS-Federal	10/25/2024	10/25/2024	MEDICARE WITHHOLDING	650-21223	81.60
EFTPS-Federal	10/25/2024	10/25/2024	FED WITHHOLDING	650-21221	246.76
HealthEquity	11/08/2024	11/08/2024	Employee HSA Contribution	650-21250	175.00
MissionSquare Retirement - 4...	11/08/2024	11/08/2024	Deferred Comp Contributions	650-21225	375.06
Public Employees Retirement	11/08/2024	11/08/2024	PERA Contributions	650-21224	477.34
MissionSquare Retirement - 4...	11/08/2024	11/08/2024	ROTH Percent Contributions	650-21225	102.29
EFTPS-Federal	11/08/2024	11/08/2024	FICA WITHHOLDING	650-21223	351.50
EFTPS-State	11/08/2024	11/08/2024	STATE WITHHOLDING	650-21222	122.80
EFTPS-Federal	11/08/2024	11/08/2024	MEDICARE WITHHOLDING	650-21223	82.20
EFTPS-Federal	11/08/2024	11/08/2024	FED WITHHOLDING	650-21221	251.31
					6,134.37

Department: 46515 - Economic Development

Quality Printing Inc	10/30/2024	09/27/2024	Utility Box Wraps	650-46515-3349	1,869.69
Quality Printing Inc	10/30/2024	09/27/2024	Loop Decal	650-46515-3349	604.16
Luverne Chamber - TSBF	11/01/2024	10/23/2024	Band Fest Sponsorship	650-46515-3349	500.00
Tollefson Enterprises Inc	11/06/2024	10/31/2024	Advertising	650-46515-3351	1,635.00
Department 46515 - Economic Development Total:					4,608.85

Fund 650 - EDA GENERAL OPERATIONS Total: 10,743.22

Fund: 701 - CENTRAL GARAGE

American Family Life	10/31/2024	10/11/2024	Aflac Deductions	701-21229	14.72
American Family Life	10/31/2024	10/11/2024	Aflac Deductions	701-21229	19.35
Blue Cross Blue Shield of Min...	10/31/2024	10/11/2024	Employee Health Insurance	701-21226	318.44
Madison National Life Ins Co	10/25/2024	10/11/2024	Long-Term Disability Insurance	701-21231	2.61
Minn Council 65	10/31/2024	10/11/2024	Union Dues	701-21228	30.20
American Family Life	10/31/2024	10/25/2024	Aflac Deductions	701-21229	14.72
American Family Life	10/31/2024	10/25/2024	Aflac Deductions	701-21229	19.35
Delta Dental of Minnesota	10/25/2024	10/25/2024	Pediatric Dental Insurance	701-21226	82.44
Blue Cross Blue Shield of Min...	10/31/2024	10/25/2024	Employee Health Insurance	701-21226	318.44
Blue Cross Blue Shield of Min...	10/31/2024	10/25/2024	Employee Health Insurance	701-21226	1,830.46
HealthEquity	10/25/2024	10/25/2024	Employee HSA Contribution	701-21250	245.01
Madison National Life Ins Co	10/25/2024	10/25/2024	Long-Term Disability Insurance	701-21231	2.61
Minn Mutual Life	10/25/2024	10/25/2024	Employee Life Insurance	701-21227	4.55
Public Employees Retirement	10/25/2024	10/25/2024	PERA Contributions	701-21224	558.94
Minn Council 65	10/31/2024	10/25/2024	Union Dues	701-21228	30.20
EFTPS-Federal	10/25/2024	10/25/2024	FICA WITHHOLDING	701-21223	422.56
EFTPS-State	10/25/2024	10/25/2024	STATE WITHHOLDING	701-21222	142.27
EFTPS-Federal	10/25/2024	10/25/2024	MEDICARE WITHHOLDING	701-21223	98.82
EFTPS-Federal	10/25/2024	10/25/2024	FED WITHHOLDING	701-21221	270.75
HealthEquity	11/08/2024	11/08/2024	Employee HSA Contribution	701-21250	245.01
Public Employees Retirement	11/08/2024	11/08/2024	PERA Contributions	701-21224	544.35
EFTPS-Federal	11/08/2024	11/08/2024	FICA WITHHOLDING	701-21223	409.86
EFTPS-State	11/08/2024	11/08/2024	STATE WITHHOLDING	701-21222	135.76
EFTPS-Federal	11/08/2024	11/08/2024	MEDICARE WITHHOLDING	701-21223	95.86
EFTPS-Federal	11/08/2024	11/08/2024	FED WITHHOLDING	701-21221	259.29
					6,116.57

Department: 49810 - Central Garage Operations

Luverne Ace Hardware	10/24/2024	08/30/2024	Multiscrew/Pull Utility	701-49810-2261	23.58
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Payment Dates: 10/24/2024 - 11/12/2024

Vendor Name	Payment Date	Post Date	Description (Item)	Account Number	Amount
Bomgaars	11/06/2024	09/19/2024	Replacement Nozzles for Pres...	701-49810-2261	13.98
Bomgaars	11/06/2024	09/20/2024	Glass Cleaner/Toilet Bowl Cle...	701-49810-2211	14.96
Transwest Trucks of Sioux Falls	11/01/2024	10/16/2024	Multi Purpose Solvent	701-49810-2221	45.36
Stan Houston Equipment Co	11/06/2024	10/16/2024	Flashlight/Battery	701-49810-2241	138.00
Rockmount Research & Alloys ...	11/06/2024	10/21/2024	Flap Disc Wheels/Backing Hol...	701-49810-2221	522.81
Bluepeak	11/01/2024	10/26/2024	Central Garage	701-49810-3321	117.72
Department 49810 - Central Garage Operations Total:					876.41
Fund 701 - CENTRAL GARAGE Total:					6,992.98

Fund: 702 - CENTRAL STORE

American Family Life	10/31/2024	10/11/2024	Aflac Deductions	702-21229	7.36
Blue Cross Blue Shield of Min...	10/31/2024	10/11/2024	Employee Health Insurance	702-21226	138.47
Madison National Life Ins Co	10/25/2024	10/11/2024	Long-Term Disability Insurance	702-21231	5.95
Minn Council 65	10/31/2024	10/11/2024	Union Dues	702-21228	15.11
American Family Life	10/31/2024	10/25/2024	Aflac Deductions	702-21229	7.36
Delta Dental of Minnesota	10/25/2024	10/25/2024	Pediatric Dental Insurance	702-21226	35.85
Blue Cross Blue Shield of Min...	10/31/2024	10/25/2024	Employee Health Insurance	702-21226	138.46
Blue Cross Blue Shield of Min...	10/31/2024	10/25/2024	Employee Health Insurance	702-21226	795.86
HealthEquity	10/25/2024	10/25/2024	Employee HSA Contribution	702-21250	87.50
MissionSquare Retirement - 4...	10/25/2024	10/25/2024	Deferred Comp Contributions	702-21225	37.50
Madison National Life Ins Co	10/25/2024	10/25/2024	Long-Term Disability Insurance	702-21231	5.94
Minn Mutual Life	10/25/2024	10/25/2024	Employee Life Insurance	702-21227	1.58
Public Employees Retirement	10/25/2024	10/25/2024	PERA Contributions	702-21224	193.33
MissionSquare Retirement - 4...	10/25/2024	10/25/2024	ROTH Contributions	702-21225	37.50
Minn Council 65	10/31/2024	10/25/2024	Union Dues	702-21228	15.10
EFTPS-Federal	10/25/2024	10/25/2024	FICA WITHHOLDING	702-21223	143.16
EFTPS-State	10/25/2024	10/25/2024	STATE WITHHOLDING	702-21222	55.17
EFTPS-Federal	10/25/2024	10/25/2024	MEDICARE WITHHOLDING	702-21223	33.50
EFTPS-Federal	10/25/2024	10/25/2024	FED WITHHOLDING	702-21221	85.11
HealthEquity	11/08/2024	11/08/2024	Employee HSA Contribution	702-21250	87.51
MissionSquare Retirement - 4...	11/08/2024	11/08/2024	Deferred Comp Contributions	702-21225	37.51
Public Employees Retirement	11/08/2024	11/08/2024	PERA Contributions	702-21224	193.33
MissionSquare Retirement - 4...	11/08/2024	11/08/2024	ROTH Contributions	702-21225	37.51
EFTPS-Federal	11/08/2024	11/08/2024	FICA WITHHOLDING	702-21223	143.22
EFTPS-State	11/08/2024	11/08/2024	STATE WITHHOLDING	702-21222	55.20
EFTPS-Federal	11/08/2024	11/08/2024	MEDICARE WITHHOLDING	702-21223	33.50
EFTPS-Federal	11/08/2024	11/08/2024	FED WITHHOLDING	702-21221	85.17
					2,512.76
Fund 702 - CENTRAL STORE Total:					2,512.76

Fund: 705 - DATA PROCESSING

American Family Life	10/31/2024	10/11/2024	Aflac Deductions	705-21229	1.14
American Family Life	10/31/2024	10/11/2024	Aflac Deductions	705-21229	2.92
Blue Cross Blue Shield of Min...	10/31/2024	10/11/2024	Employee Health Insurance	705-21226	83.00
Blue Cross Blue Shield of Min...	10/31/2024	10/11/2024	Employee Health Insurance	705-21226	195.29
Madison National Life Ins Co	10/25/2024	10/11/2024	Long-Term Disability Insurance	705-21231	32.22
Minn Council 65	10/31/2024	10/11/2024	Union Dues	705-21228	9.08
American Family Life	10/31/2024	10/25/2024	Aflac Deductions	705-21229	1.16
American Family Life	10/31/2024	10/25/2024	Aflac Deductions	705-21229	2.92
Delta Dental of Minnesota	10/25/2024	10/25/2024	Pediatric Dental Insurance	705-21226	21.50
Blue Cross Blue Shield of Min...	10/31/2024	10/25/2024	Employee Health Insurance	705-21226	83.05
Blue Cross Blue Shield of Min...	10/31/2024	10/25/2024	Employee Health Insurance	705-21226	477.48
Blue Cross Blue Shield of Min...	10/31/2024	10/25/2024	Employee Health Insurance	705-21226	195.29
Blue Cross Blue Shield of Min...	10/31/2024	10/25/2024	Employee Health Insurance	705-21226	1,090.69
HealthEquity	10/25/2024	10/25/2024	Employee HSA Contribution	705-21250	55.00
MissionSquare Retirement - 4...	10/25/2024	10/25/2024	Deferred Comp Contributions	705-21225	27.98
Madison National Life Ins Co	10/25/2024	10/25/2024	Long-Term Disability Insurance	705-21231	32.30
Minn Mutual Life	10/25/2024	10/25/2024	Employee Life Insurance	705-21227	9.26
Public Employees Retirement	10/25/2024	10/25/2024	PERA Contributions	705-21224	1,051.38
MissionSquare Retirement - 4...	10/25/2024	10/25/2024	ROTH Contributions	705-21225	17.97
Minn Council 65	10/31/2024	10/25/2024	Union Dues	705-21228	9.06

Invoices Paid Report

Payment Dates: 10/24/2024 - 11/12/2024

Vendor Name	Payment Date	Post Date	Description (Item)	Account Number	Amount
Blue Cross Blue Shield of Min...	10/25/2024	10/25/2024	Vision Insurance	705-21220	0.69
EFTPS-Federal	10/25/2024	10/25/2024	FICA WITHHOLDING	705-21223	888.54
EFTPS-State	10/25/2024	10/25/2024	STATE WITHHOLDING	705-21222	386.39
EFTPS-Federal	10/25/2024	10/25/2024	MEDICARE WITHHOLDING	705-21223	207.74
EFTPS-Federal	10/25/2024	10/25/2024	FED WITHHOLDING	705-21221	897.94
HealthEquity	11/08/2024	11/08/2024	Employee HSA Contribution	705-21250	54.98
MissionSquare Retirement - 4...	11/08/2024	11/08/2024	Deferred Comp Contributions	705-21225	27.97
Public Employees Retirement	11/08/2024	11/08/2024	PERA Contributions	705-21224	1,055.39
MissionSquare Retirement - 4...	11/08/2024	11/08/2024	ROTH Contributions	705-21225	18.01
EFTPS-Federal	11/08/2024	11/08/2024	FICA WITHHOLDING	705-21223	892.66
EFTPS-State	11/08/2024	11/08/2024	STATE WITHHOLDING	705-21222	388.12
EFTPS-Federal	11/08/2024	11/08/2024	MEDICARE WITHHOLDING	705-21223	208.72
EFTPS-Federal	11/08/2024	11/08/2024	FED WITHHOLDING	705-21221	901.90
					9,327.74
Department: 41920 - Data Processing					
Gordon Flesch Company Inc	11/06/2024	10/11/2024	iR Advance DM C3926i Copier...	705-41920-5571	5,930.00
Cramer Marketing	11/01/2024	10/16/2024	W-2 & 1099 Forms	705-41920-2209	233.26
Bluepeak	11/01/2024	10/26/2024	Digital Sign @ Rotary Park	705-41920-3321	86.99
Bluepeak	11/01/2024	10/26/2024	DP - City Office	705-41920-3321	862.96
Bluepeak	11/01/2024	10/26/2024	Downtown Wi Fi	705-41920-3321	119.99
Bluepeak	11/01/2024	10/26/2024	Public Restroom #3 203 E Main	705-41920-3321	126.02
Department 41920 - Data Processing Total:					7,359.22
Fund 705 - DATA PROCESSING Total:					16,686.96
Grand Total:					3,274,637.79

Outstanding Invoices Report

By Fund

City of Luverne, MN

Payable Dates 1/1/2023 - 11/13/2024

Vendor Name	Payable Number	Payable Date	Description (Item)	Account Number	Amount
Fund: 101 - GENERAL					
Madison National Life Ins Co	INV0002460	11/08/2024	Long-Term Disability Insurance	101-21231	137.83
					137.83
Department: 41320 - City Administration					
Staples Contract & Commercia...	6016127348	11/01/2024	Binding Covers/Plastic Covers	101-41320-2261	57.67
Staples Contract & Commercia...	6016127349	11/01/2024	Penciles/Note Books/Avery La...	101-41320-2209	99.00
Staples Contract & Commercia...	6016127349	11/01/2024	Toilet Paper/Airwick Refills	101-41320-2261	154.39
Staples Contract & Commercia...	6016127350	11/01/2024	Black Binding Combs	101-41320-2261	32.22
Staples Contract & Commercia...	6016127347	11/04/2024	Adding Machine Tape	101-41320-2209	11.61
Staples Contract & Commercia...	6016127347	11/04/2024	Bounty/Hand Soap	101-41320-2261	138.07
					Department 41320 - City Administration Total: 492.96
Department: 41940 - Government Buildings					
Sunshine Foods	0243	10/07/2024	OJ	101-41940-2261	7.99
Buffalo Ridge Concrete	58710	10/24/2024	7 Yd Concrete - BMIA	101-41940-2223	1,155.00
Minn Dept of Labor and Indust..	ABR0340304X	10/26/2024	Pressure Vessels 305 E Luverne...	101-41940-3497	20.00
Minn Dept of Labor and Indust..	ALR0167995X	10/26/2024	Annual Elevator Op 305 E Luve..	101-41940-3497	100.00
Gauquie, Thomas	2815	10/28/2024	City Office Windows & Door C...	101-41940-2223	43.00
Ban-Koe Systems, Inc	50100534	10/30/2024	Palace Theatre - Fire Panel Ma...	101-41940-2221	269.00
Justice Fire & Safety LLC	IV00309255	10/30/2024	Dispatch & Compliance/Insp Fi..	101-41940-3312	180.00
Schomacker Office Cleaning L...	5595	10/31/2024	October Cleaning - City Offices	101-41940-3312	4,051.36
					Department 41940 - Government Buildings Total: 5,826.35
Department: 42220 - Fire Fighting					
Wheelco Truck & Trailer Parts	INV310382	02/13/2023	#104 Stainless Steel Hoses	101-42220-2228	67.74
Wheelco Truck & Trailer Parts	#CM46806	02/20/2023	#104 Returned Stainless Steel...	101-42220-2228	-67.74
Minn Dept of Labor and Indust..	ABR0340224X	10/26/2024	Pressure Vessel 209 E Lincoln ...	101-42220-2221	10.00
					Department 42220 - Fire Fighting Total: 10.00
Department: 42280 - Fire Stations & Buildings					
Schomacker Office Cleaning L...	5595	10/31/2024	October Cleaning - Fire Dept	101-42280-3313	110.67
					Department 42280 - Fire Stations & Buildings Total: 110.67
Department: 42401 - Building/Planning/Zoning					
Auto Value	803035018	10/01/2024	#8 HVAC Blowers	101-42401-2228	140.98
					Department 42401 - Building/Planning/Zoning Total: 140.98
Department: 42450 - Safety Coordinator					
Braun Intertec Corporation	B406141	10/28/2024	Environmental Consulting	101-42450-3312	7,371.30
					Department 42450 - Safety Coordinator Total: 7,371.30
Department: 42700 - Animal Control					
Gangestad, Mike	Oct 2024	11/02/2024	Nuisance Animal Control	101-42700-3312	540.00
Gangestad, Mike	Oct 2024	11/02/2024	Animal Impound	101-42700-3312	425.00
					Department 42700 - Animal Control Total: 965.00
Department: 43121 - Street					
Nuss Truck & Equipment	PSO055924-1	11/10/2023	#49 Return Air Dryer	101-43121-2228	-174.00
Auto Value	803035434	10/11/2024	Vinyl Shine	101-43121-2211	48.99
Stan Houston Equipment Co	2551332	10/24/2024	M18 Fuel 1/2" Drill/Driver Kit	101-43121-2241	289.00
Amazon Capital Services	1P3Q-KFYC-DRWW	10/25/2024	Phone Case/Screen Protectors	101-43121-2261	36.62
Locators & Supplies	0317623-IN	10/29/2024	Winter Gloves	101-43121-2245	115.03
Sanders Inc	20240769	10/29/2024	Road Salt	101-43121-2217	2,413.40
Knife River	490531	10/29/2024	G-2 Asphalt	101-43121-2224	1,740.75
Customer Contact Services	9523757-110124	11/01/2024	After Hours Answering Service	101-43121-3372	4.19
					Department 43121 - Street Total: 4,473.98
Department: 45200 - Parks					
M-B Companies Inc	279376	01/30/2024	Return Broom Attachment	101-45200-2221	-1,070.44

Outstanding Invoices Report

Payable Dates: 1/1/2023 - 11/13/2024

Vendor Name	Payable Number	Payable Date	Description (Item)	Account Number	Amount
Auto Value	803035802	10/22/2024	#85 Chrome Wheel Nut	101-45200-2228	7.99
Titan Truck & Trailer Service	SO138818-1	10/22/2024	#85 Replaced Tires	101-45200-2222	106.01
C & B Operations - Luverne	13007987	10/28/2024	#15 Dust Caps	101-45200-2221	21.54
LT Companies	3300	10/28/2024	Sod Hwy 75/Bufalo Ridge Ins...	101-45200-2225	160.00
C & B Operations - Luverne	13009105	10/29/2024	#11 50 Connector Link/50 Roll...	101-45200-2221	42.49
C & B Operations - Luverne	13009108	10/29/2024	#15 Bearings	101-45200-2221	291.98
C & B Operations - Luverne	13012345	10/30/2024	#93 Cargo Box Cable	101-45200-2221	63.00
Dakota Supply Group Inc	S104203916.001	10/31/2024	RAB Wallpacks - City Park	101-45200-2223	408.00
Big Top Tent Rentals LLC	4806	11/02/2024	Summer Portable Bathroom R...	101-45200-3312	4,200.00
Department 45200 - Parks Total:					4,230.57

Department: 46510 - Conservation & Development

Buffalo Ridge Concrete	59036	10/25/2024	26.50 Yd Concrete - TNT NE Pa...	101-46510-5528	4,790.26
Big Top Tent Rentals LLC	4805	11/02/2024	Portable Bathroom - TNT NE P...	101-46510-5528	125.00
A-1 Jet LLC	2024 Tax Abatement	11/07/2024	2024 Tax Abatement Payment	101-46510-3505	3,077.09
Department 46510 - Conservation & Development Total:					7,992.35

Fund 101 - GENERAL Total: 31,751.99

Fund: 208 - CHILDCARE FACILITY

Department: 46633 - Childcare

Geotek Engineering & Testing	0073674	10/28/2024	Mobilization/Concrete&Steel...	208-46633-3303	619.00
Department 46633 - Childcare Total:					619.00
Fund 208 - CHILDCARE FACILITY Total:					619.00

Fund: 210 - POOL & FITNESS CENTER

Madison National Life Ins Co	INV0002460	11/08/2024	Long-Term Disability Insurance	210-21231	25.66
25.66					

Department: 45124 - Pool & Fitness Center

Amazon Capital Services	1WM9-K6GG-FHQW	10/25/2024	Resistance Bands	210-45124-2207	39.96
Push Pedal Pull	391538	10/28/2024	Pad Seat Black w/Double Stitc...	210-45124-2221	162.32
Customer Contact Services	9523757-110124	11/01/2024	After Hours Answering Service	210-45124-3372	4.19
MC&R Pools Inc	1243329-IN	11/06/2024	Pool Complete	210-45124-2216	239.96
Department 45124 - Pool & Fitness Center Total:					446.43
Fund 210 - POOL & FITNESS CENTER Total:					472.09

Fund: 410 - ICE ARENA CAPITAL IMPROVE

Department: 45125 - Ice Arena

Buffalo Ridge Concrete	59048	10/28/2024	4 Yd Concrete - Minnwest Ban...	410-45125-2223	660.00
Department 45125 - Ice Arena Total:					660.00
Fund 410 - ICE ARENA CAPITAL IMPROVE Total:					660.00

Fund: 415 - LUVERNE LOOP CAP PROJECT

Department: 45201 - Park and Recreation Capital

Minn Dept of Natural Resourc...	8109826	10/29/2024	Trail Signs	415-45201-5522	59.21
Department 45201 - Park and Recreation Capital Total:					59.21
Fund 415 - LUVERNE LOOP CAP PROJECT Total:					59.21

Fund: 451 - GOV BLD CAP PROJ

Department: 41940 - Government Buildings

Superior Caulking Inc	5077	10/24/2024	Repair Brick Chimney of Carne...	451-41940-5526	18,323.80
Department 41940 - Government Buildings Total:					18,323.80
Fund 451 - GOV BLD CAP PROJ Total:					18,323.80

Fund: 601 - WATER

Madison National Life Ins Co	INV0002460	11/08/2024	Long-Term Disability Insurance	601-21231	56.63
56.63					

Department: 49411 - Lewis & Clark Wat Purch

Lewis & Clark Regional Water	104	11/01/2024	October Water Purchased	601-49411-3382	27,342.44
Department 49411 - Lewis & Clark Wat Purch Total:					27,342.44

Department: 49415 - Water Production

Metering & Technologies Solut..	#CM1165	08/15/2024	Credit Orion LTE-M Cellular W...	601-49415-2221	-329.50
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Outstanding Invoices Report

Payable Dates: 1/1/2023 - 11/13/2024

Vendor Name	Payable Number	Payable Date	Description (Item)	Account Number	Amount
Hawkins Inc	6901398	10/28/2024	LPC-4	601-49415-2216	3,304.11
Department 49415 - Water Production Total:					2,974.61
Department: 49451 - Water Distribution					
Metering & Technologies Solut..#CM1120		04/05/2024	Credit 2" T-200 Round Bare M...	601-49451-2221	-559.14
Metering & Technologies Solut..INV5276A		05/14/2024	3" Meter/Twist Tight Wire/Cel...	601-49451-2221	773.42
Metering & Technologies Solut..#CM1172		09/04/2024	Credit Orion LTE-M/C Cellular...	601-49451-2221	-5,996.90
Auto Value	803035358	10/10/2024	#172 Hose Clamps	601-49451-2228	15.56
Haubrich, Jeff	20241030	10/30/2024	Toilet Rebate	601-49451-3463	75.00
Department 49451 - Water Distribution Total:					-5,692.06
Department: 49611 - General Administration					
Badger Meter Inc	80176372	10/30/2024	426 Beacon/2048 Cellular	601-49611-3312	957.81
Gopher State One Call	4100562	10/31/2024	October 2024 Locate Tickets	601-49611-3499	29.02
Customer Contact Services	9523757-110124	11/01/2024	After Hours Answering Service	601-49611-3372	8.38
Department 49611 - General Administration Total:					995.21
Fund 601 - WATER Total:					25,676.83
Fund: 602 - SEWAGE					
Madison National Life Ins Co	INV0002460	11/08/2024	Long-Term Disability Insurance	602-21231	29.27
					29.27
Department: 49416 - Sewage Collection					
Metering & Technologies Solut..#CM1120		04/05/2024	Credit 2" T-200 Round Bare M...	602-49416-2221	-559.14
Metering & Technologies Solut..#CM1172		09/04/2024	Credit Orion LTE-M/C Cellular...	602-49416-2221	-5,996.90
Department 49416 - Sewage Collection Total:					-6,556.04
Department: 49435 - Sewage Disposal					
Metering & Technologies Solut..#CM1165		08/15/2024	Credit Orion LTE-M Cellular W...	602-49435-2221	-329.50
Auto Value	803035089	10/02/2024	#195 HZBattery Assy	602-49435-2221	323.98
Sunshine Foods	7319	10/08/2024	Paper Towels	602-49435-2261	29.97
MVTL Laboratories Inc	1278475	10/30/2024	Lab Tests	602-49435-3312	165.60
Worldwide Express	2410199346	10/30/2024	Shipping Charges	602-49435-3325	30.01
MVTL Laboratories Inc	1278633	10/31/2024	Lab Tests	602-49435-3312	383.20
MVTL Laboratories Inc	1278948	11/01/2024	Lab Tests	602-49435-3312	179.20
Department 49435 - Sewage Disposal Total:					782.46
Department: 49611 - General Administration					
Minn Dept of Labor and Indust..ABR0338160X		10/26/2024	Boilers/Pressure Vessels 400 ...	602-49611-3491	70.00
Badger Meter Inc	80176372	10/30/2024	426 Beacon/2048 Cellular	602-49611-3312	957.81
Gopher State One Call	4100562	10/31/2024	October 2024 Locate Tickets	602-49611-3499	29.03
Customer Contact Services	9523757-110124	11/01/2024	After Hours Answering Service	602-49611-3372	8.38
Department 49611 - General Administration Total:					1,065.22
Fund 602 - SEWAGE Total:					-4,679.09
Fund: 603 - REFUSE					
Madison National Life Ins Co	INV0002460	11/08/2024	Long-Term Disability Insurance	603-21231	19.15
					19.15
Department: 49418 - Refuse and Recycling					
Auto Value	803034987	09/30/2024	7 Length Natural Ties	603-49418-2261	4.99
Auto Value	803035073	10/02/2024	#43 Nitrile Foam Camper	603-49418-2221	12.99
Auto Value	803035486	10/14/2024	#43.5 GL Prime Green 50/50	603-49418-2221	103.92
Auto Value	803035498	10/14/2024	#43.5 High Capacity V-Belts	603-49418-2221	65.98
Auto Value	803035581	10/16/2024	#43.1 Two Prong LED Flashers	603-49418-2221	24.99
C & B Operations - Luverne	12995384	10/18/2024	#43.1 Diode Plug Alternator	603-49418-2221	11.99
C & B Operations - Luverne	12998389	10/22/2024	#52 O-Rings/Hydraulic Hose/...	603-49418-2228	140.14
Auto Value	803035805	10/22/2024	#43.1 Adapter Plug	603-49418-2228	15.99
C & B Operations - Luverne	13002388	10/24/2024	#43.2 Switch	603-49418-2221	183.78
C & B Operations - Luverne	13004026	10/24/2024	#43.2 Returned Switch	603-49418-2221	-183.78
Stan Houston Equipment Co	2551339	10/24/2024	M18 Fuel Dual Battery Blower	603-49418-2241	299.00
C & B Operations - Luverne	13009111	10/29/2024	#43.1 Electric Connector Seal/...	603-49418-2228	32.72
Rock County Transfer Station	11021 Oct 2024	10/31/2024	Demo/Construction	603-49418-3391	38.00
Rock County Transfer Station	11021 Oct 2024	10/31/2024	Tipping Fees	603-49418-3391	12,250.25

Outstanding Invoices Report

Payable Dates: 1/1/2023 - 11/13/2024

Vendor Name	Payable Number	Payable Date	Description (Item)	Account Number	Amount
Rock County Transfer Station	11021 Oct 2024	10/31/2024	Bulbs	603-49418-3391	9.00
Department 49418 - Refuse and Recycling Total:					13,009.96
Fund 603 - REFUSE Total:					13,029.11
Fund: 604 - ELECTRIC					
Border States Electric	929334949	10/31/2024	Green Boxes/Cover Grn Elec w...	604-14199	543.73
Madison National Life Ins Co	INV0002460	11/08/2024	Long-Term Disability Insurance	604-21231	33.67
					577.40
Department: 49417 - Electric Production					
Auto Value	803034884	09/27/2024	Full Sync Gray	604-49417-2261	6.99
Auto Value	803035285	10/08/2024	7 Length Natural Ties	604-49417-2261	4.99
Auto Value	803035653	10/18/2024	11 Length Black Ties/Blaster P...	604-49417-2261	26.97
Fastenal Company	SDBRA72244	10/22/2024	HH Screws w/Anchors	604-49417-2261	4.37
Minn Dept of Labor and Indust..	ABR0338161X	10/26/2024	Pressure Vessels 609 E Main St	604-49417-2242	60.00
Dakota Supply Group Inc	S104194608.001	11/04/2024	Garage Heater Replacement	604-49417-2221	1,134.54
Department 49417 - Electric Production Total:					1,237.86
Department: 49452 - Electric Distribution					
C & B Operations - Luverne	12959977	09/30/2024	O-Ring/Adapter Fitting	604-49452-2228	8.00
Mert's Machine & Repair	25461	10/19/2024	Built Adapter Assy to Fit Small...	604-49452-2241	324.58
Auto Value	803035827	10/23/2024	#58 Filter Pass Compt Ai	604-49452-2228	25.85
Auto Value	803035831	10/23/2024	#196 Cabin Air Filter	604-49452-2228	21.11
Rock County Transfer Station	11022 Oct 2024 Elec	10/31/2024	Demo/Construction	604-49452-3384	7.00
Department 49452 - Electric Distribution Total:					386.54
Department: 49611 - General Administration					
Missouri River Energy Ser	SM00000009492	10/30/2024	Oct 2024 Meter Count/AMI M...	604-49611-3312	889.00
Gopher State One Call	4100562	10/31/2024	October 2024 Locate Tickets	604-49611-3499	29.03
Customer Contact Services	9523757-110124	11/01/2024	After Hours Answering Service	604-49611-3372	8.38
Department 49611 - General Administration Total:					926.41
Department: 49930 - Capital					
Landwehr Construction Inc	SF50197	10/21/2024	Set Laminnant Pole By County...	604-49930-5616	3,780.40
Border States Electric	929292710	10/24/2024	UNI-Grip Terminals	604-49930-5616	1,593.06
Border States Electric	929321609	10/29/2024	AL Parallel Conn	604-49930-5616	842.52
Border States Electric	929321626	10/29/2024	Alum Armor Rods/Al Trun Sus...	604-49930-5616	2,489.61
Department 49930 - Capital Total:					8,705.59
Fund 604 - ELECTRIC Total: 11,833.80					
Fund: 606 - STORM SEWER					
Madison National Life Ins Co	INV0002460	11/08/2024	Long-Term Disability Insurance	606-21231	0.87
					0.87
Department: 49592 - General Structures Mainte					
AMERICAN ENGINEERING TES...	INV-223253	10/23/2024	TH 75 Storm Sewer Improvem...	606-49592-3303	816.00
Gopher State One Call	4100562	10/31/2024	October 2024 Locate Tickets	606-49592-3499	29.02
Department 49592 - General Structures Mainte Total:					845.02
Fund 606 - STORM SEWER Total: 845.89					
Fund: 609 - LIQUOR					
Madison National Life Ins Co	INV0002460	11/08/2024	Long-Term Disability Insurance	609-21231	21.37
					21.37
Department: 49710 - Merchandise Purchases					
Sunshine Foods BML	0336	10/02/2024	Soda/Juice	609-49710-2251	169.67
Sunshine Foods BML	7460	10/09/2024	Soda/Juice/Water	609-49710-2251	188.23
Sunshine Foods BML	1212	10/16/2024	Soda	609-49710-2251	163.93
Sunshine Foods BML	1211	10/23/2024	Soda/Juice	609-49710-2251	145.81
Sunshine Foods BML	3222	10/30/2024	Soda/Juice	609-49710-2251	180.72
Department 49710 - Merchandise Purchases Total:					848.36
Department: 49720 - Liquor Expenses					
Sunshine Foods BML	0337	10/02/2024	Water	609-49720-2261	7.00
Sunshine Foods BML	7461	10/09/2024	Water	609-49720-2261	2.93
Sunshine Foods BML	1213	10/16/2024	Water	609-49720-2261	3.50

Outstanding Invoices Report

Payable Dates: 1/1/2023 - 11/13/2024

Vendor Name	Payable Number	Payable Date	Description (Item)	Account Number	Amount
Buffalo Ridge Concrete	58383	10/22/2024	1.00 Yd Concrete - BML	609-49720-2223	215.00
Quality Printing Inc	N21867	10/29/2024	Nov 1st EDDM - BML	609-49720-3349	280.00
Sunshine Foods BML	3223	10/30/2024	Water	609-49720-2261	7.00
Minn Dept of Public Safety	20241107	11/07/2024	Buyers Card - Liquor/Wine	609-49720-3497	20.00
Department 49720 - Liquor Expenses Total:					535.43
Fund 609 - LIQUOR Total:					1,405.16
Fund: 650 - EDA GENERAL OPERATIONS					
Madison National Life Ins Co	INV0002460	11/08/2024	Long-Term Disability Insurance	650-21231	14.13
Department: 46515 - Economic Development					14.13
Ace Signs	116827	10/21/2024	New Sign Face for Digital Sign ...	650-46515-2261	1,851.00
Department 46515 - Economic Development Total:					1,851.00
Fund 650 - EDA GENERAL OPERATIONS Total:					1,865.13
Fund: 658 - UITHOVEN LOTS					
Department: 46321 - Uithoven Lots EDA					
Quinlivan & Hughes PA	12029	11/05/2024	Legal Serv-Uithoven Addition	658-46321-3304	486.00
Department 46321 - Uithoven Lots EDA Total:					486.00
Fund 658 - UITHOVEN LOTS Total:					486.00
Fund: 701 - CENTRAL GARAGE					
Madison National Life Ins Co	INV0002460	11/08/2024	Long-Term Disability Insurance	701-21231	2.61
Department: 49810 - Central Garage Operations					2.61
Auto Value	803035360	10/10/2024	Double Coated Acrylic	701-49810-2221	85.99
Zabel Steel	205365	10/24/2024	Formed Channel	701-49810-2261	140.00
Minn Dept of Labor and Indust..	ABR0338077X	10/26/2024	Pressure Vessels 202 N Blue ...	701-49810-3497	20.00
Snap-On Tools - Taylor Martin	10292486206	10/29/2024	Chain Link Breaker/Wrench Se...	701-49810-2241	262.74
Department 49810 - Central Garage Operations Total:					508.73
Fund 701 - CENTRAL GARAGE Total:					511.34
Fund: 702 - CENTRAL STORE					
Madison National Life Ins Co	INV0002460	11/08/2024	Long-Term Disability Insurance	702-21231	5.95
Fund 702 - CENTRAL STORE Total:					5.95
Fund: 705 - DATA PROCESSING					
Madison National Life Ins Co	INV0002460	11/08/2024	Long-Term Disability Insurance	705-21231	32.33
Department: 41920 - Data Processing					32.33
Minn State Retirement	WESSELS	09/29/2023	Health Care Savings Contribut...	705-41920-1101	52,377.60
Minn State Retirement	Wessels 3	09/29/2023	Health Care Savings Contribut...	705-41920-1101	52,377.60
Minn State Retirement	WESSELS 4	09/29/2023	Health Care Savings Contribut...	705-41920-1101	-52,377.60
Minn State Retirement	WESSELS-CM	09/29/2023	Health Care Savings Contribut...	705-41920-1101	-52,377.60
Amazon Capital Services	1HDC-P6PP-D4GT	10/31/2024	Desk Dual Monitor Risers/Desk..	705-41920-2209	67.75
Allegiant Technology	200007610	10/31/2024	CloudFax Nov 2024 Billing	705-41920-3321	46.09
On Sight LLC	35383	11/01/2024	Website Video Streaming and...	705-41920-3309	1,923.75
Department 41920 - Data Processing Total:					2,037.59
Fund 705 - DATA PROCESSING Total:					2,069.92
Grand Total:					104,936.13

Staff Report

File #: 2024-302

Agenda Date: 11/12/2024

Agenda #: H.2.

Certificate for Payment No. 1 for \$229,351.22 to Duininck, Inc. and Certificate of Substantial Completion RE: T.H. 75 Storm Sewer Improvements

Duininck has completed the storm sewer work on T.H. 75. The total working days charged for the project was 30 (30 allowed). The detour portion of the project took 16 working days (15 allowed). For now, DGR has not included any liquidated damages, but this could be included in the final pay request if the council wishes to charge them (\$900/day). Note, the existing pavement section was a little different than what we originally believed due to the center 24' of the highway being asphalt over concrete vs the entire width of the road being asphalt over concrete. Because of this, MnDOT required 3-lifts of asphalt (8" thick total) in the areas outside of the center 24 feet. This required the Contractor to pave the asphalt patch over 2 days vs 1 day to allow the asphalt to cool enough prior to placing the next lift. This also reduced the quantity of "Pavement Replacement (Type CX)" by 96.5 S.Y. ~\$15,922 and increased the amount of Type SP 12.5 Bituminous Mixture for Patching by 10.64 tons ~\$2,766.

City Administrator Recommendation: City Council Approve Certificate for Payment No. 1 for \$229,351.22 to Duininck, Inc. and Certificate of Substantial Completion RE: T.H. 75 Storm Sewer Improvements.

CERTIFICATE FOR PAYMENT NO. 1

**DuInInck, Inc.
408 6th Street
Prinsburg, MN 56281**

Project: T.H. 75 Storm Sewer Improvements
Luverne, MN

DGR Project No. 372366

Owner: City of Luverne

For Period From: September 3, 2024 to October 24, 2024

Spec No.	Estimated Units	Description	Unit Price	Contract Price	This Application		Completed to Date	
					Units	Value	Units	Value
2021.501	JOB	Mobilization	L.S.	\$50,000.00	100%	\$50,000.00	100%	\$50,000.00
2104.502	2 Ea.	Remove Manhole or Catch Basin	750.00	1,500.00	2.00	1,500.00	2.00	1,500.00
2104.503	100 L.F.	Remove Curb and Gutter	10.00	1,000.00	108.00	1,080.00	108.00	1,080.00
2104.504	152 S.Y.	Remove Pavement	65.00	9,880.00	167.00	10,855.00	167.00	10,855.00
2104.518	200 S.F.	Remove Sidewalk	5.00	1,000.00	300.00	1,500.00	300.00	1,500.00
2105.607	60 C.Y.	Select Granular Borrow (CV)	85.00	5,100.00	60.00	5,100.00	60.00	5,100.00
2211.507	50 C.Y.	Aggregate Base (CV) Class 5	100.00	5,000.00	55.00	5,500.00	55.00	5,500.00
2302.502	46 Ea.	Dowel Bar	50.00	2,300.00	36.00	1,800.00	36.00	1,800.00
2302.503	92 L.F.	Full Depth Repair (Type CD-HV)	65.00	5,980.00	40.00	2,600.00	40.00	2,600.00
2302.504	152 S.Y.	Pavement Replacement (Type CX)	165.00	25,080.00	55.50	9,157.50	55.50	9,157.50
2360.509	60 Ton	Type SP 12.5 Bituminous Mixture for Patching	260.00	15,600.00	70.64	18,366.40	70.64	18,366.40
2451.607	10 C.Y.	Trench Stabilization Material (CV)	40.00	400.00		0.00		0.00
2503.503	8 L.F.	12" RC Pipe Sewer Class III	160.00	1,280.00		0.00		0.00
2503.503	24 L.F.	18" RC Pipe Sewer Class III	170.00	4,080.00		0.00		0.00
2503.503	8 L.F.	24" RC Pipe Sewer Class III	200.00	1,600.00	8.00	1,600.00	8.00	1,600.00
2503.503	94 L.F.	30" RC Pipe Sewer Class III	225.00	21,150.00	94.00	21,150.00	94.00	21,150.00
2503.602	5 Ea.	Connect to Existing Storm Sewer	1,250.00	6,250.00	3.00	3,750.00	3.00	3,750.00
2506.502	2 Ea.	Construct Drainage Structure Design Special 1	10,000.00	20,000.00	2.00	20,000.00	2.00	20,000.00
2506.502	2 Ea.	Construct Drainage Structure Design Special 2	14,000.00	28,000.00	2.00	28,000.00	2.00	28,000.00
2521.518	200 S.F.	6" Concrete Walk	13.00	2,600.00	300.00	3,900.00	300.00	3,900.00
2531.503	100 L.F.	Concrete Curb and Gutter Design B624	70.00	7,000.00	108.00	7,560.00	108.00	7,560.00
2563.601	JOB	Traffic Control	L.S.	20,000.00	100%	20,000.00	100%	20,000.00
2573.502	5 Ea.	Storm Drain Inlet Protection	100.00	500.00	3.00	300.00	3.00	300.00
2573.503	300 L.F.	Sediment Control Log Type Straw	3.00	900.00	255.00	765.00	255.00	765.00
2575.501	JOB	Turf Establishment	L.S.	6,000.00	100%	6,000.00	100%	6,000.00
2575.504	380 S.Y.	Rapid Stabilization Method 4	1.80	684.00	380.00	684.00	380.00	684.00
2582.503	180 L.F.	4" Solid Line Multi-Component (WR)	45.00	8,100.00	160.00	7,200.00	160.00	7,200.00
2582.503	65 L.F.	4" Broken Line Multi-Component (WR)	45.00	2,925.00	20.00	900.00	20.00	900.00
2582.518	15 S.F.	Pavement Message Multi-Component Ground In (WR)	160.00	<u>2,400.00</u>	15.00	<u>2,400.00</u>	15.00	<u>2,400.00</u>
TOTAL BID				\$256,309.00	\$231,667.90	\$231,667.90		

Total Work Completed		\$231,667.90
Stored Materials		
Less Retainage	<u>1</u> %	<u>2,316.68</u>
		\$229,351.22
Less Previous Payments		0.00
TOTAL AMOUNT DUE THIS PAY REQUEST		<u>\$229,351.22</u>

Payment Requested by:

Duininck Inc.
(Contractor)

Jaccol Flemming
(signature)

Date 11/5/2024

Payment Recommended by: DGR Engineering

(signature)

Date 11-5-24

Payment Approved by: City of Luveme

(signature)

Date _____

(signature)

Date _____

CERTIFICATE OF SUBSTANTIAL COMPLETION

Owner: City of Luverne, MN	Owner's Contract No.:
Contractor: Duininck, Inc.	Contractor's Project No.:
Engineer: DGR Engineering	Engineer's Project No.: 372366
Project: T.H. 75 Storm Sewer Improvements	Contract Name:

This **[preliminary]** **[final]** Certificate of Substantial Completion applies to:

- All Work The following specified portions of the Work:

October 14, 2024

Date of Substantial Completion

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor, and Engineer, and found to be substantially complete. The Date of Substantial Completion of the Work or portion thereof designated above is hereby established, subject to the provisions of the Contract pertaining to Substantial Completion. The date of Substantial Completion in the final Certificate of Substantial Completion marks the commencement of the contractual correction period and applicable warranties required by the Contract.

A punch list of items to be completed or corrected is attached to this Certificate. This list may not be all-inclusive, and the failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract.

The responsibilities between Owner and Contractor for security, operation, safety, maintenance, heat, utilities, insurance, and warranties upon Owner's use or occupancy of the Work shall be as provided in the Contract, except as amended as follows: *[Note: Amendments of contractual responsibilities recorded in this Certificate should be the product of mutual agreement of Owner and Contractor; see Paragraph 15.03.D of the General Conditions.]*

Amendments to Owner's responsibilities: None As follows

Amendments to Contractor's responsibilities: None As follows:

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents, nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract.

EXECUTED BY ENGINEER:		RECEIVED:	RECEIVED:
By: _____ (Authorized signature)	By: _____ Owner (Authorized Signature)	By: <u>Jacod E. Lemmon</u> Contractor (Authorized Signature)	
Title: <u>Project Manager</u>	Title: _____	Title: <u>Project Manager</u>	
Date: <u>11-5-24</u>	Date: _____	Date: <u>11/5/2024</u>	
	By: _____ Owner (Authorized Signature)		
	Title: _____		
	Date: _____		

Staff Report

File #: 2024-305

Agenda Date: 11/12/2024

Agenda #: K.1.

Application for Exempt Permit for the Rock County Ag Society to Conduct a Raffle on January 24, 2025 at the Luverne High School

Representing the Rock County Ag Society, Lee Sells has submitted an application for exempt permit to conduct a raffle at the Luverne High School in conjunction with a Basketball Association fundraising event.

City Administrator Recommendation: City Council Approve Application for Exempt Permit for the Rock County Ag Society to Conduct a Raffle on January 24, 2025 at the Luverne High School with no Waiting Period.

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Rock County Ag Society Previous Gambling Permit Number: X-93829-22-005

Minnesota Tax ID Number, if any: _____ Federal Employer ID Number (FEIN), if any: _____

Mailing Address: PO Box 956

City: Luverne State: MN Zip: 56156 County: Rock

Name of Chief Executive Officer (CEO): Lee Sells

CEO Daytime Phone: _____ CEO Email: _____
(permit will be emailed to this email address unless otherwise indicated below)

Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

A current calendar year Certificate of Good Standing
Don't have a copy? Obtain this certificate from:
MN Secretary of State, Business Services Division Secretary of State website, phone numbers:
60 Empire Drive, Suite 100 www.sos.state.mn.us
St. Paul, MN 55103 651-296-2803, or toll free 1-877-551-6767

IRS income tax exemption (501(c)) letter in your organization's name
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)
If your organization falls under a parent organization, attach copies of both of the following:
1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Luverne High School

Physical Address (do not use P.O. box): 709 N. Kniss

Check one:

City: Luverne Zip: MN County: 56156

Township: _____ Zip: _____ County: _____

Date(s) of activity (for raffles, indicate the date of the drawing): January 24, 2025

Check each type of gambling activity that your organization will conduct:

Bingo Paddlewheels Pull-Tabs Tipboards Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

<p style="text-align: center;">CITY APPROVAL for a gambling premises located within city limits</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print City Name: <u>Luverne</u></p> <p>Signature of City Personnel: _____</p> <p>Title: _____ Date: _____</p> <div style="border: 1px solid black; padding: 5px; text-align: center; margin-top: 20px;"> <p>The city or county must sign before submitting application to the Gambling Control Board.</p> </div>	<p style="text-align: center;">COUNTY APPROVAL for a gambling premises located in a township</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print County Name: _____</p> <p>Signature of County Personnel: _____</p> <p>Title: _____ Date: _____</p> <p>TOWNSHIP (if required by the county) On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>Title: _____ Date: _____</p>
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CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: _____ Date: 11-7-2024
(Signature must be CEO's signature; designee may not sign)

Print Name: Lee Sells

REQUIREMENTS	MAIL APPLICATION AND ATTACHMENTS
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Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

Mail application with:

_____ a copy of your proof of nonprofit status; and

_____ application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

<p>Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the</p>	<p>application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-</p>	<p>ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.</p>
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This form will be made available in alternative format (i.e. large print, braille) upon request.

Staff Report

File #: 2024-311

Agenda Date: 11/12/2024

Agenda #: K.2.

Outdoor Public Fireworks Display for Luverne Area Chamber on December 1, 2024.

Luverne Area Chamber Director McKenzi Klein submitted an application for outdoor public fireworks display in conjunction with the Light the Night and Santa Train event sponsored by the Luverne Area Chamber on December 1, 2024 at approximately 7:00 p.m.

City Administrator Recommendation: City Council Approve Outdoor Public Fireworks Display for Luverne Area Chamber on December 1, 2024.

FIREWORKS DISPLAY CONTRACT

This fireworks display contract is between Lew's Fireworks, Inc., a South Dakota Corporation ("Lew's Fireworks, Inc."), and the Luverne Chamber of Commerce

Lew's Fireworks, Inc. is in the business of selling and displaying fireworks, and the Luverne Chamber of Commerce, hereafter referred to as "Buyer" wants Lew's Fireworks, Inc. to provide a fireworks display for Buyer's benefit. The parties therefore agree as follows:

- 1 **The Display.** Lew's Fireworks, Inc. will provide and exhibit fireworks for a display on December 1st, 2024. The display will begin at approximately 7:00 p.m., will last for approximately 20 minutes, and will substantially comply with the program set forth in Exhibit A.

- 2 **Postponement.** If Lew's Fireworks, Inc., in its sole discretion, determines that display of the fireworks on the date and at the time set forth in paragraph one (the "Original Date") would be impossible or impractical because of inclement weather or safety concerns, the display will be postponed until 12/8/24 beginning at approximately 7:00 p.m. (the "First Postponement Date"). If Lew's Fireworks, Inc., in its sole discretion, determines that display of the fireworks would be impossible or impractical because of inclement weather or safety concerns on the First Postponement Date, the parties will immediately hold a postponement meeting, at which they will attempt to choose a mutually satisfactory Second Postponement Date. If the fireworks display occurs on the Original Date or the First Postponement Date, Lew's Fireworks, Inc. will not be entitled to any payment beyond the Contract Price stated in paragraph seven. In the event that the fireworks display occurs on a mutually satisfactory Second Postponement Date, the Buyer will pay Lew's Fireworks, Inc., in addition to the Contract Price, its Actual Expenses related to preparation for the unsuccessful displays on the Original Date and on the First Postponement Date, up to an amount equal to 40% of the Contract Price. "Actual Expenses" shall include expenses for travel, lodging, labor, meals, rentals, permits, setup and dismantling of the display, and any other expenses related to the unsuccessful attempts to present the display on the Original Date and on the First Postponement Date.

- 3 **Permits.** Lew's Fireworks, Inc. will advise Buyer of all applicable state and federal permits that must be secured in connection with the fireworks display. Buyer will apply for and secure, at its cost, all permits, licenses, and approvals required by all applicable local, state, or federal laws and regulations, as well as any imposed or required by local police or fire departments. Buyer will provide Lew's Fireworks, Inc. evidence of the acquisition and validity of all required permits, licenses, and approvals no later than seven days before the Original Date.

- 4 **Display Site.** Buyer will procure and furnish a place suitable to Lew's Fireworks, Inc. for the fireworks display. The site will be sufficient to accommodate spectator viewing areas, vehicle parking areas, and the Display Site. "Display Site" means the discharge site, the fallout site, and the required separation distance from mortars to the spectator viewing areas in compliance with the most recent edition of the National Fire Protection Association 1123 Code for Fireworks Display.

- 5 **Security.** Buyer will furnish all necessary materials for and will set up restraining lines pursuant to instructions supplied by Lew's Fireworks, Inc. and in compliance with the most recent edition of the National Fire Protection Association 1123 Code for Fireworks Display. Buyer will hire and provide, at its own cost and expense, adequate private or public security personnel to ensure that no vehicles are parked within the Display Site and that no individuals, other than those specifically authorized by Lew's Fireworks, Inc., enter the Display Site. The security personnel will remain on the perimeter of the Display Site and will not enter the Display Site before, during, or immediately following the fireworks display.
- 6 **Removal of Certain Materials and Refilling of Holes.** Following the display, Lew's Fireworks, Inc. will be responsible for removal of all unexploded fireworks, removal of frames, sets, and lumber, and the refilling of holes. Buyer will provide a person to be present during this process who will verify that it has been completed to Buyer's satisfaction.
- 7 **Contract Price.** Buyer will pay Lew's Fireworks, Inc. the sum of \$6,000.00 (the "Contract Price") as consideration for the fireworks display. Payment will be made as follows:
- (a) 0% of the Contract Price upon the signing of this contract;
 - (b) The balance of the Contract Price within ten days after completion of the Fireworks Display.

Buyer agrees to pay interest at the rate of 1.5% per month on any delinquent balance until the debt is paid in full. In the event that Buyer fails to perform its obligations and responsibilities pursuant to this contract and it becomes necessary for Lew's Fireworks, Inc. to enforce its rights by hiring an attorney, Buyer will be responsible for, in addition to any other sums for which it is found responsible, all attorney fees and costs incurred by Lew's Fireworks, Inc. in collecting said sums.

- 8 **Cancellation.** The parties acknowledge that, if Buyer cancels this contract, Lew's Fireworks, Inc. will suffer damages. They further acknowledge that those damages will be uncertain as to amount and difficult to prove. In the event that Buyer does cancel this contract, therefore, Lew's Fireworks, Inc. will be entitled to recover, not as a penalty, but as liquidated damages, an amount set forth below:
- (a) If cancellation occurs more than 30 days before the Original Date, an amount equal to 25% of the Contract Price;
 - (b) If cancellation occurs no more than 30 days and no less than 4 days before the Original Date, an amount equal to 50% of the Contract Price;
 - (c) If cancellation occurs no more than 3 days before, but before the Original Date, an amount equal to 75% of the Contract Price;
 - (d) On or after the Original Date, an amount equal to 100% of the Contract Price.
- 9 **Not a Partnership.** This agreement shall not be construed so as to create a partnership, joint venture, employment, or agency relationship between the parties.
- 10 **Acts of God.** In the event of fire, accident, strike, act of God, or other causes beyond the reasonable control of either party that prevent performance of either or both parties' obligations under this contract (other than inclement weather or safety concerns as described

in paragraph two) each party hereby releases the other from any and all obligations hereunder, except for liabilities that may have already accrued to such time.

- 11 **Indemnifications and Liability.** Buyer will hold harmless and indemnify Lew's Fireworks, Inc. from any demands, claims, causes of action or liability arising from damage to or destruction of real or personal property or bodily or personal injuries, whether arising from tort, contract, or otherwise, that occur directly or indirectly from the failure of Buyer to comply with its obligations and responsibilities as set forth in this contract, including attorney fees and costs. Buyer shall not, under any circumstances, be entitled to recover any consequential, incidental, exemplary, special, or punitive damages from Lew's Fireworks, Inc., including, without limitation, loss of income or profits. Lew's Fireworks, Inc. will include the Buyer (show sponsor(s) & any landowners as noted on the Certificate of Insurance) as an additional insured.
- 12 **Whole Agreement.** This written contract, including Exhibit A, is the entire agreement between the parties. No statement, promise, or inducement made by either party or agent of either party that is not contained in this written contract will be valid or binding. This contract may not be enlarged, modified, or altered, except in writing signed by both parties.
- 13. **Severability.** The provisions of this contract are severable and, in the event any of them shall be held invalid or unreasonable by any court, this contract shall be interpreted as if such invalid provisions were not included in it.
- 14. **Choice of Law; Venue.** This contract and the performance there of shall be governed, interpreted, construed, and regulated by the laws of the State of South Dakota. Any litigation concerning this contract shall be conducted in the courts located in Codington County, SD and the parties agree to the venue and personal jurisdiction of these courts.
- 15. **Insurance.** Lew's Fireworks, Inc., agrees to provide the Buyer with a certificate of insurance covering any and all liability or obligations which may result from Lew's Fireworks employees, agents, contractors, or subcontractors. Proof of insurance, including coverage and exceptions must be provided to the Buyer prior to the event permit being issued. A commercial general liability policy with a minimum of \$1,500,000 of coverage shall be maintained at all times by Lew's Fireworks, Inc.

BUYER: Luverne Chamber of Commerce

LEW'S FIREWORKS, INC.

Melby Klein
(Authorized Signature)

Dan Radschewitz
(Authorized Signature)

Title: *Executive Director*

Title: President

(FOR USE BY LOCAL JURISDICTIONS)

SAMPLE APPLICATION / PERMIT
OUTDOOR PUBLIC FIREWORKS DISPLAY

Applicant instructions:

1. This application is for an **outdoor** public fireworks display only and is **not** valid for an indoor fireworks display.
2. This application must be completed and returned at least 15 days prior to date of display.
3. Fee upon application is \$ _____ and must be made payable to City of Luverne

Name of Applicant (Sponsoring Organization): Luverne Area chamber: CVB

Address of Applicant: 213 E Luverne St. Luverne MN 56156

Name of Applicant's Authorized Agent: ~~507-283-4061~~ McKenzi Klein

Address of Agent: 210 W Barclay Ave. Luverne MN 56156

Telephone Number of Agent: 507-283-4061 Date of Display: 12/1/24 Time of Display: 7pm

Location of Display: East of Redbird Road / north of RR tracks

Manner and place of storage of fireworks prior to display: in enclosed trailer

Type and number of fireworks to be discharged: \$6000 as determined by shooter

MINNESOTA STATE LAW REQUIRES THAT THIS DISPLAY BE CONDUCTED UNDER THE DIRECT SUPERVISION OF A PYROTECHNIC OPERATOR CERTIFIED BY THE STATE FIRE MARSHAL.

Name of Supervising Operator: Jonathan Hertz Certificate No.: _____

Required attachments. The following attachments must be included with this application:

1. Proof of a bond or certificate of insurance in amount of at least \$ _____
(Suggested Amount: \$1.5 million minimum)
2. A diagram of the ground at which the display will be held. This diagram (drawn to scale or with dimensions included) must show the point at which the fireworks are to be discharged; the location of ground pieces; the location of all buildings, highways, streets, communication lines and other possible overhead obstructions; and the lines behind which the audience will be restrained.
3. Names and ages of all assistants that will be participating in the display.

The discharge of the listed fireworks on the date and at the location shown on this application is hereby approved, subject to the following conditions, if any: _____

I understand and agree to comply with all provisions of this application, MN Statute 624.20 through 624.25, MN State Fire Code, National Fire Protection Association Standard 1123 (2006 edition), applicable federal law(s) and the requirements of the issuing authority, and will ensure that the fireworks are discharged in a manner that will not endanger persons or property or constitute a nuisance.

Signature of Applicant (or Agent): McKenzi Klein Date: 11/7/24

Signature of Fire Chief/County Sheriff: Dan [Signature] Date: 11-12/24

Signature of Issuing Authority: _____ Date: _____

LEW'S FIREWORKS, INC. DISPLAY

Watertown, South Dakota

INSURANCE SPECIAL EXCLUSION

If you require Lew's Fireworks, Inc. to extend coverage to you with an insurance certificate, please read and sign the following exclusion form.

This insurance certificate does not cover claims made for Bodily Injury, and/or Property Damage that is sustained within the "display site". This includes shooters, assistants, spectators and volunteers. Please Note: No Workers Compensation Coverage is available for any of the Display Operators and or Shooters.

At no time are spectators allowed within the "display site". The display site will be established as soon as setup begins and will be in effect until the operator gives the all clear following the display.

The following Table of Distances constitutes the "display site".

Size of mortar being used	Spectator distance in feet in
2.5 inch	175 feet
3 inch	210 feet
4 inch	280 feet
5 inch	350 feet
6 inch	420 feet
8 inch	560 feet
10 inch	700 feet

This insurance certificate does not cover claims made for Bodily Injury and/or Property Damage that is sustained as a result of improper or inadequate site clearance following the fireworks display, if such site clearance is sub-contracted to another by the named insured.

All operators, shooters and assistants are required to strictly comply with the above spectator and property distances from the mortars, and all other National Fire Protection Agency 1123 Regulations. Our operators are instructed not to fire the program if the insurance rules are not met.

Any claim for injury or damage must arise out of the display on the date indicated on the certificate.

Coverage only applies to accidents arising out of the use of fireworks purchased from Lew's Fireworks, Inc.

(NOTE: All displays can be fired by yourself or by one of our operators.)

I HAVE READ AND UNDERSTAND THE ABOVE STATEMENTS AND WILL ABIDE BY THESE STIPULATIONS.

Signed: Melby Klein Date: 11-7-24

Sponsor Name: Luverne Area Chamber: CUB

City & State: Luverne MN 56150

LEW'S FIREWORKS, INC. DISPLAY

Watertown, South Dakota

Display Insurance Information Form

If you require Lew's Fireworks, Inc. to extend coverage to your organization, **as an additional insured**, we will need the following information before we can issue a certificate of insurance. Please fill out this form entirely and fax it to our office at (605) 882-1115.

This insurance certificate covers spectators and property outside of the Display Area.

This insurance certificate does not cover claims made for Bodily Injury, and/or Property Damage that is sustained within the "display site". This includes shooters, assistants, spectators and volunteers. Please Note: No Workers Compensation Coverage is available for any of the Display Operators and or Shooters.

Date of Display 12/1/2024 Rain Date 12/2/2024 Time of Display 7:00pm

Physical Location of Display East of Luverne Wastewater Treatment Plant and north of the RR Tracks + South of River

Name

Address

Sponsor Luverne Area chamber: CUB 213 E Luverne St. Luverne MN 56156

* Property Owner City of Luverne 305 E Luverne St. PO Box 659 Luverne MN 56156

→ List as additional insured

Property Owner _____

Fax # where we can send you a copy of Certificate (____) _____

or

E-mail address to send certificate. luvernechamber@co.rock.mn.us

Name & Address where we should mail your original Certificate of Insurance

City of Luverne Attn. Jessica Mead

305 E Luverne St. (PO Box 659) Luverne MN 56156

Signature Melky Klein Date 11/7/24

