

**Announcement of Meeting
City Council
Regular Meeting Agenda**

Tuesday, November 12, 2024

5:15 PM

Council Chambers

A. CALL TO ORDER - ROLL CALL

Mayor or Presider will call the meeting to order, state the time, and take roll call.

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF AGENDA AND SPECIAL ORDERS

Mayor or Presider will ask whether any items are to be added to the agenda. If not, a motion would be in order to approve the agenda and special orders as presented. If an item is added to the agenda, a motion would be in order to approve the agenda and special orders as amended.

D. APPROVAL OF MINUTES OF PRECEDING MEETING(S)

D.1. [2024-306](#) City Council Minutes from October 22, 2024

E. RECOGNITION OF GUEST(S)

Mayor or Presider will recognize the guests present.

F. PETITIONS, COMMUNICATIONS, COMMITTEE/COMMISSION REPORTS

Motion to receive and file the following reports/minutes:

F.1. [2024-304](#) Airport Minutes from May 7 and July 2, 2024
Aquatics & Fitness Minutes from July 8, 2024
Fire Department Minutes from September 30, 2024

G. STAFF AND CONSULTANT REPORTS

G.1. [2024-298](#) Palace Theatre Bi-annual Report--Shawn Kinsinger.

G.2. [2024-300](#) Rock County Sheriff's Office Report--Sheriff Evan Verbrugge.

G.3. [2024-307](#) City Administrator Report

H. FINANCE AND BUDGET

H.1. [2024-299](#) First Claim Report for November 2024 (Check No. 163241-).

- H.2.** [2024-302](#) Certificate for Payment No. 1 for \$229,351.22 to Duininck, Inc. and Certificate of Substantial Completion RE: T.H. 75 Storm Sewer Improvements

Duininck has completed the storm sewer work on T.H. 75. The total working days charged for the project was 30 (30 allowed). The detour portion of the project took 16 working days (15 allowed). For now, DGR has not included any liquidated damages, but this could be included in the final pay request if the council wishes to charge them (\$900/day). Note, the existing pavement section was a little different than what we originally believed due to the center 24' of the highway being asphalt over concrete vs the entire width of the road being asphalt over concrete. Because of this, MnDOT required 3-lifts of asphalt (8" thick total) in the areas outside of the center 24 feet. This required the Contractor to pave the asphalt patch over 2 days vs 1 day to allow the asphalt to cool enough prior to placing the next lift. This also reduced the quantity of "Pavement Replacement (Type CX)" by 96.5 S.Y. ~\$15,922 and increased the amount of Type SP 12.5 Bituminous Mixture for Patching by 10.64 tons ~\$2,766.

City Administrator Recommendation: City Council Approve Certificate for Payment No. 1 for \$229,351.22 to Duininck, Inc. and Certificate of Substantial Completion RE: T.H. 75 Storm Sewer Improvements.

I. **PERSONNEL**

- I.1. No items under personnel to consider.

J. **ORDINANCES AND RESOLUTIONS**

None

K. **MOTIONS AND GENERAL BUSINESS**

- K.1.** [2024-305](#) Application for Exempt Permit for the Rock County Ag Society to Conduct a Raffle on January 24, 2025 at the Luverne High School

Representing the Rock County Ag Society, Lee Sells has submitted an application for exempt permit to conduct a raffle at the Luverne High School in conjunction with a Basketball Association fundraising event.

City Administrator Recommendation: City Council Approve Application for Exempt Permit for the Rock County Ag Society to Conduct a Raffle on January 24, 2025 at the Luverne High School with no Waiting Period.

- K.2. [2024-311](#) Outdoor Public Fireworks Display for Luverne Area Chamber on December 1, 2024.

Luverne Area Chamber Director McKenzi Klein submitted an application for outdoor public fireworks display in conjunction with the Light the Night and Santa Train event sponsored by the Luverne Area Chamber on December 1, 2024 at approximately 7:00 p.m.
City Administrator Recommendation: City Council Approve Outdoor Public Fireworks Display for Luverne Area Chamber on December 1, 2024.

- L. **COUNCIL REQUESTS - GENERAL DISCUSSION**

Mayor or Presider will ask for council request and/or general discussion items.

- M. **ADJOURNMENT**

A motion to adjourn would be in order.