

**Announcement of Meeting
City Council
Regular Meeting Agenda**

Tuesday, December 16, 2025

5:00 PM

Council Chambers

A. CALL TO ORDER - ROLL CALL

Mayor or Presider will call the meeting to order, state the time, and take roll call.

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF AGENDA AND SPECIAL ORDERS

Mayor or Presider will ask whether any items are to be added to the agenda. If not, a motion would be in order to approve the agenda and special orders as presented. If an item is added to the agenda, a motion would be in order to approve the agenda and special orders as amended.

D. APPROVAL OF MINUTES OF PRECEDING MEETING(S)

D.1. [2025-371](#) November 18, 2025 City Council Meeting Minutes

E. RECOGNITION OF GUEST(S)

Mayor or Presider will recognize the guests present.

F. PUBLIC FORUM

G. PETITIONS, COMMUNICATIONS, COMMITTEE/COMMISSION REPORTS

Motion to receive and file the following reports/minutes:

G.1. [2025-372](#) June 3, 2025 Airport Minutes
October 13, 2025 EDA Minutes
November 19, 2025 HRA Minutes

H. STAFF AND CONSULTANT REPORTS

H.1. [2025-374](#) City Administrator Report

I. FINANCE AND BUDGET

I.1. [2025-378](#) Petty Cash Reconciliation as of November 30, 2025.

I.2. [2025-373](#) Claim Report for December 2025 (Check No. 166342 -)

- I.3. [2025-377](#) Change Order No. 16 for a Contract Increase of \$65,352.76 to Knutson Construction RE: Childcare Facility.

J. **PERSONNEL**

- J.1. No items under personnel to consider.

K. **ORDINANCES AND RESOLUTIONS**

- K.1. [34-25](#) PROPOSED RESOLUTION AUTHORIZING ADDITIONAL FUNDING AND APPROVAL OF A CONTRACT AMENDMENT FOR FIFTH AMENDED CONTRACT FOR LAW ENFORCEMENT SERVICES
- K.2. [35-25](#) PROPOSED RESOLUTION ALLOWING THE WAIVER OF CHAPTER 152 SUBDIVISION REQUIREMENTS AND RECORDING OF SUBDIVIDED PROPERTY (Thomas William Ketterling to Wayne and Mary Thompson)
- K.3. [36-25](#) PROPOSED RESOLUTION DESIGNATING A CITY ENGINEER FOR STATE AID AND FEDERAL AID PROJECTS IN THE CITY OF LUVERNE, MINNESOTA
- K.4. [37-25](#) PROPOSED RESOLUTION APPROVING STATE OF MINNESOTA AGENCY AGREEMENT FOR FEDERAL PARTICIPATION IN CONSTRUCTION
- K.5. [38-25](#) PROPOSED RESOLUTION ALLOWING THE WAIVER OF CHAPTER 152 SUBDIVISION REQUIREMENTS AND RECORDING OF SUBDIVIDED PROPERTY (Luverne Economic Development Authority to William T. Holman and Tamara A. Neyens)
- K.6. [39-25](#) PROPOSED RESOLUTION RELATING TO THE ISSUANCE OF GENERAL OBLIGATION UTILITY REVENUE BONDS, SERIES 2026A COVENANTING AND OBLIGATING THE CITY TO BE BOUND BY AND TO USE THE PROVISIONS OF MINNESOTA STATUTES, SECTION 446A.086 TO GUARANTEE THE PAYMENT OF THE PRINCIPAL AND INTEREST ON THE BONDS
- K.7. [40-25](#) PROPOSED RESOLUTION AMENDING THE 2025 BUDGET
- K.8. [41-25](#) PROPOSED RESOLUTION ESTABLISHING LICENSE FEES, RATES AND CHARGES FOR SERVICES IN ACCORDANCE WITH CHAPTER 50 OF THE CITY CODE

L. MOTIONS AND GENERAL BUSINESS

- L.1. [2025-376](#) Application for Exempt Permit for American Legion Post #123 to Conduct Bingo on March 26, 2026.
- L.2. [2025-379](#) 2026 Cannabis Registration, Lower Potency Hemp Business Registration, Commercial Refuse Collection, Recycling Center, and Theater License Renewals.

M. COUNCIL REQUESTS - GENERAL DISCUSSION

Mayor or Presider will ask for council request and/or general discussion items.

N. PUBLIC HEARING - 6:00 PM

- N.1. Public Hearing on Proposed 2025 Tax Levy
- The Mayor or Presider will open the hearing and state the time to receive testimony from those present and to consider any written correspondence. The purpose of the public hearing is to rule and make recommendation to the Luverne City Council on the proposed 2025 Tax Levy. Following testimony, the Mayor or Presider will close the public hearing and state the time.
- N.2. [42-25](#) PROPOSED RESOLUTION APPROVING THE 2025 COLLECTIBLE 2026 TAX LEVY IN AND FOR THE CITY OF LUVERNE
- N.3. [43-25](#) PROPOSED RESOLUTION APPROVING THE FISCAL YEAR 2026 BUDGET AND CAPITAL IMPROVEMENT PLAN
- N.4. [44-25](#) PROPOSED RESOLUTION COMMITTING CERTAIN CITY FUND BALANCES BY ESTABLISHING A RESERVE POLICY FOR CERTAIN FUNDS

O. ADJOURNMENT

A motion to adjourn would be in order.

Staff Report

File #: 2025-371

Agenda Date: 12/16/2025

Agenda #: D.1.

November 18, 2025 City Council Meeting Minutes

**Announcement of Meeting
City Council
Regular Meeting Minutes**

Tuesday, November 18, 2025

5:00 PM

Council Chambers

A. CALL TO ORDER - ROLL CALL

Present: Mayor Patrick Baustian, Council Member Caroline Thorson, Council Member Kevin Aaker, Council Member Dan Nath, and Council Member Marlin Kracht

Additional : Jessica Mead, and Jill Wolf

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF AGENDA AND SPECIAL ORDERS

With the Addition of LACF Raffle Application for Exempt under L. 7. A motion was made by Council Member Aaker, seconded by Council Member Kracht, that the Agenda and Special Orders be approved as amended. The motion carried unanimously.

D. APPROVAL OF MINUTES OF PRECEDING MEETING(S)

D.1. [2025-334](#) October 21, 2025 City Council Meeting Minutes

A motion was made by Council Member Thorson, seconded by Council Member Nath, that this Minutes be approved. The motion carried by a unanimous vote.

E. RECOGNITION OF GUEST(S)

Lori Sorenson, Joe Ahrens, Isaac DeBoer and Matt Sorenson.

F. PUBLIC FORUM

G. PETITIONS, COMMUNICATIONS, COMMITTEE/COMMISSION REPORTS

G.1. [2025-335](#) September 29, 2025 Fire Department Minutes

A motion was made by Council Member Nath, seconded by Council Member Kracht, that this Other Boards and Commission Minutes be received and filed. The motion carried by a unanimous vote.

H. STAFF AND CONSULTANT REPORTS

H.1. [2025-336](#) Sheriff's Office Quarterly Report - Matt Sorenson

The report provided an overview of community and law enforcement

activity in Luverne. Following Evan's retirement in September, Sorenson has been focusing on departmental assessment and trend analysis amid staffing shortages. Sorenson highlighted the following areas that saw an increase in calls which include an increase in child maltreatment cases, likely due to school reopening, a rise in public disturbances and suspicious activities, and incidents of counterfeit \$20 bills, which prompted swift educational outreach to retailers. Additionally, property damage and vehicle accidents have grown, possibly linked to heightened town activity and school-related factors. Emphasis was placed on proactive community engagement, encouraging residents to report issues and suggest patrol areas, while recruitment challenges persist due to the rural setting. Future plans aim to improve efficiency, strengthen community relations, and enhance reporting and outreach, with appreciation expressed for community support and a commitment to continued progress.

H.2. [2025-337](#) City Administrator Report

A new podcast initiative, proposed during the 2024 strategic planning session, will launch in partnership with Star Media to enhance transparency and communication. Weekly episodes of 5–10 minutes will feature interviews with city leaders and discussions on topics such as budgeting and infrastructure, with residents encouraged to submit ideas. Additional updates included successful completion of leaf collection and preparations for snow removal, as well as biosolids management requiring lime slurry treatment to address elevated zinc levels. The Load Control Project continues transitioning from older power line carrier technology to advanced Automated Meter Infrastructure (AMI) using Yukon software and radio frequency systems. Currently, 71 percent of the final meters have been converted, with remaining installations scheduled by year-end. The AMI system dynamically manages load thresholds, reducing energy waste and offering credits to participating residents, reinforcing efficiency and sustainability goals.

I. FINANCE AND BUDGET

I.1. [2025-339](#) Claim Report for November 2025 (Check No. 166152 - 166341) for \$1,324,464.45.

A motion was made by Council Member Thorson, seconded by Council Member Aaker, that this Claim Report be approved. The motion carried by a unanimous vote.

J. PERSONNEL

J.1. [2025-350](#) Minnesota Paid Leave Policy for City of Luverne, MN

The Minnesota Paid Family and Medical Leave (PFML) program, effective January 1, 2026, requires employers to provide paid leave benefits for family and medical reasons under state law. To comply with state law, the City of Luverne has adopted an equivalent plan administered by Madison National Insurance, offering benefits equal to those mandated by the Minnesota Paid Leave State Law. This policy ensures job protection, continued health insurance coverage, and allows employees to use supplemental paid time off during leave.

A motion was made by Council Member Kracht, seconded by Council Member Thorson, that this Motion be approved. The motion carried by a unanimous vote.

K. ORDINANCES AND RESOLUTIONS

K.1. 31-25 PROPOSED RESOLUTION CONSENTING TO A TRANSFER OF CONTROL OF FRANCHISE

The City of Luverne presently has a cable TV Franchise agreement with Clarity Telecom d/b/a Bluepeak, LLC. Recently, the company filed FCC form 394 to apply for assignment for Transfer of Control. Basically, Clarity Telecom d/b/a Bluepeak is selling to an indirect, wholly owned subsidiary of Clarity to be designated at closing as "Bluepeak Subsidiary". The City of Luverne has to ultimately approve the transfer of ownership within 120 days based on the terms of the City's Franchise Agreement. The City hired Brian T. Grogan from Moss and Barnett in Minneapolis to review the legal, technical, and financial qualifications of the Bluepeak Subsidiary and make sure that they have the capabilities to continue to deliver services to the community. According to Mr. Grogan, the new company is qualified and the City should approve the transfer. The Bluepeak Subsidiary will pay for the study done by Mr. Grogan as well as the publication costs relating to the transfer request.

A motion was made by Council Member Nath, seconded by Council Member Thorson, that this Resolution be adopted. The motion carried by a unanimous vote.

K.2. 32-25 PROPOSED RESOLUTION ALLOWING THE WAIVER OF CHAPTER 152 SUBDIVISION REQUIREMENTS AND RECORDING OF SUBDIVIDED PROPERTY (H&H Construction Services, LLC, for Tallgrass Addition)

This proposed resolution allows H&H Construction Services to waive specific subdivision requirements outlined in Chapter 152 of the city code, as the cost of full compliance would outweigh the anticipated benefits and would not compromise the intent of the city code. It specifically approves the subdivision of a lot in Uithoven

Addition to permit two owners of a twin home to each hold separate ownership. All planning requirements and industrial zoning standards have been addressed to ensure uniformity and community compatibility.

A motion was made by Council Member Aaker, seconded by Council Member Kracht, that this Resolution be adopted. The motion carried by a unanimous vote.

K.3. [33-25](#)

PROPOSED RESOLUTION ALLOWING THE WAIVER OF CHAPTER 152 SUBDIVISION REQUIREMENTS AND RECORDING OF SUBDIVIDED PROPERTY (Rock County Opportunities, LLC)

This proposed resolution allows Rock County Opportunities to waive specific subdivision requirements outlined in Chapter 152 of the city code, as the cost of full compliance would outweigh the anticipated benefits and would not compromise the intent of the city code. It specifically approves the subdivision of Lot 7, Block 1 in Glover Addition, splitting off the northwest corner from the rest of the property. All planning requirements and industrial zoning standards have been addressed to ensure uniformity and community compatibility.

A motion was made by Council Member Nath, seconded by Council Member Thorson, that this Resolution be adopted. The motion carried by a unanimous vote.

L. MOTIONS AND GENERAL BUSINESS

L.1. [2025-342](#) Application for Exempt Permit for Rock County Ag Society to Conduct a Raffle on January 16, 2026.

Lee Sells has submitted an Application for Exempt Permit to conduct a raffle at Luverne High School on January 16, 2026, in conjunction with the Luverne Basketball Association fundraising event.

A motion was made by Council Member Thorson, seconded by Council Member Kracht, that this Motion be approved. The motion carried by a unanimous vote.

L.2. [2025-340](#) Application for Exempt Permit for St Catherine Knights of Columbus to Conduct a Raffle on February 9, 2026

Darrell Hemme has submitted an Application for Exempt Permit for St Catherine Knights of Columbus to conduct a raffle on February 9, 2026 at St Catherine Church.

A motion was made by Council Member Thorson, seconded by Council Member Nath, that this Motion be approved. The motion carried by a unanimous vote.

- L.3. [2025-341](#)** Application for Exempt Permit for Luverne Area Community Foundation to Conduct Bingo on March 19, 2026

Emily Crabtree has submitted an Application for Exempt Permit to conduct Bingo at Take 16 on March 19, 2026. This is a fundraising event to support the Women's Giving Circle.

A motion was made by Council Member Aaker, seconded by Council Member Kracht, that this Motion be approved. The motion carried by the following vote:

Aye: Kevin Aaker, Dan Nath, and Marlin Kracht

Abstain: Caroline Thorson

- L.4. [2025-348](#)** Temporary Liquor License for Luverne Brew Partners for December 8, 2025

Amanda McDonald has applied for a temporary liquor license for December 8, 2025, in conjunction with a Women's Giving Circle event at Take 16. All required materials have been submitted and if approved, an application will be submitted to the State Alcohol and Gambling Enforcement Division as well.

A motion was made by Council Member Kracht, seconded by Council Member Aaker, that this Motion be approved. The motion carried by the following vote:

Aye: Kevin Aaker, and Marlin Kracht

Abstain: Caroline Thorson, and Dan Nath

- L.5. [2025-349](#)** 2026 Liquor License Renewals

A total of 13 businesses have reapplied for their annual liquor licenses for the 2026 license period. Each applicant has submitted the necessary paperwork and paid all applicable fees. Final approval is contingent upon verification of background checks and insurance coverage to ensure compliance with statutory requirements.

A motion was made by Council Member Kracht, seconded by Council Member Aaker, that this Motion be approved. The motion carried by the following vote:

Aye: Kevin Aaker, and Marlin Kracht

Abstain: Caroline Thorson, and Dan Nath

- L.6. [2025-344](#)** Execution of the Liability Coverage Waiver Form, Which Accepts Liability Coverage Limits of \$500,000 and Does Not Waive the Monetary Limits on Municipal Tort Liability Claims for the City of Luverne

This is an annual authorization that the City Council grants to the City Administrator to not waive the statutory tort limits. An individual claimant would be able to recover no more than \$500,000 on any claim to which the statutory tort limits apply. If the City waives the statutory tort limits and does not purchase excess liability coverage, a single claimant could potentially recover up to \$2 million on a single occurrence.

A motion was made by Council Member Thorson, seconded by Council Member Nath, that this Motion be approved. The motion carried by a unanimous vote.

L.7. 2025-351 Application for Exempt Permit for Luverne Area Community Foundation to Conduct a Raffle on March 17, 2026.

Emily Crabtree has submitted an Application for Exempt Permit to conduct a raffle at Luverne Public School on March 17, 2026. This is a fundraising event to support after prom.

A motion was made by Council Member Nath, seconded by Council Member Kracht, that this Motion be approved. The motion carried by a unanimous vote.

M. COUNCIL REQUESTS - GENERAL DISCUSSION

Hospice tree lighting ceremony is scheduled at the Trailhead on November 25 at 7:00 p.m.

M.1. 2025-345 Closed Meeting Pursuant to Minnesota Statute 13D.03 to Discuss Labor Negotiations Strategy.

A closed session was held on November 18, 2025, 6:22 p.m. at the Luverne City Offices, 305 E. Luverne Street, Luverne, MN. In addition to the City Council the following were present in the closed session: City Administrator Jill Wolf and Operations/HR Manager Jessica Mead. The purpose of the closed session is to discuss labor negotiations strategy. Following the council's discussion in the closed session, the council adjourned into open session at 7:26 p.m.

N. ADJOURNMENT

A motion was made by Council Member Thorson, seconded by Council Member Nath, to adjourn the meeting at 7:27 p.m. The motion carried unanimously.

Jessica Mead, Operations/HR Manager

Patrick T. Baustian, Mayor

Staff Report

File #: 2025-372

Agenda Date: 12/16/2025

Agenda #: G.1.

June 3, 2025 Airport Minutes
October 13, 2025 EDA Minutes
November 19, 2025 HRA Minutes

Announcement of Meeting
Airport Board
Regular Meeting Minutes

Tuesday, June 3, 2025

4:30 PM

Luverne Municipal Airport

A. CALL TO ORDER

Present: Kevin Aaker, Jon McLendon, Jeremy Lehman and Jim Juhl

Absent: Ryan Gee

Additional Attendees: Jill Wolf, Ben Baum, Brian Meyer, David Feilmeier, Mark Erickson, Brian & Melanie Morford, Glen Thiele

B. APPROVAL OF MINUTES OF PRECEDING MEETING(S)

B.1. 2025-169 March 4, 2025 Airport Board Minutes

A motion was made by Aaker, seconded by McLendon, that the Airport Minutes be approved. The motion carried by a unanimous vote.

C. FINANCIAL REPORT

C.1. 2025-174 Airport Financial Report as of May 28, 2025

Juhl suggested to include monthly bills for DGR and other non-contractual organizations.

A motion was made by McLendon, seconded by Aaker, that this Motion be approved. The motion carried by a unanimous vote.

D. CITY ADMINISTRATOR REPORT

D.1. [2025-170](#) Hangar Lease Update

The hangar shortage was discussed. FAA funded hangars can only be used for airport related purposes. Six months to put an aircraft in hangar. Four letters were sent to tenants out of compliance.

Glen Thiele questioned the legality of lease and written notice.

Dakota Cub stated they have leased for 19 years and store things here to make room in their shop by Valley Springs.

Staff is looking into items and drafting new lease templates. The hangar tenants can remain as is until city staff complete new agreements.

D.2. [2025-171](#) Airport Fly-In

The board set the Airport Fly-In for August 23, 2025. They set breakfast prices at \$10 for adults and \$5 for kids. The checklist was reviewed. A porta potty was suggested to have available.

E. AIRPORT ACTIVITIES - BEN BAUM, FBO

Baum reported that fuel sales are good. Juhl suggested to keep the key for the courtesy car in the FBO building with a log including name and phone number.

F. DGR ENGINEER REPORT**F.1. [2025-172](#) AWOS Relocation**

A meeting will be set up with John Stoffel and Brian Remme to discuss plans and see what the City can help with.

F.2. [2025-173](#) 5-Unit Hangar Project Update

FAA approved the location. MNDOT grant application was submitted. Bid letting will be March or April 2026, construction during fall 2026, and completion in spring 2027.

G. OTHER, IF ANY**H. ADJOURNMENT**

A motion was made by Aaker, seconded by McLendon, that the meeting be adjourned at 5:37 PM. The motion carried unanimously.

Submitted by,
Jill Wolf
City Administrator



Announcement of Meeting

Economic Development Authority

Regular Meeting Minutes

305 E. Luverne St.
Luverne, MN 56156
www.cityofluverne.org

Monday, October 13, 2025	8:00 AM	Council Chambers
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A. CALL TO ORDER - ROLL CALL

Present Patrick Baustian, Ryan DeBates, Tara Zewiske, Kevin Aaker, and Sherri Thompson

A Regular Meeting of the Luverne Economic Development Authority was held in the Council Chambers, commencing at 8:00 AM.

Additional attendees include: City Administrator Jill Wolf & EDA Director Holly Sammons.

B. APPROVAL OF MINUTES OF PRECEDING MEETING

1. Approval of LEDA Regular Meeting Minutes - 09 18 2025

A motion was made by Aaker, seconded by DeBates, that these LEDA Minutes be approved. The motion carried by the following vote:

Aye: Baustian, DeBates, Zewiske, Aaker, and Thompson

C. BILLS AND COMMUNICATIONS

1. Approval of Regular Department Payment Report - 09 2025

A motion was made by Thompson, seconded by DeBates, that this LEDA Regular Department Payment Report be approved. The motion carried by the following vote:

Aye: Baustian, DeBates, Zewiske, Aaker, and Thompson

2. Approval of Financial Report - 09 2025

A motion was made by DeBates, seconded by Aaker, that this LEDA Financial Report be approved. The motion carried by the following vote:

Aye: Baustian, DeBates, Zewiske, Aaker, and Thompson

D. DIRECTOR'S REPORTS & DISCUSSION

Southwest MN Housing Partnership Reisch Addition Twinhome Project - IMPACT Funds

SWMHP will construct three twin homes (6 units) on three lots in the Reisch Addition. The units will be three-bedroom, two-bathroom, two-car garage, single-level twin homes with one shared wall.

SWMHP was awarded \$1,187,580 in Impact Funds for the housing project to bridge the VALUE GAP and AFFORDABILITY GAP. The Value Gap addresses the difference in the cost it takes to build a project, and the dollar amount at which it can be appraised and sold. The Affordability Gap addresses the gap between what a property is selling for and what the buyer can afford. Value Gap will be used for the six units for households at or below 100% AMI (Household income limit of \$111,700). Any Affordability Gap provided will be limited to households at or below 80% AMI (\$89,400).

A Project Summary is included in the attachments along with the proposed floor plan and elevations. The project is expected to close by the end of the year, with bidding to happen this winter and construction to commence next spring/summer. The SWMHP will manage the construction process as well as the sales and closing processes to future buyers.

Manfred Heights Protective Covenants

In 2008, the Luverne Economic Development Authority adopted a set of Protective Covenants for the Manfred Heights Addition in the City of Luverne. The purpose of the Protective Covenants is to maintain fair and adequate property values and to ensure the neighborhood reflects the mutual interests of all property owners. All real property in Manfred Heights is subject to these covenants and restrictions. A copy of the recorded Protective Covenants is enclosed herein.

Under Article II, Section 201 of the Covenants, the Luverne EDA served as the Approving Authority until at least 75% of the lots in the Addition were sold. That milestone has now been reached. Accordingly, the Covenants require that the Approving Authority be elected by a majority vote of the property owners, with each lot entitled to one vote.

Letters are being sent this month to the homeowners in the Manfred Heights Addition to nominate and elect a new Approving Authority.

E. BUSINESS

1. Motion to Approve Facade Improvement Application for Revel Kitchen & Cocktails for Project at 105 E. Main St.

Revel Kitchen & Cocktails has submitted an application for a facade improvement (signage) project at 105 E. Main as proposed in the attached design.

The scope of work includes fabrication and installation of a projecting sign and vinyl signage/graphics on the windows. The total project cost is \$6516. Revel is applying for a grant in the amount of \$2280 and choosing to forgo the loan option. Revel has met all of the requirements for this program application. The restaurant opened October 9th. Installation of the projecting sign is expected later this fall.

A motion was made by Aaker, seconded by Zewiske, that this LEDA Business be approved. The motion carried by the following vote:


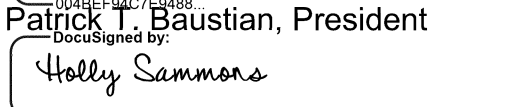
Aye: Baustian, DeBates, Zewiske, Aaker, and Thompson

F. ADJOURNMENT

A motion was made by Aaker, seconded by Zewiske, that this LEDA meeting be adjourned. The motion carried by the following vote:

Aye: Baustian, DeBates, Zewiske, Aaker, and Thompson

G. SIGNATURES

DocuSigned by:

004BEF94C7E9488...
Patrick T. Baustian, President
DocuSigned by:

08B80870B65849A...
Holly J. Sammons, EDA Director

LUVERNE HRA – Regular Meeting Minutes

Date: November 19, 2025

Time: 11:00 AM

Location: Blue Mound Tower

Members Present:

- Evan Verbrugge, Board Chair
- Mike DeBates, Vice Chair
- Susan Schneekloth, Secretary
- Mert Kracht
- Tammy Johnson, Executive Director

Members Absent:

- Bob Wratz
-

I. Call to Order

Chair Verbrugge called the meeting to order at 11:00 a.m.

II. Approval of Minutes

Motion by Schneekloth, seconded by Kracht, to approve the minutes of the October 8, 2025 meeting. All in favor, motion carried.

III. Financial Reports

Motion by Kracht, seconded by Schneekloth, to approve the November 2025 financial reports. All in favor, motion carried.

IV. Old Business

A. 2025 Year-End Audit Report (March 31)

After review, motion by Kracht, seconded by Schneekloth, to approve the 2025 audit reports. All in favor, motion carried.

B. Construction Project Update

- **Funding:**
Susan Bergmann (MN Housing) reported that MN Housing has approved an additional \$350,000 for BMT's POHP construction project.
 - **Cabinets:**
Discussion was held regarding using Capital Funds to have 4–5 sets of replacement kitchen cabinets built. Cabinets in un-modernized units are in poor condition and may break apart upon removal.
 - **Plumbing Drawings:**
Shawn Nelson from the Housing Partnership asked MN Housing if Jans Corp could authorize McClure Plumbing and Heating to draw up the plumbing plans and have the city approve them so once the loan is closed, construction can start. BMT would pay McClure Plumbing and later be reimbursed when the loan closes. Susan presented the request to her board and received approval.
-

V. New Business

A. MN Paid Leave Act

Motion by Schneekloth, seconded by DeBates, to cover 50% of the employee paid leave premiums. All in favor, motion carried.

B. Bedbug and Apartment Inspections

No evidence of bedbugs or other pests was found. Apartment inspections went well, with only a few violations and repairs noted.

C. 2026 Flat Rents

HUD released the 2026 Fair Market Rents (FMRs).
BMT calculates flat rents at **80% of Rock County FMRs**.

- **1-bedroom:** Increase from \$569 to \$594 (+\$25)
- **2-bedroom:** Increase from \$747 to \$779 (+\$32)

This is a significant increase compared to prior years. Tenants will be reminded that Blue Mound Tower's rent includes utilities, unlike many market-rate rental units. Approximately 18 tenants pay flat rent; those paying income-based rent will not be affected.

Motion by Kracht, seconded by DeBates, to approve the 2026 flat rent rates as presented. All in favor, motion carried.

D. FF&M Fraud Prevention Seminar

Three customer service representatives from FF&M hosted a fraud and scam prevention seminar for tenants on November 18. The event was well attended.

VI. Reports

- A. Project Performance Reports for October were reviewed.
 - B. Recertification and Activity Reports for October were reviewed.
-

VII. Other Business

A. Water Softener Update

Bills & Brandon Water Softener Service (Frako) submitted quotes for rental or purchase options:

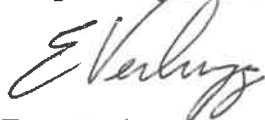
- **Purchase:** \$10,446.50 plus \$5,753 for parts and installation
- **Rental:** \$179 per month

A quote from Culligan is being requested before making a final decision.

VIII. Adjournment

Motion by Schneekloth, seconded by Kracht, to adjourn at 11:30 a.m. to join tenants for the Thanksgiving dinner.

Respectfully submitted,



Evan Verbrugge, Board Chair



Susan Schneekloth, Secretary

Staff Report

File #: 2025-374

Agenda Date: 12/16/2025

Agenda #: H.1.

City Administrator Report

Staff Report

File #: 2025-378

Agenda Date: 12/16/2025

Agenda #: I.1.

Petty Cash Reconciliation as of November 30, 2025.

PETTY CASH RECONCILIATION

As of November 30, 2025

PETTY CASH BALANCE \$ 150.00

Receipts:

 -

Disbursements:

11/17/2025 Ivan Kooiker Postage

10.90

10.90

PETTY CASH BALANCE

\$ 139.10

Money Count

Currency:

20	3	60.00
10	4	40.00
5	3	15.00
1	22	22.00

Coin:

0.25	4	1.00
0.10	7	0.70
0.05	6	0.30
0.01	10	<u>0.10</u>

\$ 139.10

Staff Report

File #: 2025-373

Agenda Date: 12/16/2025

Agenda #: 1.2.

Claim Report for December 2025 (Check No. 166342 -)

Invoices Paid Report

By Fund

Payment Dates 11/20/2025 - 12/16/2025

Vendor Name	Payment Date	Post Date	Description (Item)	Account Number	Amount
Fund: 101 - GENERAL					
Colonial Life & Accident Insur...	11/30/2025	11/07/2025	Colonial Deductions	101-21229	93.18
Colonial Life & Accident Insur...	11/30/2025	11/07/2025	Colonial Deductions	101-21229	51.43
Blue Cross Blue Shield of Min...	11/30/2025	11/07/2025	Employee Health Insurance	101-21226	2,515.14
Blue Cross Blue Shield of Min...	11/30/2025	11/07/2025	Employee Health Insurance	101-21226	284.60
Madison National Life Ins Co	11/20/2025	11/07/2025	Long-Term Disability Insurance	101-21231	128.82
Minn Council 65	11/30/2025	11/07/2025	Union Dues	101-21228	270.81
Madison National Life Ins Co	11/20/2025	11/20/2025	Long Term Disability - Kids Ro...	101-21242	129.40
Madison National Life Ins Co	11/20/2025	11/20/2025	Employee Life Insurance - Kids...	101-21242	115.61
Colonial Life & Accident Insur...	11/30/2025	11/21/2025	Colonial Deductions	101-21229	93.19
Colonial Life & Accident Insur...	11/30/2025	11/21/2025	Colonial Deductions	101-21229	51.43
Delta Dental of Minnesota	11/21/2025	11/21/2025	Pediatric Dental Insurance	101-21226	450.83
Blue Cross Blue Shield of Min...	11/30/2025	11/21/2025	Employee Health Insurance	101-21226	2,514.97
Blue Cross Blue Shield of Min...	11/30/2025	11/21/2025	Employee Health Insurance	101-21226	13,861.50
Blue Cross Blue Shield of Min...	11/30/2025	11/21/2025	Employee Health Insurance	101-21226	284.59
Blue Cross Blue Shield of Min...	11/30/2025	11/21/2025	Employee Health Insurance	101-21226	1,586.62
HealthEquity	11/21/2025	11/21/2025	Employee HSA Contribution	101-21250	1,299.03
MissionSquare Retirement - 4...	11/21/2025	11/21/2025	Deferred Comp Contributions	101-21225	159.00
NCPERS Group Life Ins	11/20/2025	11/21/2025	Employee Life Insurance	101-21227	5.92
Madison National Life Ins Co	11/20/2025	11/21/2025	Long-Term Disability Insurance	101-21231	107.74
Madison National Life Ins Co	11/20/2025	11/21/2025	Employee Life Insurance	101-21227	29.83
Madison National Life Ins Co	11/20/2025	11/21/2025	Employee Life Insurance	101-21227	91.33
Public Employees Retirement	11/21/2025	11/21/2025	PERA Contributions	101-21224	5,128.12
Public Employees Retirement	11/21/2025	11/21/2025	PERA Contributions	101-21224	146.16
MissionSquare Retirement - 4...	11/21/2025	11/21/2025	ROTH Contributions	101-21225	49.85
Minn Council 65	11/30/2025	11/21/2025	Union Dues	101-21228	270.78
Blue Cross Blue Shield of Min...	11/21/2025	11/21/2025	Vision Insurance	101-21220	56.63
EFTPS-Federal	11/21/2025	11/21/2025	FICA WITHHOLDING	101-21223	4,338.14
EFTPS-State	11/21/2025	11/21/2025	STATE WITHHOLDING	101-21222	1,598.85
EFTPS-Federal	11/21/2025	11/21/2025	MEDICARE WITHHOLDING	101-21223	1,014.54
EFTPS-Federal	11/21/2025	11/21/2025	FED WITHHOLDING	101-21221	2,716.56
Blue Cross Blue Shield of Min...	11/21/2025	11/21/2025	Health Insurance	101-21226	-716.79
Blue Cross Blue Shield of Min...	11/21/2025	11/21/2025	Health Insurance - Kids Rock	101-21242	5,994.25
Blue Cross Blue Shield of Min...	11/21/2025	11/21/2025	Vision Insurance - Kids Rock	101-21242	110.52
Public Employees Retirement	12/05/2025	12/05/2025	PERA Contributions	101-21224	387.85
EFTPS-Federal	12/05/2025	12/05/2025	FICA WITHHOLDING	101-21223	344.80
EFTPS-State	12/05/2025	12/05/2025	STATE WITHHOLDING	101-21222	54.01
EFTPS-Federal	12/05/2025	12/05/2025	MEDICARE WITHHOLDING	101-21223	80.68
EFTPS-Federal	12/05/2025	12/05/2025	FED WITHHOLDING	101-21221	59.37
Delta Dental of Minnesota	12/05/2025	12/05/2025	Pediatric Dental Insurance	101-21226	267.18
HealthEquity	12/05/2025	12/05/2025	Employee HSA Contribution	101-21250	1,305.46
MissionSquare Retirement - 4...	12/05/2025	12/05/2025	Deferred Comp Contributions	101-21225	159.00
Public Employees Retirement	12/05/2025	12/05/2025	PERA Contributions	101-21224	5,473.45
Public Employees Retirement	12/05/2025	12/05/2025	PERA Contributions	101-21224	146.16
MissionSquare Retirement - 4...	12/05/2025	12/05/2025	ROTH Contributions	101-21225	51.58
EFTPS-Federal	12/05/2025	12/05/2025	FICA WITHHOLDING	101-21223	4,603.22
EFTPS-State	12/05/2025	12/05/2025	STATE WITHHOLDING	101-21222	1,773.29
EFTPS-Federal	12/05/2025	12/05/2025	MEDICARE WITHHOLDING	101-21223	1,076.62
EFTPS-Federal	12/05/2025	12/05/2025	FED WITHHOLDING	101-21221	3,151.44
EFTPS-Federal	12/05/2025	12/05/2025	FICA WITHHOLDING	101-21223	8,600.66
EFTPS-State	12/05/2025	12/05/2025	STATE WITHHOLDING	101-21222	66.45
EFTPS-Federal	12/05/2025	12/05/2025	MEDICARE WITHHOLDING	101-21223	2,011.48
					74,445.28

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Payment Dates: 11/20/2025 - 12/16/2025

Vendor Name	Payment Date	Post Date	Description (Item)	Account Number	Amount
Department: 41110 - Mayor & Council					
Baustian, Pat	11/26/2025	10/04/2025	MRES Fall Area Meeting	101-41110-3331	44.80
Baustian, Pat	11/26/2025	11/04/2025	LCRWS Board Mtg	101-41110-3331	57.40
Department 41110 - Mayor & Council Total:					102.20
Department: 41130 - Ordinances & Proceedings					
Tollefson Enterprises Inc	12/03/2025	11/30/2025	Advertising	101-41130-3351	52.00
Department 41130 - Ordinances & Proceedings Total:					52.00
Department: 41320 - City Administration					
Elan Financial Services	11/20/2025	10/08/2025	ICMA Conference	101-41320-3331	120.20
Elan Financial Services	11/20/2025	10/09/2025	Workplace Wellness Grant	101-41320-3499	117.49
Elan Financial Services	11/20/2025	10/09/2025	Workplace Wellness Grant	101-41320-3499	219.22
Coalition of Greater Minnesot...	11/26/2025	10/10/2025	CGMC 2025 Fall Conference - ...	101-41320-3331	175.00
Coalition of Greater Minnesot...	11/26/2025	10/10/2025	CGMC 2025 Fall Conference - J...	101-41320-3331	175.00
Elan Financial Services	11/20/2025	10/10/2025	Workplace Wellness Grant	101-41320-3499	114.73
Elan Financial Services	11/20/2025	10/13/2025	Workplace Wellness Grant	101-41320-3499	279.36
Luverne Ace Hardware	11/20/2025	10/14/2025	Blade/Nuts/Bolts/Nails/Drill Bi...	101-41320-3309	98.05
Elan Financial Services	11/20/2025	10/14/2025	Online Training - Jessica	101-41320-3331	52.37
Elan Financial Services	11/20/2025	10/16/2025	Utility Digital Solutions Region...	101-41320-3331	519.60
Elan Financial Services	11/20/2025	10/23/2025	Ordinance 58 Reisch Addition ...	101-41320-3471	57.18
Elan Financial Services	11/20/2025	10/23/2025	Ordinance 59 TNT House to L...	101-41320-3471	57.18
Elan Financial Services	11/20/2025	10/24/2025	MN Paid Leave Policy Substiti...	101-41320-3312	510.75
Elan Financial Services	11/20/2025	10/24/2025	ICMA Conference	101-41320-3331	8.88
Elan Financial Services	11/20/2025	10/24/2025	ICMA Conference	101-41320-3331	6.43
Elan Financial Services	11/20/2025	10/24/2025	ICMA Conference	101-41320-3331	42.00
Elan Financial Services	11/20/2025	10/25/2025	ICMA Conference	101-41320-3331	29.10
Elan Financial Services	11/20/2025	10/25/2025	ICMA Conference	101-41320-3331	42.08
Elan Financial Services	11/20/2025	10/26/2025	ICMA Conference	101-41320-3331	53.40
Elan Financial Services	11/20/2025	10/28/2025	ICMA Conference	101-41320-3331	22.29
Elan Financial Services	11/20/2025	10/28/2025	ICMA Conference	101-41320-3331	28.18
SWMN CEO	12/11/2025	10/29/2025	Name Badges	101-41320-2261	204.00
Elan Financial Services	11/20/2025	10/29/2025	ICMA Conference	101-41320-3331	31.00
Elan Financial Services	11/20/2025	10/29/2025	ICMA Conference	101-41320-3331	2,364.90
Elan Financial Services	11/20/2025	10/30/2025	ICMA Conference	101-41320-3331	35.00
Elan Financial Services	11/20/2025	10/31/2025	ICMA Conference	101-41320-3331	12.47
Elan Financial Services	11/20/2025	10/31/2025	ICMA Conference	101-41320-3331	26.37
Elan Financial Services	11/20/2025	10/31/2025	ICMA Conference	101-41320-3331	35.00
Bluestem Catering Co	11/26/2025	11/10/2025	Insurance Presentation	101-41320-3331	224.44
Verizon	11/20/2025	11/10/2025	City Administrator Jill ipad	101-41320-3321	40.01
Verizon	11/20/2025	11/10/2025	Jessica Mead	101-41320-3321	50.49
Verizon	11/20/2025	11/10/2025	Mandy photo/video	101-41320-3321	50.49
Verizon	11/20/2025	11/10/2025	Jill Wolf	101-41320-3321	50.49
DGR Engineering	11/20/2025	11/11/2025	2025 Miscellaneous Services	101-41320-3303	3,725.00
American Legal Publishing Cor...	12/03/2025	11/24/2025	City Code Updates	101-41320-3351	2,340.00
Quality Printing Inc	12/03/2025	11/24/2025	Stamp For City Clerk's Office	101-41320-2261	66.72
Amazon Capital Services	12/03/2025	11/25/2025	Desk Calendars/Correction Ta...	101-41320-2209	47.97
American Legal Publishing Cor...	12/03/2025	11/25/2025	Online/City Code Updates We...	101-41320-3351	245.70
HealthEquity	12/04/2025	12/01/2025	HealthEquity Admin Fee	101-41320-3312	14.00
Mead, Jessica	12/11/2025	12/10/2025	Items for Employee Recogniti...	101-41320-3331	28.00
Van Grootheest, Mandy	12/11/2025	12/11/2025	Employee Recognition Supplies	101-41320-3331	51.80
Department 41320 - City Administration Total:					12,372.34
Department: 41610 - City Attorney					
Flaherty & Hood PA	11/20/2025	10/02/2025	Environmental Legal Services	101-41610-3304	250.00
Flaherty & Hood PA	11/20/2025	10/02/2025	November Legal Services	101-41610-3304	1,550.00
Flaherty & Hood PA	11/20/2025	10/02/2025	Labor & Employment Consulta...	101-41610-3304	382.50
Moss & Barnett	11/26/2025	11/14/2025	Legal Fees - Bluepeak Transfer	101-41610-3304	845.00
Flaherty & Hood PA	12/10/2025	12/01/2025	November Legal Services	101-41610-3304	600.00
Flaherty & Hood PA	12/10/2025	12/01/2025	Environmental Legal Services	101-41610-3304	112.50
Department 41610 - City Attorney Total:					3,740.00

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Payment Dates: 11/20/2025 - 12/16/2025

Vendor Name	Payment Date	Post Date	Description (Item)	Account Number	Amount
Department: 41940 - Government Buildings					
Luverne Ace Hardware	11/20/2025	10/01/2025	Adhesive Numbers	101-41940-2261	7.59
Luverne Ace Hardware	11/20/2025	10/15/2025	Drain Snake/Drum Auger	101-41940-2223	47.98
Luverne Ace Hardware	11/20/2025	10/22/2025	Nuts/Bolts/Nails	101-41940-2261	3.40
Luverne Ace Hardware	11/20/2025	10/23/2025	Filter Air Pleat	101-41940-2261	205.32
Interstate Power Systems Inc	11/20/2025	11/10/2025	#7 City Office Generator Servi...	101-41940-2221	768.56
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	101-41940-3381	2,660.94
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	101-41940-3381	2,809.25
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	101-41940-3382	129.25
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	101-41940-3382	1,592.43
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	101-41940-3382	935.28
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	101-41940-3384	348.13
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	101-41940-3384	99.86
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	101-41940-3385	157.90
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	101-41940-3385	535.33
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	101-41940-3386	80.64
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	101-41940-3386	440.11
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	101-41940-3386	503.69
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	101-41940-3389	103.25
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	101-41940-3389	100.10
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	101-41940-3389	87.01
McClure Plumbing & Heating L...	11/20/2025	11/14/2025	Reset Toilets/Stainless Steel R...	101-41940-2223	289.27
McClure Plumbing & Heating L...	11/20/2025	11/14/2025	Sewer Machine	101-41940-2223	275.00
Centerpoint Energy	12/03/2025	11/18/2025	Gas Bill - Food Shelf	101-41940-3389	23.46
G & D Viking Glass Inc	12/03/2025	11/24/2025	10 Pcs Gray Temp Palace Thea...	101-41940-2223	4,127.71
Dakota Supply Group Inc	12/10/2025	11/25/2025	Led Lights	101-41940-2223	341.18
Gauquie, Thomas	12/03/2025	11/26/2025	City Office Window & Door Cl...	101-41940-2223	43.00
Luverne Flowers	12/03/2025	11/30/2025	City Planters With Spruce Tips	101-41940-2261	2,200.00
Presto-X	12/10/2025	11/30/2025	Pest/Rodent Control Maint	101-41940-3312	179.60
Presto-X	12/10/2025	11/30/2025	Pest/Rodent Control Maint	101-41940-3312	108.44
Schomacker Office Cleaning L...	12/10/2025	11/30/2025	November Cleaning - City Offi...	101-41940-3312	4,051.36
Alliance Communications	12/03/2025	12/01/2025	Internet - The Lake	101-41940-3321	55.29
TK Elevator	12/10/2025	12/01/2025	Bronze - Oil & Grease Only	101-41940-3403	421.62
Bluepeak	12/10/2025	12/03/2025	Childcare Building	101-41940-3321	109.99
Bluepeak	12/10/2025	12/03/2025	Public Restroom	101-41940-3321	132.47
Bluepeak	12/10/2025	12/03/2025	East Public Restroom	101-41940-3321	147.47
Department 41940 - Government Buildings Total:					24,121.88
Department: 42220 - Fire Fighting					
Luverne Ace Hardware	11/20/2025	10/01/2025	Saw Blades	101-42220-2221	237.88
Elan Financial Services	11/20/2025	10/09/2025	Engraved Name Tags	101-42220-2245	13.73
Elan Financial Services	11/20/2025	10/13/2025	Fire Boxes - 107 E Main	101-42220-2261	1,050.00
Elan Financial Services	11/20/2025	10/13/2025	MFSCB Bulk Recertification	101-42220-3331	131.25
Elan Financial Services	11/20/2025	10/15/2025	Leadership Training	101-42220-3331	89.48
Elan Financial Services	11/20/2025	10/15/2025	Leadership Training	101-42220-3331	25.45
Elan Financial Services	11/20/2025	10/16/2025	Leadership Training	101-42220-3331	75.79
Elan Financial Services	11/20/2025	10/16/2025	Leadership Training	101-42220-3331	58.60
Elan Financial Services	11/20/2025	10/17/2025	Leadership Training	101-42220-3331	39.59
Elan Financial Services	11/20/2025	10/17/2025	Leadership Training	101-42220-3331	89.61
Elan Financial Services	11/20/2025	10/17/2025	Leadership Training	101-42220-3331	76.91
Elan Financial Services	11/20/2025	10/18/2025	Leadership Training	101-42220-3331	1,046.96
Elan Financial Services	11/20/2025	10/18/2025	Leadership Training	101-42220-3331	1,025.96
Elan Financial Services	11/20/2025	10/18/2025	Leadership Training	101-42220-3331	1,046.96
Elan Financial Services	11/20/2025	10/18/2025	Leadership Training	101-42220-3331	1,046.96
Elan Financial Services	11/20/2025	10/18/2025	Fuel - Leadership Training	101-42220-2212	77.79
Elan Financial Services	11/20/2025	10/18/2025	Leadership Training	101-42220-3331	43.43
Sanford Health	11/20/2025	10/31/2025	Firefighter Health Screens	101-42220-3305	3,000.00
CHS Eastern Farmers Cooperat..	11/20/2025	10/31/2025	5109	101-42220-2212	63.76
CHS Eastern Farmers Cooperat..	11/20/2025	10/31/2025	5100	101-42220-2212	101.61
CHS Eastern Farmers Cooperat..	11/20/2025	10/31/2025	5102	101-42220-2212	58.00
CHS Eastern Farmers Cooperat..	11/20/2025	10/31/2025	5106	101-42220-2212	34.02

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Payment Dates: 11/20/2025 - 12/16/2025

Vendor Name	Payment Date	Post Date	Description (Item)	Account Number	Amount
CHS Eastern Farmers Cooperat..	11/20/2025	10/31/2025	5104	101-42220-2212	131.24
CHS Eastern Farmers Cooperat..	11/20/2025	10/31/2025	5103	101-42220-2212	31.57
Minn State Fire Chief's Associa...	12/03/2025	11/05/2025	2026 Membership Dues	101-42220-3491	572.00
Interstate Power Systems Inc	11/20/2025	11/07/2025	#111 Firehall Generator Service	101-42220-2221	653.32
Verizon	11/20/2025	11/10/2025	ipad Fire Department 1	101-42220-3321	40.01
Verizon	11/20/2025	11/10/2025	ipad Fire Department 2	101-42220-3321	40.01
Worldwide Express	11/26/2025	11/12/2025	Shipping Charges	101-42220-3325	18.42
Heiman Fire Equipment	12/03/2025	11/25/2025	Auto Pump 12Volt	101-42220-2228	736.70
Amazon Capital Services	12/03/2025	11/25/2025	Desk Calendar	101-42220-2261	16.99
Bluepeak	12/10/2025	12/03/2025	Fire Dept	101-42220-3321	196.75
Department 42220 - Fire Fighting Total:					11,870.75
Department: 42280 - Fire Stations & Buildings					
Luverne Ace Hardware	11/20/2025	10/06/2025	Toilet Cleaner	101-42280-2223	20.17
Luverne Ace Hardware	11/20/2025	10/06/2025	Alarm	101-42280-2223	47.98
Luverne Ace Hardware	11/20/2025	10/09/2025	Chisel Nozzle	101-42280-2223	9.99
Luverne Ace Hardware	11/20/2025	10/11/2025	Mouse Trap/Sealant	101-42280-2223	23.17
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	101-42280-3381	737.23
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	101-42280-3382	211.82
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	101-42280-3384	162.29
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	101-42280-3385	181.20
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	101-42280-3386	15.25
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	101-42280-3389	18.50
Presto-X	12/10/2025	11/30/2025	Pest/Rodent Control Maint	101-42280-3312	106.37
Schomacker Office Cleaning L...	12/10/2025	11/30/2025	November Cleaning - Fire Dept	101-42280-3312	110.67
Department 42280 - Fire Stations & Buildings Total:					1,644.64
Department: 42401 - Building/Planning/Zoning					
CHS Eastern Farmers Cooperat..	11/20/2025	10/31/2025	1308	101-42401-2212	72.90
Verizon	11/20/2025	11/10/2025	Geopermits Chad	101-42401-3321	40.01
Verizon	11/20/2025	11/10/2025	Chad McClure	101-42401-3321	50.49
Schneider Geospatial LLC	12/03/2025	12/01/2025	Saas/GeoPermits/Contracted/...	101-42401-3309	7,037.10
Department 42401 - Building/Planning/Zoning Total:					7,200.50
Department: 42500 - Civil Defense					
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	101-42500-3381	133.91
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	101-42500-3386	36.47
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	101-42500-3389	20.25
Department 42500 - Civil Defense Total:					190.63
Department: 42700 - Animal Control					
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	101-42700-3381	36.10
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	101-42700-3384	29.95
Department 42700 - Animal Control Total:					66.05
Department: 43121 - Street					
Luverne Ace Hardware	11/20/2025	10/07/2025	Hitch	101-43121-2221	35.99
Luverne Ace Hardware	11/20/2025	10/10/2025	Engineer Hammer	101-43121-2241	68.97
Elan Financial Services	11/20/2025	10/14/2025	CDL Training - Greg Stratton	101-43121-3331	895.00
Steve VanDerBrink LLC	11/26/2025	10/17/2025	#45	101-43121-2228	105.62
Steve VanDerBrink LLC	11/26/2025	10/17/2025	#33	101-43121-2228	105.62
Steve VanDerBrink LLC	11/26/2025	10/17/2025	#37	101-43121-2228	105.62
Bomgaars	11/26/2025	10/21/2025	Gloves	101-43121-2245	26.99
CHS Eastern Farmers Cooperat..	11/20/2025	10/31/2025	1030	101-43121-2212	158.37
CHS Eastern Farmers Cooperat..	11/20/2025	10/31/2025	1197	101-43121-2212	167.20
CHS Eastern Farmers Cooperat..	11/20/2025	10/31/2025	1040	101-43121-2212	174.87
CHS Eastern Farmers Cooperat..	11/20/2025	10/31/2025	1145	101-43121-2212	449.94
CHS Eastern Farmers Cooperat..	11/20/2025	10/31/2025	1165	101-43121-2212	107.16
CHS Eastern Farmers Cooperat..	11/20/2025	10/31/2025	1147	101-43121-2212	137.39
CHS Eastern Farmers Cooperat..	11/20/2025	10/31/2025	1120	101-43121-2212	141.64
CHS Eastern Farmers Cooperat..	11/20/2025	10/31/2025	1149	101-43121-2212	152.50
CHS Eastern Farmers Cooperat..	11/20/2025	10/31/2025	1137	101-43121-2212	161.28
CHS Eastern Farmers Cooperat..	11/20/2025	10/31/2025	Superlube TMS 15W-40 Bulk ...	101-43121-2213	289.77
CHS Eastern Farmers Cooperat..	11/20/2025	10/31/2025	Superlube TMS 15W-40 Bulk ...	101-43121-2213	600.71

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Payment Dates: 11/20/2025 - 12/16/2025

Vendor Name	Payment Date	Post Date	Description (Item)	Account Number	Amount
Sanford Health	12/03/2025	11/04/2025	DOT Random Tests	101-43121-3305	34.00
Sanford Health	12/03/2025	11/04/2025	DOT Random Tests	101-43121-3305	34.00
Sanford Health	12/03/2025	11/04/2025	DOT Random Tests	101-43121-3305	115.00
Graham Tire SF North	12/10/2025	11/07/2025	#65 Tire	101-43121-2222	185.76
Verizon	11/20/2025	11/10/2025	PW shared	101-43121-3321	1,247.13
Verizon	11/20/2025	11/10/2025	John Stoffel	101-43121-3321	50.49
Verizon	11/20/2025	11/10/2025	Matt Maintenance	101-43121-3321	40.01
Verizon	11/20/2025	11/10/2025	John S ipad	101-43121-3321	40.01
Verizon	11/20/2025	11/10/2025	PW Storm Sewer ipad	101-43121-3321	40.01
Verizon	11/20/2025	11/10/2025	PW shared	101-43121-3321	1,247.13
DGR Engineering	11/20/2025	11/11/2025	Bethany Lutheran Church Det...	101-43121-3303	21,164.50
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	101-43121-3381	203.72
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	101-43121-3381	48.53
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	101-43121-3382	18.54
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	101-43121-3384	38.61
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	101-43121-3384	29.95
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	101-43121-3385	22.65
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	101-43121-3386	15.37
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	101-43121-3387	9,575.99
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	101-43121-3389	1.68
HTC Enterprises. LC	11/26/2025	11/11/2025	#30 Washer/Skirtboard Rubbe...	101-43121-2221	290.00
Nyberg's Ace Hardware Inc	11/20/2025	11/12/2025	Vicious 4.5" Tan/Blk 11.5EE	101-43121-2245	218.49
Graham Tire SF North	12/10/2025	11/14/2025	#46 Tires	101-43121-2221	560.22
Hillyard Sioux Falls	11/20/2025	11/18/2025	Ice Melt	101-43121-2217	826.54
C & B Operations - Luverne	11/26/2025	11/19/2025	#44 Hose/Hose Fitting/Velcro ...	101-43121-2221	113.10
Napa Auto Parts of Luverne	12/10/2025	11/19/2025	#45 Air Filter	101-43121-2221	75.99
Napa Auto Parts of Luverne	12/10/2025	11/19/2025	#187 Oil Filter	101-43121-2228	7.99
Napa Auto Parts of Luverne	12/10/2025	11/19/2025	#20 Oil Filter	101-43121-2228	7.33
Locators & Supplies	11/26/2025	11/20/2025	Shovel	101-43121-2241	83.73
Napa Auto Parts of Luverne	12/10/2025	11/20/2025	#33 Lamps	101-43121-2228	30.91
Zimco Supply Co	11/26/2025	11/24/2025	Kissner Brown Bag Ice Melt	101-43121-2217	453.25
Customer Contact Services	12/03/2025	12/01/2025	After Hours Answering Service	101-43121-3372	3.28

Department 43121 - Street Total: 40,708.55

Department: 45128 - Summer Recreation Program

Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	101-45128-3381	384.91
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	101-45128-3382	3,878.08
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	101-45128-3384	562.16
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	101-45128-3386	84.76
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	101-45128-3389	8.23

Department 45128 - Summer Recreation Program Total: 4,918.14

Department: 45129 - Winter Recreation Program

Bluepeak	12/10/2025	12/03/2025	BMIA	101-45129-3321	324.30
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Department 45129 - Winter Recreation Program Total: 324.30

Department: 45200 - Parks

Luverne Ace Hardware	11/20/2025	10/09/2025	Spray Paint/Nuts/Bolts/Nails	101-45200-2231	25.15
Steve VanDerBrink LLC	11/26/2025	10/17/2025	#14	101-45200-2228	105.62
Bomgaars	11/26/2025	10/22/2025	Pasture Mix/Pressure Pipe	101-45200-2225	177.47
Elan Financial Services	11/20/2025	10/23/2025	#91 Attachment	101-45200-2221	146.00
Bomgaars	11/26/2025	10/24/2025	Tank Cleaner	101-45200-2221	19.98
Auto Value	12/10/2025	10/31/2025	#14 Molded Coolant Hose/Ant...	101-45200-2228	203.75
CHS Eastern Farmers Cooperat..	11/20/2025	10/31/2025	Ruby Fieldmaster B20 MN 785...	101-45200-2212	2,347.42
CHS Eastern Farmers Cooperat..	11/20/2025	10/31/2025	1214	101-45200-2212	85.06
CHS Eastern Farmers Cooperat..	11/20/2025	10/31/2025	Superlube TMS 15W-40 Bulk ...	101-45200-2213	57.95
CHS Eastern Farmers Cooperat..	11/20/2025	10/31/2025	Superlube TMS 15W-40 Bulk ...	101-45200-2213	120.14
Sanford Health	12/03/2025	11/04/2025	DOT Random Tests	101-45200-3305	34.00
Red Wing Business Advantage...	12/03/2025	11/10/2025	Traction Tred Lite/Anti Fatigue...	101-45200-2245	327.73
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	101-45200-3381	426.79
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	101-45200-3382	1,693.74
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	101-45200-3384	716.27

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Payment Dates: 11/20/2025 - 12/16/2025

Vendor Name	Payment Date	Post Date	Description (Item)	Account Number	Amount
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	101-45200-3385	120.19
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	101-45200-3386	144.40
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	101-45200-3389	43.67
Amazon Capital Services	11/26/2025	11/13/2025	Pesticide Application Sign	101-45200-2261	54.59
Zabel Steel	11/20/2025	11/14/2025	SQ Tubing for Sod Roller	101-45200-2221	363.88
Nyberg's Ace Hardware Inc	11/26/2025	11/20/2025	Work Boots	101-45200-2245	157.69
Hillyard Sioux Falls	11/26/2025	11/20/2025	Garbage Can Liners	101-45200-2211	499.52
C & B Operations - Luverne	12/03/2025	11/24/2025	#15 Plug/Belt	101-45200-2221	72.56
Perez, Dan	12/10/2025	12/05/2025	Engraving On Aluminum Plaq...	101-45200-2225	50.00
Hendel Landscaping & Seeding..	12/10/2025	12/05/2025	Grass Seed	101-45200-2225	2,475.00
Department 45200 - Parks Total:					10,468.57
Department: 46510 - Conservation & Development					
Centerpoint Energy	11/26/2025	11/14/2025	Gas Bill	101-46510-5528	9.97
Luverne Convention & Visitors...	12/03/2025	12/02/2025	Lodging Tax	101-46510-3542	4,877.82
Department 46510 - Conservation & Development Total:					4,887.79
Fund 101 - GENERAL Total:					197,113.62
Fund: 208 - CHILDCARE FACILITY					
Department: 46633 - Childcare					
Ketterling Services Inc	11/20/2025	10/31/2025	Recycling Charge - KR	208-46633-3312	181.59
Centerpoint Energy	11/20/2025	11/12/2025	Gas Bill	208-46633-3383	1,326.36
McClure Plumbing & Heating I...	11/20/2025	11/14/2025	Faucet	208-46633-2223	655.20
McClure Plumbing & Heating I...	11/20/2025	11/14/2025	Pleated Filter	208-46633-2223	323.64
High Point Networks	11/26/2025	11/19/2025	Smart V360 - Kids Rock	208-46633-3321	471.79
Presto-X	12/10/2025	11/30/2025	Pest/Rodent Control Maint	208-46633-3312	147.87
Department 46633 - Childcare Total:					3,106.45
Fund 208 - CHILDCARE FACILITY Total:					3,106.45
Fund: 209 - AIRPORT					
Department: 43186 - 43186					
ADB Safegate Americas, LLC	11/20/2025	10/16/2025	Control Panels	209-43186-2221	3,152.50
ADB Safegate Americas, LLC	11/20/2025	10/24/2025	Control Panel	209-43186-2221	630.50
CHS Eastern Farmers Cooperat...	11/20/2025	10/31/2025	2995	209-43186-2212	144.12
CHS Eastern Farmers Cooperat...	11/20/2025	10/31/2025	Superlube TMS 15W-40 Bulk ...	209-43186-2213	31.61
CHS Eastern Farmers Cooperat...	11/20/2025	10/31/2025	Superlube TMS 15W-40 Bulk ...	209-43186-2213	65.53
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	209-43186-3381	1,269.06
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	209-43186-3382	28.35
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	209-43186-3384	271.85
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	209-43186-3389	13.50
DGR Engineering	11/26/2025	11/13/2025	Luverne, 5-Unit T-Hangar	209-43186-3303	6,120.00
C & B Operations - Luverne	11/20/2025	11/13/2025	#120 Weather Strip/LH Cab D...	209-43186-2221	688.15
C & B Operations - Luverne	11/26/2025	11/17/2025	#120 Air/Oil Filter	209-43186-2221	135.60
Presto-X	12/10/2025	11/30/2025	Pest/Rodent Control Maint	209-43186-3312	397.58
Alliance Communications	12/03/2025	12/01/2025	Phone/Cable/Internet - Airport	209-43186-3321	159.05
Department 43186 - 43186 Total:					13,107.40
Fund 209 - AIRPORT Total:					13,107.40
Fund: 210 - POOL & FITNESS CENTER					
Colonial Life & Accident Insur...	11/30/2025	11/07/2025	Colonial Deductions	210-21229	20.12
Colonial Life & Accident Insur...	11/30/2025	11/07/2025	Colonial Deductions	210-21229	79.86
Blue Cross Blue Shield of Min...	11/30/2025	11/07/2025	Employee Health Insurance	210-21226	319.70
Madison National Life Ins Co	11/20/2025	11/07/2025	Long-Term Disability Insurance	210-21231	27.59
Colonial Life & Accident Insur...	11/30/2025	11/21/2025	Colonial Deductions	210-21229	20.12
Colonial Life & Accident Insur...	11/30/2025	11/21/2025	Colonial Deductions	210-21229	79.86
Delta Dental of Minnesota	11/21/2025	11/21/2025	Pediatric Dental Insurance	210-21226	57.31
Blue Cross Blue Shield of Min...	11/30/2025	11/21/2025	Employee Health Insurance	210-21226	319.70
Blue Cross Blue Shield of Min...	11/30/2025	11/21/2025	Employee Health Insurance	210-21226	1,762.07
HealthEquity	11/21/2025	11/21/2025	Employee HSA Contribution	210-21250	184.62
MissionSquare Retirement - 4...	11/21/2025	11/21/2025	Deferred Comp Contributions	210-21225	350.00
Madison National Life Ins Co	11/20/2025	11/21/2025	Long-Term Disability Insurance	210-21231	27.59
Madison National Life Ins Co	11/20/2025	11/21/2025	Employee Life Insurance	210-21227	5.14

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Payment Dates: 11/20/2025 - 12/16/2025

Vendor Name	Payment Date	Post Date	Description (Item)	Account Number	Amount
Public Employees Retirement	11/21/2025	11/21/2025	PERA Contributions	210-21224	1,302.47
Blue Cross Blue Shield of Min...	11/21/2025	11/21/2025	Vision Insurance	210-21220	16.91
EFTPS-Federal	11/21/2025	11/21/2025	FICA WITHHOLDING	210-21223	1,633.52
EFTPS-State	11/21/2025	11/21/2025	STATE WITHHOLDING	210-21222	346.44
EFTPS-Federal	11/21/2025	11/21/2025	MEDICARE WITHHOLDING	210-21223	382.04
EFTPS-Federal	11/21/2025	11/21/2025	FED WITHHOLDING	210-21221	670.09
Public Employees Retirement	12/05/2025	12/05/2025	PERA Contributions	210-21224	189.65
EFTPS-Federal	12/05/2025	12/05/2025	FICA WITHHOLDING	210-21223	200.94
EFTPS-State	12/05/2025	12/05/2025	STATE WITHHOLDING	210-21222	17.40
EFTPS-Federal	12/05/2025	12/05/2025	MEDICARE WITHHOLDING	210-21223	46.98
EFTPS-Federal	12/05/2025	12/05/2025	FED WITHHOLDING	210-21221	16.23
HealthEquity	12/05/2025	12/05/2025	Employee HSA Contribution	210-21250	184.62
MissionSquare Retirement - 4...	12/05/2025	12/05/2025	Deferred Comp Contributions	210-21225	350.00
Public Employees Retirement	12/05/2025	12/05/2025	PERA Contributions	210-21224	1,195.84
EFTPS-Federal	12/05/2025	12/05/2025	FICA WITHHOLDING	210-21223	1,771.10
EFTPS-State	12/05/2025	12/05/2025	STATE WITHHOLDING	210-21222	377.62
EFTPS-Federal	12/05/2025	12/05/2025	MEDICARE WITHHOLDING	210-21223	414.22
EFTPS-Federal	12/05/2025	12/05/2025	FED WITHHOLDING	210-21221	729.78
					13,099.53

Department: 45124 - Pool & Fitness Center

Elan Financial Services	11/20/2025	10/15/2025	BioGuard Pool Complete	210-45124-2216	259.96
Elan Financial Services	11/20/2025	10/30/2025	License for WSDVD	210-45124-3499	375.00
Elan Financial Services	11/20/2025	11/03/2025	LAF - PERA Exclusion	210-45124-3315	4.95
Elan Financial Services	11/20/2025	11/03/2025	LAF - PERA Exclusion	210-45124-3315	4.95
Elan Financial Services	11/20/2025	11/03/2025	LAF - PERA Exclusion	210-45124-3315	4.95
Elan Financial Services	11/20/2025	11/03/2025	LAF - PERA Exclusion	210-45124-3315	4.95
Elan Financial Services	11/20/2025	11/03/2025	LAF - PERA Exclusion	210-45124-3315	4.95
Elan Financial Services	11/20/2025	11/03/2025	LAF - PERA Exclusion	210-45124-3315	4.95
Elan Financial Services	11/20/2025	11/03/2025	LAF - PERA Exclusion	210-45124-3315	4.95
Q&R Structures LLC	11/26/2025	11/10/2025	Winterization	210-45124-2221	3,000.00
Amazon Capital Services	11/20/2025	11/10/2025	Coffee Pods/Hot Cocoa Pods	210-45124-2261	73.37
Auto Value	12/10/2025	11/10/2025	RV Anti-Freeze - Splash Pad	210-45124-2221	279.99
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	210-45124-3381	4,276.36
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	210-45124-3382	803.21
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	210-45124-3384	170.14
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	210-45124-3385	593.10
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	210-45124-3386	35.39
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	210-45124-3389	8.23
Computer Clinic	11/20/2025	11/14/2025	Toner - LAF	210-45124-2209	704.97
Centerpoint Energy	12/03/2025	11/18/2025	Gas Bill - LAF	210-45124-3383	646.04
Amazon Capital Services	11/26/2025	11/21/2025	Blood Pressure Monitors	210-45124-2261	53.98
Amazon Capital Services	11/26/2025	11/23/2025	Mini Bubble Wands/Beach Bal...	210-45124-2261	368.88
Southwest Health & Human S...	12/03/2025	11/25/2025	2026 License Renewal - LAF	210-45124-3497	905.00
Associated Supply Co Inc	12/03/2025	11/26/2025	Seal Plate O-Ring/Diffuser O-R...	210-45124-2221	52.72
Presto-X	12/10/2025	11/30/2025	Pest/Rodent Control Maint	210-45124-3312	110.25
Customer Contact Services	12/03/2025	12/01/2025	After Hours Answering Service	210-45124-3372	3.28
Amazon Capital Services	12/10/2025	12/03/2025	Candy	210-45124-2261	57.90
Bluepeak	12/10/2025	12/03/2025	LAFF - Pool	210-45124-3321	331.15

Department 45124 - Pool & Fitness Center Total: 13,148.52

Fund 210 - POOL & FITNESS CENTER Total: 26,248.05

Fund: 280 - COMMUNITY DEV SPECIAL REV

Missouri River Energy Ser	12/01/2025	11/14/2025	Econ Dev Credit - Lineage	280-36405	-2,040.00
					-2,040.00

Fund 280 - COMMUNITY DEV SPECIAL REV Total: -2,040.00

Fund: 402 - STREET/SIDEWALK IMPROVEME

Department: 43124 - Improvement Construction

Buffalo Ridge Concrete	11/20/2025	11/14/2025	2.00 Yd Concrete - Mail Box	402-43124-5532	424.00
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Payment Dates: 11/20/2025 - 12/16/2025

Vendor Name	Payment Date	Post Date	Description (Item)	Account Number	Amount
Musch Construction, Inc.	12/03/2025	12/02/2025	Fire Station/Lincoln-Spring St ...	402-43124-5532	93,756.72
Department 43124 - Improvement Construction Total:					94,180.72
Fund 402 - STREET/SIDEWALK IMPROVEME Total:					94,180.72

Fund: 429 - LOPAU LOTS

Department: 46515 - Economic Development

DGR Engineering	11/20/2025	11/11/2025	Lopau Development	429-46515-3303	564.50
Department 46515 - Economic Development Total:					564.50
Fund 429 - LOPAU LOTS Total:					564.50

Fund: 601 - WATER

Colonial Life & Accident Insur...	11/30/2025	11/07/2025	Colonial Deductions	601-21229	20.47
Colonial Life & Accident Insur...	11/30/2025	11/07/2025	Colonial Deductions	601-21229	12.05
Blue Cross Blue Shield of Min...	11/30/2025	11/07/2025	Employee Health Insurance	601-21226	1,129.48
Blue Cross Blue Shield of Min...	11/30/2025	11/07/2025	Employee Health Insurance	601-21226	219.92
Madison National Life Ins Co	11/20/2025	11/07/2025	Long-Term Disability Insurance	601-21231	61.60
Minn Council 65	11/30/2025	11/07/2025	Union Dues	601-21228	117.09
Minn Dept of Health	11/26/2025	11/14/2025	Comm Wtr Supply Service Fee	601-21331	4,959.00
Colonial Life & Accident Insur...	11/30/2025	11/21/2025	Colonial Deductions	601-21229	20.47
Colonial Life & Accident Insur...	11/30/2025	11/21/2025	Colonial Deductions	601-21229	12.05
Delta Dental of Minnesota	11/21/2025	11/21/2025	Pediatric Dental Insurance	601-21226	202.49
Blue Cross Blue Shield of Min...	11/30/2025	11/21/2025	Employee Health Insurance	601-21226	1,129.64
Blue Cross Blue Shield of Min...	11/30/2025	11/21/2025	Employee Health Insurance	601-21226	6,226.10
Blue Cross Blue Shield of Min...	11/30/2025	11/21/2025	Employee Health Insurance	601-21226	219.92
Blue Cross Blue Shield of Min...	11/30/2025	11/21/2025	Employee Health Insurance	601-21226	1,226.03
HealthEquity	11/21/2025	11/21/2025	Employee HSA Contribution	601-21250	537.69
MissionSquare Retirement - 4...	11/21/2025	11/21/2025	Deferred Comp Contributions	601-21225	63.00
NCPERS Group Life Ins	11/20/2025	11/21/2025	Employee Life Insurance	601-21227	1.28
Madison National Life Ins Co	11/20/2025	11/21/2025	Long-Term Disability Insurance	601-21231	48.38
Madison National Life Ins Co	11/20/2025	11/21/2025	Employee Life Insurance	601-21227	12.91
Madison National Life Ins Co	11/20/2025	11/21/2025	Employee Life Insurance	601-21227	12.84
Public Employees Retirement	11/21/2025	11/21/2025	PERA Contributions	601-21224	2,276.58
MissionSquare Retirement - 4...	11/21/2025	11/21/2025	ROTH Contributions	601-21225	70.17
Minn Council 65	11/30/2025	11/21/2025	Union Dues	601-21228	117.12
Blue Cross Blue Shield of Min...	11/21/2025	11/21/2025	Vision Insurance	601-21220	6.67
EFTPS-Federal	11/21/2025	11/21/2025	FICA WITHHOLDING	601-21223	1,869.94
EFTPS-State	11/21/2025	11/21/2025	STATE WITHHOLDING	601-21222	520.88
EFTPS-Federal	11/21/2025	11/21/2025	MEDICARE WITHHOLDING	601-21223	437.42
EFTPS-Federal	11/21/2025	11/21/2025	FED WITHHOLDING	601-21221	1,169.80
Public Employees Retirement	12/05/2025	12/05/2025	PERA Contributions	601-21224	138.17
EFTPS-Federal	12/05/2025	12/05/2025	FICA WITHHOLDING	601-21223	122.40
EFTPS-State	12/05/2025	12/05/2025	STATE WITHHOLDING	601-21222	29.15
EFTPS-Federal	12/05/2025	12/05/2025	MEDICARE WITHHOLDING	601-21223	28.62
EFTPS-Federal	12/05/2025	12/05/2025	FED WITHHOLDING	601-21221	30.66
Delta Dental of Minnesota	12/05/2025	12/05/2025	Pediatric Dental Insurance	601-21226	157.36
HealthEquity	12/05/2025	12/05/2025	Employee HSA Contribution	601-21250	531.24
MissionSquare Retirement - 4...	12/05/2025	12/05/2025	Deferred Comp Contributions	601-21225	63.00
Public Employees Retirement	12/05/2025	12/05/2025	PERA Contributions	601-21224	2,236.88
MissionSquare Retirement - 4...	12/05/2025	12/05/2025	ROTH Contributions	601-21225	68.45
EFTPS-Federal	12/05/2025	12/05/2025	FICA WITHHOLDING	601-21223	1,880.16
EFTPS-State	12/05/2025	12/05/2025	STATE WITHHOLDING	601-21222	534.28
EFTPS-Federal	12/05/2025	12/05/2025	MEDICARE WITHHOLDING	601-21223	439.74
EFTPS-Federal	12/05/2025	12/05/2025	FED WITHHOLDING	601-21221	1,229.03
					30,190.13

Department: 49411 - Lewis & Clark Wat Purch

Lewis & Clark Regional Water	12/03/2025	12/01/2025	November Water Purchased	601-49411-3382	25,116.10
Department 49411 - Lewis & Clark Wat Purch Total:					25,116.10

Department: 49412 - Source Wells & Springs

Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	601-49412-3381	548.37
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	601-49412-3386	149.19

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Payment Dates: 11/20/2025 - 12/16/2025

Vendor Name	Payment Date	Post Date	Description (Item)	Account Number	Amount
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	601-49412-3389	6.75
Department 49412 - Source Wells & Springs Total:					704.31
Department: 49415 - Water Production					
Luverne Ace Hardware	11/20/2025	10/15/2025	Large Storage Box	601-49415-2221	15.99
McClure Electric LLC	11/20/2025	10/31/2025	Battery/Relay/Led Light/Low ...	601-49415-2221	928.68
McClure Electric LLC	11/20/2025	10/31/2025	Buss 10 Non Fuse/Labor Well ...	601-49415-2221	112.65
CHS Eastern Farmers Cooperat..	11/20/2025	10/31/2025	6151	601-49415-2212	69.89
Elan Financial Services	11/20/2025	11/01/2025	AxVoice Subscription	601-49415-3321	21.44
Worthington Public Utilities	11/20/2025	11/07/2025	Lab Testing - Oct 2025	601-49415-3312	180.00
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	601-49415-3381	5,688.71
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	601-49415-3384	154.44
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	601-49415-3385	50.00
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	601-49415-3386	55.99
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	601-49415-3389	6.75
Loren & Shirley Fick	11/26/2025	11/14/2025	Toilet Rebate	601-49415-3481	225.00
Metering & Technologies Solut..	11/26/2025	11/18/2025	Drop In Thick Round Rubber G...	601-49415-2221	29.64
Laabs, Darold	11/26/2025	11/21/2025	Toilet Rebate	601-49415-3481	150.00
Hawkins Inc	12/03/2025	11/24/2025	LPC-4	601-49415-2216	3,249.75
Lenz, Larry	12/03/2025	11/25/2025	Toilet Rebate	601-49415-3481	150.00
Bluepeak	12/10/2025	12/03/2025	South Water Trmt Plnt	601-49415-3321	87.47
Bluepeak	12/10/2025	12/03/2025	Water	601-49415-3321	173.98
Department 49415 - Water Production Total:					11,350.38
Department: 49451 - Water Distribution					
Luverne Ace Hardware	11/20/2025	10/10/2025	Battery	601-49451-2261	11.99
Steve VanDerBrink LLC	11/26/2025	10/17/2025	#188	601-49451-2228	105.62
Steve VanDerBrink LLC	11/26/2025	10/17/2025	#48	601-49451-2228	105.62
Steve VanDerBrink LLC	11/26/2025	10/17/2025	#118	601-49451-2228	105.56
Auto Value	12/10/2025	10/28/2025	#178 Knob Small Diamond	601-49451-2228	6.99
CHS Eastern Farmers Cooperat..	11/20/2025	10/31/2025	6178	601-49451-2212	131.11
CHS Eastern Farmers Cooperat..	11/20/2025	10/31/2025	6148	601-49451-2212	299.71
CHS Eastern Farmers Cooperat..	11/20/2025	10/31/2025	6154	601-49451-2212	138.62
CHS Eastern Farmers Cooperat..	11/20/2025	10/31/2025	Superlube TMS 15W-40 Bulk ...	601-49451-2213	21.84
CHS Eastern Farmers Cooperat..	11/20/2025	10/31/2025	Superlube TMS 15W-40 Bulk ...	601-49451-2213	10.54
Sanford Health	12/03/2025	11/04/2025	DOT Random Tests	601-49451-3305	34.00
Interstate Power Systems Inc	11/20/2025	11/10/2025	#60 Water Plant Generator Se...	601-49451-2221	850.24
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	601-49451-3381	620.53
Napa Auto Parts of Luverne	12/10/2025	11/19/2025	#54 Oil Filter	601-49451-2228	7.33
Napa Auto Parts of Luverne	12/10/2025	11/19/2025	#188 Oil Filter	601-49451-2228	7.33
Bluepeak	12/10/2025	12/03/2025	South Water Tower	601-49451-3321	87.47
Department 49451 - Water Distribution Total:					2,544.50
Department: 49611 - General Administration					
Sanford Health	12/03/2025	11/04/2025	DOT Random Tests	601-49611-3305	34.00
Verizon	11/20/2025	11/10/2025	Darrel ipad	601-49611-3321	56.01
Verizon	11/20/2025	11/10/2025	Joe WW iPad	601-49611-3321	40.01
Verizon	11/20/2025	11/10/2025	Water ipad	601-49611-3321	40.01
Verizon	11/20/2025	11/10/2025	WWW Supervisor iPad	601-49611-3321	40.01
Verizon	11/20/2025	11/10/2025	Badger Water ipad	601-49611-3321	40.01
DGR Engineering	11/20/2025	11/13/2025	Water - Continuing Services	601-49611-3303	1,794.50
Aquatic Informatics Inc	11/20/2025	11/17/2025	WIMS Premier/Rio Sample M...	601-49611-3312	2,304.23
Gordon Flesch Company Inc	11/26/2025	11/19/2025	Lexmark XC2326 - Water Dept	601-49611-3309	5.85
Luverne City of	11/26/2025	11/26/2025	Postage - Water Samples	601-49611-3322	10.90
Gopher State One Call	12/03/2025	11/30/2025	November 2025 Locate Tickets	601-49611-3499	16.53
Customer Contact Services	12/03/2025	12/01/2025	After Hours Answering Service	601-49611-3372	6.56
Ahrens, Joe	12/11/2025	12/09/2025	MESERB Winter Conference	601-49611-3331	343.41
Johnson, Ryker	12/11/2025	12/10/2025	Commercial Learner's Permit	601-49611-3331	26.75
Department 49611 - General Administration Total:					4,758.78
Fund 601 - WATER Total:					74,664.20
Fund: 602 - SEWAGE					
Colonial Life & Accident Insur...	11/30/2025	11/07/2025	Colonial Deductions	602-21229	19.04

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Payment Dates: 11/20/2025 - 12/16/2025

Vendor Name	Payment Date	Post Date	Description (Item)	Account Number	Amount
Colonial Life & Accident Insur...	11/30/2025	11/07/2025	Colonial Deductions	602-21229	12.43
Blue Cross Blue Shield of Min...	11/30/2025	11/07/2025	Employee Health Insurance	602-21226	546.69
Blue Cross Blue Shield of Min...	11/30/2025	11/07/2025	Employee Health Insurance	602-21226	168.16
Madison National Life Ins Co	11/20/2025	11/07/2025	Long-Term Disability Insurance	602-21231	35.05
Minn Council 65	11/30/2025	11/07/2025	Union Dues	602-21228	50.58
Colonial Life & Accident Insur...	11/30/2025	11/21/2025	Colonial Deductions	602-21229	19.04
Colonial Life & Accident Insur...	11/30/2025	11/21/2025	Colonial Deductions	602-21229	12.43
Delta Dental of Minnesota	11/21/2025	11/21/2025	Pediatric Dental Insurance	602-21226	98.01
Blue Cross Blue Shield of Min...	11/30/2025	11/21/2025	Employee Health Insurance	602-21226	546.69
Blue Cross Blue Shield of Min...	11/30/2025	11/21/2025	Employee Health Insurance	602-21226	3,013.16
Blue Cross Blue Shield of Min...	11/30/2025	11/21/2025	Employee Health Insurance	602-21226	168.18
Blue Cross Blue Shield of Min...	11/30/2025	11/21/2025	Employee Health Insurance	602-21226	937.55
HealthEquity	11/21/2025	11/21/2025	Employee HSA Contribution	602-21250	274.18
MissionSquare Retirement - 4...	11/21/2025	11/21/2025	Deferred Comp Contributions	602-21225	63.99
NCPERS Group Life Ins	11/20/2025	11/21/2025	Employee Life Insurance	602-21227	1.44
Madison National Life Ins Co	11/20/2025	11/21/2025	Long-Term Disability Insurance	602-21231	30.38
Madison National Life Ins Co	11/20/2025	11/21/2025	Employee Life Insurance	602-21227	6.72
Madison National Life Ins Co	11/20/2025	11/21/2025	Employee Life Insurance	602-21227	12.86
Public Employees Retirement	11/21/2025	11/21/2025	PERA Contributions	602-21224	1,257.02
MissionSquare Retirement - 4...	11/21/2025	11/21/2025	ROTH Contributions	602-21225	23.01
Minn Council 65	11/30/2025	11/21/2025	Union Dues	602-21228	50.58
Blue Cross Blue Shield of Min...	11/21/2025	11/21/2025	Vision Insurance	602-21220	6.96
EFTPS-Federal	11/21/2025	11/21/2025	FICA WITHHOLDING	602-21223	1,055.70
EFTPS-State	11/21/2025	11/21/2025	STATE WITHHOLDING	602-21222	372.18
EFTPS-Federal	11/21/2025	11/21/2025	MEDICARE WITHHOLDING	602-21223	246.86
EFTPS-Federal	11/21/2025	11/21/2025	FED WITHHOLDING	602-21221	786.28
Public Employees Retirement	12/05/2025	12/05/2025	PERA Contributions	602-21224	88.97
EFTPS-Federal	12/05/2025	12/05/2025	FICA WITHHOLDING	602-21223	78.78
EFTPS-State	12/05/2025	12/05/2025	STATE WITHHOLDING	602-21222	21.75
EFTPS-Federal	12/05/2025	12/05/2025	MEDICARE WITHHOLDING	602-21223	18.36
EFTPS-Federal	12/05/2025	12/05/2025	FED WITHHOLDING	602-21221	20.68
Delta Dental of Minnesota	12/05/2025	12/05/2025	Pediatric Dental Insurance	602-21226	63.87
HealthEquity	12/05/2025	12/05/2025	Employee HSA Contribution	602-21250	274.23
MissionSquare Retirement - 4...	12/05/2025	12/05/2025	Deferred Comp Contributions	602-21225	63.99
Public Employees Retirement	12/05/2025	12/05/2025	PERA Contributions	602-21224	1,266.16
MissionSquare Retirement - 4...	12/05/2025	12/05/2025	ROTH Contributions	602-21225	23.02
EFTPS-Federal	12/05/2025	12/05/2025	FICA WITHHOLDING	602-21223	1,089.54
EFTPS-State	12/05/2025	12/05/2025	STATE WITHHOLDING	602-21222	391.70
EFTPS-Federal	12/05/2025	12/05/2025	MEDICARE WITHHOLDING	602-21223	254.80
EFTPS-Federal	12/05/2025	12/05/2025	FED WITHHOLDING	602-21221	847.44
					14,318.46
Department: 49416 - Sewage Collection					
Sanford Health	12/03/2025	11/04/2025	DOT Random Tests	602-49416-3305	34.00
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	602-49416-3381	624.74
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	602-49416-3386	15.59
Department 49416 - Sewage Collection Total:					674.33
Department: 49435 - Sewage Disposal					
Luverne Ace Hardware	11/20/2025	09/29/2025	Strapping Tape/Salt Softener	602-49435-2221	59.92
Luverne Ace Hardware	11/20/2025	10/08/2025	Water	602-49435-2215	149.50
Bomgaars	11/26/2025	10/21/2025	Gloves/Bulbs	602-49435-2223	33.96
Elan Financial Services	11/20/2025	10/23/2025	Tiger Lights LED for Vac Truck	602-49435-2221	182.14
Elan Financial Services	11/20/2025	10/24/2025	Credit on Sales Tax	602-49435-2221	-11.71
Bomgaars	11/26/2025	10/29/2025	Cable Ties	602-49435-2221	9.99
Ketterling Services Inc	11/20/2025	10/31/2025	Commercial Pickup	602-49435-3312	178.13
CHS Eastern Farmers Cooperat..	11/20/2025	10/31/2025	6188	602-49435-2212	50.22
CHS Eastern Farmers Cooperat..	11/20/2025	10/31/2025	6162	602-49435-2212	59.78
CHS Eastern Farmers Cooperat..	11/20/2025	10/31/2025	6136	602-49435-2212	532.73
CHS Eastern Farmers Cooperat..	11/20/2025	10/31/2025	6153	602-49435-2212	109.08
CHS Eastern Farmers Cooperat..	11/20/2025	10/31/2025	6126	602-49435-2212	89.12
CHS Eastern Farmers Cooperat..	11/20/2025	10/31/2025	Superlube TMS 15W-40 Bulk ...	602-49435-2213	65.53

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Payment Dates: 11/20/2025 - 12/16/2025

Vendor Name	Payment Date	Post Date	Description (Item)	Account Number	Amount
CHS Eastern Farmers Cooperat..	11/20/2025	10/31/2025	Superlube TMS 15W-40 Bulk ...	602-49435-2213	31.61
Worldwide Express	11/20/2025	11/05/2025	Shipping Charges	602-49435-3325	70.48
Hawkins Inc	11/20/2025	11/05/2025	Aluminum Sulfate Liquid	602-49435-2216	8,979.70
MVTL Laboratories Inc	11/20/2025	11/07/2025	Lab Tests	602-49435-3312	163.20
McClure Plumbing & Heating I...	11/20/2025	11/07/2025	Refrigerant/Tape	602-49435-2223	277.18
Interstate Power Systems Inc	11/20/2025	11/07/2025	#77 Replaced Block Heater	602-49435-2221	916.09
Interstate Power Systems Inc	11/20/2025	11/07/2025	#71 Replaced Air/Oil Filter	602-49435-2221	619.65
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	602-49435-3381	7,101.26
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	602-49435-3382	47.97
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	602-49435-3384	57.27
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	602-49435-3385	63.80
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	602-49435-3386	113.72
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	602-49435-3389	6.75
Sioux Valley Environmental	11/20/2025	11/11/2025	Svenfloc 55 Gallon Drum	602-49435-2216	1,215.00
MVTL Laboratories Inc	11/20/2025	11/11/2025	Lab Tests	602-49435-3312	32.40
MVTL Laboratories Inc	11/20/2025	11/12/2025	Lab Tests	602-49435-3312	89.60
Worldwide Express	11/26/2025	11/12/2025	Shipping Charges	602-49435-3325	18.29
Worldwide Express	11/26/2025	11/12/2025	Shipping Charges	602-49435-3325	52.81
Hach Company	11/20/2025	11/13/2025	Filter Membrane	602-49435-2215	130.00
Hills Stainless Tank Inc	11/20/2025	11/14/2025	CM & Grve 4" Alum Cplr	602-49435-2221	79.67
McClure Plumbing & Heating I...	11/20/2025	11/14/2025	Qwik Connect Drain & Water ...	602-49435-2221	163.94
McClure Plumbing & Heating I...	11/20/2025	11/14/2025	Lift Pump	602-49435-2221	572.34
Auto Value	12/10/2025	11/14/2025	#59 Battery	602-49435-2221	141.99
Hawkins Inc	11/26/2025	11/15/2025	Chlorine Cylinder/Sulfur Dioxi...	602-49435-2216	90.00
Richters Manure Hauling	12/03/2025	11/18/2025	Annual Hauling City Sludge	602-49435-3312	23,977.47
Centerpoint Energy	12/03/2025	11/18/2025	Gas Bill - WWTP	602-49435-3383	1,185.13
Worldwide Express	11/26/2025	11/19/2025	Shipping Charges	602-49435-3325	147.04
Napa Auto Parts of Luverne	12/10/2025	11/19/2025	#62 Oil Filter	602-49435-2228	7.33
MVTL Laboratories Inc	12/03/2025	11/20/2025	Lab Tests	602-49435-3312	67.20
Napa Auto Parts of Luverne	12/10/2025	11/20/2025	#48 Air Filter	602-49435-2221	75.99
MVTL Laboratories Inc	12/03/2025	11/21/2025	Lab Tests	602-49435-3312	214.40
Core & Main LP	12/03/2025	11/21/2025	Blue Monster Thread/Tape	602-49435-2221	63.11
MVTL Laboratories Inc	12/03/2025	11/24/2025	Lab Tests	602-49435-3312	266.40
Hawkins Inc	12/03/2025	11/24/2025	Aluminum Sulfate Liquid	602-49435-2216	7,491.67
Fastenal Company	12/03/2025	11/25/2025	First Aid Supplies	602-49435-2221	59.95
MVTL Laboratories Inc	12/03/2025	11/26/2025	Lab Tests	602-49435-3312	112.00
Worldwide Express	12/03/2025	11/26/2025	Shipping Charges	602-49435-3325	40.12
Flexible Pipe Tools & Equipme...	12/10/2025	11/28/2025	Manhole Ring/Tigertail	602-49435-2221	509.60
Flexible Pipe Tools & Equipme...	12/10/2025	11/28/2025	Wireless Headset	602-49435-2245	1,890.00
In Control Inc	12/10/2025	11/30/2025	Engineering Services	602-49435-3312	4,279.84
Amazon Capital Services	12/03/2025	12/01/2025	Deadbolt	602-49435-2223	441.84
Bluepeak	12/10/2025	12/03/2025	WWTF	602-49435-3321	332.92
Bluepeak	12/10/2025	12/03/2025	Hills Liftstation	602-49435-3321	36.33
In Control Inc	12/10/2025	12/03/2025	VNC Renewal	602-49435-3312	400.00

Department 49435 - Sewage Disposal Total: 64,141.45

Department: 49611 - General Administration

Flaherty & Hood PA	11/20/2025	10/02/2025	Environmental-Wastewater O...	602-49611-3304	4,156.25
Verizon	11/20/2025	11/10/2025	Wastewater shared	602-49611-3321	40.01
DGR Engineering	11/20/2025	11/11/2025	TH 75 Project Coordination	602-49611-3303	3,048.00
DGR Engineering	11/20/2025	11/11/2025	Wastewater Facilities Improv...	602-49611-3303	1,750.90
Aquatic Informatics Inc	11/20/2025	11/17/2025	WIMS Premier/Rio Sample M...	602-49611-3315	2,304.23
Minn Pollution Control Agency	11/26/2025	11/25/2025	Class D WW Certi Exam Fee - ...	602-49611-3331	55.00
Minn Pollution Control Agency	11/26/2025	11/25/2025	Wastewater Treatment Basic ...	602-49611-3331	585.00
Gopher State One Call	12/03/2025	11/30/2025	November 2025 Locate Tickets	602-49611-3499	16.54
Flaherty & Hood PA	12/10/2025	12/01/2025	Environmental-Wastewater O...	602-49611-3304	312.50
Customer Contact Services	12/03/2025	12/01/2025	After Hours Answering Service	602-49611-3372	6.56

Department 49611 - General Administration Total: 12,274.99

Fund 602 - SEWAGE Total: 91,409.23

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Payment Dates: 11/20/2025 - 12/16/2025

Vendor Name	Payment Date	Post Date	Description (Item)	Account Number	Amount
Fund: 603 - REFUSE					
Colonial Life & Accident Insur...	11/30/2025	11/07/2025	Colonial Deductions	603-21229	1.43
Colonial Life & Accident Insur...	11/30/2025	11/07/2025	Colonial Deductions	603-21229	1.53
Blue Cross Blue Shield of Min...	11/30/2025	11/07/2025	Employee Health Insurance	603-21226	441.20
Madison National Life Ins Co	11/20/2025	11/07/2025	Long-Term Disability Insurance	603-21231	20.71
Minn Council 65	11/30/2025	11/07/2025	Union Dues	603-21228	31.03
Colonial Life & Accident Insur...	11/30/2025	11/21/2025	Colonial Deductions	603-21229	1.43
Colonial Life & Accident Insur...	11/30/2025	11/21/2025	Colonial Deductions	603-21229	1.53
Delta Dental of Minnesota	11/21/2025	11/21/2025	Pediatric Dental Insurance	603-21226	79.09
Blue Cross Blue Shield of Min...	11/30/2025	11/21/2025	Employee Health Insurance	603-21226	441.20
Blue Cross Blue Shield of Min...	11/30/2025	11/21/2025	Employee Health Insurance	603-21226	2,431.66
HealthEquity	11/21/2025	11/21/2025	Employee HSA Contribution	603-21250	304.77
MissionSquare Retirement - 4...	11/21/2025	11/21/2025	Deferred Comp Contributions	603-21225	4.00
NCPERS Group Life Ins	11/20/2025	11/21/2025	Employee Life Insurance	603-21227	0.64
Madison National Life Ins Co	11/20/2025	11/21/2025	Long-Term Disability Insurance	603-21231	20.46
Madison National Life Ins Co	11/20/2025	11/21/2025	Employee Life Insurance	603-21227	3.56
Madison National Life Ins Co	11/20/2025	11/21/2025	Employee Life Insurance	603-21227	34.98
Public Employees Retirement	11/21/2025	11/21/2025	PERA Contributions	603-21224	672.26
Minn Council 65	11/30/2025	11/21/2025	Union Dues	603-21228	31.03
Blue Cross Blue Shield of Min...	11/21/2025	11/21/2025	Vision Insurance	603-21220	15.48
EFTPS-Federal	11/21/2025	11/21/2025	FICA WITHHOLDING	603-21223	501.28
EFTPS-State	11/21/2025	11/21/2025	STATE WITHHOLDING	603-21222	165.26
EFTPS-Federal	11/21/2025	11/21/2025	MEDICARE WITHHOLDING	603-21223	117.24
EFTPS-Federal	11/21/2025	11/21/2025	FED WITHHOLDING	603-21221	365.50
Public Employees Retirement	12/05/2025	12/05/2025	PERA Contributions	603-21224	132.68
EFTPS-Federal	12/05/2025	12/05/2025	FICA WITHHOLDING	603-21223	117.52
EFTPS-State	12/05/2025	12/05/2025	STATE WITHHOLDING	603-21222	10.05
EFTPS-Federal	12/05/2025	12/05/2025	MEDICARE WITHHOLDING	603-21223	27.48
EFTPS-Federal	12/05/2025	12/05/2025	FED WITHHOLDING	603-21221	51.88
Delta Dental of Minnesota	12/05/2025	12/05/2025	Pediatric Dental Insurance	603-21226	6.88
HealthEquity	12/05/2025	12/05/2025	Employee HSA Contribution	603-21250	304.77
MissionSquare Retirement - 4...	12/05/2025	12/05/2025	Deferred Comp Contributions	603-21225	4.00
Public Employees Retirement	12/05/2025	12/05/2025	PERA Contributions	603-21224	670.21
EFTPS-Federal	12/05/2025	12/05/2025	FICA WITHHOLDING	603-21223	509.08
EFTPS-State	12/05/2025	12/05/2025	STATE WITHHOLDING	603-21222	169.52
EFTPS-Federal	12/05/2025	12/05/2025	MEDICARE WITHHOLDING	603-21223	119.04
EFTPS-Federal	12/05/2025	12/05/2025	FED WITHHOLDING	603-21221	372.74
					8,183.12
Department: 49418 - Refuse and Recycling					
BJM Enterprise Inc	11/20/2025	10/13/2025	#52 Service/Parts	603-49418-2228	705.26
Steve VanDerBrink LLC	11/26/2025	10/17/2025	#52	603-49418-2228	105.62
BJM Enterprise Inc	11/20/2025	10/20/2025	#52 Service/Parts	603-49418-2228	552.59
Malloy Electric	11/20/2025	10/30/2025	Fafnir Bearings	603-49418-2221	272.50
Rock County Transfer Station	11/20/2025	10/31/2025	Solid Waste	603-49418-3391	62.75
Rock County Transfer Station	11/20/2025	10/31/2025	Appliance	603-49418-3391	35.00
Rock County Transfer Station	11/20/2025	10/31/2025	Demo/Construction	603-49418-3391	17.50
Rock County Transfer Station	11/20/2025	10/31/2025	Computers/Electronics	603-49418-3391	12.50
Rock County Transfer Station	11/20/2025	10/31/2025	Tires	603-49418-3391	67.50
Rock County Transfer Station	11/20/2025	10/31/2025	Tipping Fees	603-49418-3391	12,532.50
Rock County Transfer Station	11/20/2025	10/31/2025	Mattress	603-49418-3391	60.00
Ketterling Services Inc	11/20/2025	10/31/2025	Recycling Charge	603-49418-3391	1,850.04
CHS Eastern Farmers Cooperat..	11/20/2025	10/31/2025	6352	603-49418-2212	1,544.58
CHS Eastern Farmers Cooperat..	11/20/2025	10/31/2025	Superlube TMS 15W-40 Bulk ...	603-49418-2213	31.61
CHS Eastern Farmers Cooperat..	11/20/2025	10/31/2025	Superlube TMS 15W-40 Bulk ...	603-49418-2213	65.53
BJM Enterprise Inc	11/20/2025	11/03/2025	#52 Services/parts	603-49418-2228	2,250.20
Auto Value	12/10/2025	11/03/2025	#43.01 Two Prong LED Flasher...	603-49418-2228	33.48
Sanford Health	12/03/2025	11/04/2025	DOT Random Tests	603-49418-3305	34.00
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	603-49418-3381	148.06
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	603-49418-3382	18.53
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	603-49418-3384	38.61

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Payment Dates: 11/20/2025 - 12/16/2025

Vendor Name	Payment Date	Post Date	Description (Item)	Account Number	Amount
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	603-49418-3385	22.65
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	603-49418-3386	21.67
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	603-49418-3389	5.44
C & B Operations - Luverne	11/20/2025	11/12/2025	#52 O-Ring/Hose Fitting/HYD ...	603-49418-2228	279.68
Alpha Media LLC	12/10/2025	11/30/2025	Leaf Pickup	603-49418-3349	150.00
Alpha Media LLC	12/10/2025	11/30/2025	Leaf Pickup	603-49418-3349	150.00
Tollefson Enterprises Inc	12/03/2025	11/30/2025	Advertising	603-49418-3351	249.00

Department 49418 - Refuse and Recycling Total: 21,316.80

Fund 603 - REFUSE Total: 29,499.92

Fund: 604 - ELECTRIC

B&B Transformer, Inc.	11/20/2025	10/27/2025	Inventory - Transformer	604-14199	9,335.00
Colonial Life & Accident Insur...	11/30/2025	11/07/2025	Colonial Deductions	604-21229	29.82
Colonial Life & Accident Insur...	11/30/2025	11/07/2025	Colonial Deductions	604-21229	26.88
Blue Cross Blue Shield of Min...	11/30/2025	11/07/2025	Employee Health Insurance	604-21226	482.72
Blue Cross Blue Shield of Min...	11/30/2025	11/07/2025	Employee Health Insurance	604-21226	133.24
Madison National Life Ins Co	11/20/2025	11/07/2025	Long-Term Disability Insurance	604-21231	37.92
Minn Council 65	11/30/2025	11/07/2025	Union Dues	604-21228	30.12
Colonial Life & Accident Insur...	11/30/2025	11/21/2025	Colonial Deductions	604-21229	29.82
Colonial Life & Accident Insur...	11/30/2025	11/21/2025	Colonial Deductions	604-21229	26.89
Delta Dental of Minnesota	11/21/2025	11/21/2025	Pediatric Dental Insurance	604-21226	86.54
Blue Cross Blue Shield of Min...	11/30/2025	11/21/2025	Employee Health Insurance	604-21226	482.69
Blue Cross Blue Shield of Min...	11/30/2025	11/21/2025	Employee Health Insurance	604-21226	2,660.74
Blue Cross Blue Shield of Min...	11/30/2025	11/21/2025	Employee Health Insurance	604-21226	133.23
Blue Cross Blue Shield of Min...	11/30/2025	11/21/2025	Employee Health Insurance	604-21226	742.84
HealthEquity	11/21/2025	11/21/2025	Employee HSA Contribution	604-21250	340.05
MissionSquare Retirement - 4...	11/21/2025	11/21/2025	Deferred Comp Contributions	604-21225	108.01
NCPERS Group Life Ins	11/20/2025	11/21/2025	Employee Life Insurance	604-21227	6.72
Madison National Life Ins Co	11/20/2025	11/21/2025	Long-Term Disability Insurance	604-21231	39.28
Madison National Life Ins Co	11/20/2025	11/21/2025	Employee Life Insurance	604-21227	6.22
Madison National Life Ins Co	11/20/2025	11/21/2025	Employee Life Insurance	604-21227	28.89
Public Employees Retirement	11/21/2025	11/21/2025	PERA Contributions	604-21224	1,263.65
MissionSquare Retirement - 4...	11/21/2025	11/21/2025	ROTH Contributions	604-21225	37.01
Minn Council 65	11/30/2025	11/21/2025	Union Dues	604-21228	30.12
Blue Cross Blue Shield of Min...	11/21/2025	11/21/2025	Vision Insurance	604-21220	19.63
EFTPS-Federal	11/21/2025	11/21/2025	FICA WITHHOLDING	604-21223	997.84
EFTPS-State	11/21/2025	11/21/2025	STATE WITHHOLDING	604-21222	373.57
EFTPS-Federal	11/21/2025	11/21/2025	MEDICARE WITHHOLDING	604-21223	233.28
EFTPS-Federal	11/21/2025	11/21/2025	FED WITHHOLDING	604-21221	760.67
Public Employees Retirement	12/05/2025	12/05/2025	PERA Contributions	604-21224	115.29
EFTPS-Federal	12/05/2025	12/05/2025	FICA WITHHOLDING	604-21223	102.14
EFTPS-State	12/05/2025	12/05/2025	STATE WITHHOLDING	604-21222	36.40
EFTPS-Federal	12/05/2025	12/05/2025	MEDICARE WITHHOLDING	604-21223	23.90
EFTPS-Federal	12/05/2025	12/05/2025	FED WITHHOLDING	604-21221	32.24
Delta Dental of Minnesota	12/05/2025	12/05/2025	Pediatric Dental Insurance	604-21226	96.21
HealthEquity	12/05/2025	12/05/2025	Employee HSA Contribution	604-21250	340.05
MissionSquare Retirement - 4...	12/05/2025	12/05/2025	Deferred Comp Contributions	604-21225	108.02
Public Employees Retirement	12/05/2025	12/05/2025	PERA Contributions	604-21224	1,264.17
MissionSquare Retirement - 4...	12/05/2025	12/05/2025	ROTH Contributions	604-21225	37.01
EFTPS-Federal	12/05/2025	12/05/2025	FICA WITHHOLDING	604-21223	988.14
EFTPS-State	12/05/2025	12/05/2025	STATE WITHHOLDING	604-21222	368.15
EFTPS-Federal	12/05/2025	12/05/2025	MEDICARE WITHHOLDING	604-21223	231.12
EFTPS-Federal	12/05/2025	12/05/2025	FED WITHHOLDING	604-21221	748.67
					22,974.90

Department: 49413 - Utility Purchased for Resale

Missouri River Energy Ser	12/01/2025	11/14/2025	Power Purchased	604-49413-3381	135,286.55
Department 49413 - Utility Purchased for Resale Total:					135,286.55

Department: 49414 - Purchased Power - MRES

Missouri River Energy Ser	12/01/2025	11/14/2025	Power Purchased	604-49414-3381	70,111.03
Department 49414 - Purchased Power - MRES Total:					70,111.03

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Payment Dates: 11/20/2025 - 12/16/2025

Vendor Name	Payment Date	Post Date	Description (Item)	Account Number	Amount
Department: 49417 - Electric Production					
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	604-49417-3381	3,060.12
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	604-49417-3382	75.20
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	604-49417-3385	373.83
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	604-49417-3386	36.19
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	604-49417-3389	29.09
McClure Plumbing & Heating I...	11/20/2025	11/14/2025	Honeywell Thermostat	604-49417-2223	104.64
Fastenal Company	11/26/2025	11/21/2025	Hex Cap Screws/Hex Nuts	604-49417-2261	52.55
Bluepeak	12/10/2025	12/03/2025	Power Plant	604-49417-3321	332.92
Department 49417 - Electric Production Total:					4,064.54
Department: 49442 - Transmission - L & O					
Missouri River Energy Ser	12/01/2025	11/14/2025	Transmission Charges	604-49442-3381	55,348.76
Department 49442 - Transmission - L & O Total:					55,348.76
Department: 49452 - Electric Distribution					
Luverne Ace Hardware	11/20/2025	09/30/2025	Spray Paint	604-49452-3384	6.99
Luverne Ace Hardware	11/20/2025	10/02/2025	Squeeze Connector	604-49452-3384	16.34
Luverne Ace Hardware	11/20/2025	10/16/2025	Electric Insulating Bushing	604-49452-3384	2.59
Steve VanDerBrink LLC	11/26/2025	10/17/2025	#121	604-49452-2228	105.62
Steve VanDerBrink LLC	11/26/2025	10/17/2025	#86	604-49452-2228	105.62
Steve VanDerBrink LLC	11/26/2025	10/17/2025	#69	604-49452-2228	105.62
Steve VanDerBrink LLC	11/26/2025	10/17/2025	#58	604-49452-2228	105.62
Steve VanDerBrink LLC	11/26/2025	10/17/2025	#61	604-49452-2228	105.62
Bomgaars	11/26/2025	10/17/2025	Shoelaces	604-49452-2241	2.15
Bomgaars	11/26/2025	10/24/2025	Hammer Bit/Hammer	604-49452-2241	10.48
Stuart C Irby CO	11/20/2025	10/29/2025	Leather Protectors	604-49452-2245	159.09
Rock County Transfer Station	11/20/2025	10/31/2025	Computers/Electronics- Elec D...	604-49452-3384	220.00
Rock County Transfer Station	11/20/2025	10/31/2025	Computers/Electronics	604-49452-3384	200.00
Bomgaars	11/26/2025	10/31/2025	Shop Towels	604-49452-2261	25.98
Matheson Tri-Gas Inc	11/20/2025	10/31/2025	Rental Invoice	604-49452-3403	199.00
CHS Eastern Farmers Cooperat..	11/20/2025	10/31/2025	LP Bottle Fill 30#	604-49452-2212	28.07
CHS Eastern Farmers Cooperat..	11/20/2025	10/31/2025	6458	604-49452-2212	142.79
CHS Eastern Farmers Cooperat..	11/20/2025	10/31/2025	6568	604-49452-2212	113.09
CHS Eastern Farmers Cooperat..	11/20/2025	10/31/2025	6493	604-49452-2212	135.91
CHS Eastern Farmers Cooperat..	11/20/2025	10/31/2025	Superlube TMS 15W-40 Bulk ...	604-49452-2213	152.92
CHS Eastern Farmers Cooperat..	11/20/2025	10/31/2025	Superlube TMS 15W-40 Bulk ...	604-49452-2213	73.76
Bomgaars	11/26/2025	11/04/2025	Folding Table/Bucket	604-49452-2261	205.97
Bomgaars	11/26/2025	11/06/2025	Jeans	604-49452-2245	239.98
Missouri River Energy Ser	12/03/2025	11/13/2025	Distribution Maintenance Agr...	604-49452-3312	63,656.12
Matheson Tri-Gas Inc	11/26/2025	11/21/2025	Rental Invoice	604-49452-3403	102.32
Stuart C Irby CO	12/03/2025	11/25/2025	Repaired Burndy Patriot Crim...	604-49452-2241	92.12
Fastenal Company	12/03/2025	11/25/2025	First Aid Supplies	604-49452-2261	51.40
Bluepeak	12/10/2025	12/03/2025	West Substation	604-49452-3321	86.99
Department 49452 - Electric Distribution Total:					66,452.16
Department: 49557 - Street Light Expense					
Dakota Supply Group Inc	11/26/2025	11/20/2025	Bulbs for Christmas Wreaths	604-49557-2227	2,400.91
Department 49557 - Street Light Expense Total:					2,400.91
Department: 49558 - Maintenance					
McClure, Gregory	12/10/2025	11/21/2025	Freezer	604-49558-3312	150.00
Department 49558 - Maintenance Total:					150.00
Department: 49610 - Energy Conservation					
Midwest Fire Equip & Repair ...	12/03/2025	11/14/2025	Lighting Retrofit Rebate	604-49610-3482	32.00
Watts-Boll, Austin	12/03/2025	11/14/2025	Washer Rebate	604-49610-3481	25.00
Luverne Brew Partners, LLC	12/03/2025	11/20/2025	Lighting Retrofit Rebate	604-49610-3482	570.98
Loren & Shirley Fick	11/26/2025	11/25/2025	Washer Rebate	604-49610-3481	25.00
Renken, Rachel	11/26/2025	11/25/2025	Washer Rebate	604-49610-3481	25.00
Sieve Electric	12/03/2025	11/29/2025	Service Call Weekend	604-49610-3465	205.00
Department 49610 - Energy Conservation Total:					882.98

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Vendor Name	Payment Date	Post Date	Description (Item)	Account Number	Amount
Department: 49611 - General Administration					
Verizon	11/20/2025	11/10/2025	Brian ipad	604-49611-3321	40.01
Verizon	11/20/2025	11/10/2025	Mike B Electric	604-49611-3321	40.01
Verizon	11/20/2025	11/10/2025	Braydon ipad	604-49611-3321	40.01
DGR Engineering	11/20/2025	11/13/2025	Misc Elec Engineering Services...	604-49611-3303	354.00
Missouri River Energy Ser	12/01/2025	11/14/2025	Membership Dues	604-49611-3491	522.26
Missouri River Energy Ser	12/01/2025	11/14/2025	Econ Dev Credit - Lineage	604-49611-3496	-2,040.00
Delta Dental of Minnesota	11/21/2025	11/20/2025	Employee Health Insurance	604-49611-1131	0.10
Missouri River Energy Ser	11/26/2025	11/25/2025	Nov 2025 Meter Count/AMI ...	604-49611-3312	883.80
Gopher State One Call	12/03/2025	11/30/2025	November 2025 Locate Tickets	604-49611-3499	16.54
Alpha Media LLC	12/10/2025	11/30/2025	Bright Energy Solutions	604-49611-3349	140.00
Alpha Media LLC	12/10/2025	11/30/2025	Annual Contract KQAD	604-49611-3349	910.00
Alpha Media LLC	12/10/2025	11/30/2025	Bright Energy Solutions	604-49611-3349	125.00
Alpha Media LLC	12/10/2025	11/30/2025	Annual Contract KQAD	604-49611-3349	542.00
Minn Dept of Commerce	12/10/2025	12/01/2025	3rd Qtr 2026 Ind Assessment	604-49611-3497	1,583.47
Customer Contact Services	12/03/2025	12/01/2025	After Hours Answering Service	604-49611-3372	6.57
Postmaster	12/03/2025	12/02/2025	PO Box #659 12 Months - City...	604-49611-3322	368.00
Postmaster	12/10/2025	12/09/2025	Utility Billing Postage	604-49611-3322	943.15
Department 49611 - General Administration Total:					4,474.92
Department: 49930 - Capital					
Stuart C Irby CO	12/03/2025	11/18/2025	Aluminum T-Body Lugs	604-49930-5614	540.00
Stuart C Irby CO	12/03/2025	11/18/2025	Tap Plug Load Break Elbows - ...	604-49930-5614	1,377.00
Stuart C Irby CO	12/03/2025	11/21/2025	Elbow Tap Plugs - Industrial Pa...	604-49930-5614	3,112.38
Department 49930 - Capital Total:					5,029.38
Fund 604 - ELECTRIC Total:					367,176.13
Fund: 606 - STORM SEWER					
Blue Cross Blue Shield of Min...	11/30/2025	11/07/2025	Employee Health Insurance	606-21226	15.99
Madison National Life Ins Co	11/20/2025	11/07/2025	Long-Term Disability Insurance	606-21231	0.93
Delta Dental of Minnesota	11/21/2025	11/21/2025	Pediatric Dental Insurance	606-21226	2.87
Blue Cross Blue Shield of Min...	11/30/2025	11/21/2025	Employee Health Insurance	606-21226	15.99
Blue Cross Blue Shield of Min...	11/30/2025	11/21/2025	Employee Health Insurance	606-21226	88.10
HealthEquity	11/21/2025	11/21/2025	Employee HSA Contribution	606-21250	11.15
Madison National Life Ins Co	11/20/2025	11/21/2025	Long-Term Disability Insurance	606-21231	0.93
Madison National Life Ins Co	11/20/2025	11/21/2025	Employee Life Insurance	606-21227	0.13
Madison National Life Ins Co	11/20/2025	11/21/2025	Employee Life Insurance	606-21227	0.32
Public Employees Retirement	11/21/2025	11/21/2025	PERA Contributions	606-21224	30.21
Blue Cross Blue Shield of Min...	11/21/2025	11/21/2025	Vision Insurance	606-21220	0.55
EFTPS-Federal	11/21/2025	11/21/2025	FICA WITHHOLDING	606-21223	23.32
EFTPS-State	11/21/2025	11/21/2025	STATE WITHHOLDING	606-21222	8.64
EFTPS-Federal	11/21/2025	11/21/2025	MEDICARE WITHHOLDING	606-21223	5.46
EFTPS-Federal	11/21/2025	11/21/2025	FED WITHHOLDING	606-21221	16.02
Public Employees Retirement	12/05/2025	12/05/2025	PERA Contributions	606-21224	5.24
EFTPS-Federal	12/05/2025	12/05/2025	FICA WITHHOLDING	606-21223	4.64
EFTPS-State	12/05/2025	12/05/2025	STATE WITHHOLDING	606-21222	0.40
EFTPS-Federal	12/05/2025	12/05/2025	MEDICARE WITHHOLDING	606-21223	1.08
EFTPS-Federal	12/05/2025	12/05/2025	FED WITHHOLDING	606-21221	0.21
HealthEquity	12/05/2025	12/05/2025	Employee HSA Contribution	606-21250	11.15
Public Employees Retirement	12/05/2025	12/05/2025	PERA Contributions	606-21224	30.21
EFTPS-Federal	12/05/2025	12/05/2025	FICA WITHHOLDING	606-21223	23.78
EFTPS-State	12/05/2025	12/05/2025	STATE WITHHOLDING	606-21222	8.89
EFTPS-Federal	12/05/2025	12/05/2025	MEDICARE WITHHOLDING	606-21223	5.56
EFTPS-Federal	12/05/2025	12/05/2025	FED WITHHOLDING	606-21221	16.46
					328.23
Department: 49592 - General Structures Mainte					
DGR Engineering	11/20/2025	11/11/2025	Residential Development SW...	606-49592-3303	151.00
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	606-49592-3381	529.12

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Payment Dates: 11/20/2025 - 12/16/2025

Vendor Name	Payment Date	Post Date	Description (Item)	Account Number	Amount
Gopher State One Call	12/03/2025	11/30/2025	November 2025 Locate Tickets	606-49592-3499	16.54
Department 49592 - General Structures Maintenance Total:					696.66
Fund 606 - STORM SEWER Total:					1,024.89
Fund: 609 - LIQUOR					
Blue Cross Blue Shield of Min...	11/30/2025	11/07/2025	Employee Health Insurance	609-21226	639.40
Madison National Life Ins Co	11/20/2025	11/07/2025	Long-Term Disability Insurance	609-21231	12.98
Delta Dental of Minnesota	11/21/2025	11/21/2025	Pediatric Dental Insurance	609-21226	114.62
Blue Cross Blue Shield of Min...	11/30/2025	11/21/2025	Employee Health Insurance	609-21226	639.40
Blue Cross Blue Shield of Min...	11/30/2025	11/21/2025	Employee Health Insurance	609-21226	3,524.14
HealthEquity	11/21/2025	11/21/2025	Employee HSA Contribution	609-21250	223.08
Madison National Life Ins Co	11/20/2025	11/21/2025	Long-Term Disability Insurance	609-21231	12.98
Madison National Life Ins Co	11/20/2025	11/21/2025	Employee Life Insurance	609-21227	5.14
Public Employees Retirement	11/21/2025	11/21/2025	PERA Contributions	609-21224	1,064.14
Minn Child Support Payment ...	11/21/2025	11/21/2025	Support Order	609-21230	167.05
Blue Cross Blue Shield of Min...	11/21/2025	11/21/2025	Vision Insurance	609-21220	16.91
EFTPS-Federal	11/21/2025	11/21/2025	FICA WITHHOLDING	609-21223	833.48
EFTPS-State	11/21/2025	11/21/2025	STATE WITHHOLDING	609-21222	218.25
EFTPS-Federal	11/21/2025	11/21/2025	MEDICARE WITHHOLDING	609-21223	194.92
EFTPS-Federal	11/21/2025	11/21/2025	FED WITHHOLDING	609-21221	404.72
Public Employees Retirement	12/05/2025	12/05/2025	PERA Contributions	609-21224	78.06
EFTPS-Federal	12/05/2025	12/05/2025	FICA WITHHOLDING	609-21223	69.14
EFTPS-State	12/05/2025	12/05/2025	STATE WITHHOLDING	609-21222	3.12
EFTPS-Federal	12/05/2025	12/05/2025	MEDICARE WITHHOLDING	609-21223	16.14
EFTPS-Federal	12/05/2025	12/05/2025	FED WITHHOLDING	609-21221	0.71
Delta Dental of Minnesota	12/05/2025	12/05/2025	Pediatric Dental Insurance	609-21226	28.63
HealthEquity	12/05/2025	12/05/2025	Employee HSA Contribution	609-21250	223.08
Public Employees Retirement	12/05/2025	12/05/2025	PERA Contributions	609-21224	1,045.62
Minn Child Support Payment ...	12/05/2025	12/05/2025	Support Order	609-21230	167.05
EFTPS-Federal	12/05/2025	12/05/2025	FICA WITHHOLDING	609-21223	827.64
EFTPS-State	12/05/2025	12/05/2025	STATE WITHHOLDING	609-21222	219.58
EFTPS-Federal	12/05/2025	12/05/2025	MEDICARE WITHHOLDING	609-21223	193.58
EFTPS-Federal	12/05/2025	12/05/2025	FED WITHHOLDING	609-21221	380.47
					11,324.03
Department: 49710 - Merchandise Purchases					
Southern Glazers of MN	12/10/2025	09/25/2025	Returned Product	609-49710-2251	-17.35
Phillips Wine & Spirits	11/20/2025	11/07/2025	Pricing Error	609-49710-2251	-63.00
Southern Glazers of MN	11/20/2025	11/11/2025	Inventory	609-49710-2251	1,577.79
Southern Glazers of MN	11/20/2025	11/11/2025	Inventory	609-49710-2251	226.50
Southern Glazers of MN	11/20/2025	11/11/2025	Inventory	609-49710-2251	476.98
Breakthru Beverage MN Wine...	11/20/2025	11/12/2025	Inventory	609-49710-2251	404.44
Johnson Brothers	11/20/2025	11/12/2025	Inventory	609-49710-2251	2,296.08
Artisan Beer Company	11/20/2025	11/12/2025	Inventory	609-49710-2251	316.55
Phillips Wine & Spirits	11/20/2025	11/12/2025	Inventory	609-49710-2251	2,295.13
Doll Distributing LLC	11/20/2025	11/13/2025	Inventory	609-49710-2251	127.70
Doll Distributing LLC	11/20/2025	11/13/2025	Inventory	609-49710-2251	6,292.10
Beverage Wholesalers	11/20/2025	11/13/2025	Inventory	609-49710-2251	64.00
Beverage Wholesalers	11/20/2025	11/13/2025	Inventory	609-49710-2251	9,311.63
Vinocopia Inc	11/26/2025	11/17/2025	Inventory	609-49710-2251	870.04
Paustis Wine Company	11/26/2025	11/17/2025	Inventory	609-49710-2251	167.00
Bellboy Corporation	11/26/2025	11/18/2025	Inventory	609-49710-2251	49.77
Bellboy Corporation	11/26/2025	11/18/2025	Inventory	609-49710-2251	925.50
Bellboy Corporation	11/26/2025	11/18/2025	Inventory	609-49710-2251	851.55
Southern Glazers of MN	11/26/2025	11/18/2025	Inventory	609-49710-2251	0.34
Southern Glazers of MN	11/26/2025	11/18/2025	Inventory	609-49710-2251	2,215.75
Southern Glazers of MN	11/26/2025	11/18/2025	Inventory	609-49710-2251	259.72
Breakthru Beverage MN Beer	11/26/2025	11/19/2025	Inventory	609-49710-2251	292.50
Breakthru Beverage MN Wine...	11/26/2025	11/19/2025	Inventory	609-49710-2251	3,998.39
Doll Distributing LLC	11/26/2025	11/19/2025	Inventory	609-49710-2251	155.00
Doll Distributing LLC	11/26/2025	11/19/2025	Inventory	609-49710-2251	2,280.45

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Payment Dates: 11/20/2025 - 12/16/2025

Vendor Name	Payment Date	Post Date	Description (Item)	Account Number	Amount
Johnson Brothers	11/26/2025	11/19/2025	Inventory	609-49710-2251	4,855.34
Johnson Brothers	11/26/2025	11/19/2025	Inventory	609-49710-2251	322.75
Artisan Beer Company	11/26/2025	11/19/2025	Inventory	609-49710-2251	177.05
Phillips Wine & Spirits	11/26/2025	11/19/2025	Inventory	609-49710-2251	1,107.57
Phillips Wine & Spirits	11/26/2025	11/19/2025	Inventory	609-49710-2251	308.00
Beverage Wholesalers	11/26/2025	11/20/2025	Inventory	609-49710-2251	4,672.09
Beverage Wholesalers	11/26/2025	11/20/2025	Aging Discount	609-49710-2251	-20.00
The Home City Ice Co	11/26/2025	11/20/2025	Ice	609-49710-2251	358.64
Southern Glazers of MN	12/03/2025	11/24/2025	Inventory	609-49710-2251	3,342.16
Southern Glazers of MN	12/03/2025	11/24/2025	Inventory	609-49710-2251	76.10
Southern Glazers of MN	12/03/2025	11/24/2025	Inventory	609-49710-2251	697.59
Breakthru Beverage MN Wine...	12/03/2025	11/25/2025	Inventory	609-49710-2251	4,565.56
Doll Distributing LLC	12/03/2025	11/25/2025	Inventory	609-49710-2251	69.00
Doll Distributing LLC	12/03/2025	11/25/2025	Inventory	609-49710-2251	5,491.51
Doll Distributing LLC	12/03/2025	11/25/2025	Inventory	609-49710-2251	351.00
Johnson Brothers	12/03/2025	11/25/2025	Inventory	609-49710-2251	2,587.65
Johnson Brothers	12/03/2025	11/25/2025	Inventory	609-49710-2251	83.05
Artisan Beer Company	12/03/2025	11/25/2025	Inventory	609-49710-2251	364.55
Phillips Wine & Spirits	12/03/2025	11/25/2025	Inventory	609-49710-2251	5,281.58
Phillips Wine & Spirits	12/03/2025	11/25/2025	Inventory	609-49710-2251	112.00
Doll Distributing LLC	12/03/2025	11/25/2025	Returned Product	609-49710-2251	-129.50
Southern Glazers of MN	12/10/2025	11/25/2025	Returned Product	609-49710-2251	-36.00
Beverage Wholesalers	12/03/2025	11/26/2025	Inventory	609-49710-2251	8,243.65
Beverage Wholesalers	12/03/2025	11/26/2025	Aging Discount	609-49710-2251	-18.00
Southern Glazers of MN	12/10/2025	11/26/2025	Inventory	609-49710-2251	272.01
Southern Glazers of MN	12/10/2025	11/28/2025	Inventory	609-49710-2251	2,228.35
Southern Glazers of MN	12/10/2025	11/28/2025	Inventory	609-49710-2251	885.45
Paustis Wine Company	12/10/2025	12/01/2025	Inventory	609-49710-2251	852.00
Breakthru Beverage MN Wine...	12/03/2025	12/01/2025	Returned Product	609-49710-2251	-97.85
Southern Glazers of MN	12/10/2025	12/02/2025	Inventory	609-49710-2251	2,744.49
Southern Glazers of MN	12/10/2025	12/02/2025	Inventory	609-49710-2251	969.38
Breakthru Beverage MN Wine...	12/10/2025	12/03/2025	Inventory	609-49710-2251	2,645.15
Johnson Brothers	12/10/2025	12/03/2025	Inventory	609-49710-2251	4,114.72
Artisan Beer Company	12/10/2025	12/03/2025	Inventory	609-49710-2251	78.50
Artisan Beer Company	12/10/2025	12/03/2025	Inventory	609-49710-2251	509.30
Phillips Wine & Spirits	12/10/2025	12/03/2025	Inventory	609-49710-2251	5,315.61
Wine Merchants	12/10/2025	12/03/2025	Inventory	609-49710-2251	159.51
Doll Distributing LLC	12/10/2025	12/04/2025	Inventory	609-49710-2251	6,266.60
Doll Distributing LLC	12/10/2025	12/04/2025	Returned Product	609-49710-2251	-22.14
Beverage Wholesalers	12/10/2025	12/04/2025	Inventory	609-49710-2251	6,471.25

Department 49710 - Merchandise Purchases Total: 111,630.23

Department: 49720 - Liquor Expenses

Luverne Ace Hardware	11/20/2025	09/29/2025	Trash Bags	609-49720-2211	15.99
Elan Financial Services	11/20/2025	10/20/2025	Liquor Store Business Registrat..	609-49720-3304	18.00
Elan Financial Services	11/20/2025	10/20/2025	Liquor Store Business Registrat..	609-49720-3304	50.00
Elan Financial Services	11/20/2025	10/27/2025	Low Dose Hemp License	609-49720-3304	255.38
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	609-49720-3381	1,277.39
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	609-49720-3382	38.64
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	609-49720-3384	162.29
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	609-49720-3385	50.40
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	609-49720-3386	7.13
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	609-49720-3389	13.97
McClure Plumbing & Heating I...	11/20/2025	11/14/2025	Sewer Machine - Floor Drain B...	609-49720-2223	175.00
Auto Value	12/10/2025	11/19/2025	Bearings for BML Cooler Fans	609-49720-2223	21.98
Tollefson Enterprises Inc	12/03/2025	11/30/2025	Advertising	609-49720-3351	2,180.00
Amazon Capital Services	12/03/2025	12/01/2025	12-Digit Print Calculator	609-49720-2209	92.22
JCL Solutions	12/10/2025	12/02/2025	Paper Bags	609-49720-2261	318.04

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Payment Dates: 11/20/2025 - 12/16/2025

Vendor Name	Payment Date	Post Date	Description (Item)	Account Number	Amount
Bluepeak	12/10/2025	12/03/2025	Liquor Store	609-49720-3321	159.93
Department 49720 - Liquor Expenses Total:					4,836.36
Fund 609 - LIQUOR Total:					127,790.62

Fund: 650 - EDA GENERAL OPERATIONS

Blue Cross Blue Shield of Min...	11/30/2025	11/07/2025	Employee Health Insurance	650-21226	319.70
Madison National Life Ins Co	11/20/2025	11/07/2025	Long-Term Disability Insurance	650-21231	15.27
Delta Dental of Minnesota	11/21/2025	11/21/2025	Pediatric Dental Insurance	650-21226	57.31
Blue Cross Blue Shield of Min...	11/30/2025	11/21/2025	Employee Health Insurance	650-21226	319.70
Blue Cross Blue Shield of Min...	11/30/2025	11/21/2025	Employee Health Insurance	650-21226	1,762.07
HealthEquity	11/21/2025	11/21/2025	Employee HSA Contribution	650-21250	184.62
MissionSquare Retirement - 4...	11/21/2025	11/21/2025	Deferred Comp Contributions	650-21225	397.06
Madison National Life Ins Co	11/20/2025	11/21/2025	Long-Term Disability Insurance	650-21231	15.77
Madison National Life Ins Co	11/20/2025	11/21/2025	Employee Life Insurance	650-21227	2.57
Public Employees Retirement	11/21/2025	11/21/2025	PERA Contributions	650-21224	505.35
MissionSquare Retirement - 4...	11/21/2025	11/21/2025	ROTH Percent Contributions	650-21225	108.29
Blue Cross Blue Shield of Min...	11/21/2025	11/21/2025	Vision Insurance	650-21220	16.91
EFTPS-Federal	11/21/2025	11/21/2025	FICA WITHHOLDING	650-21223	375.82
EFTPS-State	11/21/2025	11/21/2025	STATE WITHHOLDING	650-21222	133.07
EFTPS-Federal	11/21/2025	11/21/2025	MEDICARE WITHHOLDING	650-21223	87.90
EFTPS-Federal	11/21/2025	11/21/2025	FED WITHHOLDING	650-21221	278.02
MissionSquare Retirement - 4...	12/05/2025	12/05/2025	Deferred Comp Contributions	650-21225	29.74
Public Employees Retirement	12/05/2025	12/05/2025	PERA Contributions	650-21224	37.86
EFTPS-Federal	12/05/2025	12/05/2025	FICA WITHHOLDING	650-21223	33.52
EFTPS-State	12/05/2025	12/05/2025	STATE WITHHOLDING	650-21222	2.57
EFTPS-Federal	12/05/2025	12/05/2025	MEDICARE WITHHOLDING	650-21223	7.84
Delta Dental of Minnesota	12/05/2025	12/05/2025	Pediatric Dental Insurance	650-21226	85.88
HealthEquity	12/05/2025	12/05/2025	Employee HSA Contribution	650-21250	184.62
MissionSquare Retirement - 4...	12/05/2025	12/05/2025	Deferred Comp Contributions	650-21225	397.06
Public Employees Retirement	12/05/2025	12/05/2025	PERA Contributions	650-21224	505.35
MissionSquare Retirement - 4...	12/05/2025	12/05/2025	ROTH Percent Contributions	650-21225	108.29
EFTPS-Federal	12/05/2025	12/05/2025	FICA WITHHOLDING	650-21223	382.12
EFTPS-State	12/05/2025	12/05/2025	STATE WITHHOLDING	650-21222	136.54
EFTPS-Federal	12/05/2025	12/05/2025	MEDICARE WITHHOLDING	650-21223	89.36
EFTPS-Federal	12/05/2025	12/05/2025	FED WITHHOLDING	650-21221	289.23
					6,869.41

Department: 46515 - Economic Development

Rock County Abstract & Title	11/20/2025	10/20/2025	Abstract Lot 12 Blk 3 Manfred...	650-46515-3471	500.00
Rock County Abstract & Title	11/20/2025	10/20/2025	Avstract Lot 13 Blk 3 Manfred...	650-46515-3471	500.00
Rock County Abstract & Title	11/20/2025	10/31/2025	Abstract Lot Blk 3 Manfred He...	650-46515-3471	500.00
Elan Financial Services	11/20/2025	10/31/2025	Satisfaction of Mortgage-Wak...	650-46515-3471	57.18
Luverne Area Chamber	11/20/2025	11/07/2025	1/2 Pg Etc Mag Nov Ed	650-46515-3349	450.00
Verizon	11/20/2025	11/10/2025	Holly Sammons	650-46515-3321	50.49
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	650-46515-3386	31.30
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	650-46515-3386	69.92
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	650-46515-3389	37.50
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	650-46515-3389	47.25
Greater MN Partnership	11/26/2025	11/19/2025	2026 Membership	650-46515-3491	500.00
Greater Minn Parks & Trails	12/10/2025	11/20/2025	2026 Membership DUES	650-46515-3491	175.00
Department 46515 - Economic Development Total:					2,918.64
Fund 650 - EDA GENERAL OPERATIONS Total:					9,788.05

Fund: 680 - LEDA ECONOMIC DEV REVOLVI

Arcade Building, LLC	12/03/2025	12/03/2025	Facade Improvements @ 105/...	680-12847	18,788.00
					18,788.00
Department: 46515 - Economic Development					
Arcade Building, LLC	12/03/2025	12/03/2025	Facade Improvements @ 105/...	680-46515-7214	18,788.00
Department 46515 - Economic Development Total:					18,788.00
Fund 680 - LEDA ECONOMIC DEV REVOLVI Total:					37,576.00

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Payment Dates: 11/20/2025 - 12/16/2025

Vendor Name	Payment Date	Post Date	Description (Item)	Account Number	Amount
Fund: 701 - CENTRAL GARAGE					
Blue Cross Blue Shield of Min...	11/30/2025	11/07/2025	Employee Health Insurance	701-21226	367.64
Madison National Life Ins Co	11/20/2025	11/07/2025	Long-Term Disability Insurance	701-21231	2.78
Minn Council 65	11/30/2025	11/07/2025	Union Dues	701-21228	31.03
Delta Dental of Minnesota	11/21/2025	11/21/2025	Pediatric Dental Insurance	701-21226	65.90
Blue Cross Blue Shield of Min...	11/30/2025	11/21/2025	Employee Health Insurance	701-21226	367.64
Blue Cross Blue Shield of Min...	11/30/2025	11/21/2025	Employee Health Insurance	701-21226	2,026.38
HealthEquity	11/21/2025	11/21/2025	Employee HSA Contribution	701-21250	256.55
Madison National Life Ins Co	11/20/2025	11/21/2025	Long-Term Disability Insurance	701-21231	2.77
Madison National Life Ins Co	11/20/2025	11/21/2025	Employee Life Insurance	701-21227	2.96
Madison National Life Ins Co	11/20/2025	11/21/2025	Employee Life Insurance	701-21227	0.96
Public Employees Retirement	11/21/2025	11/21/2025	PERA Contributions	701-21224	561.01
Minn Council 65	11/30/2025	11/21/2025	Union Dues	701-21228	31.03
Blue Cross Blue Shield of Min...	11/21/2025	11/21/2025	Vision Insurance	701-21220	18.57
EFTPS-Federal	11/21/2025	11/21/2025	FICA WITHHOLDING	701-21223	417.22
EFTPS-State	11/21/2025	11/21/2025	STATE WITHHOLDING	701-21222	137.51
EFTPS-Federal	11/21/2025	11/21/2025	MEDICARE WITHHOLDING	701-21223	97.54
EFTPS-Federal	11/21/2025	11/21/2025	FED WITHHOLDING	701-21221	260.63
Public Employees Retirement	12/05/2025	12/05/2025	PERA Contributions	701-21224	53.58
EFTPS-Federal	12/05/2025	12/05/2025	FICA WITHHOLDING	701-21223	47.44
EFTPS-State	12/05/2025	12/05/2025	STATE WITHHOLDING	701-21222	1.20
EFTPS-Federal	12/05/2025	12/05/2025	MEDICARE WITHHOLDING	701-21223	11.08
EFTPS-Federal	12/05/2025	12/05/2025	FED WITHHOLDING	701-21221	0.64
HealthEquity	12/05/2025	12/05/2025	Employee HSA Contribution	701-21250	256.55
Public Employees Retirement	12/05/2025	12/05/2025	PERA Contributions	701-21224	563.21
EFTPS-Federal	12/05/2025	12/05/2025	FICA WITHHOLDING	701-21223	426.80
EFTPS-State	12/05/2025	12/05/2025	STATE WITHHOLDING	701-21222	142.74
EFTPS-Federal	12/05/2025	12/05/2025	MEDICARE WITHHOLDING	701-21223	99.82
EFTPS-Federal	12/05/2025	12/05/2025	FED WITHHOLDING	701-21221	269.83
					6,521.01
Department: 49810 - Central Garage Operations					
Luverne Ace Hardware	11/20/2025	09/29/2025	Galvanized Nails	701-49810-2261	22.98
Luverne Ace Hardware	11/20/2025	10/07/2025	Trolley/Plastic Sliders	701-49810-2261	32.97
Luverne Ace Hardware	11/20/2025	10/13/2025	#197 Box Level	701-49810-2241	89.99
Luverne Ace Hardware	11/20/2025	10/14/2025	Gorilla Tape	701-49810-2228	31.98
CHS Eastern Farmers Cooperat..	11/20/2025	10/31/2025	7182	701-49810-2212	77.68
Bomgaars	11/26/2025	11/10/2025	Utility Scoop/Bucket/Measuri...	701-49810-2261	102.88
Verizon	11/20/2025	11/10/2025	Tim Central Garage	701-49810-3321	40.01
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	701-49810-3381	148.06
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	701-49810-3382	18.53
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	701-49810-3384	38.61
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	701-49810-3385	22.65
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	701-49810-3386	15.37
Luverne City of	12/03/2025	11/11/2025	Interdepartmental Bills - Octo...	701-49810-3389	1.69
Amazon Capital Services	11/20/2025	11/12/2025	Spill Kit/Labrl Kits	701-49810-2261	188.40
Fastenal Company	11/20/2025	11/12/2025	First Aid	701-49810-2221	102.64
Fastenal Company	11/20/2025	11/12/2025	Deming Drill Bits/Adhe/ Mech...	701-49810-2241	131.49
Fastenal Company	11/20/2025	11/12/2025	Cord/Pump	701-49810-2241	850.23
Fastenal Company	11/20/2025	11/12/2025	First Aid	701-49810-2261	103.88
Bomgaars	11/26/2025	11/14/2025	Hose Nozzle/PTO Pin	701-49810-2221	45.94
Menards - West	11/26/2025	11/14/2025	Keep Out Sign	701-49810-2261	7.74
D & G Drinking Water System	11/26/2025	11/16/2025	Filters - Public Works	701-49810-2223	84.00
Duke Aerial Inc	11/26/2025	11/18/2025	#186 Annual Inspection	701-49810-2221	450.00
Fastenal Company	11/26/2025	11/21/2025	Shop Towels/Sealant/Nut/Scr...	701-49810-2221	152.60
Kimball Midwest	12/03/2025	11/24/2025	Cleaner/Penetrant	701-49810-2221	165.22
Snap-On Tools - Taylor Martin	12/03/2025	11/25/2025	Wrench Sets/Long Hex Key/W...	701-49810-2241	321.70
Overhead Door of Sioux Falls	12/10/2025	11/30/2025	OHD 400 Spray	701-49810-2223	60.00
Bluepeak	12/10/2025	12/03/2025	Central Garage	701-49810-3321	306.03

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Payment Dates: 11/20/2025 - 12/16/2025

Vendor Name	Payment Date	Post Date	Description (Item)	Account Number	Amount
Computer Clinic	12/10/2025	12/04/2025	HP Ink Cartridge	701-49810-2261	132.98
Department 49810 - Central Garage Operations Total:					3,746.25
Fund 701 - CENTRAL GARAGE Total:					10,267.26

Fund: 702 - CENTRAL STORE

Blue Cross Blue Shield of Min...	11/30/2025	11/07/2025	Employee Health Insurance	702-21226	159.86
Madison National Life Ins Co	11/20/2025	11/07/2025	Long-Term Disability Insurance	702-21231	6.35
Minn Council 65	11/30/2025	11/07/2025	Union Dues	702-21228	15.53
Delta Dental of Minnesota	11/21/2025	11/21/2025	Pediatric Dental Insurance	702-21226	28.67
Blue Cross Blue Shield of Min...	11/30/2025	11/21/2025	Employee Health Insurance	702-21226	159.86
Blue Cross Blue Shield of Min...	11/30/2025	11/21/2025	Employee Health Insurance	702-21226	881.05
HealthEquity	11/21/2025	11/21/2025	Employee HSA Contribution	702-21250	92.32
Madison National Life Ins Co	11/20/2025	11/21/2025	Long-Term Disability Insurance	702-21231	5.56
Madison National Life Ins Co	11/20/2025	11/21/2025	Employee Life Insurance	702-21227	1.30
Public Employees Retirement	11/21/2025	11/21/2025	PERA Contributions	702-21224	204.43
MissionSquare Retirement - 4...	11/21/2025	11/21/2025	ROTH Contributions	702-21225	50.01
Minn Council 65	11/30/2025	11/21/2025	Union Dues	702-21228	15.53
EFTPS-Federal	11/21/2025	11/21/2025	FICA WITHHOLDING	702-21223	149.78
EFTPS-State	11/21/2025	11/21/2025	STATE WITHHOLDING	702-21222	60.67
EFTPS-Federal	11/21/2025	11/21/2025	MEDICARE WITHHOLDING	702-21223	35.06
EFTPS-Federal	11/21/2025	11/21/2025	FED WITHHOLDING	702-21221	94.36
Public Employees Retirement	12/05/2025	12/05/2025	PERA Contributions	702-21224	42.23
EFTPS-Federal	12/05/2025	12/05/2025	FICA WITHHOLDING	702-21223	37.40
EFTPS-State	12/05/2025	12/05/2025	STATE WITHHOLDING	702-21222	10.41
EFTPS-Federal	12/05/2025	12/05/2025	MEDICARE WITHHOLDING	702-21223	8.76
HealthEquity	12/05/2025	12/05/2025	Employee HSA Contribution	702-21250	92.32
Public Employees Retirement	12/05/2025	12/05/2025	PERA Contributions	702-21224	204.43
MissionSquare Retirement - 4...	12/05/2025	12/05/2025	ROTH Contributions	702-21225	50.00
EFTPS-Federal	12/05/2025	12/05/2025	FICA WITHHOLDING	702-21223	153.66
EFTPS-State	12/05/2025	12/05/2025	STATE WITHHOLDING	702-21222	62.78
EFTPS-Federal	12/05/2025	12/05/2025	MEDICARE WITHHOLDING	702-21223	35.94
EFTPS-Federal	12/05/2025	12/05/2025	FED WITHHOLDING	702-21221	98.09
					2,756.36
Fund 702 - CENTRAL STORE Total:					2,756.36

Fund: 704 - PROP/CASUALTY INSURANCE

League of Minn Cities	11/20/2025	11/14/2025	Refund - double payment on ...	704-36599	1,285.00
					1,285.00
Fund 704 - PROP/CASUALTY INSURANCE Total:					1,285.00

Fund: 705 - DATA PROCESSING

Colonial Life & Accident Insur...	11/30/2025	11/07/2025	Colonial Deductions	705-21229	4.94
Colonial Life & Accident Insur...	11/30/2025	11/07/2025	Colonial Deductions	705-21229	3.58
Blue Cross Blue Shield of Min...	11/30/2025	11/07/2025	Employee Health Insurance	705-21226	95.88
Blue Cross Blue Shield of Min...	11/30/2025	11/07/2025	Employee Health Insurance	705-21226	228.96
Madison National Life Ins Co	11/20/2025	11/07/2025	Long-Term Disability Insurance	705-21231	36.15
Minn Council 65	11/30/2025	11/07/2025	Union Dues	705-21228	12.35
Colonial Life & Accident Insur...	11/30/2025	11/21/2025	Colonial Deductions	705-21229	4.93
Colonial Life & Accident Insur...	11/30/2025	11/21/2025	Colonial Deductions	705-21229	3.57
Delta Dental of Minnesota	11/21/2025	11/21/2025	Pediatric Dental Insurance	705-21226	17.18
Blue Cross Blue Shield of Min...	11/30/2025	11/21/2025	Employee Health Insurance	705-21226	95.92
Blue Cross Blue Shield of Min...	11/30/2025	11/21/2025	Employee Health Insurance	705-21226	528.57
Blue Cross Blue Shield of Min...	11/30/2025	11/21/2025	Employee Health Insurance	705-21226	228.96
Blue Cross Blue Shield of Min...	11/30/2025	11/21/2025	Employee Health Insurance	705-21226	1,276.48
HealthEquity	11/21/2025	11/21/2025	Employee HSA Contribution	705-21250	132.00
MissionSquare Retirement - 4...	11/21/2025	11/21/2025	Deferred Comp Contributions	705-21225	22.00
Madison National Life Ins Co	11/20/2025	11/21/2025	Long-Term Disability Insurance	705-21231	34.51
Madison National Life Ins Co	11/20/2025	11/21/2025	Employee Life Insurance	705-21227	4.55
Madison National Life Ins Co	11/20/2025	11/21/2025	Employee Life Insurance	705-21227	3.12
Public Employees Retirement	11/21/2025	11/21/2025	PERA Contributions	705-21224	1,176.62
MissionSquare Retirement - 4...	11/21/2025	11/21/2025	ROTH Contributions	705-21225	19.95

Invoices Paid Report

Payment Dates: 11/20/2025 - 12/16/2025

Vendor Name	Payment Date	Post Date	Description (Item)	Account Number	Amount
Minn Council 65	11/30/2025	11/21/2025	Union Dues	705-21228	12.35
Blue Cross Blue Shield of Min...	11/21/2025	11/21/2025	Vision Insurance	705-21220	10.99
EFTPS-Federal	11/21/2025	11/21/2025	FICA WITHHOLDING	705-21223	982.84
EFTPS-State	11/21/2025	11/21/2025	STATE WITHHOLDING	705-21222	430.87
EFTPS-Federal	11/21/2025	11/21/2025	MEDICARE WITHHOLDING	705-21223	229.92
EFTPS-Federal	11/21/2025	11/21/2025	FED WITHHOLDING	705-21221	1,006.62
Public Employees Retirement	12/05/2025	12/05/2025	PERA Contributions	705-21224	98.63
EFTPS-Federal	12/05/2025	12/05/2025	FICA WITHHOLDING	705-21223	87.36
EFTPS-State	12/05/2025	12/05/2025	STATE WITHHOLDING	705-21222	23.60
EFTPS-Federal	12/05/2025	12/05/2025	MEDICARE WITHHOLDING	705-21223	20.44
EFTPS-Federal	12/05/2025	12/05/2025	FED WITHHOLDING	705-21221	39.12
Delta Dental of Minnesota	12/05/2025	12/05/2025	Pediatric Dental Insurance	705-21226	9.67
HealthEquity	12/05/2025	12/05/2025	Employee HSA Contribution	705-21250	131.97
MissionSquare Retirement - 4...	12/05/2025	12/05/2025	Deferred Comp Contributions	705-21225	21.99
Public Employees Retirement	12/05/2025	12/05/2025	PERA Contributions	705-21224	1,176.78
MissionSquare Retirement - 4...	12/05/2025	12/05/2025	ROTH Contributions	705-21225	19.94
EFTPS-Federal	12/05/2025	12/05/2025	FICA WITHHOLDING	705-21223	995.24
EFTPS-State	12/05/2025	12/05/2025	STATE WITHHOLDING	705-21222	437.92
EFTPS-Federal	12/05/2025	12/05/2025	MEDICARE WITHHOLDING	705-21223	232.66
EFTPS-Federal	12/05/2025	12/05/2025	FED WITHHOLDING	705-21221	1,024.99
					10,924.12

Department: 41920 - Data Processing

Elan Financial Services	11/20/2025	10/14/2025	Utility Digital Solutions Region...	705-41920-3331	13.67
Elan Financial Services	11/20/2025	10/23/2025	Downtown Music	705-41920-3491	18.16
Verizon	11/20/2025	11/10/2025	Tyler Reisch	705-41920-3321	50.49
Verizon	11/20/2025	11/10/2025	Peggy Adams	705-41920-3321	50.49
Verizon	11/20/2025	11/10/2025	Tyler Reisch ipad	705-41920-3321	40.01
Verizon	11/20/2025	11/10/2025	Peggy ipad	705-41920-3321	18.08
Amazon Capital Services	11/20/2025	11/13/2025	Barcode Scanner	705-41920-2261	85.36
Gordon Flesch Company Inc	11/26/2025	11/23/2025	Lexmark C2326 Jill/Lexmark X...	705-41920-2261	73.91
DocuSign Inc	11/26/2025	11/24/2025	DocuSign eSignature	705-41920-3309	4,922.00
Allegiant Technology	12/03/2025	11/30/2025	CloudFax Dec 2025 Billing	705-41920-3321	46.05
Schneider Geospatial LLC	12/03/2025	12/01/2025	Saas/GeoPermits/Contracted/...	705-41920-3309	7,037.10
Bluepeak	12/10/2025	12/03/2025	Public Restroom #3 203 E Main	705-41920-3321	111.02
Bluepeak	12/10/2025	12/03/2025	Digital Sign @ Rotary Park	705-41920-3321	86.99
Bluepeak	12/10/2025	12/03/2025	DP - City Office	705-41920-3321	1,221.29
Bluepeak	12/10/2025	12/03/2025	Downtown Wi Fi	705-41920-3321	119.99

Department 41920 - Data Processing Total: 13,894.61

Fund 705 - DATA PROCESSING Total: 24,818.73

Grand Total: 1,110,337.13

Outstanding Invoices Report

By Fund

City of Luverne, MN

Payable Dates 1/1/2025 - 12/17/2025

Vendor Name	Payable Number	Payable Date	Description (Item)	Account Number	Amount
Fund: 101 - GENERAL					
HealthPartners	INV0003100	12/05/2025	Employee Health Insurance	101-21226	373.69
HealthPartners	INV0003102	12/05/2025	Employee Health Insurance	101-21226	412.11
Madison National Life Ins Co	INV0003106	12/05/2025	Long-Term Disability Insurance	101-21231	95.30
					881.10
Department: 41320 - City Administration					
Wolf, Jill	December 2025	11/24/2025	Vehicle Allowance	101-41320-3334	550.00
Amazon Capital Services	1TH6-F1NC-RC1C	12/09/2025	DryEraseMarkers/PaperClipHo...	101-41320-2209	35.59
Vander Kooi Law Offices	Oct-Dec 2025	12/09/2025	Legal Fees Oct-Dec 2025	101-41320-3304	4,595.00
Department 41320 - City Administration Total:					5,180.59
Department: 41610 - City Attorney					
Flaherty & Hood PA	24216	12/01/2025	Labor And Employment Consu...	101-41610-3304	1,156.25
Department 41610 - City Attorney Total:					1,156.25
Department: 41940 - Government Buildings					
Luverne Ace Hardware	196659	11/04/2025	Gorilla Glue	101-41940-2261	19.98
Luverne Ace Hardware	196682	11/05/2025	Batteries	101-41940-2261	17.99
Sunshine Foods	7602	11/05/2025	Water	101-41940-2261	7.00
Luverne Building Center Inc	262068	11/11/2025	SS Kickplate	101-41940-2223	46.34
Luverne Ace Hardware	196807	11/14/2025	Walldogs/Silicone/Mounting ...	101-41940-2261	39.43
Luverne Ace Hardware	196916	11/21/2025	Trash Bags	101-41940-2261	175.89
Luverne Ace Hardware	196966	11/24/2025	DW Turbo Diamond BL 4.5"	101-41940-2261	16.99
Luverne Building Center Inc	262496	11/24/2025	Lumber/Tube Beats the Nail	101-41940-2223	12.47
CHS Eastern Farmers Cooperat.. Nov 2025		11/30/2025	#7 Ruby Fieldmaster B20 MN ...	101-41940-2212	915.48
Imperial Bag & Paper Co LLC	4454630	12/02/2025	Tork Tissue/Hand Towels/Mult..	101-41940-2261	1,302.70
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	101-41940-3381	3,572.40
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	101-41940-3381	2,483.91
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	101-41940-3382	287.15
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	101-41940-3382	445.10
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	101-41940-3382	16.15
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	101-41940-3384	99.86
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	101-41940-3384	348.13
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	101-41940-3385	151.20
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	101-41940-3385	342.30
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	101-41940-3386	78.10
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	101-41940-3386	503.69
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	101-41940-3386	440.11
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	101-41940-3389	87.01
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	101-41940-3389	103.25
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	101-41940-3389	94.22
Department 41940 - Government Buildings Total:					11,606.85
Department: 42220 - Fire Fighting					
CHS Eastern Farmers Cooperat.. Nov 2025		11/30/2025	5109	101-42220-2212	13.07
CHS Eastern Farmers Cooperat.. Nov 2025		11/30/2025	5101	101-42220-2212	50.78
CHS Eastern Farmers Cooperat.. Nov 2025		11/30/2025	5041	101-42220-2212	109.10
CHS Eastern Farmers Cooperat.. Nov 2025		11/30/2025	5102	101-42220-2212	73.05
CHS Eastern Farmers Cooperat.. Nov 2025		11/30/2025	#111 #1 Dyed MN 87.000 Gal	101-42220-2212	319.20
Department 42220 - Fire Fighting Total:					565.20
Department: 42280 - Fire Stations & Buildings					
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	101-42280-3381	1,943.04
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	101-42280-3382	178.22
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	101-42280-3384	162.29
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	101-42280-3385	154.40
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	101-42280-3386	15.25

Outstanding Invoices Report

Payable Dates: 1/1/2025 - 12/17/2025

Vendor Name	Payable Number	Payable Date	Description (Item)	Account Number	Amount
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	101-42280-3389	18.50
Department 42280 - Fire Stations & Buildings Total:					2,471.70
Department: 42500 - Civil Defense					
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	101-42500-3381	149.20
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	101-42500-3386	36.47
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	101-42500-3389	20.25
Department 42500 - Civil Defense Total:					205.92
Department: 42700 - Animal Control					
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	101-42700-3381	36.10
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	101-42700-3384	29.95
Gangestad, Mike	Nov 2025	12/10/2025	Dog Pound Services	101-42700-3312	425.00
Gangestad, Mike	Oct 2025	12/10/2025	Dog Pound Services	101-42700-3312	425.00
Department 42700 - Animal Control Total:					916.05
Department: 43121 - Street					
Papik Motors	22387	08/27/2025	#187 Link Spord	101-43121-2228	41.99
Papik Motors	CM22278	08/27/2025	Returned #187 Spord	101-43121-2228	-41.99
Luverne Ace Hardware	196517	10/27/2025	Rule Tapes	101-43121-2241	29.98
Luverne Ace Hardware	196578	10/31/2025	Hardware	101-43121-2261	65.10
Luverne Ace Hardware	196633	11/03/2025	Hardware	101-43121-2221	13.35
Luverne Ace Hardware	196774	11/12/2025	Drill Bit	101-43121-2241	25.99
Luverne Building Center Inc	262158	11/13/2025	SDS Bit/Torx Grks	101-43121-2241	38.97
CHS Eastern Farmers Cooperat.. Nov 2025		11/30/2025	1040	101-43121-2212	318.43
CHS Eastern Farmers Cooperat.. Nov 2025		11/30/2025	1137	101-43121-2212	95.41
CHS Eastern Farmers Cooperat.. Nov 2025		11/30/2025	1147	101-43121-2212	99.75
CHS Eastern Farmers Cooperat.. Nov 2025		11/30/2025	1135	101-43121-2212	217.01
CHS Eastern Farmers Cooperat.. Nov 2025		11/30/2025	1145	101-43121-2212	681.10
CHS Eastern Farmers Cooperat.. Nov 2025		11/30/2025	1133	101-43121-2212	67.21
CHS Eastern Farmers Cooperat.. Nov 2025		11/30/2025	1120	101-43121-2212	92.38
CHS Eastern Farmers Cooperat.. Nov 2025		11/30/2025	1197	101-43121-2212	148.45
CHS Eastern Farmers Cooperat.. Nov 2025		11/30/2025	1030	101-43121-2212	110.98
CHS Eastern Farmers Cooperat.. Nov 2025		11/30/2025	1149	101-43121-2212	200.23
CHS Eastern Farmers Cooperat.. Nov 2025		11/30/2025	1165	101-43121-2212	163.53
CHS Eastern Farmers Cooperat.. Nov 2025		11/30/2025	INDOL MV Ultra Clean ISO 15...	101-43121-2228	219.30
Transwest Trucks of Sioux Falls	094P17103	12/02/2025	#45 Primary Air Element	101-43121-2228	57.88
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	101-43121-3381	671.13
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	101-43121-3381	192.85
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	101-43121-3382	21.81
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	101-43121-3384	38.61
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	101-43121-3384	29.95
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	101-43121-3385	26.00
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	101-43121-3386	15.37
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	101-43121-3387	9,605.91
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	101-43121-3389	1.68
Titan Truck & Trailer Service	SO0299862-1	12/09/2025	#49 Check Engine Light On	101-43121-2228	152.87
Department 43121 - Street Total:					13,401.23
Department: 45128 - Summer Recreation Program					
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	101-45128-3381	352.10
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	101-45128-3382	212.83
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	101-45128-3384	308.88
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	101-45128-3386	84.76
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	101-45128-3389	8.23
Department 45128 - Summer Recreation Program Total:					966.80
Department: 45200 - Parks					
Butler Machinery Co	04PS0798243	06/28/2025	#91 Parts for Milling Machine	101-45200-2221	334.50
Butler Machinery Co	09-08-2025	09/08/2025	Check Sent for Credit Balance	101-45200-2221	119.65
Luverne Ace Hardware	196872	11/19/2025	Tapcube HD Grnd Grn Bulk	101-45200-2261	13.96
Luverne Ace Hardware	196875	11/19/2025	Extn Cords	101-45200-2261	35.96
Luverne Ace Hardware	196897	11/20/2025	1" Binder	101-45200-2261	6.59
CHS Eastern Farmers Cooperat.. Nov 2025		11/30/2025	1214	101-45200-2212	112.99

Outstanding Invoices Report

Payable Dates: 1/1/2025 - 12/17/2025

Vendor Name	Payable Number	Payable Date	Description (Item)	Account Number	Amount
C & B Operations - Luverne	13527305	12/02/2025	#91 Hose Fittings	101-45200-2221	20.84
C & B Operations - Luverne	13527309	12/02/2025	#11 Wiper Arm/Wiper Blade	101-45200-2221	316.61
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	101-45200-3381	811.55
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	101-45200-3382	208.05
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	101-45200-3384	355.91
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	101-45200-3385	26.00
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	101-45200-3386	235.19
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	101-45200-3389	50.41
Department 45200 - Parks Total:					2,648.21
Department: 45204 - Forestry & Nursery					
Luverne Building Center Inc	262376	11/20/2025	Gloves	101-45204-2261	251.88
Department 45204 - Forestry & Nursery Total:					251.88
Department: 46510 - Conservation & Development					
Luverne Building Center Inc	261808	10/31/2025	Hanger Nails/Clips - TNT	101-46510-5525	48.99
Luverne Building Center Inc	261895	11/04/2025	SPF/Wood Pro - TNT	101-46510-5525	40.78
Luverne Building Center Inc	261938	11/05/2025	OSB - TNT	101-46510-5525	66.75
Luverne Building Center Inc	261962	11/06/2025	OSB - TNT	101-46510-5525	26.70
Luverne Building Center Inc	262001	11/07/2025	SPF - TNT	101-46510-5525	119.04
Luverne Building Center Inc	262357	11/19/2025	OSB/Sinkers - TNT	101-46510-5525	189.66
Luverne Building Center Inc	262411	11/21/2025	OSB - TNT	101-46510-5525	261.45
Luverne Building Center Inc	262445	11/21/2025	Synthetic Felt/Shingles/Ridge ...	101-46510-5525	7,231.11
Luverne Building Center Inc	262506	11/24/2025	10' White Styled - TNT	101-46510-5525	41.49
Luverne Building Center Inc	262508	11/24/2025	SPF/Treated/Treated/Pocket ...	101-46510-5525	2,347.60
Luverne Building Center Inc	262549	11/25/2025	Driftwood/Ridge Vent/Gutter -...	101-46510-5525	-695.37
Big Top Tent Rentals LLC	5571	12/03/2025	Portable Bathroom - TNT Hou...	101-46510-5525	130.00
Department 46510 - Conservation & Development Total:					9,808.20
Fund 101 - GENERAL Total:					50,059.98
Fund: 208 - CHILDCARE FACILITY					
Department: 46633 - Childcare					
Luverne Ace Hardware	196536	10/28/2025	Double Sided Tape	208-46633-2261	4.99
Luverne Ace Hardware	196671	11/05/2025	Gorilla Tape	208-46633-2261	12.99
Luverne Ace Hardware	196721	11/07/2025	Hardware	208-46633-2261	4.24
Department 46633 - Childcare Total:					22.22
Fund 208 - CHILDCARE FACILITY Total:					22.22
Fund: 209 - AIRPORT					
Tailwinds Aircraft Services LLC	December 2025	11/24/2025	Lease	209-36307	-400.00
					-400.00
Department: 43186 - 43186					
Tailwinds Aircraft Services LLC	December 2025	11/24/2025	Management Fee	209-43186-3312	2,200.00
Tailwinds Aircraft Services LLC	December 2025	11/24/2025	Internet	209-43186-3321	-25.00
CHS Eastern Farmers Cooperat..	Nov 2025	11/30/2025	2995	209-43186-2212	185.23
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	209-43186-3381	1,634.95
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	209-43186-3382	34.89
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	209-43186-3384	271.85
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	209-43186-3389	13.50
Department 43186 - 43186 Total:					4,315.42
Fund 209 - AIRPORT Total:					3,915.42
Fund: 210 - POOL & FITNESS CENTER					
Madison National Life Ins Co	INV0003106	12/05/2025	Long-Term Disability Insurance	210-21231	27.59
					27.59
Department: 45124 - Pool & Fitness Center					
Luverne Ace Hardware	196552	10/29/2025	Splice Kit UF Cable/Fuse Mdg...	210-45124-2221	40.98
Luverne Ace Hardware	196833	11/17/2025	Hardware	210-45124-2261	10.92
CHS Eastern Farmers Cooperat..	Nov 2025	11/30/2025	RV Antifreeze 55.000 Gal	210-45124-2221	530.75
Hawkins Inc	7174464	12/04/2025	Azone 15	210-45124-2216	1,913.95
Amazon Capital Services	1FDD-FGCX-DCHP	12/08/2025	OdoBan Eliminator	210-45124-2211	239.52
Amazon Capital Services	1FDD-FGCX-DCHP	12/08/2025	Dryer Sheets/Coffee Pods	210-45124-2261	167.14

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Vendor Name	Payable Number	Payable Date	Description (Item)	Account Number	Amount
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	210-45124-3381	4,011.28
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	210-45124-3382	592.41
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	210-45124-3384	170.14
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	210-45124-3385	385.40
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	210-45124-3386	35.39
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	210-45124-3389	8.23
Department 45124 - Pool & Fitness Center Total:					8,106.11
Fund 210 - POOL & FITNESS CENTER Total:					8,133.70
Fund: 601 - WATER					
HealthPartners	INV0003100	12/05/2025	Employee Health Insurance	601-21226	44.49
HealthPartners	INV0003102	12/05/2025	Employee Health Insurance	601-21226	28.34
Madison National Life Ins Co	INV0003106	12/05/2025	Long-Term Disability Insurance	601-21231	40.00
					112.83
Department: 49412 - Source Wells & Springs					
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	601-49412-3381	631.62
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	601-49412-3386	149.19
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	601-49412-3389	6.75
Department 49412 - Source Wells & Springs Total:					787.56
Department: 49415 - Water Production					
Luverne Ace Hardware	196515	10/27/2025	12 Volt Battery	601-49415-2215	4.99
Luverne Ace Hardware	196567	10/30/2025	Batteries	601-49415-2215	12.99
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	601-49415-3381	5,718.13
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	601-49415-3384	154.44
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	601-49415-3385	50.00
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	601-49415-3386	55.99
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	601-49415-3389	6.75
Department 49415 - Water Production Total:					6,003.29
Department: 49451 - Water Distribution					
Luverne Ace Hardware	196860	11/18/2025	Bushing/Couple	601-49451-2221	7.78
CHS Eastern Farmers Cooperat.. Nov 2025		11/30/2025	#1 Ruby Fieldmaster MN 95.0...	601-49451-2212	348.09
CHS Eastern Farmers Cooperat.. Nov 2025		11/30/2025	Ruby Fieldmaster B20 MN 662...	601-49451-2212	2,133.09
CHS Eastern Farmers Cooperat.. Nov 2025		11/30/2025	#60 #1 Dyed MN 410.000 Gal	601-49451-2212	1,504.29
CHS Eastern Farmers Cooperat.. Nov 2025		11/30/2025	6178	601-49451-2212	59.93
CHS Eastern Farmers Cooperat.. Nov 2025		11/30/2025	6154	601-49451-2212	171.00
CHS Eastern Farmers Cooperat.. Nov 2025		11/30/2025	6148	601-49451-2212	476.57
CHS Eastern Farmers Cooperat.. Nov 2025		11/30/2025	6172	601-49451-2212	107.98
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	601-49451-3381	678.41
Department 49451 - Water Distribution Total:					5,487.14
Department: 49611 - General Administration					
Badger Meter Inc	90065964	07/04/2025	Credit 421 Beacon/2263 Cellul...	601-49611-3312	-1,071.76
Badger Meter Inc	80219411	11/26/2025	43 Beacon/2263 Cellular	601-49611-3312	1,045.93
Schneider Geospatial LLC	I008838	12/01/2025	Beacon Hosting 1st Qtr 2026	601-49611-3312	527.19
Schneider Geospatial LLC	I008940	12/01/2025	Staff Augmentation 1st Qtr 20...	601-49611-3312	2,994.90
Missouri River Energy Ser	SM00000010558	12/09/2025	2025 Water & Wastewater St...	601-49611-3312	13,500.00
Department 49611 - General Administration Total:					16,996.26
Fund 601 - WATER Total:					29,387.08
Fund: 602 - SEWAGE					
HealthPartners	INV0003100	12/05/2025	Employee Health Insurance	602-21226	44.49
HealthPartners	INV0003102	12/05/2025	Employee Health Insurance	602-21226	28.34
Madison National Life Ins Co	INV0003106	12/05/2025	Long-Term Disability Insurance	602-21231	29.60
					102.43
Department: 49416 - Sewage Collection					
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	602-49416-3381	418.66
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	602-49416-3386	15.59
Department 49416 - Sewage Collection Total:					434.25
Department: 49435 - Sewage Disposal					
Luverne Ace Hardware	196540	10/28/2025	Distilled Water	602-49435-2215	179.40

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Vendor Name	Payable Number	Payable Date	Description (Item)	Account Number	Amount
Luverne Ace Hardware	196550	10/29/2025	Clorx Wipes/Paper Towels	602-49435-2215	21.98
Luverne Ace Hardware	196582	10/31/2025	Hose Barb	602-49435-2221	4.99
Luverne Building Center Inc	261855	11/03/2025	Trim/Tube BR101 Dk/6 1/2" B...	602-49435-2223	78.04
Luverne Ace Hardware	196700	11/06/2025	Paint/Paint Brushes	602-49435-2223	84.56
Luverne Building Center Inc	261967	11/06/2025	Tube White DAP	602-49435-2223	6.99
Luverne Ace Hardware	196716	11/07/2025	Paint Tray/Paint Tray Liner	602-49435-2223	4.58
Luverne Ace Hardware	196723	11/07/2025	Hardware	602-49435-2223	3.16
Mert's Machine & Repair	26328	11/15/2025	Welded Pump Casting	602-49435-2221	60.00
Luverne Ace Hardware	196858	11/18/2025	Nipple/Bushing	602-49435-2221	8.98
Luverne Ace Hardware	196887	11/19/2025	Cableties	602-49435-2221	14.99
Luverne Ace Hardware	196908	11/20/2025	Coupl Hose Barb/Rain Wand	602-49435-2221	22.98
CHS Eastern Farmers Cooperat.. Nov 2025		11/30/2025	#77 #1 Dyed MN 15.000 Gal	602-49435-2212	55.04
CHS Eastern Farmers Cooperat.. Nov 2025		11/30/2025	6136	602-49435-2212	805.31
CHS Eastern Farmers Cooperat.. Nov 2025		11/30/2025	#195 #1 Dyed MN 180.000 Gal	602-49435-2212	660.42
CHS Eastern Farmers Cooperat.. Nov 2025		11/30/2025	6126	602-49435-2212	54.79
CHS Eastern Farmers Cooperat.. Nov 2025		11/30/2025	#71 #1 Dyed MN 17.000 Gal	602-49435-2212	62.37
CHS Eastern Farmers Cooperat.. Nov 2025		11/30/2025	6188	602-49435-2212	59.98
North Central Laboratories	528741	12/02/2025	Lab Supplies	602-49435-2215	473.09
Titan Machinery	PS1030765-1	12/03/2025	#179 Fuel Filter/Element/Air C...	602-49435-2221	295.97
Fastenal Company	SDBRA76222	12/03/2025	Safety Glasses/Cough Drops	602-49435-2245	104.17
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	602-49435-3381	8,112.48
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	602-49435-3382	41.43
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	602-49435-3384	57.27
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	602-49435-3385	57.10
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	602-49435-3386	113.72
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	602-49435-3389	6.75
MVTL Laboratories Inc	1337025	12/09/2025	Lab Tests	602-49435-3312	252.80
Worldwide Express	251207W001763	12/10/2025	Shipping Charges	602-49435-3325	48.73

Department 49435 - Sewage Disposal Total: 11,752.07

Department: 49611 - General Administration

Badger Meter Inc	90065964	07/04/2025	Credit 421 Beacon/2263 Cellul...	602-49611-3312	-1,071.77
Badger Meter Inc	80219411	11/26/2025	43 Beacon/2263 Cellular	602-49611-3312	1,045.92
Schneider Geospatial LLC	I008838	12/01/2025	Beacon Hosting 1st Qtr 2026	602-49611-3312	527.19
Schneider Geospatial LLC	I008940	12/01/2025	Staff Augmentation 1st Qtr 20...	602-49611-3312	2,994.90
Missouri River Energy Ser	SM00000010558	12/09/2025	2025 Water & Wastewater St...	602-49611-3312	13,500.00

Department 49611 - General Administration Total: 16,996.24

Fund 602 - SEWAGE Total: 29,284.99

Fund: 603 - REFUSE

HealthPartners	INV0003102	12/05/2025	Employee Health Insurance	603-21226	334.83
Madison National Life Ins Co	INV0003106	12/05/2025	Long-Term Disability Insurance	603-21231	14.95

349.78

Department: 49418 - Refuse and Recycling

Toter, Inc.	20ARCN000025994	04/04/2025	Returned 64 Gal Lids X 35	603-49418-2261	-608.65
Luverne Ace Hardware	196663	11/04/2025	#43.1 Econo Plug	603-49418-2221	7.59
Steve VanDerBrink LLC	1142	11/17/2025	#52 Replaced Brakes	603-49418-2228	934.92
Rock County Transfer Station	11840 Nov 2025	11/30/2025	Computers/Electronics	603-49418-3391	15.00
Rock County Transfer Station	11840 Nov 2025	11/30/2025	Demo/Construction	603-49418-3391	21.50
Rock County Transfer Station	11840 Nov 2025	11/30/2025	Solid Waste	603-49418-3391	48.50
Rock County Transfer Station	11840 Nov 2025	11/30/2025	Tipping Fees	603-49418-3391	11,399.25
CHS Eastern Farmers Cooperat.. Nov 2025		11/30/2025	6352	603-49418-2212	1,477.07
Nyberg's Ace Hardware Inc	003143	12/05/2025	Vicious 4.5 Brn/Org NMT 10.5...	603-49418-2245	203.99
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	603-49418-3381	523.92
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	603-49418-3382	21.82
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	603-49418-3384	38.61
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	603-49418-3385	26.00
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	603-49418-3386	21.67

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Vendor Name	Payable Number	Payable Date	Description (Item)	Account Number	Amount
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	603-49418-3389	5.43
Department 49418 - Refuse and Recycling Total:					14,136.62
Fund 603 - REFUSE Total:					14,486.40
Fund: 604 - ELECTRIC					
HealthPartners	INV0003100	12/05/2025	Employee Health Insurance	604-21226	53.38
HealthPartners	INV0003102	12/05/2025	Employee Health Insurance	604-21226	25.77
Madison National Life Ins Co	INV0003106	12/05/2025	Long-Term Disability Insurance	604-21231	30.77
Luverne Area Community Fou...	Nov 2025	12/08/2025	November Donations	604-21618	101.81
					211.73
Department: 49417 - Electric Production					
Luverne Ace Hardware	197000	11/25/2025	Paper Towels/Tape	604-49417-2261	39.97
Mert's Machine & Repair	26349	11/29/2025	Parts and Repaired - Ditch Wit...	604-49417-2221	1,796.02
CHS Eastern Farmers Cooperat..	Nov 2025	11/30/2025	Ruby Fieldmaster MN 7,000.0...	604-49417-2212	19,803.00
Fastenal Company	SDBRA76223	12/03/2025	Lip Guard/Aspirin/Bandage/...	604-49417-2261	40.04
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	604-49417-3381	5,628.83
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	604-49417-3382	66.65
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	604-49417-3384	316.73
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	604-49417-3385	50.40
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	604-49417-3386	49.73
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	604-49417-3389	15.55
Department 49417 - Electric Production Total:					27,806.92
Department: 49452 - Electric Distribution					
Stuart C Irby CO	S014419484.001	11/24/2025	Glove Testing	604-49452-2245	161.03
Rock County Transfer Station	11841 Nov 2025 Elec	11/30/2025	Demo/Construction	604-49452-3384	15.75
Rock County Transfer Station	11841 Nov 2025 Elec	11/30/2025	Computers/Electronics	604-49452-3384	340.00
CHS Eastern Farmers Cooperat..	Nov 2025	11/30/2025	6493	604-49452-2212	138.40
CHS Eastern Farmers Cooperat..	Nov 2025	11/30/2025	6568	604-49452-2212	54.42
CHS Eastern Farmers Cooperat..	Nov 2025	11/30/2025	6458	604-49452-2212	77.74
CHS Eastern Farmers Cooperat..	Nov 2025	11/30/2025	6469	604-49452-2212	70.59
CHS Eastern Farmers Cooperat..	Nov 2025	11/30/2025	6461	604-49452-2212	107.81
CHS Eastern Farmers Cooperat..	Nov 2025	11/30/2025	6409	604-49452-2212	33.10
CHS Eastern Farmers Cooperat..	Nov 2025	11/30/2025	#64 LP Bottle Fill 30#	604-49452-2221	28.07
Department 49452 - Electric Distribution Total:					1,026.91
Department: 49557 - Street Light Expense					
Luverne Ace Hardware	196654	11/04/2025	Post Eye Light Control/Trash C...	604-49557-2227	40.98
Department 49557 - Street Light Expense Total:					40.98
Department: 49558 - Maintenance					
McClure Plumbing & Heating I...	26436	11/20/2025	Thermostats Change Out	604-49558-3312	336.00
Department 49558 - Maintenance Total:					336.00
Department: 49611 - General Administration					
Schneider Geospatial LLC	I008838	12/01/2025	Beacon Hosting 1st Qtr 2026	604-49611-3312	527.19
Schneider Geospatial LLC	I008940	12/01/2025	Staff Augmentation 1st Qtr 20...	604-49611-3312	2,994.90
Gordon Flesch Company Inc	IN15421001	12/06/2025	Contract Inv DX 6855i - Base	604-49611-3403	68.00
Department 49611 - General Administration Total:					3,590.09
Fund 604 - ELECTRIC Total:					33,012.63
Fund: 606 - STORM SEWER					
HealthPartners	INV0003102	12/05/2025	Employee Health Insurance	606-21226	12.88
					12.88
Department: 49592 - General Structures Mainte					
Schneider Geospatial LLC	I008838	12/01/2025	Beacon Hosting 1st Qtr 2026	606-49592-3312	527.18
Schneider Geospatial LLC	I008940	12/01/2025	Staff Augmentation 1st Qtr 20...	606-49592-3312	2,994.90
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	606-49592-3381	118.38
Department 49592 - General Structures Mainte Total:					3,640.46
Fund 606 - STORM SEWER Total:					3,653.34

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Vendor Name	Payable Number	Payable Date	Description (Item)	Account Number	Amount
Fund: 609 - LIQUOR					
Madison National Life Ins Co	INV0003106	12/05/2025	Long-Term Disability Insurance	609-21231	12.98
					12.98
Department: 49710 - Merchandise Purchases					
Sunshine Foods BML	7951	11/07/2025	Soda/Juice/Water	609-49710-2251	139.80
Sunshine Foods BML	1672	11/14/2025	Soda/Juice	609-49710-2251	93.61
Sunshine Foods BML	1590	11/21/2025	Soda/Juice/Water	609-49710-2251	122.88
Sunshine Foods BML	4300	11/24/2025	Soda	609-49710-2251	6.76
Sunshine Foods BML	3809	11/28/2025	Soda/Juice	609-49710-2251	192.82
Sunshine Foods BML	3812	11/28/2025	Returned Item	609-49710-2251	-0.50
			Department 49710 - Merchandise Purchases Total:		555.37
Department: 49720 - Liquor Expenses					
Luverne Ace Hardware	196638	11/03/2025	Toilet Bowl Cleaner	609-49720-2211	9.18
Sunshine Foods BML	1673	11/14/2025	Water	609-49720-2261	7.00
Luverne Ace Hardware	196862	11/18/2025	Air Filters	609-49720-2261	41.94
Sunshine Foods BML	1591	11/21/2025	Water	609-49720-2261	3.99
Sunshine Foods BML	4301	11/24/2025	Supplies	609-49720-2261	5.97
Sunshine Foods BML	3810	11/28/2025	Water	609-49720-2261	3.99
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	609-49720-3381	1,227.82
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	609-49720-3382	45.06
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	609-49720-3384	162.29
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	609-49720-3385	57.10
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	609-49720-3386	7.13
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	609-49720-3389	13.97
			Department 49720 - Liquor Expenses Total:		1,585.44
			Fund 609 - LIQUOR Total:		2,153.79
Fund: 650 - EDA GENERAL OPERATIONS					
Madison National Life Ins Co	INV0003106	12/05/2025	Long-Term Disability Insurance	650-21231	15.27
					15.27
Department: 46515 - Economic Development					
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	650-46515-3386	31.30
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	650-46515-3386	69.92
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	650-46515-3389	36.60
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	650-46515-3389	47.25
			Department 46515 - Economic Development Total:		185.07
			Fund 650 - EDA GENERAL OPERATIONS Total:		200.34
Fund: 701 - CENTRAL GARAGE					
HealthPartners	INV0003102	12/05/2025	Employee Health Insurance	701-21226	38.63
					38.63
Department: 49810 - Central Garage Operations					
Luverne Ace Hardware	196563	10/30/2025	Nut Driver/Mech Set/Hardwa...	701-49810-2241	45.67
Luverne Ace Hardware	196692	11/06/2025	Tape/Tape Dispenser	701-49810-2221	27.58
R & B Supply Co Inc	79717	11/12/2025	Grit Zirconia Flap Discs/Backin...	701-49810-2221	412.79
Luverne Ace Hardware	196856	11/18/2025	Fuse Cart Dul Ele TD 30A	701-49810-2221	28.99
Luverne Ace Hardware	196904	11/20/2025	Tape	701-49810-2261	5.99
Fastenal Company	SDBRA76158	11/25/2025	Large Cotter and Snapper Pin/...	701-49810-2221	228.42
Fastenal Company	SDBRA76176	11/25/2025	Hex Screw/Washer/Bandage/Z...	701-49810-2221	58.01
CHS Eastern Farmers Cooperat.. Nov 2025		11/30/2025	7182	701-49810-2212	69.16
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	701-49810-3381	523.92
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	701-49810-3382	21.80
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	701-49810-3384	38.62
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	701-49810-3385	26.00
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	701-49810-3386	15.37
Luverne City of	12-2025 Interdept	12/09/2025	Interdepartmental Bills - Nov...	701-49810-3389	1.68
			Department 49810 - Central Garage Operations Total:		1,504.00
			Fund 701 - CENTRAL GARAGE Total:		1,542.63

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Vendor Name	Payable Number	Payable Date	Description (Item)	Account Number	Amount
Fund: 702 - CENTRAL STORE					
HealthPartners	INV0003102	12/05/2025	Employee Health Insurance	702-21226	128.79
Madison National Life Ins Co	INV0003106	12/05/2025	Long-Term Disability Insurance	702-21231	6.30
					135.09
Fund 702 - CENTRAL STORE Total:					135.09
Fund: 705 - DATA PROCESSING					
HealthPartners	INV0003100	12/05/2025	Employee Health Insurance	705-21226	17.80
HealthPartners	INV0003102	12/05/2025	Employee Health Insurance	705-21226	20.55
Madison National Life Ins Co	INV0003106	12/05/2025	Long-Term Disability Insurance	705-21231	5.78
					44.13
Department: 41920 - Data Processing					
On Sight LLC	38119	11/01/2025	Website Video Streaming and...	705-41920-3309	1,923.75
High Point Networks	2801499	12/05/2025	Office 365 X 61	705-41920-3309	752.00
High Point Networks	2801499	12/05/2025	Firewall	705-41920-3403	3,640.00
High Point Networks	2801499	12/05/2025	Smart Disaster Recovery-Back...	705-41920-3403	2,207.28
High Point Networks	2801499	12/05/2025	SentinelOne	705-41920-3403	441.01
Department 41920 - Data Processing Total:					8,964.04
Fund 705 - DATA PROCESSING Total:					9,008.17
Grand Total:					184,995.78

Staff Report

File #: 2025-377

Agenda Date: 12/16/2025

Agenda #: I.3.

Change Order No. 16 for a Contract Increase of \$65,352.76 to Knutson Construction RE: Childcare Facility.

Form RD 1924-7

(Rev. 2-97)

UNITED STATES DEPARTMENT OF AGRICULTURE
RURAL DEVELOPMENT AND
FARM SERVICE AGENCY

CONTRACT CHANGE ORDER

ORDER NO. _____

DATE _____

STATE _____

COUNTY _____

CONTRACT FOR _____

OWNER _____

To _____

(Contractor)

You are hereby requested to comply with the following changes from the contract plans and specifications:

Description of Changes (Supplemental Plans and Specifications Attached)	DECREASE in Contract Price	INCREASE in Contract Price
	\$ _____	\$ _____
	_____	_____
	_____	_____
TOTALS	\$ _____	_____
NET CHANGE IN CONTRACT PRICE	\$ _____	_____

JUSTIFICATION:

The amount of the Contract will be (Decreased) (Increased) By The Sum Of: _____

Dollars (\$ _____).

The Contract Total Including this and previous Change Orders Will Be: _____

Dollars (\$ _____).

The Contract Period Provided for Completion Will Be (Increased) (Decreased) (Unchanged) : _____ Days.

This document will become a supplement to the contract and all provisions will apply hereto.

Requested _____ (Owner)

(Date)

Recommended Madeline Newman (Owner's Architect/Engineer)

(Date)

Accepted Callin Bell (Contractor)

(Date)

Accepted by Agency _____ (Name and Title)

(Date)

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-01042. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

- ☐ ORIGINAL-BORROWER'S CASE FOLDER
☐ COPY-CONTRACTOR
☐ COPY-BORROWER

POSITION 6

Form RD 1924-7 (Rev. 2-97)
NY Rev 4/2016

COST PROPOSAL

City of Luverne Childcare Center - Interior Remodel

 1 Roundwind Rd
 Luverne, MN 56156

To: Madeline Newman
 I & S Group, Inc.
 115 E. Hickory Street Suite 300
 Mankato, 56001

Knutson PCI #: 050
Knutson Job #: 2440038
Date Submitted:
From: Collin Bennett
 Knutson Construction Rochester
 5985 Bandel Road NW
 Rochester, MN 55901

Status: Pricing Proceeding
Source Type: Scope Change
Reason: Owner Requested

Description of Proposed Change

Office Elements - Added Furniture

Additional Scope of Work Details

Added furniture / office FFE

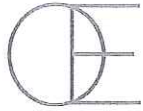
COST SUMMARY

Description	Vendor	Phase Qty	Phase UofM	Qty	UofM	Rate / Fee %	Amount
Office Elements			LS		NA		\$6,462.61

Total Cost Proposal Amount: \$6,462.61

Days Impact (calendar days):

Please allow the above stated additional calendar days to the project schedule to complete this work scope change. The price quoted and days extension requested are for the direct impact of the requested change. We reserve the right to seek additional compensation and / or time extension for the cumulative effect of changes on the entire project that cannot be foreseen at this time.



OFFICE ELEMENTS

OFFICE ELEMENTS
712-255-0181
1102 HISTORIC 4TH STREET
SIOUX CITY IA 51101

ORDER NUMBER	267921-0
DATE	08/01/25
PROJECT NUMBER	LUV002
PROJECT NAME	GENERAL FURNITURE PROJECT
SALESPERSON	WENDY FLUIT
PAGE	1 of 1

BILLING ADDRESS	SHIPPING ADDRESS	
LUVERNE CITY OF PO BOX 659 305 EAST LUVEREN ST LUVERNE MN 56156 507-449-5033	LUVERNE CHILDCARE CENTER HOLLY SAMMONS 1 ROUNDWIND ROAD LUVERNE MN 56156	
CUSTOMER PURCHASE ORDER	ACCOUNT NUMBER	TERMS
	LUV002	

L	ITEM NUMBER	PRODUCT DESCRIPTION	ORD QTY	SHIP QTY	UNIT PRICE	EXTENDED
100	SPLH-PRES-LTBL HZ1	2 piece-CUSTOM PRESIDE LAMINATE TABLE Option = .M615979 M615979 Option = .J Knife Option = D Natural Maple Option = .N No Grommets Option = \$(L1STD) Grd L1 Standard Laminates Option = .D Natural Maple	2	2	885.79	1771.58
101	HT29FB3672 HTL	PRESIDE 29.5H FOOTED BASE FOR 36X72 TOP Option = \$(P2) P2 Paint Opts Option = .T1 Platinum Metallic	2	2	640.40	1280.80
102	HTLLECTA HTL	Preside Laminate Lectern Option = \$(L1STD) Grd L1 Standard Laminates Option = .D Natural Maple Option = .J Loop Satin Nickel	1	1	999.35	999.35
103	HPTCC2-T1UM.WHT.SNBLE31	Altern Task Chair	6	6	318.48	1910.88
108	D&I-UC FIR	DELIVERY/INSTALL	1	1	500.00	500.00

Remit To: Terms: Net 10 Days. No Merchandise may be returned for credit without our consent. DDMS retains a security interest in the above merchandise to secure the payment of the purchase price (including interest, collection, and attorney's fees).

Finance Charges are based on a 2% monthly (24 APR) rate. To avoid paying finance charges (Pay Your Bill on time)

Subtotal	6462.61
Tax	
Less Deposit	
Total Amount Due	6462.61

COST PROPOSAL

City of Luverne Childcare Center - Interior Remodel

 1 Roundwind Rd
 Luverne, MN 56156

To: Madeline Newman
 I & S Group, Inc.
 115 E. Hickory Street Suite 300
 Mankato, 56001

Knutson PCI #: 051
Knutson Job #: 2440038
Date Submitted:

From: Collin Bennett
 Knutson Construction Rochester
 5985 Bandel Road NW
 Rochester, MN 55901

Status: Pricing
Source Type: Scope Change
Reason: Owner Requested

Description of Proposed Change

Sanitary Replacement

Additional Scope of Work Details

Excludes:

- Asphalt patching

COST SUMMARY

Description	Vendor	Phase Qty	Phase UofM	Qty	UofM	Rate / Fee %	Amount
Earthwork - Sanitary Replacement	Henning Construction, Inc.		LS		LS		\$48,123.50

Total Cost Proposal Amount: \$48,123.50

Days Impact (calendar days):

Please allow the above stated additional calendar days to the project schedule to complete this work scope change. The price quoted and days extension requested are for the direct impact of the requested change. We reserve the right to seek additional compensation and / or time extension for the cumulative effect of changes on the entire project that cannot be foreseen at this time.



201 Louisiana Ave • PO Box 339 • Adrian, MN 56110 • Phone (507) 483-2486 • Fax (507) 827-2486

To:	Knutson Construction	Contact:	
Address:	7515 Wayzata Blvd Minneapolis, MN 55426	Phone:	
		Fax:	
Project Name:	Luverne Child Care 2025 Added Scope	Bid Number:	
Project Location:	Luverne Childcare Center, Luverne, MN	Bid Date:	

Item #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
	Open Cut Road	0.00	UNIT	\$0.00	\$0.00
010	Mobilization	1.00	LS	\$8,500.00	\$8,500.00
020	Remove Pavement	88.00	SY	\$12.50	\$1,100.00
030	Common Excavation	15.00	CY	\$25.00	\$375.00
040	Subgrade Prep	73.00	SY	\$2.00	\$146.00
050	Aggregate Base Class 5	35.00	UNIT	\$22.50	\$787.50
060	Concrete Sidewalk	131.00	SF	\$15.00	\$1,965.00
070	Connect To Existing Sanitary Sewer	2.00	EACH	\$1,050.00	\$2,100.00
080	48" Sanitary Manhole	1.00	EACH	\$6,800.00	\$6,800.00
090	8" SDR26 PVC Sanitary Sewer Pipe	389.00	LF	\$50.00	\$19,450.00
100	6" DSR26 PVC Sanitary Sewer Pipe	28.00	LF	\$50.00	\$1,400.00
110	Concrete Curb And Gutter	40.00	LF	\$50.00	\$2,000.00
120	Seeding	1.00	UNIT	\$3,500.00	\$3,500.00

Total Bid Price: \$48,123.50

Notes:

- Quote includes necessary Permits and Road/Sidewalk Closures
- Does NOT include Asphalt Paving
- Does NOT include Camera Inspection

<p>ACCEPTED:</p> <p>The above prices, specifications and conditions are satisfactory and hereby accepted.</p> <p>Buyer: _____</p> <p>Signature: _____</p> <p>Date of Acceptance: _____</p>	<p>CONFIRMED:</p> <p>Henning Construction, Inc.</p> <p>Authorized Signature: _____</p> <p>Estimator: _____</p>
--	--

City of Luverne Childcare Center - Interior Remodel

1 Roundwind Rd
Luverne, MN 56156

To: Madeline Newman
I & S Group, Inc.
115 E. Hickory Street Suite 300
Mankato, 56001

Knutson PCI #: 052
Knutson Job #: 2440038
Date Submitted: 2025-09-29

From: Collin Bennett
Knutson Construction Rochester
5985 Bandel Road NW
Rochester, MN 55901

Status: Pricing Proceeding
Source Type: Scope Change
Reason: Owner Requested

Description of Proposed Change

Monument Signage

Additional Scope of Work Details

Option 003:
- D/F Non-Illuminated post and panels
- 1/2" acrylic flat cut outs applied to face
- Direct buried in ground

COST SUMMARY

Description	Vendor	Phase Qty	Phase UofM	Qty	UofM	Rate / Fee %	Amount
Permits - Monument Signage			LS		LS		\$40.00
Signage - Monument Signage Add	Schad Tracy Signs, Inc.		EA		EA		\$10,726.65

Total Cost Proposal Amount: \$10,766.65

Days Impact (calendar days):

Please allow the above stated additional calendar days to the project schedule to complete this work scope change. The price quoted and days extension requested are for the direct impact of the requested change. We reserve the right to seek additional compensation and / or time extension for the cumulative effect of changes on the entire project that cannot be foreseen at this time.



PROPOSAL

250639-03

Date: 09/15/2025

Expires: 09/22/2025

Drawing Numbers:

Project: Kids Rock! Child Care Center - Monument
2 Roundwind Rd
Luverne, MN 56156

Client: KNUTSON CONSTRUCTION- ROCHESTER
5985 BANDEL RD NW
ROCHESTER, MN 55901

Contact: Jack Gafkjen 612-916-7965 JGafkjen@KnutsonConstruction.com

We are pleased to offer this proposal for the following services at the above location.

Project Description:	Item Total:
1. Manufacture and install the following signs:	\$10,726.65
PP.1 - D/F POST & PANEL - QTY 2 - OPTION 3	
1. D/F NON-ILLUMINATED POST AND PANELS	
2. 1/2" ACRYLIC FLAT CUT OUTS APPLIED TO FACE	
3. DIRECT BURIED IN GROUND	
Deposit Rate: 75%	Subtotal: \$10,726.65
Deposit: \$8,044.99	Total: \$10,726.65

To better serve our customers and to ensure that your signage orders are processed as quickly as possible, Schad Tracy Signs asks that the following items be returned to your sales representative upon acceptance of the contract:

1. Sales contract, signed and dated
2. Approved layout, signed and dated
3. 75% down payment
 - MasterCard and Visa accepted, 3.95% convenience fees apply.
4. Permit acquired, with assistance by Schad Tracy, from the city.

Once all 4 items above have been received, production of your sign will begin. Production of signs lead time is based on type of sign and current production capacity. Fabrication cannot begin until we receive written approvals from the city and landlord if project requires them.

NOTE: IF CITY AND / OR LANDLORD APPROVAL IS REQUIRED, PROJECT WILL NOT PROCEED WITHOUT THEM.

Thank you for giving Schad Tracy Signs the opportunity to earn your business.

Sales contract does not include:

- City sign permits, securing of permits, electrical hook up, additional insured.

Salesperson: Nick Nelson

Buyer_____Seller_____



PROPOSAL

250639-03

Date: 09/15/2025

Expires: 09/22/2025

Drawing Numbers:

Project: Kids Rock! Child Care Center -
Monument
2 Roundwind Rd
Luverne, MN 56156

Client: KNUTSON CONSTRUCTION-
ROCHESTER
5985 BANDEL RD NW
ROCHESTER, MN 55901

Contact: Jack Gafkjen 612-916-7965 JGafkjen@KnutsonConstruction.com

- Electrical service on existing sign will be billed at a time and material basis if requested or required.
- Fuel surcharge.
- Certified engineering prints and specifications.
- Minnesota sales tax is included when installed by Schad Tracy Sign, but does not include any out of state tax.
- Unforeseen obstructions such as wall structures, excess rock, steel, cement, utilities, sprinkler systems, communication lines or any other unforeseen conditions. These items will be billed as additional expenses.

TERMS AND CONDITIONS

1. All signs MANUFACTURED by Schad Tracy Signs are guaranteed for a period of 1 year or 4380 operating hours from the date of installation or shipment, to be free of defects in materials and workmanship. Defective parts will be replaced, during the first 90 days, without charge for both labor and materials. Defective parts will be replaced, after 90 days up to 12 months, without charge for materials only. THIS WARRANTY DOES NOT APPLY TO: LAMPS, NEON, OR LABOR INCURRED AFTER 90 DAYS, SHIPPING OF DEFECTIVE PARTS, DAMAGE CAUSED BY ACCIDENT, NEGLIGENCE, MISUSE, or FAULTY INSTALLATION BY OTHER THAN SCHAD TRACY. WARRANTY WILL BE VOID IF NOT PAID IN FULL WITHIN 30 DAYS OF INVOICE.
2. This proposal is made for specially constructed equipment and when accepted is not subjected to cancellation. Company shall not be responsible for errors in plans, designs, specifications, or drawings furnished by PURCHASER or for defects caused thereby.
3. The Purchaser agrees to secure all necessary governmental permits, and all necessary permits or approval from the building owner and/or others whose permission is required for the installation of this display. Purchaser assumes all liability with regard to same and all liability, public and otherwise, for damages caused by the display or by reason of it being on or attached to the premises. Purchaser agrees to secure all necessary permission for use of all registered trademarks or copyrights used on the display.
4. Any items not shipped or installed on or before 60 days from contract date will be invoiced in full at the designated contract price, and PURCHASER hereby agrees to pay said invoice within (30) days from invoiced date. It is agreed that storage charges shall accrue at the rate of one percent (1%) per month of the price of the display commencing at the end of said 60 day period. Company, at its option, may invoice each item called for in the proposal separately upon completion is delayed, or, if for reasons beyond its control completion is delayed, company may invoice for that portion of the work completed during any given month. Under no condition, will any item be held 60 days after completion. In the event that size and weight of any item prohibits storage by Company on its own property, Purchaser must make arrangements for shipments immediately upon completion.
5. Payment for items purchased under the terms of this contract will be made upon receipt of invoices submitted. In the event of payment is not made as agreed, PURCHASER agrees to pay a service charge on past due amounts from the times they are due, thirty (30) days from invoice date, at the rate of one and one-half percent (1 1/2%) per month. In the event this contract is placed for

Salesperson: Nick Nelson

Buyer_____Seller_____



PROPOSAL

250639-03

Date: 09/15/2025

Expires: 09/22/2025

Drawing Numbers:

Project: Kids Rock! Child Care Center - Monument
2 Roundwind Rd
Luverne, MN 56156

Client: KNUTSON CONSTRUCTION- ROCHESTER
5985 BANDEL RD NW
ROCHESTER, MN 55901

Contact: Jack Gafkjen 612-916-7965 JGafkjen@KnutsonConstruction.com

collection or if collected by suit or through any Court, attorney's fees and/or collection service fees will be added.

6. Company will not be responsible for delays in shipments caused by delays created by supplies or transportation services, by labor disputes, or due to any other circumstances beyond it's control.

7. Title to all materials and property covered by this contract shall remain property of Company and shall not be deemed to constitute a part of the realty to which may be attached until the purchase price is paid in full. Company is given an express security interest in said material and property both erected and unerected not with standing the manner in which such personal property shall be annexed or attached to the realty. In the event of default by PURCHASER, including, but not limited to, payment of any amounts due and payable, Company may at once (and without process of law) take possession of and remove, as and when it sees fit and wherever found, all materials used or intended for use in this construction of said equipment and any and all property called for in this contract without being deemed guilty of trespass.

8. NOTICE: Purchaser shall supply to Company as subcontractor, all information required under law in connection with the ownership of the premises for the purpose of notice, by subcontractor, of lien rights.

9. Purchaser is responsible for any and all additional expenses of Company resulting from labor disputes, acts of God, or construction scheduling delays.

10. It is agreed that this contract shall be construed according to the laws of the State of Minnesota. Acceptance by Company is deemed to occur in Minnesota.

11. When this contract is signed by a duly authorized person of each party, all provisions contained herein become integral parts of this contract, and there is no other agreement or understanding of any nature concerning same unless such agreement or understanding, if any, is specifically incorporated here by reference.



Salesperson: Nick Nelson

Buyer's Acceptance _____ Title _____ Date _____

Seller's Acceptance _____ Title _____ Date _____

Staff Report

File #: 34-25

Agenda Date: 12/16/2025

Agenda #: K.1.

PROPOSED RESOLUTION AUTHORIZING ADDITIONAL FUNDING AND APPROVAL OF A
CONTRACT AMENDMENT FOR FIFTH AMENDED CONTRACT FOR LAW ENFORCEMENT
SERVICES

PROPOSED RESOLUTION NO. 34-25

**RESOLUTION AUTHORIZING ADDITIONAL FUNDING AND APPROVAL OF A
CONTRACT AMENDMENT FOR FIFTH AMENDED CONTRACT FOR LAW
ENFORCEMENT SERVICES**

WHEREAS, the City of Luverne (“City”) previously entered into a Contract for Law Enforcement Services with County of Rock, a governmental entity of the State of Minnesota (“County”); and

WHEREAS, the agreement was contemplated up to five years of services, with funding for years 2025 and 2026 initially designated as “to be determined” (TBD); and

WHEREAS, the City and the County have now identified specific funding amounts and terms for 2025 and 2026, and desire to formally incorporate those amounts into agreement through a written amendment; and

WHEREAS, it is in the best interests of the City to authorize the additional funding and approve an amendment to the Agreement.

NOW, THEREFORE, CITY RESOLVES:

1. The City Council hereby approves additional base costs under item number 6 of the Agreement in an amount not to exceed:
 - \$1,212,927 for 2025; and
 - \$1,309,927 for 2026.
2. The City Council hereby approves an amendment to the Agreement to:
 - Insert the specific funding amounts and periods listed in Section 1 of this Resolution; and
 - Clarify any related payment, reporting, and performance requirements for the added funding periods, consistent with the terms of the original Agreement.
3. The Mayor and City Administrator, or their designees, are hereby authorized and directed to negotiate, finalize, and execute an amendment to the Agreement, and any related documents, provided that such documents are substantially consistent with the intent of this Resolution.
4. The additional funding authorized by this Resolution is subject to the availability of funds in the City’s approved budgets for the applicable fiscal years and compliance with all applicable grant, procurement, and legal requirements.
5. This Resolution shall take effect immediately upon its adoption.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF LUVERNE, MINNESOTA, this
16th day of December 2025.

Patrick T. Baustian, Mayor

ATTEST: _____
Jill Wolf, City Administrator

Staff Report

File #: 35-25

Agenda Date: 12/16/2025

Agenda #: K.2.

PROPOSED RESOLUTION ALLOWING THE WAIVER OF CHAPTER 152 SUBDIVISION REQUIREMENTS AND RECORDING OF SUBDIVIDED PROPERTY (Thomas William Ketterling to Wayne and Mary Thompson)

PROPOSED RESOLUTION NO. 35-25

**A RESOLUTION ALLOWING THE WAIVER OF CHAPTER 152 SUBDIVISION
REQUIREMENTS AND RECORDING OF SUBDIVIDED PROPERTY
(Thomas William Ketterling to Wayne and Mary Thompson)**

WHEREAS, The City Council has received a Request for Waiver from the Provisions of Luverne City Code Chapter 152, as amended from time to time, from the owner of the following described tract of real estate, to-wit:

See Attached Legal Description – Exhibit A and Exhibit B

and,

WHEREAS, The Council finds that the area is substantially developed and that the proposed division would not negatively impact upon future planning needs, including streets, utilities, access and public improvements as all such items are in place and have been fully and adequately addressed; and,

WHEREAS, Allowing the subdivision will not create a parcel or leave a remainder parcel that is less than the minimum required in the Luverne City Code Chapter 153, as amended from time to time, nor are any of the parcels created shall be in any such shape so as to be undesirable and lacking of regular shape, terrain or otherwise;

NOW THEREFORE, BE IT RESOLVED, by the City Council of Luverne, Minnesota as follows:

1. That the City does hereby find in accordance with the provisions of Luverne City Code Section 152.04, Subd. C(1), as amended from time to time, that the requested subdivision, as set forth herein would create an unnecessary hardship on the property owners and would not promote any of the interest of the City as set forth under Luverne City Code Chapter 152, as amended from time to time.
2. That the cost of compliance with the Luverne City Code Chapter 152, as amended from time to time, by requiring subdivision would exceed the benefits and that failure to comply would not interfere with the valid and legitimate public purpose of said Chapter 152, as

3. That the Luverne City Council does hereby waive compliance with the Luverne City Code Section 152.04, Subd. C(1), as amended from time to time, as relates to the subdivision of the tract set forth as follows:

4. Said transfer shall occur upon the approval of the Rock County Assessor.
5. That there shall be caused to be executed a certified copy of this Resolution, and the same shall be recorded in the office of the Rock County Recorder within sixty (60) days from the date hereof.

Patrick T. Baustian, Mayor

STATE OF MINNESOTA)
) ss.
COUNTY OF ROCK)

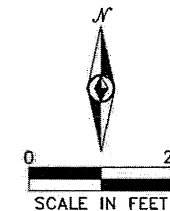
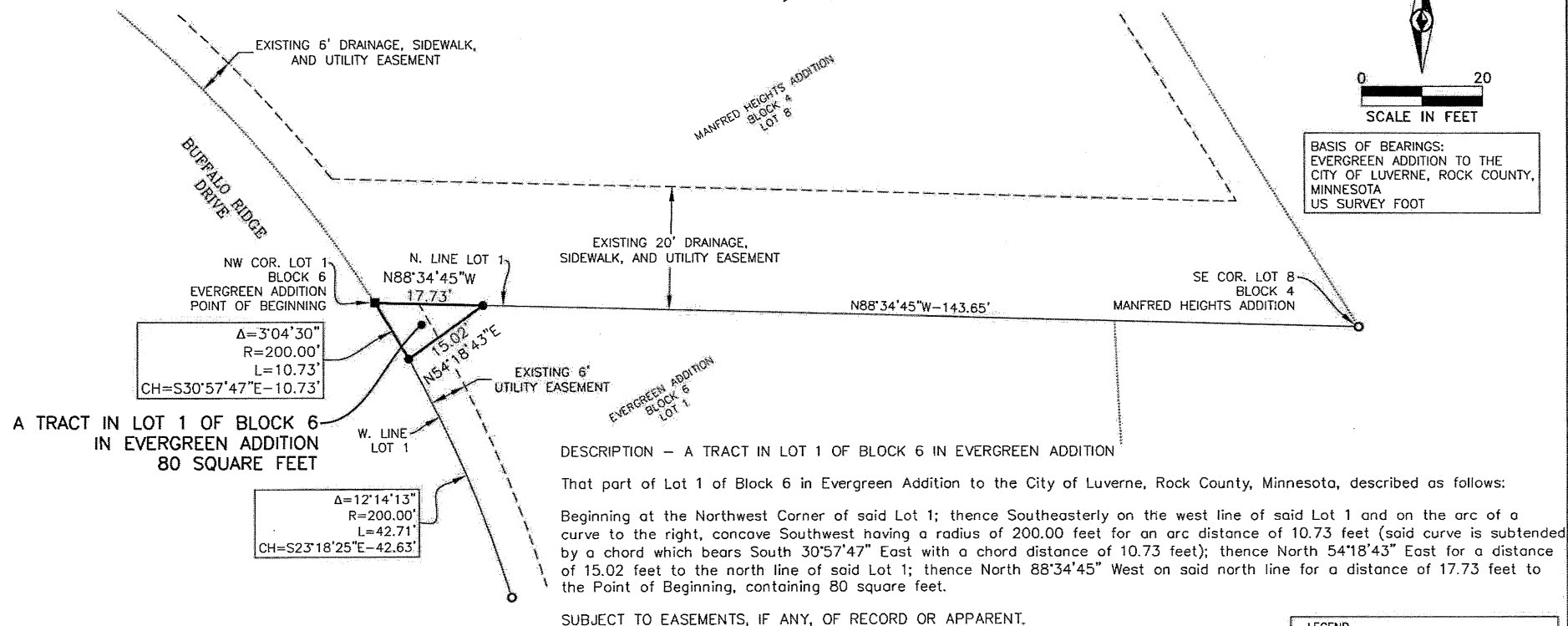
Notary Public

68

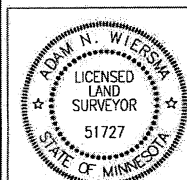
Attachment A

PREPARED BY: DGR ENGINEERING, 1302 S. UNION STREET, P.O. BOX 511, ROCK RAPIDS, IOWA 51246 712-472-2531

CERTIFICATE OF SURVEY A TRACT IN LOT 1 OF BLOCK 6 IN EVERGREEN ADDITION TO THE CITY OF LUVERNE ROCK COUNTY, MINNESOTA



BASIS OF BEARINGS:
EVERGREEN ADDITION TO THE
CITY OF LUVERNE, ROCK COUNTY,
MINNESOTA
US SURVEY FOOT



I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

By: *Adam N. Wiersma* 1-22-25
Adam N. Wiersma, L.S. License No. 51727 (Date)

My license renewal date is June 30, 2026

Sheets covered by this seal: THIS SHEET ONLY



Email
dgr@dgr.com
Web
dgr.com

Date: 1-22-25
Drawn By: ANW
Reviewed: TML
Approved: ANW

- LEGEND
- SET 1/2" X 24" REBAR WITH RED SURVEYOR'S I.D. CAP NO. 51727
 - SET MAG-NAIL
 - FOUND 1/2" DIA. REBAR WITH YELLOW SURVEYOR'S I.D. CAP NO. 17518

DATE OF FIELD WORK-1-07-25
SURVEY REQUESTED BY: WAYNE THOMPSON

PROJECT NO. 375007

DWG. # P:\03\075\007\375007\DWG\375007\PARCEL_LOCAL.DWG

MANFRED HEIGHTS THIRD ADDITION
CITY OF LUVERNE
ROCK COUNTY, MINNESOTA

REVIEW DRAFT
2-05-25

KNOW ALL MEN BY THESE PRESENTS: That Wayne and Mary Thompson, husband and wife, fee owners of the following described property:

Lot 8 in Block 4 of Manfred Heights Addition, Luverne, Rock County, Minnesota, containing 22,256 square feet, AND that part of Lot 1 of Block 6 in Evergreen Addition to the City of Luverne, Rock County, Minnesota, described as follows:

From the XXXXXX recorded as Document Number XXXXXX: Beginning at the Northwest Corner of said Lot 1; thence Southeasterly on the east line of said Lot 1 and on the arc of a curve to the right, concave Southwest having a radius of 200.00 feet for an arc distance of 10.73 feet (said curve is subtended by a chord which bears South 30°57'47" East with a chord distance of 10.73 feet); thence North 54°18'43" East for a distance of 15.02 feet to the north line of said Lot 1; thence North 88°34'45" West on said north line for a distance of 17.73 feet to the Point of Beginning, containing 80 square feet.

The total area of MANFRED HEIGHTS THIRD ADDITION is 22,336 square feet (0.51 acres).

have caused the same to be surveyed and platted as the MANFRED HEIGHTS THIRD ADDITION, and do hereby dedicate to the public for public use the public ways and the drainage and utility easements as created by this plat.

In witness whereof, said Wayne and Mary Thompson, husband and wife, has hereunto set their hands this ____ day of _____, 20__.

Wayne Thompson Mary Thompson

ACKNOWLEDGEMENT:
STATE OF _____
COUNTY OF _____
This instrument was acknowledged before me this ____ day of _____, 20__, by Wayne And Mary Thompson.

Signature
Title (or Rank)
My commission expires _____

CITY COUNCIL, CITY OF LUVERNE, MINNESOTA
This plat of MANFRED HEIGHTS THIRD ADDITION was approved and accepted by the City Council of the City of LUVERNE, Minnesota at a regular meeting thereof held this ____ day of _____, 20__, and said plat is in compliance with the provisions of Minnesota Statutes, Section 505.03, Subd. 2.
City Council, City of LUVERNE, Minnesota
By Patrick T. Baustian, Mayor By Jill Wolf, City Administrator

COUNTY AUDITOR/TREASURER, ROCK COUNTY, MINNESOTA
Pursuant to Minnesota Statutes, Section 505.021, Subd. 9, taxes payable for the year 20__ on the land hereinbefore described have been paid. Also, pursuant to Section 272.12, there are no delinquent taxes and transfer entered this ____ day of _____, 20__.
_____, Auditor/Treasurer By _____, Deputy

LAND RECORDS OFFICE, ROCK COUNTY, MINNESOTA
I hereby certify that this plat of MANFRED HEIGHTS THIRD ADDITION was filed in the Land Records Office for public record on this ____ day of _____, 20__, at ____ o'clock __M. and was duly filed as Document Number ____.
_____, Director, Land Records Office By _____, Deputy

SURVEYOR'S CERTIFICATE AND ACKNOWLEDGEMENT
I, Adam N. Wiersma, do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been, or will be correctly set within one year as indicated on this plat; that all water boundaries and wet lands as of the date of this certificate are shown and labeled on this plat; and that all public ways are shown and labeled on this plat.

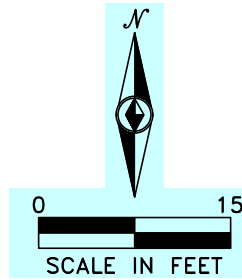
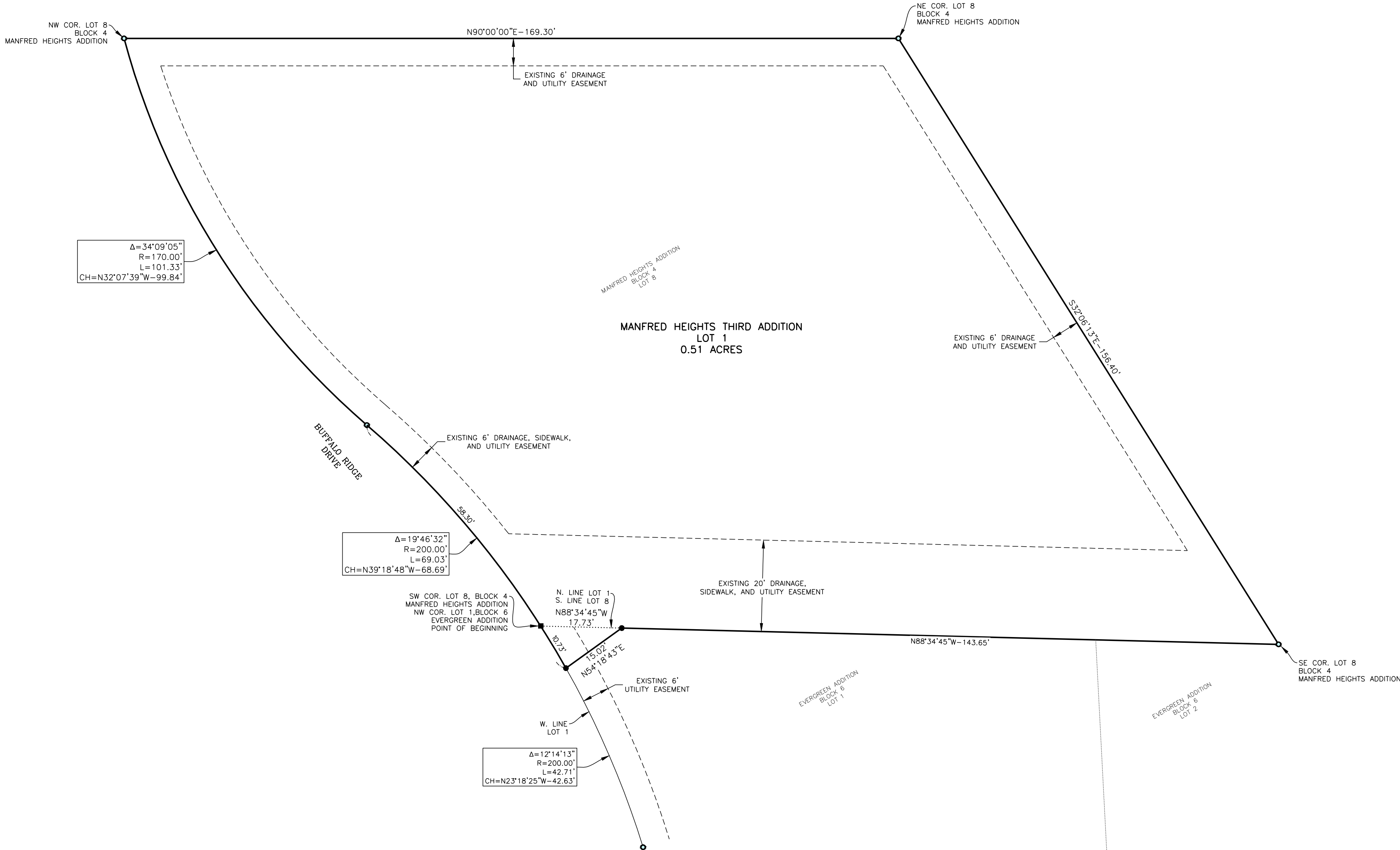
Dated this ____ day of _____, 20__.

Adam N. Wiersma, Licensed Land Surveyor
Minnesota License No. 51727



ACKNOWLEDGEMENT:
STATE OF _____
COUNTY OF _____
This instrument was acknowledged before me this ____ day of _____, 20__, by Adam N. Wiersma.

Signature
Title (or Rank)
My commission expires _____



BASIS OF BEARINGS:
MANFRED HEIGHTS ADDITION
US SURVEY FOOT

- LEGEND
- SET 1/2" X 24" REBAR WITH RED SURVEYOR'S I.D. CAP NO. 51727
 - FOUND 1/2" DIA. REBAR WITH YELLOW SURVEYOR'S I.D. CAP NO. 17518



Email
dgr@dgr.com
Web
dgr.com
Date:
2-05-25
Drawn By:
ANW
Reviewed:
TML
Approved:
ANW

PROJECT NO. 375007

DWG. # P-103/075/007/375007/DWG/375007/SUBDIVISION_LOCAL.DWG

Staff Report

File #: 36-25

Agenda Date: 12/16/2025

Agenda #: K.3.

PROPOSED RESOLUTION DESIGNATING A CITY ENGINEER FOR STATE AID AND FEDERAL AID PROJECTS IN THE CITY OF LUVERNE, MINNESOTA

PROPOSED RESOLUTION NO. 36-25

A RESOLUTION DESIGNATING A CITY ENGINEER FOR
STATE AID AND FEDERAL AID PROJECTS IN THE CITY OF
LUVERNE, MINNESOTA

WHERE AS, as a requirement to qualify for State Aid and Federal Aid funding under the jurisdiction of the Minnesota Department of Transportation, it is necessary that the City Council designate a licensed professional engineer to serve as the City Engineer for the City of Luverne; and

WHEREAS, the City Council of the City of Luverne has determined that Matt Knips of DGR Engineering is duly qualified and capable of serving in this capacity; and

WHEREAS, the designation of a City Engineer is necessary to oversee, review, and approve plans, specifications, reports, and construction administration pertaining to State Aid and Federal Aid projects under the jurisdiction of the Minnesota Department of Transportation within the City of Luverne;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Luverne hereby designates Matt Knips of DGR Engineering as the City Engineer for the City of Luverne, Minnesota, with respect to all State Aid and Federal Aid projects and related matters under the jurisdiction of the Minnesota Department of Transportation.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF LUVERNE, MINNESOTA, this 16th day of December, 2025.

Patrick T. Baustian, Mayor

ATTEST: _____
Jill Wolf, City Administrator

Staff Report

File #: 37-25

Agenda Date: 12/16/2025

Agenda #: K.4.

PROPOSED RESOLUTION APPROVING STATE OF MINNESOTA AGENCY AGREEMENT FOR
FEDERAL PARTICIPATION IN CONSTRUCTION

PROPOSED RESOLUTION NO. 37-25

**A RESOLUTION APPROVING STATE OF MINNESOTA AGENCY AGREEMENT FOR
FEDERAL PARTICIPATION IN CONSTRUCTION**

BE IT RESOLVED, that pursuant to Minnesota Stat. Sec. 161.36, the Commissioner of Transportation be appointed as Agent of the City of Luverne to accept as its agent, federal aid funds which may be made available for eligible transportation related projects.

BE IT FURTHER RESOLVED, the Mayor and the City Administrator are hereby authorized and directed for and on behalf of the City of Luverne to execute and enter into an agreement with the Commissioner of Transportation prescribing the terms and conditions of said federal aid participation as set forth and contained in "Minnesota Department of Transportation Agency Agreement No. 1061873", a copy of which said agreement was before the City Council and which is made a part hereof by reference.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF LUVERNE, MINNESOTA, this
16th day of December 2025.

Patrick T. Baustian, Mayor

ATTEST: _____
Jill Wolf, City Administrator



STATE OF MINNESOTA

AGENCY AGREEMENT

for

FEDERAL PARTICIPATION IN CONSTRUCTION

This Agreement is entered into by and between City of Luverne ("Local Government") and the State of Minnesota acting through its Commissioner of Transportation ("MnDOT").

RECITALS

1. Pursuant to Minnesota Statutes Section 161.36, the Local Government desires MnDOT to act as the Local Government's agent in accepting federal funds on the Local Government's behalf for the construction, improvement, or enhancement of transportation financed either in whole or in part by Federal Highway Administration ("FHWA") federal funds, hereinafter referred to as the "Project(s)"; and
2. This Agreement is intended to cover all federal aid projects initiated by the Local Government and therefore has no specific State Project number associated with it, and
 - 2.1. The Assistance Listing Number (ALN) is 20.205, 20.224, 20.933 or another Department of Transportation ALN as listed on SAM.gov and
 - 2.2. This project is for construction, not research and development.
 - 2.3. MnDOT requires that the terms and conditions of this agency be set forth in an agreement.

AGREEMENT TERMS

1. Term of Agreement; Prior Agreement

- 1.1. **Effective Date.** This Agreement will be effective on the date that MnDOT obtains all required signatures under Minn. Stat. §16C.05, Subd. 2. This Agreement will remain effective until it is superseded or terminated pursuant to section 14.

2. Local Government's Duties

- 2.1. **Designation.** The Local Government designates MnDOT to act as its agent in accepting federal funds on its behalf made available for the Project(s). Details on the required processes and procedures are available on the State Aid Website.
- 2.2. **Staffing.**
 - 2.2.1. The Local Government will furnish and assign a publicly employed and licensed engineer, ("Project Engineer"), to be in responsible charge of the Project(s) and to supervise and direct the work to be performed under any construction contract let for the Project(s). In the alternative, where the Local Government elects to use a private consultant for construction engineering services, the Local Government will provide a qualified, full-time public employee of the Local Government to be in responsible charge of the Project(s). The services of the Local Government to be performed hereunder may not be assigned, sublet, or transferred unless the Local Government is notified in writing by MnDOT that such action is permitted under 23 CFR 1.33 and 23 CFR 635.105 and state law. This written consent will in no way relieve the Local Government from its primary responsibility for performance of the work.

2.2.2. During the progress of the work on the Project(s), the Local Government authorizes its Project Engineer to request in writing specific engineering and/or technical services from MnDOT, pursuant to Minnesota Statutes Section 161.39. Such services may be covered by other technical service agreements. If MnDOT furnishes the services requested, and if MnDOT requests reimbursement, then the Local Government will promptly pay MnDOT to reimburse the state trunk highway fund for the full cost and expense of furnishing such services. The costs and expenses will include the current MnDOT labor additives and overhead rates, subject to adjustment based on actual direct costs that have been verified by audit. Provision of such services will not be deemed to make MnDOT a principal or co-principal with respect to the Project(s).

2.3. **Pre-letting.** The Local Government will prepare construction contracts in accordance with Minnesota law and applicable Federal laws and regulations.

2.3.1. The Local Government will solicit bids after obtaining written notification from MnDOT that the FHWA has authorized the Project(s). Any Project(s) advertised prior to authorization **without permission** will not be eligible for federal reimbursement.

2.3.2. The Local Government will prepare the Proposal for Highway Construction for the construction contract, which will include all federal-aid provisions supplied by MnDOT.

2.3.3. The Local Government will prepare and publish the bid solicitation for the Project(s) as required by state and federal laws. The Local Government will include in the solicitation the required language for federal-aid construction contracts as supplied by MnDOT. The solicitation will state where the proposals, plans, and specifications are available for the inspection of prospective bidders and where the Local Government will receive the sealed bids.

2.3.4. The Local Government may not include other work in the construction contract for the authorized Project(s) without obtaining prior notification from MnDOT that such work is allowed by FHWA. Failure to obtain such notification may result in the loss of some or all of the federal funds for the Project(s). All work included in a federal contract is subject to the same federal requirements as the federal project.

2.3.5. The Local Government will prepare and sell the plan and proposal packages and prepare and distribute any addenda, if needed.

2.3.6. The Local Government will receive and open bids.

2.3.7. After the bids are opened, the Local Government will consider the bids and will award the bid to the lowest responsible bidder or reject all bids. If the construction contract contains a goal for Disadvantaged Business Enterprises (DBEs), the Local Government will not award the bid until it has received certification of the Disadvantaged Business Enterprise participation from the MnDOT Office of Civil Rights.

2.3.8. The Local Government must disclose in writing any potential conflict of interest to the Federal awarding agency or MnDOT in accordance with applicable FHWA policy.

2.4. **Contract Administration.**

2.4.1. The Local Government will prepare and execute a construction contract with the lowest responsible bidder, hereinafter referred to as the "Contractor," in accordance with the special provisions and the latest edition of MnDOT's Standard Specifications for Construction when the contract is awarded and all amendments thereto. All contracts between the Local Government and third parties or subcontractors must contain all applicable provisions of this Agreement, including the applicable federal contract clauses, which are identified in Appendix II of 2 CFR 200, Uniform Administrative

Requirements, Cost Principles and Audit Requirements for Federal Awards, and as identified in Section 18 of this Agreement.

- 2.4.2. The Project(s) will be constructed in accordance with the plans, special provisions, and standard specifications of each Project. The standard specifications will be the latest edition of MnDOT Standard Specifications for Highway Construction and all amendments thereto. The plans, special provisions, and standard specifications will be on file at the Local Government Engineer's Office. The plans, special provisions, and specifications are incorporated into this Agreement by reference as though fully set forth herein.
- 2.4.3. The Local Government will furnish the personnel, services, supplies, and equipment necessary to properly supervise, inspect, and document the work for the Project(s). The services of the Local Government to be performed hereunder may not be assigned, sublet, or transferred unless the Local Government is notified in writing by MnDOT that such action is permitted under 23 CFR 1.33 and 23 CFR 635.105 and state law. This written consent will in no way relieve the Local Government from its primary responsibility for performance of the work.
- 2.4.4. The Local Government will document quantities in accordance with the guidelines set forth in the Construction Section of the Electronic State Aid Manual that are in effect at the time the work was performed.
- 2.4.5. The Local Government will test materials in accordance with the Schedule of Materials Control in effect at the time each Project was let. The Local Government will notify MnDOT when work is in progress on the Project(s) that requires observation by the Independent Assurance Inspector, as required by the Independent Assurance Schedule.
- 2.4.6. The Local Government may make changes in the plans or the character of the work, as may be necessary to complete the Project(s), and may enter into Change Order(s) with the Contractor. The Local Government will not be reimbursed for any costs of any work performed under a change order unless MnDOT has notified the Local Government that the subject work is eligible for federal funds and sufficient federal funds are available.
- 2.4.7. The Local Government will request approval from MnDOT for all costs in excess of the amount of federal funds previously approved for the Project(s) prior to incurring such costs. Failure to obtain such approval may result in such costs being disallowed for reimbursement.
- 2.4.8. The Local Government will prepare reports, keep records, and perform work so as to meet federal requirements and to enable MnDOT to collect the federal aid sought by the Local Government. Required reports are listed in the MnDOT State Aid Manual, Delegated Contract Process Checklist, available from MnDOT's authorized representative. The Local Government will retain all records and reports and allow MnDOT or the FHWA access to such records and reports for six years.
- 2.4.9. Upon completion of the Project(s), the Project Engineer will determine whether the work will be accepted.

2.5. **Limitations.**

- 2.5.1. The Local Government will comply with all applicable Federal, State, and local laws, ordinances, and regulations.
- 2.5.2. **Nondiscrimination.** It is the policy of the Federal Highway Administration and the State of Minnesota that no person in the United States will, on the grounds of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance (42 U.S.C. 2000d). Through expansion of the mandate for nondiscrimination in Title VI and through parallel legislation, the proscribed bases of discrimination

include race, color, sex, national origin, age, and disability. In addition, the Title VI program has been extended to cover all programs, activities and services of an entity receiving Federal financial assistance, whether such programs and activities are Federally assisted or not. Even in the absence of prior discriminatory practice or usage, a recipient in administering a program or activity to which this part applies is expected to take affirmative action to assure that no person is excluded from participation in, or is denied the benefits of, the program or activity on the grounds of race, color, national origin, sex, age, or disability. It is the responsibility of the Local Government to carry out the above requirements.

2.5.3. **Utilities.** The Local Government will treat all public, private or cooperatively owned utility facilities which directly or indirectly serve the public and which occupy highway rights of way in conformance with 23 CFR 645 "Utilities", which is incorporated herein by reference.

2.6. **Maintenance.** The Local Government assumes full responsibility for the operation and maintenance of any facility constructed or improved under this Agreement.

3. MnDOT's Duties

3.1. **Acceptance.** MnDOT accepts designation as Agent of the Local Government for the receipt and disbursement of federal funds and will act in accordance herewith.

3.2. Project Activities.

3.2.1. MnDOT will make the necessary requests to the FHWA for authorization to use federal funds for the Project(s) and for reimbursement of eligible costs pursuant to the terms of this Agreement.

3.2.2. MnDOT will provide to the Local Government copies of the required Federal-aid clauses to be included in the bid solicitation and will provide the required Federal-aid provisions to be included in the Proposal for Highway Construction.

3.2.3. MnDOT will review and certify the DBE participation and notify the Local Government when certification is complete. If certification of DBE participation (or good faith efforts to achieve such participation) cannot be obtained, then Local Government must decide whether to proceed with awarding the contract. Failure to obtain such certification will result in the Project becoming ineligible for federal assistance, and the Local Government must make up any shortfall.

3.2.4. MnDOT will provide the required labor postings.

3.3. **Authority.** MnDOT may withhold federal funds, where MnDOT or the FHWA determines that the Project(s) was not completed in compliance with federal requirements.

3.4. **Inspection.** MnDOT, the FHWA, or duly authorized representatives of the state and federal government will have the right to audit, evaluate and monitor the work performed under this Agreement. The Local Government will make all books, records, and documents pertaining to the work hereunder available for a minimum of six years following the closing of the construction contract.

4. Time

4.1. The Local Government must comply with all time requirements described in this Agreement. In the performance of this Agreement, time is of the essence.

4.2. The period of performance is defined as beginning on the date of federal authorization and ending on the date defined in the federal financial system or federal agreement ("end date"). **No work completed** after the **end date** will be eligible for federal funding. Local Government must submit all contract close out paperwork to MnDOT at least twenty-four months prior to the **end date**.

5. Payment

- 5.1. **Cost.** The entire cost of the Project(s) is to be paid from federal funds made available by the FHWA and by other funds provided by the Local Government. The Local Government will pay any part of the cost or expense of the Project(s) that is not paid by federal funds. MnDOT will receive the federal funds to be paid by the FHWA for the Project(s), pursuant to Minnesota Statutes § 161.36, Subdivision 2. MnDOT will reimburse the Local Government, from said federal funds made available to each Project, for each partial payment request, subject to the availability and limits of those funds.
- 5.2. **Indirect Cost Rate Proposal/Cost Allocation Plan.** If the Local Government seeks reimbursement for indirect costs and has submitted to MnDOT an indirect cost rate proposal or a cost allocation plan, the rate proposed will be used on a provisional basis. At any time during the period of performance or the final audit of a Project, MnDOT may audit and adjust the indirect cost rate according to the cost principles in 2 CFR Part 200. MnDOT may adjust associated reimbursements accordingly.
- 5.3. **Reimbursement.** The Local Government will prepare partial estimates in accordance with the terms of the construction contract for the Project(s). The Project Engineer will certify each partial estimate. Following certification of the partial estimate, the Local Government will make partial payments to the Contractor in accordance with the terms of the construction contract for the Project(s).
 - 5.3.1. Following certification of the partial estimate, the Local Government may request reimbursement for costs eligible for federal funds. The Local Government's request will be made to MnDOT and will include a copy of the certified partial estimate.
 - 5.3.2. Upon completion of the Project(s), the Local Government will prepare a final estimate in accordance with the terms of the construction contract for the Project(s). The Project Engineer will certify the final estimate. Following certification of the final estimate, the Local Government will make the final payment to the Contractor in accordance with the terms of the construction contract for the Project(s).
 - 5.3.3. Following certification of the final estimate, the Local Government may request reimbursement for costs eligible for federal funds. The Local Government's request will be made to MnDOT and will include a copy of the certified final estimate along with the required records.
 - 5.3.4. Upon completion of the Project(s), MnDOT will perform a final inspection and verify the federal and state eligibility of all payment requests. If the Project is found to have been completed in accordance with the plans and specifications, MnDOT will promptly release any remaining federal funds due the Local Government for the Project(s). If MnDOT finds that the Local Government has been overpaid, the Local Government must promptly return any excess funds.
 - 5.3.5. In the event MnDOT does not obtain funding from the Minnesota Legislature or other funding source, or funding cannot be continued at a sufficient level to allow for the processing of the federal aid reimbursement requests, the Local Government may continue the work with local funds only, until such time as MnDOT is able to process the federal aid reimbursement requests.
- 5.4. **Matching Funds.** Any cost sharing or matching funds required of the Local Government in this Agreement must comply with 2 CFR 200.306.
- 5.5. **Federal Funds.** Payments under this Agreement will be made from federal funds. The Local Government is responsible for compliance with all federal requirements imposed on these funds and accepts full financial responsibility for failure to comply with any federal requirements including, but not limited to, 2 CFR Part 200. If, for any reason, the federal government fails to pay part of the cost or expense incurred by the Local Government, or in the event the total amount of federal funds is not available, the Local Government will be responsible for any and all costs or expenses incurred under this Agreement. The Local Government further agrees to pay any and all lawful claims arising out of or incidental to the performance of the work covered by this Agreement in the event the federal government does not pay the same.

- 5.6. **Closeout.** The Local Government must liquidate all obligations incurred under this Agreement for each Project and submit all financial, performance, and other reports as required by the terms of this Agreement and the Federal award at least twenty-four months prior to the **end date** of the period of performance for each Project. MnDOT will determine, at its sole discretion, whether a closeout audit is required prior to final payment approval. If a closeout audit is required, final payment will be held until the audit has been completed. Monitoring of any capital assets acquired with funds will continue following project closeout.
6. **Conditions of Payment.** All services provided by Local Government under this Agreement must be performed to MnDOT's satisfaction, as determined at the sole discretion of MnDOT's Authorized Representative, and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations. The Local Government will not receive payment for work found by MnDOT to be unsatisfactory or performed in violation of federal, state, or local law.
7. **Authorized Representatives**
- 7.1. MnDOT's Authorized Representative is:
- Name: Kristine Elwood, or her successor.
- Title: State Aid Engineer
- Phone: 651-366-4831
- Email: Kristine.elwood@state.mn.us
- MnDOT's Authorized Representative has the responsibility to monitor Local Government's performance and the authority to accept the services provided under this Agreement. If the services are satisfactory, MnDOT's Authorized Representative will certify acceptance on each invoice submitted for payment.
- 7.2. The Local Government's Authorized Representative is:
- Name: Jill Wolf or their successor.
- Title: City Administrator
- Phone: 507-449-9918
- Email: jwolf@cityofluverne.org
- If the Local Government's Authorized Representative changes at any time during this Agreement, the Local Government will immediately notify MnDOT.
8. **Assignment Amendments, Waiver, and Agreement Complete**
- 8.1. **Assignment.** The Local Government may neither assign nor transfer any rights or obligations under this Agreement without the prior written consent of MnDOT and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this Agreement, or their successors in office.
- 8.2. **Amendments.** Any amendment to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original agreement, or their successors in office.
- 8.3. **Waiver.** If MnDOT fails to enforce any provision of this Agreement, that failure does not waive the provision or MnDOT's right to subsequently enforce it.
- 8.4. **Agreement Complete.** This Agreement contains all negotiations and agreements between MnDOT and the Local Government. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

- 8.5. **Severability.** If any provision of this Agreement, or the application thereof, is found to be invalid or unenforceable to any extent, the remainder of the Agreement, including all material provisions and the application of such provisions, will not be affected and will be enforceable to the greatest extent permitted by the law.
- 8.6. **Electronic Records and Signatures.** The parties agree to contract by electronic means. This includes using electronic signatures and converting original documents to electronic records.
- 8.7. **Certification.** By signing this Agreement, the Local Government certifies that it is not suspended or debarred from receiving federal or state awards.

9. Liability and Claims

- 9.1. **Tort Liability.** Each party is responsible for its own acts and omissions and the results thereof to the extent authorized by law and will not be responsible for the acts and omissions of any others and the results thereof. The Minnesota Tort Claims Act, Minnesota Statutes Section 3.736, governs MnDOT liability.
- 9.2. **Claims.** The Local Government acknowledges that MnDOT is acting only as the Local Government's agent for acceptance and disbursement of federal funds, and not as a principal or co-principal with respect to the Project. The Local Government will pay any and all lawful claims arising out of or incidental to the Project including, without limitation, claims related to contractor selection (including the solicitation, evaluation, and acceptance or rejection of bids or proposals), acts or omissions in performing the Project work, and any *ultra vires* acts. To the extent permitted by law, the Local Government will indemnify, defend (to the extent permitted by the Minnesota Attorney General), and hold MnDOT harmless from any claims or costs arising out of or incidental to the Project(s), including reasonable attorney fees incurred by MnDOT. The Local Government's indemnification obligation extends to any actions related to the certification of DBE participation, even if such actions are recommended by MnDOT.

10. Audits

- 10.1. Under Minn. Stat. § 16C.05, Subd.5, the books, records, documents, and accounting procedures and practices of the Local Government, or any other party relevant to this Agreement or transaction, are subject to examination by MnDOT and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this Agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later. The Local Government will take timely and appropriate action on all deficiencies identified by an audit.
- 10.2. All requests for reimbursement are subject to audit, at MnDOT's discretion. The cost principles outlined in 2 CFR 200.400-.476 will be used to determine whether costs are eligible for reimbursement under this Agreement.
- 10.3. If Local Government expends \$750,000 or more in Federal Funds during the Local Government's fiscal year, the Local Government must have a single audit or program specific audit conducted in accordance with 2 CFR Part 200.

- 11. **Government Data Practices.** The Local Government and MnDOT must comply with the Minnesota Government Data Practices Act, [Minn. Stat. Ch. 13](#), as it applies to all data provided by MnDOT under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Local Government under this Agreement. The civil remedies of [Minn. Stat. §13.08](#) apply to the release of the data referred to in this clause by either the Local Government or MnDOT.

- 12. **Workers Compensation.** The Local Government certifies that it is in compliance with [Minn. Stat. §176.181](#), Subd. 2, pertaining to workers' compensation insurance coverage. The Local Government's employees and agents will not be considered MnDOT employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission

on the part of these employees are in no way MnDOT's obligation or responsibility.

- 13. Governing Law, Jurisdiction, and Venue.** Minnesota law, without regard to its choice-of-law provisions, governs this Agreement. Venue for all legal proceedings out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.
- 14. Termination; Suspension**
 - 14.1. Termination by MnDOT or Commissioner of Administration.** MnDOT or Commissioner of Administration may unilaterally terminate this Agreement with or without cause, upon 30 days written notice to the Local Government. Upon termination, the Local Government will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed.
 - 14.2. Termination for Cause.** MnDOT may immediately terminate this Agreement if MnDOT finds that there has been a failure to comply with the provisions of this Agreement, that reasonable progress has not been made, that fraudulent or wasteful activity has occurred, that the Local Government has been convicted of a criminal offense relating to a state agreement, or that the purposes for which the funds were granted have not been or will not be fulfilled. MnDOT may take action to protect the interests of MnDOT of Minnesota, including the refusal to disburse additional funds and/or requiring the return of all or part of the funds already disbursed.
 - 14.3. Termination for Insufficient Funding.** MnDOT may immediately terminate this Agreement if:
 - 14.3.1. It does not obtain funding from the Minnesota Legislature; or
 - 14.3.2. If funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Local Government. MnDOT is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Local Government will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. MnDOT will not be assessed any penalty if the Agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. MnDOT will provide the Local Government notice of the lack of funding within a reasonable time of MnDOT's receiving that notice.
 - 14.4. Suspension.** MnDOT may immediately suspend this Agreement in the event of a total or partial government shutdown due to the failure to have an approved budget by the legal deadline. Work performed by the Local Government during a period of suspension will be deemed unauthorized and undertaken at risk of non-payment.
- 15. Data Disclosure.** Under [Minn. Stat. § 270C.65](#), Subd. 3, and other applicable law, the Local Government consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to MnDOT, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring the Local Government to file state tax returns and pay delinquent state tax liabilities, if any.
- 16. Fund Use Prohibited.** The Local Government will not utilize any funds received pursuant to this Agreement to compensate, either directly or indirectly, any contractor, corporation, partnership, or business, however organized, which is disqualified or debarred from entering into or receiving a State contract. This restriction applies regardless of whether the disqualified or debarred party acts in the capacity of a general contractor, a subcontractor, or as an equipment or material supplier. This restriction does not prevent the Local Government from utilizing these funds to pay any party who might be disqualified or debarred after the Local Government's contract award on this Project.
- 17. Discrimination Prohibited by Minnesota Statutes §181.59.** The Local Government will comply with the provisions

of Minnesota Statutes §181.59 which requires that every contract for or on behalf of the State of Minnesota, or any county, city, town, township, school, school district or any other district in the state, for materials, supplies or construction will contain provisions by which Contractor agrees: 1) That, in the hiring of common or skilled labor for the performance of any work under any contract, or any subcontract, no Contractor, material supplier or vendor, will, by reason of race, creed or color, discriminate against the person or persons who are citizens of the United States or resident aliens who are qualified and available to perform the work to which the employment relates; 2) That no Contractor, material supplier, or vendor, will, in any manner, discriminate against, or intimidate, or prevent the employment of any person or persons identified in clause 1 of this section, or on being hired, prevent or conspire to prevent, the person or persons from the performance of work under any contract on account of race, creed or color; 3) That a violation of this section is a misdemeanor; and 4) That this contract may be canceled or terminated by the state of Minnesota, or any county, city, town, township, school, school district or any other person authorized to contracts for employment, and all money due, or to become due under the contract, may be forfeited for a second or any subsequent violation of the terms or conditions of this Agreement.

18. Federal Contract Clauses

- 18.1. Appendix II 2 CFR Part 200.** The Local Government agrees to comply with the following federal requirements as identified in 2 CFR 200, Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards, and agrees to pass through these requirements to its subcontractors and third-party contractors, as applicable. In addition, the Local Government shall have the same meaning as “Contractor” in the federal requirements listed below.
- 18.1.1. Contracts for more than the simplified acquisition threshold, which is the inflation adjusted amount determined by the Civilian Agency Acquisition Council and the Defense Acquisition Regulations Council (Councils) as authorized by 41 U.S.C. 1908, must address administrative, contractual, or legal remedies in instances where contractors violate or breach contract terms, and provide for such sanctions and penalties as appropriate.
 - 18.1.2. All contracts in excess of \$10,000 must address termination for cause and for convenience by the non-Federal entity including the manner by which it will be effected and the basis for settlement.
 - 18.1.3. Equal Employment Opportunity. Except as otherwise provided under 41 CFR Part 60, all contracts that meet the definition of “federally assisted construction contract” in 41 CFR Part 60-1.3 must include the equal opportunity clause provided under 41 CFR 60-1.4(b), in accordance with Executive Order 11246, “Equal Employment Opportunity” (30 FR 12319, 12935, 3 CFR Part, 1964-1965 Comp., p. 339), as amended by Executive Order 11375, “Amending Executive Order 11246 Relating to Equal Employment Opportunity,” and implementing regulations at 41 CFR part 60, “Office of Federal Contract Compliance Programs, Equal Employment Opportunity, Department of Labor.”
 - 18.1.4. Davis-Bacon Act, as amended (40 U.S.C. 3141-3148). When required by Federal program legislation, all prime construction contracts in excess of \$2,000 awarded by non-Federal entities must include a provision for compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) as supplemented by Department of Labor regulations (29 CFR Part 5, “Labor Standards Provisions Applicable to Contracts Covering Federally Financed and Assisted Construction”). In accordance with the statute, contractors must be required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor. In addition, contractors must be required to pay wages not less than once a week. The non-Federal entity must place a copy of the current prevailing wage determination issued by the Department of Labor in each solicitation. The decision to award a contract or subcontract must be conditioned upon the acceptance of the wage determination. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency. The contracts must also include a provision for compliance with the Copeland “Anti-Kickback” Act (40 U.S.C. 3145), as supplemented

by Department of Labor regulations (29 CFR Part 3, “Contractors and Subcontractors on Public Building or Public Work Financed in Whole or in Part by Loans or Grants from the United States”). The Act provides that each contractor or subrecipient must be prohibited from inducing, by any means, any person employed in the construction, completion, or repair of public work, to give up any part of the compensation to which he or she is otherwise entitled. The non-Federal entity must report all suspected or reported violations to the Federal awarding agency.

- 18.1.5. Contract Work Hours and Safety Standards Act (40 U.S.C. 3701-3708). Where applicable, all contracts awarded by the non-Federal entity in excess of \$100,000 that involve the employment of mechanics or laborers must include a provision for compliance with 40 U.S.C. 3702 and 3704, as supplemented by Department of Labor regulations (29 CFR Part 5). Under 40 U.S.C. 3702 of the Act, each contractor must be required to compute the wages of every mechanic and laborer on the basis of a standard work week of 40 hours. Work in excess of the standard work week is permissible provided that the worker is compensated at a rate of not less than one and a half times the basic rate of pay for all hours worked in excess of 40 hours in the work week. The requirements of 40 U.S.C. 3704 are applicable to construction work and provide that no laborer or mechanic must be required to work in surroundings or under working conditions which are unsanitary, hazardous or dangerous. These requirements do not apply to the purchases of supplies or materials or articles ordinarily available on the open market, or contracts for transportation or transmission of intelligence.
- 18.1.6. Rights to Inventions Made Under a Contract or Agreement. If the Federal award meets the definition of “funding agreement” under 37 CFR § 401.2 (a) and the recipient or subrecipient wishes to enter into a contract with a small business firm or nonprofit organization regarding the substitution of parties, assignment or performance of experimental, developmental, or research work under that “funding agreement,” the recipient or subrecipient must comply with the requirements of 37 CFR Part 401, “Rights to Inventions Made by Nonprofit Organizations and Small Business Firms Under Government Grants, Contracts and Cooperative Agreements,” and any implementing regulations issued by the awarding agency.
- 18.1.7. Clean Air Act (42 U.S.C. 7401-7671q.) and the Federal Water Pollution Control Act (33 U.S.C. 1251-1387), as amended - Contracts and subgrants of amounts in excess of \$150,000 must contain a provision that requires the non-Federal award to agree to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act (42 U.S.C. 7401-7671q) and the Federal Water Pollution Control Act as amended (33 U.S.C. 1251-1387). Violations must be reported to the Federal awarding agency and the Regional Office of the Environmental Protection Agency (EPA).
- 18.1.8. Debarment and Suspension (Executive Orders 12549 and 12689) - A contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), “Debarment and Suspension.” SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.
- 18.1.9. Byrd Anti-Lobbying Amendment (31 U.S.C. 1352) - Contractors that apply or bid for an award exceeding \$100,000 must file the required certification. Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a member of Congress, officer or employee of Congress, or an employee of a member of Congress in connection with obtaining any Federal contract, grant or any other award covered by 31 U.S.C. 1352. Each tier must also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any

Federal award. Such disclosures are forwarded from tier to tier up to the non-Federal award.

18.1.10. Local Government will comply with 2 CFR § 200.323.

18.1.11. Local Government will comply with 2 CFR § 200.216.

18.1.12. Local Government will comply with 2 CFR § 200.322.

18.2. **Drug-Free Workplace.** The Local Government will comply with the Drug-Free Workplace requirements under subpart B of 49 C.F.R. Part 32.

18.3. **Title VI/Non-discrimination Assurances.** The Local Government hereby agrees that, as a condition of receiving any Federal financial assistance under this Agreement, it will comply with Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. § 2000d), related nondiscrimination statutes (i.e., 23 U.S.C. § 324, Section 504 of the Rehabilitation Act of 1973 as amended, and the Age Discrimination Act of 1975), and applicable regulatory requirements to the end that no person in the United States shall, on the grounds of race, color, national origin, sex, disability, or age be excluded from participation in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity for which the Local Government receives Federal financial assistance.

The Local Government hereby agrees to comply with all applicable US DOT Standard Title VI/Non-Discrimination Assurances contained in DOT Order No. 1050.2A, and in particular Appendices A and E, which can be found at: https://edocs-public.dot.state.mn.us/edocs_public/DMResultSet/download?docId=11149035. If federal funds are included in any contract, the Local Government will ensure the appendices and solicitation language within the assurances are inserted into contracts as required. State may conduct a review of the Local Government's compliance with this provision. The Local Government must cooperate with State throughout the review process by supplying all requested information and documentation to State, making Local Government staff and officials available for meetings as requested, and correcting any areas of non-compliance as determined by State.

18.4. **Buy America.** The Local Government must comply with the Buy America domestic preferences contained in the Build America, Buy America Act (Sections 70901-52 of the Infrastructure Investment and Jobs Act, Public Law 117-58) and as implemented by US DOT operating agencies and the US Office of Management and Budget, as applicable.

18.5. **Federal Funding Accountability and Transparency Act (FFATA)**

18.5.1. This Agreement requires the Local Government to provide supplies and/or services that are funded in whole or in part by federal funds that are subject to FFATA. The Local Government is responsible for ensuring that all applicable requirements, including but not limited to those set forth herein, of FFATA are met and that the Local Government provides information to the MnDOT as required.

- a. Reporting of Total Compensation of the Local Government's Executives.
- b. The Local Government shall report the names and total compensation of each of its five most highly compensated executives for the Local Government's preceding completed fiscal year, if in the Local Government's preceding fiscal year it received:
 - i. 80 percent or more of the Local Government's annual gross revenues from Federal procurement contracts and Federal financial assistance subject to the Transparency Act, as defined at 2 CFR 170.320 (and subawards); and
 - ii. \$25,000,000 or more in annual gross revenues from Federal procurement contracts (and subcontracts), and Federal financial assistance subject to the Transparency Act (and subawards); and

- iii. The public does not have access to information about the compensation of the executives through periodic reports filed under section 13(a) or 15(d) of the Securities Exchange Act of 1934 (15 U.S.C. 78m(a), 78o(d)) or section 6104 of the Internal Revenue Code of 1986. (To determine if the public has access to the compensation information, see the U.S. Security and Exchange Commission total compensation filings at <https://www.sec.gov/answers/execomp.htm>).

Executive means officers, managing partners, or any other employees in management positions.

- c. Total compensation means the cash and noncash dollar value earned by the executive during the Local Government's preceding fiscal year and includes the following (for more information see 17 CFR 229.402(c)(2)):
 - i. Salary and bonus.
 - ii. Awards of stock, stock options, and stock appreciation rights. Use the dollar amount recognized for financial statement reporting purposes with respect to the fiscal year in accordance with the Statement of Financial Accounting Standards No. 123 (Revised 2004) (FAS 123R), Shared Based Payments.
 - iii. Earnings for services under non-equity incentive plans. This does not include group life, health, hospitalization or medical reimbursement plans that do not discriminate in favor of executives, and are available generally to all salaried employees.
 - iv. Change in pension value. This is the change in present value of defined benefit and actuarial pension plans.
 - v. Above-market earnings on deferred compensation which is not tax qualified.
- 18.5.2. Other compensation, if the aggregate value of all such other compensation (e.g. severance, termination payments, value of life insurance paid on behalf of the employee, perquisites or property) for the executive exceeds \$10,000.
- 18.5.3. The Local Government must report executive total compensation described above to the MnDOT by the end of the month during which this Agreement is awarded.
- 18.5.4. The Local Government will obtain a Unique Entity Identifier number and maintain this number for the term of this Agreement. This number shall be provided to MnDOT on the plan review checklist submitted with the plans for each Project.
- 18.5.5. The Local Government's failure to comply with the above requirements is a material breach of this Agreement for which the MnDOT may terminate this Agreement for cause. The MnDOT will not be obligated to pay any outstanding invoice received from the Local Government unless and until the Local Government is in full compliance with the above requirements.

[THE REMAINDER OF THIS PAGE HAS INTENTIONALLY BEEN LEFT BLANK.]

City of Luverne

City of Luverne certifies that the appropriate person(s) have executed the contract on behalf of the Local Government as required by applicable articles, bylaws, resolutions or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

DEPARTMENT OF TRANSPORTATION

By: _____

Title: _____

Date: _____

COMMISSIONER OF ADMINISTRATION

By: _____

Date: _____

Staff Report

File #: 38-25

Agenda Date: 12/16/2025

Agenda #: K.5.

PROPOSED RESOLUTION ALLOWING THE WAIVER OF CHAPTER 152 SUBDIVISION REQUIREMENTS AND RECORDING OF SUBDIVIDED PROPERTY (Luverne Economic Development Authority to William T. Holman and Tamara A. Neyens)

PROPOSED RESOLUTION NO. 38-25

**A RESOLUTION ALLOWING THE WAIVER OF CHAPTER 152 SUBDIVISION
REQUIREMENTS AND RECORDING OF SUBDIVIDED PROPERTY
(Luverne Economic Development Authority to William T. Holman and Tamara A. Neyens)**

WHEREAS, The City Council has received a Request for Waiver from the Provisions of Luverne City Code Chapter 152, as amended from time to time, from the owner of the following described tract of real estate, to-wit:

See Attached Legal Description – Exhibit A and Exhibit B

and,

WHEREAS, The Council finds that the area is substantially developed and that the proposed division would not negatively impact upon future planning needs, including streets, utilities, access and public improvements as all such items are in place and have been fully and adequately addressed; and,

WHEREAS, Allowing the subdivision will not create a parcel or leave a remainder parcel that is less than the minimum required in the Luverne City Code Chapter 153, as amended from time to time, nor are any of the parcels created shall be in any such shape so as to be undesirable and lacking of regular shape, terrain or otherwise;

NOW THEREFORE, BE IT RESOLVED, by the City Council of Luverne, Minnesota as follows:

1. That the City does hereby find in accordance with the provisions of Luverne City Code Section 152.04, Subd. C(1), as amended from time to time, that the requested subdivision, as set forth herein would create an unnecessary hardship on the property owners and would not promote any of the interest of the City as set forth under Luverne City Code Chapter 152, as amended from time to time.
2. That the cost of compliance with the Luverne City Code Chapter 152, as amended from time to time, by requiring subdivision would exceed the benefits and that failure to comply would not interfere with the valid and legitimate public purpose of said Chapter 152, as

amended from time to time.

3. That the Luverne City Council does hereby waive compliance with the Luverne City Code Section 152.04, Subd. C(1), as amended from time to time, as relates to the subdivision of the tract set forth as follows:

See Attached Legal Description – Exhibit A and Exhibit B

4. Said transfer shall occur upon the approval of the Rock County Assessor.
5. That there shall be caused to be executed a certified copy of this Resolution, and the same shall be recorded in the office of the Rock County Recorder within sixty (60) days from the date hereof.

ADOPTED BY THE CITY COUNCIL OF LUVERNE, MINNESOTA, this 16th day of December 2025.

Patrick T. Baustian, Mayor

ATTEST: _____
Jill Wolf, City Administrator

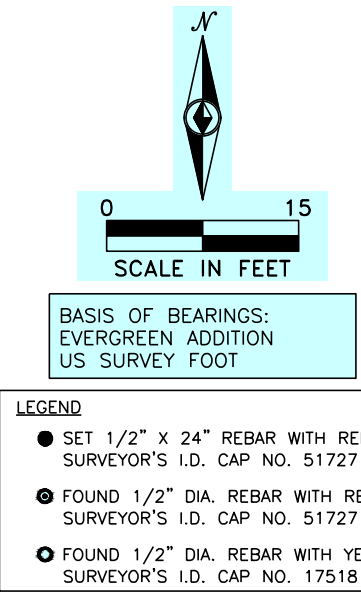
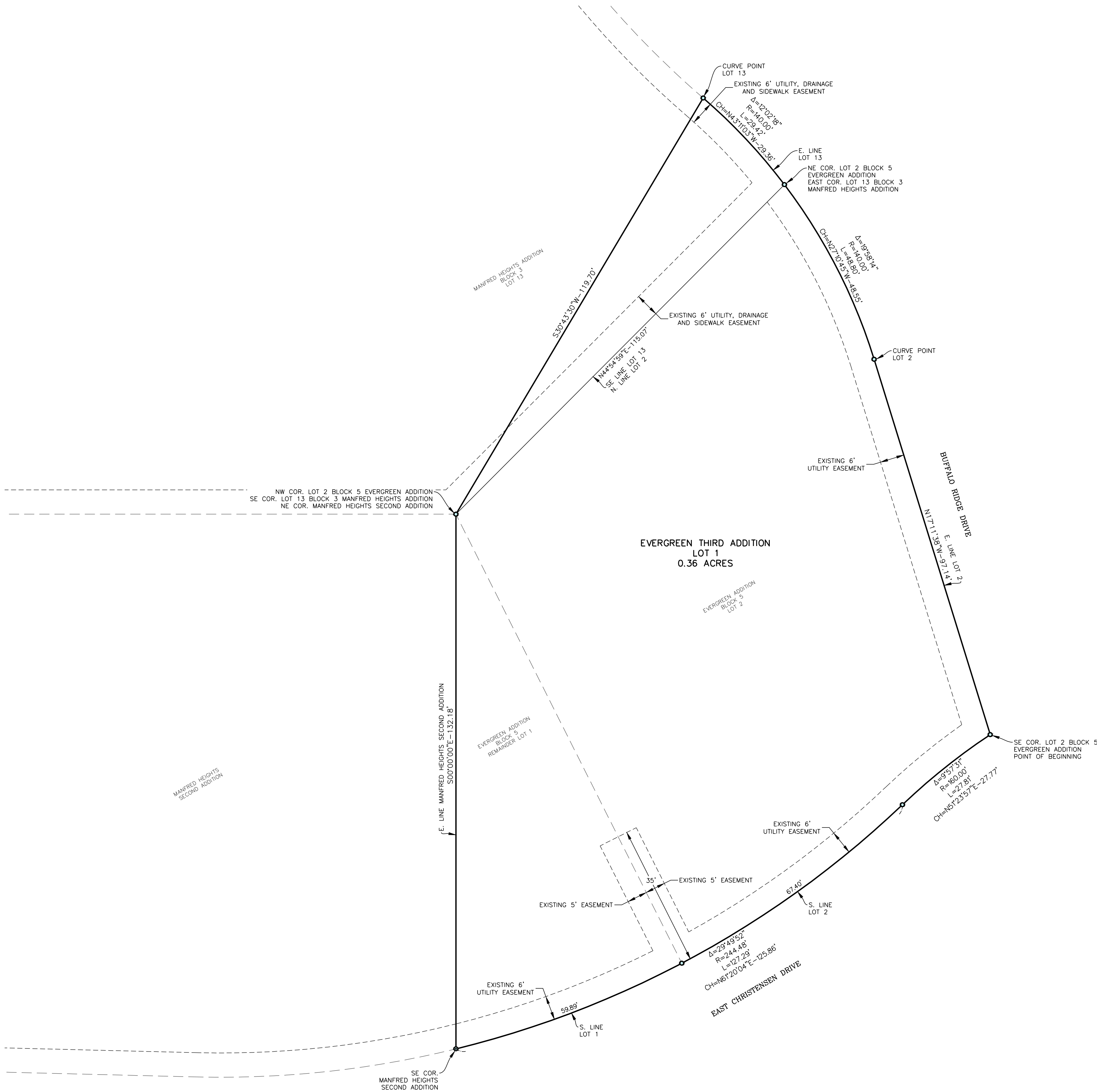
STATE OF MINNESOTA)
) ss.
COUNTY OF ROCK)

On this 16th day of December, 2025, personally appeared by means of an interactive two-way audio and video communication Patrick T. Baustian, Mayor, and Jill Wolf, City Administrator, City of Luverne, MN, who acknowledged this instrument and stated to my satisfaction that this person was the maker of the attached instrument, and executed this instrument on behalf of the company as his or her own act. This notarial act was performed using audio-video communication, pursuant to and in accordance with Minnesota Statutes 358 and 359.

Notary Public

Drafted By:
Jessica Mead
Operations/HR Manager
305 E. Luverne
Luverne, MN 56156
507-449-9898

EVERGREEN FOURTH ADDITION
CITY OF LUVERNE
ROCK COUNTY, MINNESOTA



KNOW ALL MEN BY THESE PRESENTS: That William T. Holman and Tamara A. Neyens, Trustees of the William T. Holman and Tamara A. Neyens Revocable Property Trust dated March 31, 2021, fee owners of the following described property:

That part of Lot 13 in Block 3 of Manfred Heights Addition AND that part of Lots 1 and 2 of Block 5 in Evergreen Addition to the City of Luverne, Rock County, Minnesota, described as follows:

Beginning at the Southeast Corner of said Lot 2; thence North 17°11'38\" West on the east line of said Lot 2 for a distance of 97.14 feet to the beginning of a curve, concave Southwest, having a radius of 140.00 feet; thence Northwestly on said east line and the arc of said curve to the left for an arc distance of 48.80 feet (said curve is subtended by a chord which bears North 27°10'45\" West with a chord distance of 48.55 feet) to the East Corner of said Lot 13 and to the beginning of a curve, concave Southwest, having a radius of 140.00 feet; thence Northwestly on said east line and on the arc of said curve to the left for an arc distance of 29.42 feet (said curve is subtended by a chord which bears North 43°11'03\" West with a chord distance of 29.36 feet) to non-tangent line; thence South 30°43'30\" West for a distance of 119.70 feet to the Southeast Corner of said Lot 13 and to the Northeast Corner of said Lot 1 and to the Northwest Corner of said Lot 2 and to the Northeast Corner of Manfred Heights Second Addition to the City of Luverne; thence South 00°00'00\" East on the east line of said Manfred Heights Second Addition for a distance of 132.18 feet to the Southeast Corner of said Manfred Heights Second Addition and to the south line of said Lot 1 and to a non-tangent curve, concave Northwest, having a radius of 244.48 feet; thence Northeastly on said south line and on the south line of said Lot 2 and on the arc of said curve to the left for an arc distance of 127.29 feet (said curve is subtended by a chord which bears North 61°20'04\" East with a chord distance of 125.86 feet) to the beginning of a reverse curve, concave Southeast, having a radius of 160.00 feet; thence Northeastly on said south line of Lot 2 and the arc of said curve to the right for an arc distance of 27.81 feet (said curve is subtended by a chord which bears North 51°23'57\" East with a chord distance of 27.77 feet) to the Point of Beginning, containing 25,732 square feet (0.36 acres).

have caused the same to be surveyed and platted as EVERGREEN FOURTH ADDITION to the City of Luverne, and do hereby dedicate to the public for public use the public ways and the drainage and utility easements as created by this plat.

In witness whereof, said William T. Holman and Tamara A. Neyens, Trustees of the William T. Holman and Tamara A. Neyens Revocable Property Trust dated March 31, 2021, have hereunto set their hands this ____ day of _____, 20____.

William T. Holman, Trustee Tamara A. Neyens, Trustee

ACKNOWLEDGEMENT:
STATE OF _____
COUNTY OF _____
This instrument was acknowledged before me this ____ day of _____, 20____,
by William T. Holman, Trustee, and Tamara A. Neyens, Trustee.

Signature _____
Title (or Rank) _____
My commission expires _____

CITY COUNCIL, CITY OF LUVERNE, MINNESOTA
This plat of EVERGREEN FOURTH ADDITION was approved and accepted by the City Council of the City of Luverne, Minnesota at a regular meeting thereof held this ____ day of _____, 20____, and said plat is in compliance with the provisions of Minnesota Statutes, Section 505.03, Subd. 2.
City Council, City of Luverne, Minnesota
By Patrick T. Baustian, Mayor By Jill Wolf, City Administrator

COUNTY AUDITOR/TREASURER, ROCK COUNTY, MINNESOTA
Pursuant to Minnesota Statutes, Section 505.021, Subd. 9, taxes payable for the year 20____ on the land hereinbefore described have been paid. Also, pursuant to Section 272.12, there are no delinquent taxes and transfer entered this ____ day of _____, 20____.
_____, Auditor/Treasurer By _____, Deputy

LAND RECORDS OFFICE, ROCK COUNTY, MINNESOTA
I hereby certify that this plat of EVERGREEN FOURTH ADDITION was filed in the Land Records Office for public record on this ____ day of _____, 20____, at ____ o'clock ____ M., and was duly filed as Document Number ____.
_____, Director, Land Records Office By _____, Deputy

SURVEYOR'S CERTIFICATE AND ACKNOWLEDGEMENT
I, Adam N. Wiersma, do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been, or will be correctly set within one year as indicated on this plat; that all water boundaries and wet lands as of the date of this certificate are shown and labeled on this plat; and that all public ways are shown and labeled on this plat.

Dated this ____ day of _____, 20____.

Adam N. Wiersma, Licensed Land Surveyor
Minnesota License No. 51727



ACKNOWLEDGEMENT:
STATE OF _____
COUNTY OF _____
This instrument was acknowledged before me this ____ day of _____, 20____, by Adam N. Wiersma.

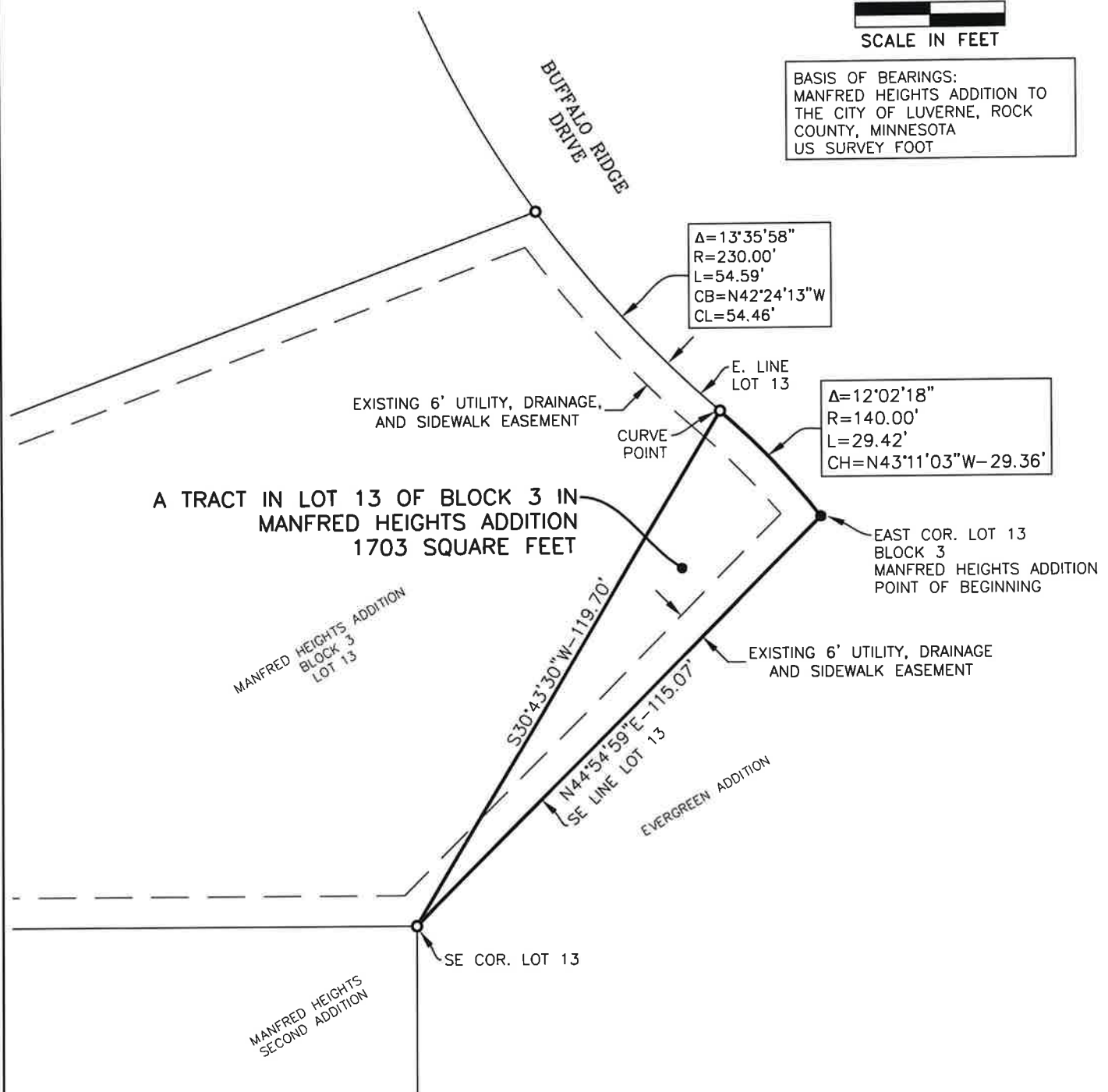
Signature _____
Title (or Rank) _____
My commission expires _____



Email: dgr@dgr.com
Web: dgr.com
Date: 12-10-25
Drawn By: JMC
Reviewed: TML
Approved: ANW

PROJECT NO. 375352
DWG. # P:07075352/375352.DWG/375352 SUBDIVISION_LOCAL.DWG

BASIS OF BEARINGS:
MANFRED HEIGHTS ADDITION TO
THE CITY OF LUVERNE, ROCK
COUNTY, MINNESOTA
US SURVEY FOOT



That part of Lot 13 of Block 3 in Manfred Heights Addition to the City of Luverne, Rock County, Minnesota, described as follows:

Beginning at the East Corner of said Lot 13; thence Northwesterly on the east line of said Lot 13 and on the arc of a curve, concave Southwest, having a radius of 140.00 feet; thence Northwesterly on the arc of said curve to the left for an arc distance of 29.42 feet (said curve is subtended by a chord which bears North 43°11'03" West with a chord distance of 29.36 feet) to an curve point of said east line; thence South 30°43'30" West for a distance of 119.70 feet to the Southeast Corner of said Lot 13; thence North 44°54'59" East on the southeast line of said Lot 13 for a distance of 115.07 feet to the Point of Beginning, containing 1703 square feet.

SUBJECT TO EASEMENTS, IF ANY, OF RECORD OR APPARENT.



I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

By: Adam N. Wiersma 12-09-25
Adam N. Wiersma, L.S. License No. 51727 (Date)

My license renewal date is June 30, 2026

Sheets covered by this seal: THIS SHEET ONLY

LEGEND

- ▲ SECTION CORNER AS NOTED
- SET 1/2" X 24" REBAR WITH RED SURVEYOR'S I.D. CAP NO. 51727
 - FOUND 1/2" X 24" REBAR WITH RED SURVEYOR'S I.D. CAP NO. 17518

SURVEY PERFORMED AT THE REQUEST OF CITY OF LUVERNE
DATE OF FIELD WORK-11-18-25



Email
dgr@dgr.com

Web
dgr.com

Date: 12-09-25
Drawn By: JMC
Reviewed: TML
Approved: ANW

PROJECT NO. 375352

DWG. # P:\03\075\352\375352\DWG\375352PARCEL.DWG

Staff Report

File #: 39-25

Agenda Date: 12/16/2025

Agenda #: K.6.

PROPOSED RESOLUTION RELATING TO THE ISSUANCE OF GENERAL OBLIGATION UTILITY REVENUE BONDS, SERIES 2026A COVENANTING AND OBLIGATING THE CITY TO BE BOUND BY AND TO USE THE PROVISIONS OF MINNESOTA STATUTES, SECTION 446A.086 TO GUARANTEE THE PAYMENT OF THE PRINCIPAL AND INTEREST ON THE BONDS

PROPOSED RESOLUTION NO. 39-25

A RESOLUTION RELATING TO THE ISSUANCE OF GENERAL OBLIGATION UTILITY REVENUE BONDS, SERIES 2026A COVENANTING AND OBLIGATING THE CITY TO BE BOUND BY AND TO USE THE PROVISIONS OF MINNESOTA STATUTES, SECTION 446A.086 TO GUARANTEE THE PAYMENT OF THE PRINCIPAL AND INTEREST ON THE BONDS

BE IT RESOLVED by the City Council of the City of Luverne, State of Minnesota (herein, the “City”), as follows:

1. The City Council hereby finds and declares that it is necessary and expedient for the City to sell and issue its fully registered general obligation utility revenue bonds in the total aggregate principal amount of approximately \$2,500,000 (herein, the “Bonds”). The proceeds of the Bonds will be used, together with any additional funds of the City which might be required, to finance (i) the will finance the City-portion of the MnDOT Highway 75 reconstruction project, consisting of the replacement of the water and sewer lines in the project area and (ii) to pay the costs associated with issuing the Series 2026A Bonds.

2. Minnesota Public Facilities Authority Credit Enhancement Program

The following documents have been submitted to the Council and are on file in the office of the City Administrator:

A. Form of Minnesota Public Facilities Authority (the “PFA”) Credit Enhancement Program Agreement (the “Agreement”); and

B. Application for Participation in the PFA Credit Enhancement Program (the “Application”).

The Agreement and the Application are authorized and approved in substantially the forms presented to the Council. Submission of the Application to the PFA and payment of related fees are approved. The Agreement shall be prepared for execution in accordance with the approved forms and shall be signed by the manual signature of the Mayor and attested by the manual signature of the Finance Director.

The City hereby covenants and obligates itself to be bound by the provisions of Minnesota Statutes, Section 446A.086, as it may be amended from time to time (the “Credit Enhancement Act”). The City understands that as a result of its covenant to be bound by the provisions of the Credit Enhancement Act, the provisions of the Credit Enhancement Act shall be binding as long as any Bonds of this issue remain outstanding.

The City further covenants to comply with all procedures now or hereafter established pursuant to the Credit Enhancement Act by the PFA and otherwise to take such actions as necessary to comply with the Credit Enhancement Act. The Mayor or Finance Director is authorized to execute any applicable PFA forms and to provide for the payment of the City’s application fee of \$500.00 payable to the Authority, which fee is required to be submitted with the executed forms.

The motion for the adoption of the foregoing resolution was duly seconded by Member _____, and upon vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF LUVERNE, MINNESOTA,
this 16th day of December 2025.

Patrick T. Baustian, Mayor

ATTEST: _____
Jill Wolf, City Administrator

Staff Report

File #: 40-25

Agenda Date: 12/16/2025

Agenda #: K.7.

PROPOSED RESOLUTION AMENDING THE 2025 BUDGET

PROPOSED RESOLUTION NO. 40-25

A RESOLUTION AMENDING THE 2025 BUDGET

WHEREAS, the City Charter of the City of Luverne allows for the amendment of the City's annual budget by the City Council, provided that any amendment so made does not cause total appropriations to exceed total estimated revenue and cash fund balances.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LUVERNE, MINNESOTA, that this amendment to the 2025 Budget, as detailed, be applied to the appropriations and estimated revenue and expense accounts of the City's funds.

Amendments
SEE ATTACHMENT A TO THIS RESOLUTION

The Finance Director is hereby authorized and directed to cause the various line items of the internal control accounts for the above budget amendments to be appropriately changed in accordance with the purposes of the amendments contained herein.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF LUVERNE, MINNESOTA, this 16th day of December 2025.

Patrick T. Baustian, Mayor

ATTEST: _____
Jill Wolf, City Administrator

Staff Report

File #: 41-25

Agenda Date: 12/16/2025

Agenda #: K.8.

PROPOSED RESOLUTION ESTABLISHING LICENSE FEES, RATES AND CHARGES FOR
SERVICES IN ACCORDANCE WITH CHAPTER 50 OF THE CITY CODE

PROPOSED RESOLUTION NO. 41-25

A RESOLUTION ESTABLISHING LICENSE FEES, RATES AND CHARGES FOR SERVICES IN
ACCORDANCE WITH CHAPTER 50 OF THE CITY CODE

WHEREAS, in accordance with Chapter 50 of the City Code, the Council shall fix, determine, and amend rates for municipal utilities services; and

WHEREAS, the City Council has determined that rate adjustments are necessary to finance the maintenance, operation, and necessary improvements for the water, sewer, electric, and building/zoning/safety departments, including the licensing of various business licenses and fees; and

WHEREAS, bond agreements require that the city make efforts to adequately fund and meet operating and debt service costs of such funds; and

WHEREAS, rate studies for Electric, Water, and Sewer are conducted by an outside consultant every three years; and

WHEREAS, projections show that revenues will be insufficient to meet increased costs in calendar year 2026.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF LUVERNE, MINNESOTA, that license fees, rates, and charges for services and conditions thereof as contained in the attachment labeled "Exhibit A" are hereby approved and effective as noted therein.

ADOPTED BY THE CITY COUNCIL OF THE LUVERNE, MINNESOTA, this 16th Day of December 2025.

Patrick T. Baustian, Mayor

ATTEST: _____
Jill Wolf, City Administrator

EXHIBIT “A”

WHEREAS, it is necessary to consolidate all rates charged for utilities and other services provided by the City; and

WHEREAS, Chapter 50 of the City Code and other provisions contain therein authorizes the Council to establish rates, charges, and fees by resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LUVERNE, MINNESOTA, that effective January 1, 2026, and specifically for utilities commencing with the utility bills due on February 9, 2026, the following charges will apply for the services as noted:

1. **WATER**

A monthly base charge shall be assessed per meter, based upon the meter size as follows:

Meter Size	Monthly Base Charge
5/8” – 3/4”	\$21.00
1”	\$28.50
1 1/2”	\$48.00
2”	\$74.00
3”	\$164.00
4”	\$245.00
6”	\$435.00

In addition, water usage shall be charged in units (750 gallons equals 1 unit), monthly. Rates will be based upon property classification, season, and/or number of units used as follows:

a. **RESIDENTIAL**

This rate shall be charged for residential, single-family dwellings and designated multi-family dwellings, including duplexes, triplexes, and fourplexes, provided that each unit is individually metered.

Units Used	Usage Charge per Unit
1-10	\$6.54
11+	\$7.54

b. **MULTI-FAMILY**

This rate shall be charged for multi-family apartment complexes and mobile home parks where water is collectively metered for all units.

Season	Usage Charge per Unit
May - October	\$7.20
November - April	\$6.80

c. COMMERCIAL

This rate shall be charged for commercial properties on services that use less than 1,900 units per month.

Season	Usage Charge per Unit
May - October	\$7.20
November - April	\$6.80

d. INDUSTRIAL

This rate shall be charged for large commercial properties on services that use more than 1,900 units per month.

Season	Usage Charge per Unit
May - October	\$6.54
November - April	\$6.14

e. INSTITUTIONAL

This rate shall be charged for institutional properties, including but not limited to, churches, day-care facilities, schools, retirement homes, homes for elderly, home care or assisted living facilities and hospice facilities. Residential properties licensed by the state to operate as a nursing home or other in-home care facility shall also be included in this rate.

Season	Usage Charge per Unit
May - October	\$7.20
November - April	\$6.80

f. IRRIGATION

An irrigation rate shall be charged for lawn watering on commercial properties. The customer must have a separate meter, which measures water used to water the lawns separately. The meter shall be supplied by the City of Luverne but plumbed at the customer's expense. No sewer is charged on water used under this rate.

Usage Charge per Unit	\$7.54
Monthly Base Charge 5/8" – 1" Meter	\$7.80
Monthly Base Charge 1 1/2" + Meter	\$9.25

g. BULK WATER SALES – PICKED UP

\$7.54 per Unit

h. RURAL WATER SERVICE

Water services provided to areas outside the City limits shall pay an additional surcharge of 50 percent.

Monthly Base Charge \$31.50

Units Used	Usage Charge per Unit
1-10	\$9.81
11+	\$11.31

i. PRIVATE SWIMMING POOL/SKATING RINK WATER FILLING

Luverne Fire Department completes filling and reports usage and labor to City Office.

\$30.00 per half hour (half hour minimum)
 PLUS \$7.54 per unit of water used for Luverne customers
 \$11.31 per unit of water used for rural/non-city customers

j. SAFE DRINKING WATER TESTING FEE

The Safe Drinking Water Fee, also known as the service connection fee, in Minnesota is \$9.72 per year per service connection. The fee is assessed by the commissioner of health for public water supplies owned or operated by cities, towns, or water user districts. The fee is used to fund the Minnesota Department of Health's (MDH) technical assistance and regulatory services for public drinking water systems.

\$1.27 Monthly per water Service

2. SEWER

a. MONTHLY BASE CHARGE

A monthly base charge shall be assessed per connection or living unit, which includes each apartment, condominium, townhouse unit, etc.

Monthly Base Charge \$37.00

b. USAGE CHARGE

In addition, a charge shall be assessed for sewer based upon the actual water usage. Sewer charges shall be billed to the same customer responsible for paying the cost of the metered water usage.

Usage Charge per Unit \$6.70

*Disclaimer – sewer charges shall be assessed as described above unless a specific contract governs charges for sewer service or water service to the customer.

*Disclaimer – no sewer charges, including the monthly base charge, shall be assessed if the water service is shut off by the City at the curb stop, upon the customer's request.

c. **SEWER AVERAGING/SEWER CAP**

Single-family residential customers will have a cap placed on the sewer usage charge for April usage through September usage. During these months, single-family residential customers will not be charged more than their average sewer usage during the months of October through March.

d. **WASTEWATER TREATMENT FACILITY SEPTAGE DUMPING**

\$30.00 minimum for first 1,000 gallons

\$0.03 per gallon for amount exceeding 1,000 gallons

No charge for campers dumped during working hours

e. **SUMP PUMP FEE**

Upon an approved waiver, sump pump discharge into sanitary sewer system is allowed between October 15 and May 1 for a fee of \$35.00 payable October 8 each year (City Code Sec. 53.44 (C)).

3. GARBAGE AND RECYCLING

The following charges shall be assessed monthly for all residential dwelling units. Charges include the costs of pick-up for recyclable material, yard waste, special city-wide pick-ups, including storm clean-ups, and general garbage service.

a. **SINGLE-FAMILY AND MULTI-FAMILY RESIDENCES WITH 25 OR LESS DWELLING UNITS.**

Charges shall be billed to the individual occupant. The following charges are per one 60-gallon container for garbage and per one 96-gallon container for recycling.

Garbage	\$25.60 per month
Recycling	\$7.85 per month

b. **APARTMENT COMPLEXES WITH MORE THAN 25 DWELLING UNITS**

The type and size of containers shall be determined by the Public Works Director. The monthly fee shall be determined by the number of units in each apartment complex times the current rate and shall be billed to the owner of the apartment complex.

Garbage	\$21.10 per month
Recycling	\$6.45 per month

c. **SINGLE-FAMILY 96-GALLON GARBAGE CONTAINERS**

Single-family residences may elect to upgrade to a 96-gallon container at the discretion of the Public Works Director and charged at the following rate per one 96-gallon container.

96-gallon Container \$42.24 per month

d. **SINGLE-FAMILY 300-GALLON GARBAGE CONTAINER**

Single-family residences may elect to upgrade to a 300-gallon container at the discretion of the Public Works Director and charged at the following rate per one 300-gallon container.

300-gallon Container \$132.00 per month

e. **SPECIAL PICK-UP CHARGES**

A charge shall be assessed for all extra pick-ups at the request of the resident, including missed pick-ups due to failure to place garbage can out for pick-up.

Per Pick-Up \$10.00

f. **DUMPSTER RENTALS AND PICK-UP CHARGES**

Residents may request to rent a 300-gallon dumpster for up to three months at the discretion of the Public Works Director for the following charges.

Container Delivery Fee \$60.00

Dump Fee per Time per Container \$45.00

*Disclaimer - Waste placed in these dumpsters may only consist of regular garbage material. No demolition materials may be placed in these dumpsters.

*Disclaimer – Dumping will only take place on Tuesdays, Wednesdays, and Thursdays at the customer's request.

g. **INSTITUTIONAL GARBAGE AND RECYCLING**

Churches shall receive City provided garbage and recycling services at the following monthly rates:

Container Size	Charge per Container
60-Gallon Garbage	\$25.60
96-Gallon Garbage	\$42.24
300-Gallon Garbage	\$132.00
96-Gallon Recycling	\$7.85

City-owned buildings shall be charged for garbage and recycling, paid from applicable funds to the Garbage and Recycling fund at the following monthly rates:

Container Size	Charge per Container
60-Gallon Garbage	\$25.60
90-Gallon Garbage	\$42.24
300-Gallon Garbage	\$132.00
96-Gallon Recycling	\$7.85

h. REPLACEMENT GARBAGE AND RECYCLING CONTAINERS

A charge for replacement garbage and/or recycling containers will be assessed to the property owner for damage to the containers not caused by normal wear and tear or by City equipment.

Recycling Containers	
Container Size	Charge
96-Gallon	\$96.00 + tax

Garbage Containers	
Container Size	Charge
60-Gallon	\$71.50 + tax
96-Gallon	\$96.00 + tax
300-Gallon	\$375.00 + tax
300-Gallon with Wheels	\$500.00 + tax

4. ELECTRIC

Charges for electrical service shall be based upon the type of service, classification, and usage as indicated in the following sections. These rates may be adjusted by a power cost adjustment (PCA) when the utility experiences higher than anticipated power costs between formal wholesale power and transmission costs over the estimated costs used in the formal rate study. The base cost used to determine the PCA is \$0.0370 per kWh from June through September and \$0.0337 per kWh from September through May.

a. RESIDENTIAL

The following rates shall be charged for private dwelling areas where the property being serviced does not have non-residential accessory outbuildings with non-residential uses.

MONTHLY BASE CHARGE

A monthly base charge shall be assessed per meter.

Monthly Base Charge	\$25.00
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USAGE CHARGE

Months	Charge per kWh
January – May	\$0.1270
June – August	\$0.1400
September - December	\$0.1270

ALL ELECTRIC RESIDENTIAL (HEATING, WATER HEATING, ETC...)
***CLOSED TO NEW CUSTOMERS**

Monthly Base Charge \$25.00

January – May	Charge per kWh
0 – 1,100 kWh	\$0.1270
Over 1,100 kWh	\$0.0775

June – August	Charge per kWh
All kWh usage	\$0.1400

September - December	Charge per kWh
0 – 1,100 kWh	\$0.1270
Over 1,100 kWh	\$0.0775

DUAL FUEL *CLOSED TO NEW CUSTOMERS

This rate is for residential dwellings that have heating systems with a combination of a primary electric and a secondary propane or natural gas source. Customers on this dual fuel rate will have their entire heating load on load management. A credit will be received for all heating kWh. See controlled electric rates in section b.

MONTHLY BASE CHARGE

A monthly base charge shall be assessed per meter.

Monthly Base Charge \$25.00

USAGE CHARGE

Months	Charge per kWh
January – May	\$0.1220
June – August	\$0.1360
September - December	\$0.1220

b. CONTROLLED ELECTRIC

The City of Luverne administers an electric Load Management Program for residential electric customers, in which electricity is controlled on devices such as electric heating units, air conditioners, and electric water heaters during peak usage periods. Managing load benefits the electric utility and its customers in many ways, including enhancing grid reliability, lowering operational costs, and providing consumers with opportunities to save on electricity bills.

Participation in the City's load management program is voluntary, unless the customer has purchased a Marathon water heater from the City's Marathon Water Program. Upon purchase, customers agree to be placed in the Load Management Program.

Residential and non-commercial storage buildings that participate in the City's load management program shall have a load control box and a second electric meter installed at no cost to the customer. The load control box allows the City to control enrolled devices during peak usage periods, and the second electric meter will meter the usage for those enrolled devices. Customers will receive credit for kWh used on enrolled devices at the following rates:

RESIDENTIAL & NON-COMMERCIAL STORAGE BUILDINGS

Months	Credit per kWh
January – May	\$0.0605
June – August	\$0.0735
September - December	\$0.0605

RESIDENTIAL DUAL FUEL *CLOSED TO NEW CUSTOMERS

Customers on the dual fuel rate will receive credit for kWh used for the electric heating.

Months	Credit per kWh
January – May	\$0.0665
June – August	\$0.0695
September - December	\$0.0665

RESIDENTIAL ELECTRIC HEAT *CLOSED TO NEW CUSTOMERS

January – May	Credit per kWh
0 – 1,100 kWh	\$0.0605
Over 1,100 kWh	\$0.0170
 June – August	 Credit per kWh
All kWh usage	\$0.0735
 September - December	 Credit per kWh
0 – 1,100 kWh	\$0.0605
Over 1,100 kWh	\$0.0170

RESIDENTIAL NON-SUBTRACTIVE *CLOSED TO NEW CUSTOMERS

CE3 is a calculated rate, not a credit. The meter is non-subtractive.

kWh usage charge	-	regular CE credit	=	CE3 rate
ex. 0.12	-	0.0565	=	0.0635

COMMERCIAL BUILDINGS *CLOSED TO NEW CUSTOMERS

Months	Credit per kWh
January – May	\$0.0495
June – August	\$0.0625
September - December	\$0.0495

c. RURAL/MIXED

Rural properties and other services with both residential and non-residential uses and not classified with any other rate classification.

MONTHLY BASE CHARGE

A monthly base charge shall be assessed per meter.

Monthly Base Charge \$30.75

USAGE CHARGE

Months	Charge per kWh
January – May	\$0.1270
June – August	\$0.1400
September - December	\$0.1270

- * Any customer desiring to split a service with two or more separate meters as to isolate the entirely residential and/or all electric portion(s) from the non-residential portion may do so by installing a separately metered service. The City will provide the meter and meter base and only one base charge per bill will be assessed at the rate of \$29.00. The residential usage rate will be billed at the appropriate residential class rates and the non-residential usage will be billed at the commercial class rates.

d. SMALL COMMERCIAL

The Small Commercial rate shall be charged for:

1. All non-residential single-phase services.
2. All non-residential single-phase services that maintain a peak demand of less than 20kW. *Setting a peak demand of 20kW or higher for three consecutive months will result in a rate change to Large Commercial.

MONTHLY BASE CHARGE

A monthly base charge shall be assessed per meter.

Monthly Base Charge \$38.00

USAGE CHARGE

Months	Charge per kWh
January – May	\$0.1160
June – August	\$0.1290
September - December	\$0.1160

e. LARGE COMMERCIAL

The large commercial rate shall be charged for:

1. All non-residential three-phase services.
2. All non-residential single-phase services that had a peak demand of 20 kW or greater in three or more consecutive months.

MONTHLY BASE CHARGE

A monthly base charge shall be assessed per meter.

Monthly Base Charge \$77.00

USAGE CHARGE

Charge per kWh \$0.0485

DEMAND CHARGE

A charge for demand (kW) shall be assessed based on the peak set during the monthly billing cycle, measured at 15 minutes intervals.

Months	Peak Demand Charge per kW
January – February	\$23.10
March – May	\$20.40
June – August	\$24.80
September – November	\$20.40
December	\$23.10

f. **COMMERCIAL – ECONOMIC DEVELOPMENT RATE**

When authorized by the City Administrator, the following rate may be offered under such terms and conditions as deemed appropriate on an annual basis.

MONTHLY BASE CHARGE

A monthly base charge shall be assessed per meter.

Monthly Base Charge \$38.00

USAGE CHARGE

Charge per kWh \$0.01 over cost

g. **HISTORICAL/CULTURAL/CITY-OWNED RECREATIONAL**

MONTHLY BASE CHARGE

A monthly base charge shall be assessed per meter.

Monthly Base Charge \$77.00

USAGE CHARGE

Charge per kWh \$0.0485

In order to improve the efficiency of the Luverne Municipal Utilities' electric distribution system, the customer's utilization of equipment shall maintain an average power factor (PF) as close to unity, or 100 percent, and to prevent a leading power factor, or greater than 100 percent, when possible. Luverne may, at its discretion, perform tests and/or install metering to determine the average power factor on any of its Large Commercial electric customers.

The kilowatt (kW) demand during the fifteen-minute interval of the greatest use during the current billing period is indicated or recorded by metering equipment installed by the Luverne Municipal Utilities. Large Commercial Service customers who have a monthly peak demand of 1,200 kW or more shall maintain an average monthly power factor of 95 percent or greater. When the average power factor during the billing period is less than 95 percent, the billing demand shall be determined by the following calculation and example:

Required Data:

- Minimum Power Factor per the Policy = 95%
- Customer's average power factor during the billing period = 85%
- Customer's metered peak demand during the billing period = 500 kW

Calculation:

1. (Required PF 95% / Customer's PF 85%) = PF Ratio 1.1176
2. (PF Ratio 1.1176 * Customer's Peak Demand 500 kW) = 558.8 kW
3. Customer is billed 558.8 kW times the current demand rate for the billing period.

5. DISTRIBUTED GENERATION/INTERCONNECTION POLICY

a. DISTRIBUTED GENERATION

The Public Utilities Regulatory Policy Act of 1978 (PURPA), as amended, requires a utility to buy power and sell power to Qualifying Facilities (QF). The City of Luverne and MRES filed a Petition of Waiver, which specifies the obligation of the City of Luverne and MRES to a QF with the Federal Energy Regulatory Commission (FERC) on Section 2101 of PURPA, and have been granted such waiver by the FERC. The City of Luverne and MRES agreed to comply with the "Rules of Compliance" as part of the Waiver. The City of Luverne has adopted the "Distributed Generation Workbook," as prepared, amended and periodically updated by MRES, as the "Small Power Production and Co-Generation Policy" to accommodate QF's in interconnection and power purchase arrangements.

b. INTERCONNECTION APPLICATION PROCESS

Each Interconnection Application submitted to the City of Luverne Electric Utility must include the appropriate interconnection application process fee prior to the review of the Interconnection Application. The required process fee for each process track is listed below.

Process Track	Process Fee
Simplified	\$100
Fast Track Certified System	\$100 + \$/kW
Fast Track Non-Certified System	\$100 + \$2/kW
Study	\$1,000 + \$2kW down payment Additional Study fees may apply

Insurance Requirements

At minimum, the Interconnection Customer shall maintain, for the duration the Distributed Energy Resource (DER) System is interconnected to the Luverne Electric Utility, General Liability insurance from a qualified insurance agency with a B+ or better rating by "Best". Specific limits and proof of Insurance requirements for insurance coverage are contained in the most recent version of the "Distributed Generation Workbook" as prepared by MRES.

6. **SECURITY AND STREET LIGHTS**

Security lights may be rented by Luverne Municipal Utility customers from the City. Security lights shall be provided and installed by the City on existing utility equipment for the following charges:

Installation Fee \$150

Light Size	Monthly Charge
85 Watt	\$9.80
100 Watt	\$10.55
250 Watt	\$13.55
400 Watt	\$18.90

Street light usage shall be charged to the General Fund based on the number of lights throughout the city determined through periodic audit at the following rates:

Light Size	Monthly Charge
85 Watt	\$9.80
100 Watt	\$10.55
250 Watt	\$13.55
400 Watt	\$18.90

A monthly street light fee of \$3.75 shall be charged to the utility customer per developed parcel in Luverne City limits.

7. **FIRE PROTECTION**

A fire protection fee to cover firefighting costs in the City of Luverne shall be charged monthly based upon water meter size for each utility account with a water service at the following rates:

Water Meter Size	Monthly Fee
5/8" – 1"	\$3.00
1 1/2"	\$4.48
2"	\$8.00
3"	\$18.00
4"	\$32.00
6"	\$72.00

8. **STORM SEWER**

Storm sewer charges shall be assessed to the utility customer per parcel in Luverne City limits to support water drainage infrastructure.

Rates and charges for the use and availability of the storm sewer system shall be determined using a "residential equivalent factor" (REF).

One REF is defined as the ratio of the average volume of surface water run-off coming from one acre of land and subjected to a particular use, to the average volume of run-off coming from one acre of land subjected to typical single-family residential use within the city during a standing rainfall event.

The basic system rate is \$105.00 per acre with a REF of one. The charge to be made against each parcel of land shall be determined by multiplying the REF for the parcel's land use classification times the parcel's acreage times the basic system rate. The REFs for the following land uses within the city and the billing classifications for the land uses are as follows:

Classification	Land Uses	REF
1	Cemeteries, parks, golf courses	0.50
2	Single-family and each unit in a twin home	1.00
3	Public and private schools and institutional uses	1.30
4	Multiple-family residential and churches	1.70
5	Commercial	2.30
6	Farmland (tillable and pasture)	0.10
7	Undeveloped land in the 100-year flood fringe or floodway zones or sloughs, ponds and the like without drainage outlet	0.00
8	Industrial – sites with more than 500,000 square feet of impervious surface area	3.20

*All developed single-family and duplex parcels shall be considered to have an acreage of one-third acre per unit. Double bungalows or duplexes shall be considered two units. Farmsteads with accessory structures and outbuildings shall be classed in the single-family/duplex residential class and considered to have an acreage of two-thirds of acre per dwelling unit, plus any other land at its REF classification.

9. UTILITY DEPOSIT RATES

A deposit for utilities is due immediately for all new residential and small commercial accounts at the following rates:

Residential

Electric Service	\$141.00
Electric Heat Service	\$377.00
Apartments with Electric Heat	\$272.00
Water Service	\$62.50
Sewage Service	\$62.25
Refuse Service	\$27.50

Small Commercial (Non 3-Phase)

Electric Service	\$241.00
Water Service	\$62.50
Sewage Service	\$62.25

***Deposits are waived if:**

1. Customer is an existing Luverne Utilities customer with excellent credit history during the previous 12 months.
2. Customer signs up for automatic bank draft by completing an Authorization Agreement for Automatic Withdrawal form.
3. Customer provides the City of Luverne a letter of credit from a previous utility company within the last 30 days, showing on-time payments for the previous 12 months.

10. REBATES AND INCENTIVES

a. Marathon Water Heater Program

As authorized in Resolution No. 07-05, the City will offer a 50, 85, or 105-gallon Marathon water heater to residential customers at a cost of \$1200 plus sales tax.

Upon receipt of the water heater from the City, the customer shall be enrolled in the City's load management program.

The customer must contact City Offices to receive a full explanation of the program.

The customer is responsible for paying the cost of the installation of the water heater.

Upon approval from City Offices, the customer may pay off the water heater in \$50 monthly installments, billed to their utility bill. The customer's account must be in good standing.

b. High Efficiency Toilet Rebate

A rebate for the purchase and installation of a WaterSense rated 1.28 or less gallons per flush high efficiency toilet is available for \$75 per toilet.

This rebate is available to residential and commercial water customers.

Limit – 3 Residential and 6 Commercial rebates per service address.

c. Energy Star Rebates

Set by Missouri River Energy Services, refer to www.cityofluverne.org/rebates for current rates and more information.

11. MISCELLANEOUS CHARGES

Electric and water disconnect/reconnect at owner's request 7:00 a.m. to 3:30 p.m.	\$25 per disconnect/reconnect
Electric and water disconnect/reconnect at owner's request after hours/weekends.	\$100 per disconnect/reconnect
Administrative charge for new utility account setup	\$10 per account
Meter testing	\$50 per meter
Returned Check/Bank Draft	\$30 per check/bank draft
Conveyance of subdivided property	\$100 certified copy of resolution & recording
Snow or ice violations	\$150 minimum charge first hour *Additional time billed at current time and equipment rate.
Grass, weeds and tree violations	\$150 minimum charge first hour *Additional time billed at current time and equipment rate.
Lot pin location	\$100 minimum charge, due and payable before services are performed.
Parking Violations	\$20 Two Hour Parking \$50 Snow Removal \$30 Other Parking Violations

Electric Service Connection Charges (Hookup Fees)

*An affidavit is required before energizing the temporary service as well as prior to energizing permanent electric service.

*In the event construction of a new electrical service is requested after the ground is frozen, the customer shall pay one half of the cost of the underground trenching.

Residential (200 AMPs)	\$600
Commercial	\$3.00 per AMP

Water Connection Charges (Hookup Fees)

1" service line or less \$500

*Services lines larger than 1", the charge shall be based on the cross-section area of the service line as it relates to a 1" service multiplied by \$500; in addition, the actual costs of City installed services lines, labor, and materials shall be added to the above charges.

Size of Pipe	Factor	Area		Cost
1"	0.785	0.78500		\$500 (Base Cost)
1.5"	0.785	1.76625	2.25	\$1,250
2"	0.785	3.14000	4	\$2,000
2.5"	0.785	4.90625	6.25	\$3,125
3"	0.785	7.06500	9	\$4,500
4"	0.785	12.56000	16	\$8,000
5"	0.785	19.62500	25	\$12,500
6"	0.785	28.26000	36	\$18,000

Sewer Service Connections Charges (Hookup Fees)

4" service line or less \$500

*Service lines larger than 4" the charge shall be based on the cross section of the service line as it relates to a 4" service line multiplied by \$500; in addition, the cost of City installed service lines, labor, and materials shall be added to the above charges.

Size of Pipe	Factor	Area		Cost
4"	0.785	12.56000		\$500 (Base Cost)
5"	0.785	19.62500	1.5625	\$781.25
6"	0.785	28.26000	2.25	\$1,125
8"	0.785	50.24000	4	\$2,000
10"	0.785	78.50000	6.25	\$3,125

Storm Sewer Connection Charges (Hookup Fees)

All storm sewer connections require prior approval of the City and the charges therefore will be based on estimated flow and system capabilities and capacities to accept additional direct flows and City connections costs.

*All such hookup fees and any other charges related to connection with a utility must be paid prior to said connection or issuance of a building permit, or bond acceptable to and in favor of the City placed guaranteeing payment under term and conditions agreed to by the City.

12. **BUILDING, ZONING, AND PLANNING**

International Residential Code and International Business Code.

All applicants must be licensed by the State of Minnesota as a residential contractor, a specialty contractor or a homeowner with signed waiver.

Residential Maintenance Permit Fees

Re-roof, replace windows only or reside only	\$75 cap plus surcharge
Re-roof and reside	\$100 cap plus surcharge
Reside and replace windows	\$100 plus cap surcharge
Re-roof, reside, and replace windows	\$150 cap plus surcharge

Commercial Re-roofing Permits

\$150 cap plus surcharge

Building Permit Fees

Total Valuation	Permit Fees
\$1.00 to \$500.00	\$25.00
\$501.00 to \$5,000	\$25.00 for the first \$500.00 plus \$2.00 for each additional \$100.00 or fraction thereof, to and including \$5,000.00.
\$5,001.00 to \$25,000.00	\$115.00 for first \$5,000.00 plus \$12.00 for each additional \$1,000.00 or fraction thereof, to and including \$25,000.00.
\$25,001.00 to \$50,000.00	\$355.00 for first \$25,000.00 plus \$10.00 for each additional \$1,000.00 or fraction thereof, to and including \$50,000.00.
\$50,001.00 to \$100,000.00	\$605.00 for first \$50,000.00 plus \$7.00 for each additional \$1,000.00 or fraction thereof, to and including \$100,000.00.
\$100,001.00 to \$500,000.00	\$955.00 for first \$100,000.00 plus \$6.00 for each additional \$1,000.00 or fraction thereof, to and including \$500,000.00.
\$500,001.00 to \$1,000,000.00	\$3,355.00 for first \$500,000.00 plus \$5.00 for each additional \$1,000.00 or fraction thereof, to and including \$1,000,000.00.
State Surcharge	Add \$0.0005 x Valuation

An additional plan review fee shall be required where submittal documents are required per section 1300.0130 in accordance with the State of Minnesota Building Code and as set by Section 1300.0160 fees.

The additional plan review fee, if required, shall not be more than 65% of the permit fee.

The additional plan review fee, if required, for 1 and 2 family dwellings shall not be more than 25% of the permit fee.

A state surcharge will be added to all building permits at the rate set by the State of Minnesota.

*Exception – replacement of a single door or window will not require a permit if no changes to that structure are involved.

Plumbing and Mechanical Permit Fees

All mechanical and plumbing permit fees will be in addition to the building permit fee. All residential and commercial electrical permit fees are paid to the State.

A 2% fee of total project costs will be assessed for fire sprinkler plan review and permitting.

Furnace and appliance replacements	\$15.00 plus state surcharge
Work with valuation over \$500.00	Fee based on building permit fee schedule
Work with valuation less than \$500.00	\$0.00

Zoning Permits

*All zoning permits require a completed and approved permit application, including \$0.00 permits.

Sign	\$40.00
Demolition	\$40.00
Moving a structure out of the city	\$40.00
Dwelling steps or driveways/sidewalks, concrete slabs in public right of way	\$25.00
Accessory structures less than 120 sq ft	\$0.00
Fence	\$0.00
Repair or replace of a non-public sidewalk	\$0.00
Add sidewalk or concrete pad	\$0.00

Mobile Homes

Moving a mobile home into the city	\$100.00 plus any required building permits
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Residential Building Permit Valuations per Sq Ft

*This is subject to change with updated valuation data and is informational only.

Finished living area 1 st floor	\$75.00
Finished living area 2 nd floor	\$65.00
Basement unfinished	\$23.00
Basement finished	\$45.00
Crawl space-uninhabitable	\$18.00
Garage Space	\$30.00
Porch-covered	\$22.00
Porch-three season	\$50.00
Attached deck	\$12.00
Garage detached	\$25.00
Re-roof per square foot	\$150.00

13. VARIANCE, CONDITIONAL USE, VACATIONS, ZONING, PAYMENT IN LIEU OF PARKING STALLS

*All fees are non-refundable

Variance		\$350.00
Conditional Use		\$400.00
Rezoning		\$450.00
Petition for Chapter 1 Amendments		\$400.00
Street or Public Grounds Vacation		\$400.00
Utility Easement of Public Grounds Vacation		\$400.00
Payment in Lieu of Private On-Site Parking Per Stall		\$750.00

14. RIGHT-OF-WAY MANAGEMENT

a. Registration Fee (Utilities Only) \$60.00

Administrative	1.00 hr	X	30/hr = \$30.00
Review	0.50 hr	X	60/hr = \$30.00

b. Excavation Permit Fees

Hole – Paved Surface \$90.00

Administrative	0.50 hr	X	30/hr = \$15.00
Review	0.50 hr	X	60/hr = \$30.00
Inspection	1.00 hr	X	45/hr = \$45.00

Hole – Unpaved Surface \$60.00

Administrative	0.25 hr	X	30/hr = \$7.50
Review	0.50 hr	X	60/hr = \$30.00
Inspection	0.50 hr	X	45/hr = \$22.50

Hole – Emergency \$60.00

Administrative	0.50 hr	X	30/hr = \$15.00
Inspection	1.00 hr	X	45/hr = \$45.00

Trenching or Directional Boring \$15.00/100 1.f. (min) + Holes (Based on per block average of 450 1.f.)

Administrative	0.25 hr	X	60/hr = \$15.50
Review	0.50 hr	X	60/hr = \$30.00
Inspection	0.50 hr	X	45/hr = \$22.50
= \$67.50 = \$15.00/1.f.			

c. Obstruction Permit Fee \$45.00 + \$5.00/day

Administrative	0.50 hr	X	30/hr = \$15.50
Review	0.50 hr	X	60/hr = \$30.00
Inspection (2 days)	0.25 hr	X	40/hr = \$10.00/2days

d. Permit Extension Fee \$25.00 + \$10.00/day

Administrative	0.25 hr	X	40/hr = \$10.00
Review	0.25 hr	X	60/hr = \$15.00
Inspection (daily)	0.25 hr	X	40/hr = \$10.00/day

15. BUSINESS LICENSES

*Business licenses are non-refundable, non-transferable, and pro-rated for portions of calendar year.

*Alcohol licenses are subject to background checks.

License	Fee
3.2 Beer Off-Sale	\$70.00
*With Liquor License	*\$1.00
Off-Sale Malt Liquor License “Growlers”	\$70.00
3.2 Beer On-Sale	\$125.00
*With Liquor License	*\$1.00
Temporary 3.2 Beer On-Sale	\$10.00 per day
Brewer Tap Room License	\$125.00
Wine On-Sale	\$125.00
*With Liquor License	*\$1.00
Consumption & Display	\$125.00 April 1 to April 1
*With Liquor License	*\$1.00
One Day Consumption Display	\$25.00
Club Liquor	\$300.00
Liquor License	\$2,900.00
Temporary Liquor License	\$30.00 per day
Optional 2 AM Liquor License	\$100.00
Optional Sunday Liquor License	\$200.00
Alcoholic Beverages Investigative Fee	\$75.00 - \$25.00 per add’l individual
Cannabis Microbusiness	\$0.00 – Initial
	\$1,000.00 – Annual Renewal
Cannabis Mezzobusiness	\$500.00 – Initial
	\$1,000.00 – Annual Renewal
Cannabis Retailer	\$500.00 – Initial
	\$1,000.00 – Annual Renewal
Medical Cannabis Combination Business	\$500.00 – Initial
	\$1,000.00 – Annual Renewal
Lower-Potency Hemp Edible Retailer	\$125.00 – Initial & Annual Renewal
Lower-Potency Hemp Edible Manufacturer	\$125.00 – Initial & Annual Renewal
Lower-Potency Hemp Edible On-Sale	\$125.00 – Initial & Annual Renewal
Transient Merchant	\$70.00 per location/day
Peddler	\$30.00 per day
Solicitors	\$0.00
Junk Yard	\$150.00
Recycling Center	\$150.00
Parade	\$10.00
Commercial Refuse Collection	\$200.00
Arcade (16+ Mechanical Amusement Devices)	\$125.00

Taxi	\$50.00 1 st vehicle; \$10 each additional
Theaters/Shows	\$10.00 per location
Tent Shows	\$25.00 per performance
Carnival	\$50.00 per day – Max \$100.00
Sale of Fireworks	\$350.00 per year stands; \$100 retail

16. PRIVATE USE OF PUBLIC RIGHT-OF-WAY

Per location	\$30.00
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17. ANIMAL LICENSE AND PICK-UP/IMPOUND

Non-neutered/non-spayed animal	\$10.00 annual license fee
Neutered/spayed animal	\$8.00 annual license fee
Pick up fee for licensed animal in impound	No charge
Pick up fee for non-licensed animal in impound	\$30.00 pick up
	\$30.00 maintenance fee
	\$50.00 each subsequent day
	*Days are not pro-rated

18. LUVERNE MUNICIPAL AIRPORT – QUENTIN AANENSON FIELD HANGAR LEASE
RATES

Hangar	Unit	Quarterly Rent	Monthly Rent
1	1	\$540.00	\$180.00
1	2	\$540.00	\$180.00
1	3	\$540.00	\$180.00
1	4	\$540.00	\$180.00
2	1	\$270.00	\$90.00
2	2	\$270.00	\$90.00
2	3	\$270.00	\$90.00
2	4	\$270.00	\$90.00
2	5	\$270.00	\$90.00
2	6	\$225.00	\$75.00
2	7	\$225.00	\$75.00
3	1	\$345.00	\$115.00
3	2	\$270.00	\$90.00
3	3	\$270.00	\$90.00
3	4	\$345.00	\$115.00
3	5	\$270.00	\$90.00
3	6	\$225.00	\$75.00
3	7	\$135.00	\$45.00
4	1	\$540.00	\$180.00
4	2	\$540.00	\$180.00
4	3	\$540.00	\$180.00
4	4	\$540.00	\$180.00
4	5	\$660.00	\$220.00
4	6	\$660.00	\$220.00
4	7	\$660.00	\$220.00
4	8	\$660.00	\$220.00
5	1	\$345.00	\$115.00
5	2	\$345.00	\$115.00
5	3	\$345.00	\$115.00
5	4	\$345.00	\$115.00
5	5	\$345.00	\$115.00
5	6	City Use	City Use
5	7	City Use	City Use

19. LUVERNE AQUATICS & FITNESS RATES

Luverne Resident Pool AND Fitness	Annual	*Monthly
Family	\$759.31	\$76.47
Individual	\$509.38	\$55.65
Student/Senior	\$312.20	\$39.22
Adult +1 *Same Household	\$541.19	\$58.30

Luverne Resident Pool OR Fitness	Annual	*Monthly
Family	\$520.04	\$56.54
Individual	\$297.31	\$37.97
Student/Senior	\$264.13	\$35.21
Adult +1 *Same Household	\$355.73	\$42.85

Resident = lives in Luverne City Limits

Non-Resident Pool AND Fitness	Annual	*Monthly
Family	\$786.81	\$78.77
Individual	\$536.88	\$57.94
Student/Senior	\$339.70	\$41.50
Adult +1 *Same Household	\$568.69	\$60.59

Non-Resident Pool OR Fitness	Annual	*Monthly
Family	\$547.54	\$58.83
Individual	\$324.81	\$40.27
Student/Senior	\$291.63	\$37.50
Adult +1 *Same Household	\$383.23	\$45.13

Non-Resident = lives outside Luverne city limits

***Monthly = Annual contract paid monthly by automatic withdrawal from checking account or credit/debit card for 12 months. After 12 months, membership can be canceled with 30-day notice.**

3 Month Membership Pool AND Fitness	Cost
Family	\$255.50
Individual	\$150.70
Student/Senior	\$132.00

3 Month Membership Pool OR Fitness	Cost
Family	\$186.20
Individual	\$86.90
Student/Senior	\$77.00

Admission	Cost
Adults	\$6.00
Senior 60+	\$4.00
Students 8-18	\$4.00
Children 2-7	\$3.00
Tots (under 2)	FREE
Spectator Fee	\$2.00
Fitness Fob	\$11.00
Individual Classes	\$10.00

Tanning Packages	Member	Non-Member
10 Sessions	\$30.00	\$45.00
20 Sessions	\$40.00	\$55.00

****7 years and under must have an adult participating and pay the admission fee.**

The City Administrator is hereby authorized and directed to establish a reasonable fee for any service, license good, or other item which has not been established by this, or other similar resolutions provided such service, license good, or other item is not prohibited by law ordinance of policy.

The City Administrator is hereby authorized and directed to calculate charges for City personnel for the rental of City equipment based on its replacement cost and life cycle and the same shall be charged in all cases. In no event shall City equipment be used by other than City personnel and said equipment charges shall include the service of an operator. All materials held in inventory and sold shall be marked up by a minimum of 50 percent. A schedule of all such charges is attached.

The City Administrator is hereby authorized and directed to calculate charges for the use of City office equipment and the reproduction of codes, policies, resolutions, ordinances, minutes, etc. A schedule of all such charges shall be maintained by the City Clerk and is hereto attached.

Equipment & Employee Charges
01/01/2026

*All equipment charges include the cost of a laborer.

Department	ID	Equipment Item	Charge Per Hour
P	10	John Deere Mower/Blower	\$100.00
P	11	John Deere Mower/Blower	\$100.00
P	12	Jacobsen Mower 16ft	\$100.00
P	14	1 Ton Flatbed Truck	\$80.00
S	21	Router with Onan Engine	\$3.25 per ft
S	22	2000 Crafcro Crack Filler	\$3.25 per ft
S	23	Essick Blacktop Roller	\$100.00
S	24	Bartel Concrete Plainer	\$100.00
S	25	Woodsman Chipper	\$225.00
W	27	Diaphragm Pump (Water)	\$225.00 per day
S	28	Target Concrete Saw (Street)	\$10/ft Concrete or Asphalt
S	29	Bomag Bt60 Tamper	\$72.00
S	31	Falls Spreader Sander Unit 47	\$110.00
S	32	Dyna Pack Roller—Ride On	\$100.00
S	34	Easy Liner Portable Paint Sprayer	\$72.00 + Paint
S	35	John Deere Payloader	\$185.00
SW	36	Sewer Jetter	\$180.00
S	38	MP Snow Blower	\$275.00
S	39	Stihl Chain Saws (6)	\$100.00
S	40	Dump Truck	\$150.00
S	44	John Deere Grader	\$230.00
S	45	Sterling Tandem Truck	\$160.00
S	46	Elgin Sweeper	\$250.00
S	47	Sterling Snow Plow	\$150.00
S	49	Mack NUSS Truck	\$150.00
W	50	Kubota Track Loader w/ Attachments	\$110.00
W	56	Case Backhoe	\$175.00
W	56	Case Backhoe with Attachments	\$185.00
SW	57	Air Compressor	\$50.00 per day
SW	59	4" Trash Pump	\$75.00 per day
SW	59.5	Suction & Discharge Hose	\$15.00 per day
E	61	Ford F-550 Flatbed Truck	\$77.00
E	63	Ditch Witch Trencher R-40	\$4.25 per ft
E	64	Komatsu Forklift	\$100.00
W	66	Traffic Sign Arrow Board	\$50.00 per day + fuel
E	67	Digger Derek IH Terex	\$300.00
E	68	Dodge Ram 250 Pickup	\$135.00
E	69	Ford F-550 Hi-Ranger	\$225.00
E	70	Ditch Witch Vibratory Plow/Trencher	\$400.00 per ft
SW	75	Chief Sanders	\$210.00
W	78	2006 Ditch Witch Vac Trailer & Truck	\$210.00
SW	80	8" Trash Pump on Trailer	\$250.00 per day
	80.5	Suction & Discharge Hose	\$30.00 per day
SW	81	Portable Welder	\$150.00
P	85	Tiltbed Trailer (Prairie Winds)	\$100.00

E	86	International Altec 98' Bucket Truck	\$250.00
P	89	John Deere Disc Mower	\$150.00
E	90	Ditch Witch HX75	\$210.00
P	91	Cat Track Skidloader w/ Attachments	\$110.00
P	93	John Deere Gator	\$100.00
E	128	Bobcat Track Loader	\$150.00
W	169	Target Concrete Saw (water)	\$10/ft concrete or asphalt
W	170	3" Homlite Trash Pumps	
W	170.5	Suction & Discharge Hose	\$15.00 per day
W/SW	175	John Deere Gator	\$100.00
SW	179	Bobcat Toolcat	\$100.00
E	182	John Deere Mini Excavator	\$175.00
SW	184	Sewer Camera Trailer	\$250.00
SW	185	Aires CCTV Badger Special Camera	\$225.00
		Pickup Truck (not service truck)	\$100.00
		Sanding & Salt	\$100.00
		Crack Filling	\$3.25 per ft
			\$2.00 per ft rock County
		Labor for Private Work	\$125.00 Management Labor

Staff Report

File #: 2025-376

Agenda Date: 12/16/2025

Agenda #: L.1.

Application for Exempt Permit for American Legion Post #123 to Conduct Bingo on March 26, 2026.

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: American Legion Post #123 Previous Gambling Permit Number: X- 00498-25-001
 Minnesota Tax ID Number, if any: _____ Federal Employer ID Number (FEIN), if any: _____
 Mailing Address: PO Box 731
 City: Luverne State: MN Zip: 56156 County: Rock
 Name of Chief Executive Officer (CEO): Chuck Egland
 CEO Daytime Phone: _____ CEO Email: _____
 (permit will be emailed to this email address unless otherwise indicated below)
 Email permit to (if other than the CEO): _____

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

☐ Fraternal ☐ Religious ☒ Veterans ☐ Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

- ☐ **A current calendar year Certificate of Good Standing**
 Don't have a copy? Obtain this certificate from:
 MN Secretary of State, Business Services Division
 60 Empire Drive, Suite 100
 St. Paul, MN 55103
 Secretary of State website, phone numbers:
www.sos.state.mn.us
 651-296-2803, or toll free 1-877-551-6767
- ☐ **IRS income tax exemption (501(c)) letter in your organization's name**
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.
- ☐ **IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)**
 If your organization falls under a parent organization, attach copies of both of the following:
 1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling; and
 2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Big Top Tent Rentals
 Physical Address (do not use P.O. box): 321 Hatting St
 Check one:
☒ City: Luverne Zip: 56156 County: Rock
☐ Township: _____ Zip: _____ County: _____
 Date(s) of activity (for raffles, indicate the date of the drawing): March 26th, 2026

Check each type of gambling activity that your organization will conduct:

☒ Bingo ☐ Paddlewheels ☐ Pull-Tabs ☐ Tipboards ☐ Raffle

Gambling equipment for bingo paper, bingo boards, raffle boards, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo ball selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **List of Licensees** tab, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)
**CITY APPROVAL
for a gambling premises
located within city limits**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- ☐ The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

**The city or county must sign before
submitting application to the
Gambling Control Board.**

**COUNTY APPROVAL
for a gambling premises
located in a township**

- ☐ The application is acknowledged with no waiting period.
- ☐ The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- ☐ The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county)

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)

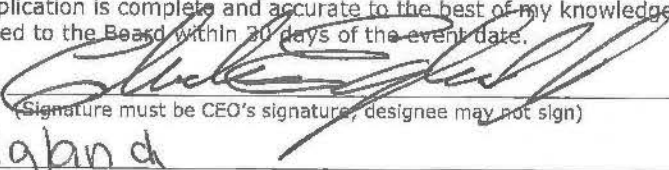
Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature:  Date: 12/3/25

Print Name: Chuck Egland

REQUIREMENTS
Complete a separate application for:

- all gambling conducted on two or more consecutive days; or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:

A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

MAIL APPLICATION AND ATTACHMENTS
Mail application with:

- a copy of your proof of nonprofit status; and
- application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

This form will be made available in alternative format (i.e. large print, braille) upon request.

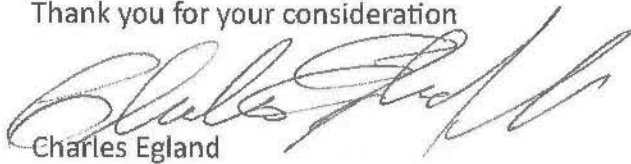
An equal opportunity employer

Members of the Luverne City Council:

I am submitting a request for an exempt gambling permit that supports the Luverne American Legion. We raise funds for the support of the community of Rock County.

Our event would be held Thursday, March 26th, 2026.

Thank you for your consideration

A handwritten signature in black ink, appearing to read "Charles Eglund", written over a printed name.

Charles Eglund

Post Commander

American Legion Post 123

Staff Report

File #: 2025-379

Agenda Date: 12/16/2025

Agenda #: L.2.

2026 Cannabis Registration, Lower Potency Hemp Business Registration, Commercial Refuse Collection, Recycling Center, and Theater License Renewals.

Application Number:
CNBR-2026-12



Date Paid:

Fee Paid: \$0.00

City of Luverne
CANNABIS REGISTRATION

1) APPLICANT INFORMATION

Name: Donovan Saboo Hakim Business Name Prairie Sky Enterprises LLC

Mailing Address: 6832 NW Crestwood Dr Lawton OK 73505

Phone Number: 248-860-7784

E-mail Address: prairieskyenterprisesllc@gmail.com

2) RETAIL PROPERTY INFORMATION

Property Address: 1575 KNISS AVE S, LUVERNE, MN 56156-2273

Parcel ID Number: 20-1938-200

Type of Business: Cannabis Microbusiness

3) RETAIL PROPERTY OWNER INFORMATION (If different from Applicant)

Name: Mike Hagan

Mailing Address: 602 W Main St

City: Luverne State: MN Zip: 56156

Phone Number: 605-321-4274

E-mail Address: mike1951hagan@gmail.com

4) RESIDENT MANAGER

Name: N/A

Address: N/A

Phone Number: 1234567890

E-mail Address: lisa@dunaskiss.biz

The City will consider a City Cannabis Retail Business Registration Application if all requirements can be met:

- ☐ the required fee of \$500.00 is submitted.
- ☐ a copy of a valid state or preliminary license or written notice of OCM license preapproval.
- ☐ is found to be in compliance with the requirements of Minnesota Statutes Chapter 342 at any preliminary compliance check that the City performs.
- ☐ the property is current on all property taxes and assessments at the location where the retail establishment is located.
- ☐ before issuing a retail registration, the City may conduct a preliminary compliance check to ensure that the Cannabis Retail Business is in compliance with the applicable operation requirements and the limits on the types of Adult-use cannabis products that may be sold.
- ☐ the subject property is appropriately zoned and meets all buffer requirements.
- ☐ The property must meet and be maintained to meet the City adopted Property Maintenance/Nuisance Code, Building Code, Zoning Code and Fire Code must be met.
- ☐ the proposed retail business hours of operation shall meet City ordinance.
- ☐ business/property owner agrees to allow compliance checks and inspections as required by Ordinance.

Staff Comments:

License approval is contingent on final valid state license issued by the OCM, required proof of insurance, Resident Manager Appointment Information, final copies of operational plan, organizational structure, environmental, odor control systems, parking, traffic movement and aesthetics, and a preliminary site compliance inspection.

Application Number:
CNBR-2026-11



Date Paid:

Fee Paid: \$0.00

City of Luverne
CANNABIS REGISTRATION

1) APPLICANT INFORMATION

Name: Dylan Lloyd Stokes Business Name STOZOPOULOS HOLDINGS INC

Mailing Address: 3912 W 91st St Sioux Falls SD 57108

Phone Number: 5072279475

E-mail Address: dylanlstokes11@gmail.com

2) RETAIL PROPERTY INFORMATION

Property Address: 1202 KNISS AVE S, LUVERNE, MN 56156-2253

Parcel ID Number: 20-1943-000

Type of Business: Cannabis Microbusiness

3) RETAIL PROPERTY OWNER INFORMATION (If different from Applicant)

Name: Ryan Bullerman

Mailing Address: 1235 201st

City: Hardwick State: Minnesota Zip: 56134

Phone Number: 5073602448

E-mail Address: ryguy83@yahoo.com

4) RESIDENT MANAGER

Name: Ryan Bullerman

Address: 1235 201st Hardwick MN 56134

Phone Number: 5073602448

E-mail Address: ryguyb83@yahoo.com

The City will consider a City Cannabis Retail Business Registration Application if all requirements can be met:

- ☐ the required fee of \$500.00 is submitted.
- ☐ a copy of a valid state or preliminary license or written notice of OCM license preapproval.
- ☐ is found to be in compliance with the requirements of Minnesota Statutes Chapter 342 at any preliminary compliance check that the City performs.
- ☐ the property is current on all property taxes and assessments at the location where the retail establishment is located.
- ☐ before issuing a retail registration, the City may conduct a preliminary compliance check to ensure that the Cannabis Retail Business is in compliance with the applicable operation requirements and the limits on the types of Adult-use cannabis products that may be sold.

- ☐ the subject property is appropriately zoned and meets all buffer requirements.

- ☐ The property must meet and be maintained to meet the City adopted Property Maintenance/Nuisance Code, Building Code, Zoning Code and Fire Code must be met.

- ☐ the proposed retail business hours of operation shall meet City ordinance.
- ☐ business/property owner agrees to allow compliance checks and inspections as required by Ordinance.

Staff Comments:

License approval is contingent on final proof of insurance.

City of Luverne
CANNABIS REGISTRATION

1) APPLICANT INFORMATION

Name: Peter N/A Dikun Business Name The Flower Shop MN LLC

Mailing Address: 24668 S Garfield Ave

Phone Number: 6059887798

E-mail Address: dikunpeter@gmail.com

2) RETAIL PROPERTY INFORMATION

Property Address: 706 S KNISS ave, LUVERNE, MN 56156

Parcel ID Number: 20-0675-000

Type of Business: Cannabis Microbusiness

3) RETAIL PROPERTY OWNER INFORMATION (If different from Applicant)

Name: Peter Dikun

Mailing Address: 24668 S Garfield ave

City: Dell Rapids State: SD Zip: 57022

Phone Number: 6059887798

E-mail Address: dikunpeter@gmail.com

4) RESIDENT MANAGER

Name: _____

Address: _____

Phone Number: _____

E-mail Address: _____

The City will consider a City Cannabis Retail Business Registration Application if all requirements can be met:

- ☐ the required fee of \$500.00 is submitted.
- ☐ a copy of a valid state or preliminary license or written notice of OCM license preapproval.
- ☐ is found to be in compliance with the requirements of Minnesota Statutes Chapter 342 at any preliminary compliance check that the City performs.
- ☐ the property is current on all property taxes and assessments at the location where the retail establishment is located.
- ☐ before issuing a retail registration, the City may conduct a preliminary compliance check to ensure that the Cannabis Retail Business is in compliance with the applicable operation requirements and the limits on the types of Adult-use cannabis products that may be sold.
- ☐ the subject property is appropriately zoned and meets all buffer requirements.
- ☐ The property must meet and be maintained to meet the City adopted Property Maintenance/Nuisance Code, Building Code, Zoning Code and Fire Code must be met.
- ☐ the proposed retail business hours of operation shall meet City ordinance.
- ☐ business/property owner agrees to allow compliance checks and inspections as required by Ordinance.

Staff Comments:

License approval is contingent on final valid State License issued by the OCM, required Certificate of Insurance, Resident Manager Appointment Information, final copies of operational plan, organizational structure, environmental, odor control systems, parking, traffic movement and aesthetics, and a preliminary site compliance inspection.

Application Number:
CNBR-2026-10



Date Paid:

Fee Paid: \$0.00

City of Luverne
CANNABIS REGISTRATION

1) APPLICANT INFORMATION

Name: Terry R Gray Business Name Green Grass LLC

Mailing Address: 920 S Cleveland Ave

Phone Number: 6053235163

E-mail Address: grayterryr@gmail.com

2) RETAIL PROPERTY INFORMATION

Property Address: 206 MAIN ST W, LUVERNE, MN 56156-1844

Parcel ID Number: 20-1649-000

Type of Business: Cannabis Microbusiness

3) RETAIL PROPERTY OWNER INFORMATION (If different from Applicant)

Name: Terry Gray

Mailing Address: 920 S Cleveland Ave

City: Sioux Falls State: SD Zip: 57103

Phone Number: 6053235163

E-mail Address: GrayterryR@gmail.com

4) RESIDENT MANAGER

Name: Luke Jarchow

Address: 104 E Oakland Ave Luverne MN 56156

Phone Number: 5079200309

E-mail Address: lukeyukey@yahoo.com

The City will consider a City Cannabis Retail Business Registration Application if all requirements can be met:

- ☐ the required fee of \$500.00 is submitted.
- ☐ a copy of a valid state or preliminary license or written notice of OCM license preapproval.
- ☐ is found to be in compliance with the requirements of Minnesota Statutes Chapter 342 at any preliminary compliance check that the City performs.
- ☐ the property is current on all property taxes and assessments at the location where the retail establishment is located.
- ☐ before issuing a retail registration, the City may conduct a preliminary compliance check to ensure that the Cannabis Retail Business is in compliance with the applicable operation requirements and the limits on the types of Adult-use cannabis products that may be sold.

- ☐ the subject property is appropriately zoned and meets all buffer requirements.

- ☐ The property must meet and be maintained to meet the City adopted Property Maintenance/Nuisance Code, Building Code, Zoning Code and Fire Code must be met.

- ☐ the proposed retail business hours of operation shall meet City ordinance.
- ☐ business/property owner agrees to allow compliance checks and inspections as required by Ordinance.

Staff Comments:

City of Luverne
CANNABIS REGISTRATION

1) APPLICANT INFORMATION

Name: Terry Alan Kapple Business Name Loud Garden LLC

Mailing Address: 612 W Main Ave Apt 1003, Spokane, WA 99201

Phone Number: 5099991112

E-mail Address: terry@myappmgmt.com

2) RETAIL PROPERTY INFORMATION

Property Address: 401 KNISS AVE S, LUVERNE, MN 56156-2217

Parcel ID Number: 20-0037-200

Type of Business: Cannabis Microbusiness

3) RETAIL PROPERTY OWNER INFORMATION (If different from Applicant)

Name: MNRE 401 KNISS AVE LLC

Mailing Address: 7401 Metro Blvd Suite 270

City: Edina State: MN Zip: 55439

Phone Number: 5099991112

E-mail Address: terry@myappmgmt.com

4) RESIDENT MANAGER

Name: Sarah Kapple

Address: 415 E Luverne St. Apt 4; Luverne MN 56156

Phone Number: 5099991112

E-mail Address: sarah@myappmgmt.com

The City will consider a City Cannabis Retail Business Registration Application if all requirements can be met:

- ☐ the required fee of \$500.00 is submitted.
- ☐ a copy of a valid state or preliminary license or written notice of OCM license preapproval.
- ☐ is found to be in compliance with the requirements of Minnesota Statutes Chapter 342 at any preliminary compliance check that the City performs.
- ☐ the property is current on all property taxes and assessments at the location where the retail establishment is located.
- ☐ before issuing a retail registration, the City may conduct a preliminary compliance check to ensure that the Cannabis Retail Business is in compliance with the applicable operation requirements and the limits on the types of Adult-use cannabis products that may be sold.

- ☐ the subject property is appropriately zoned and meets all buffer requirements.

- ☐ The property must meet and be maintained to meet the City adopted Property Maintenance/Nuisance Code, Building Code, Zoning Code and Fire Code must be met.

- ☐ the proposed retail business hours of operation shall meet City ordinance.
- ☐ business/property owner agrees to allow compliance checks and inspections as required by Ordinance.

Staff Comments:

License approval is contingent on final valid state license issued by the OCM, final copies of operational plan, organizational structure, environmental, odor control systems, parking, traffic movement and aesthetics, and a preliminary site compliance inspection.

City of Luverne
CANNABIS REGISTRATION

1) APPLICANT INFORMATION

Name: Luke Leslie Rensink Business Name Take 16 Brewing

Mailing Address: 104 East Barck Avenue

Phone Number: 6053237352

E-mail Address: luke@take16beer.com

2) RETAIL PROPERTY INFORMATION

Property Address: 509 MAIN ST E, LUVERNE, MN 56156-1905

Parcel ID Number: 20-1161-000

Type of Business: Low-Potency Hemp

3) RETAIL PROPERTY OWNER INFORMATION (If different from Applicant)

Name: Curt Bloemendaal

Mailing Address: 1203 N River RD

City: Luverne State: Minnesota Zip: 56156

Phone Number: 5072272090

E-mail Address: marilyn@buffaloridgeins.com

4) RESIDENT MANAGER

Name: Luke Rensink

Address: 104 East Barck Avenue

Phone Number: 6053237352

E-mail Address: luke@take16beer.com

The City will consider a City Cannabis Retail Business Registration Application if all requirements can be met:

- ☐ the required fee of \$500.00 is submitted.
- ☐ a copy of a valid state or preliminary license or written notice of OCM license preapproval.
- ☐ is found to be in compliance with the requirements of Minnesota Statutes Chapter 342 at any preliminary compliance check that the City performs.
- ☐ the property is current on all property taxes and assessments at the location where the retail establishment is located.
- ☐ before issuing a retail registration, the City may conduct a preliminary compliance check to ensure that the Cannabis Retail Business is in compliance with the applicable operation requirements and the limits on the types of Adult-use cannabis products that may be sold.
- ☐ the subject property is appropriately zoned and meets all buffer requirements.
- ☐ The property must meet and be maintained to meet the City adopted Property Maintenance/Nuisance Code, Building Code, Zoning Code and Fire Code must be met.
- ☐ the proposed retail business hours of operation shall meet City ordinance.
- ☐ business/property owner agrees to allow compliance checks and inspections as required by Ordinance.

Staff Comments:

License approval is contingent on final valid state license issued by the OCM, and a preliminary site compliance inspection.

City of Luverne, Minnesota
Garbage/Recycling Summary for City Council Review

License Type(s): Commercial Refuse Collection, Recycling Center

Fees Paid: \$350.00

Name of Applicant: Michael Thomas Ketterling

Name of Business: Ketterling Services Inc.

Address of Business: 401 CEDAR ST S LUVERNE, MN 56156-2001

Application Date: 11/26/2025

Effective for year: 2026

Staff Comments:

City of Luverne, Minnesota
Garbage/Recycling Summary for City Council Review

License Type(s): Commercial Refuse Collection

Fees Paid: \$200.00

Name of Applicant: Josh Rittenhouse

Name of Business: Town & Country Disposal

Address of Business: 809 N 2nd Ave E Rock Rapids , IA 51246

Application Date: 11/14/2025

Effective for year: 2026

Staff Comments:

City of Luverne, Minnesota
Theater Application Summary for City Council Review

License Type(s): Theater

Fees Paid: \$10.00

Name of Applicant: Shawn Michael Kinsinger

Name of Business: Blue Mound Area Theater

Address of Business: 104 MAIN ST E

Application Date: 11/11/2025

Effective for year: 2026

Staff Comments:

Staff Report

File #:

Agenda Date: 12/16/2025

Agenda #: N.1.

Public Hearing on Proposed 2025 Tax Levy

The Mayor or Presider will open the hearing and state the time to receive testimony from those present and to consider any written correspondence. The purpose of the public hearing is to rule and make recommendation to the Luverne City Council on the proposed 2025 Tax Levy. Following testimony, the Mayor or Presider will close the public hearing and state the time.

Notice of Public Hearing on Proposed 2025 Tax Levy

NOTICE IS HEREBY GIVEN, by the City Administrator of the City of Luverne that a Budget Public Hearing will be held in the Council Chambers located in the City Offices Building, 305 East Luverne Street, Luverne, Minnesota, commencing at 6:00 p.m. on Tuesday, December 16, 2025.

All persons wishing to be heard should be present at the hearing or present written comments previous to the hearing to the City Administrator. Anyone who needs reasonable accommodations or an interpreter should contact the City Clerk's Office, 305 East Luverne Street, Luverne, MN. (507) 449-9898.

Jill Wolf
City Administrator

Staff Report

File #: 42-25

Agenda Date: 12/16/2025

Agenda #: N.2.

PROPOSED RESOLUTION APPROVING THE 2025 COLLECTIBLE 2026 TAX LEVY IN AND FOR
THE CITY OF LUVERNE

PROPOSED RESOLUTION NO. 42-25

**A RESOLUTION APPROVING THE 2025 COLLECTIBLE 2026 TAX LEVY
IN AND FOR THE CITY OF LUVERNE**

BE IT RESOLVED by the City Council of the City of Luverne, Minnesota, that the following sums of money are hereby levied for taxable year 2025 to be collected in 2026 upon the taxable property located within the City in accordance with the laws of the State of Minnesota and City Charter.

LEVY

General Fund	\$3,132,774
2021 G.O. Abatement Bond	230,000
2012 G.O. Improvement Bond	32,760
2023 G.O. Improvement Bond	182,858
2024 G.O. Abatement Bond	210,000
Tax Abatement	<u>1,000</u>
	\$3,789,392

BE IT RESOLVED that the City Administrator is hereby directed to transfer a certified copy of this resolution to the County Auditor/Treasurer of the County of Rock and to take any and all other action necessary to demonstrate compliance to the Minnesota Commissioner of Revenue with the provisions of the Minnesota Truth in Taxation law and other provisions of Minnesota statutes.

BE IT RESOLVED that 105% of principal and interest due is included in this levy unless sufficient funds are available from other sources.

BE IT FURTHER RESOLVED that the City Council of the City of Luverne, in accordance with Minnesota Statutes 475.61, Subdivision 3, certifies that it has in its account's sufficient funds with the aforementioned debt service levies to pay all debt service including general obligation tax increment debt service upon receipt of the 2025 tax levy and increments to be collected and forwarded to the City in 2026 by the County Auditor/Treasurer, as required by law.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF LUVERNE, MINNESOTA, this
16th day of December 2025.

Patrick T. Baustian, Mayor

ATTEST: _____
Jill Wolf, City Administrator

Staff Report

File #: 43-25

Agenda Date: 12/16/2025

Agenda #: N.3.

PROPOSED RESOLUTION APPROVING THE FISCAL YEAR 2026 BUDGET AND CAPITAL
IMPROVEMENT PLAN

PROPOSED RESOLUTION NO. 43-25

**A RESOLUTION APPROVING THE FISCAL YEAR 2026
BUDGET AND CAPITAL IMPROVEMENT PLAN**

WHEREAS, Chapter 7 of the City Charter provides for the budgetary process required of the City Council and City Administrator in submitting the budget and the Council's action and enforcement thereof, including the right to amend the budget; and

WHEREAS, State law and the Charter require the adoption of a budget for fiscal year 2026 and accompanying 5-Year Capital Improvement Plan and all conditions precedent required by State law including Truth in Taxation hearings and other requirements of law and Charter have been fulfilled.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LUVERNE, MINNESOTA, that the annual budget of the City of Luverne for fiscal year 2026 beginning January 1, 2026, and adopted as required by law and Charter and contained in the document labeled as the 2026 Budget and that the same hereby is appropriated for the purposes noted and the fund transfers authorized all as contained therein; and further, the City Administrator shall have the right and authority to reappropriate said budget appropriations among the various budget line items of a fund including, but not limited to, reappropriation of miscellaneous or contingency line items.

BE IT FURTHER RESOLVED that the City Administrator is hereby authorized and directed to implement the City's 2026 Pay & Classification Plan for fiscal year 2026. The City Administrator is hereby authorized and directed to make step adjustments to the compensation, salaries, and wages for AFSCME Union employees for the 2025 annual reviews and other required reviews throughout fiscal year 2026 provided said adjustments are consistent with the Pay & Classification Plan, the City's Personnel Policy, and when applicable, the existing AFSCME contract and when so made, the 2026 budget shall, if necessary, be deemed to be amended in amounts necessary to fund said salary adjustments. In addition, the City Administrator is hereby authorized and directed to adjust the compensation, salaries, and wages for non-union employees for the 2025 annual reviews and other required reviews throughout fiscal year 2026 provided said adjustments are consistent with the Pay & Classification Plan, the City's Personnel Policy, and the 2026 Budget shall, if necessary, be deemed to be amended in amounts necessary to fund said salary adjustments. In addition, the Mayor and Council shall have such authority in regard to the review and compensation of the City Administrator.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF LUVERNE, MINNESOTA,
this 16th day of December 2025.

Patrick T. Baustian, Mayor

Attest: _____
Jill Wolf, City Administrator

Staff Report

File #: 44-25

Agenda Date: 12/16/2025

Agenda #: N.4.

PROPOSED RESOLUTION COMMITTING CERTAIN CITY FUND BALANCES BY ESTABLISHING
A RESERVE POLICY FOR CERTAIN FUNDS

PROPOSED RESOLUTION NO. 44-25

A RESOLUTION COMMITTING CERTAIN CITY FUND BALANCES BY ESTABLISHING A RESERVE POLICY FOR CERTAIN FUNDS

WHEREAS, it is necessary and prudent that the City establish an updated fund balance policy;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF LUVERNE, MINNESOTA, as follows:

1. That the following policy and methods of calculating the amounts are hereby adopted and the Finance Director is directed to cause the designation of such amounts on the financial records of the City:

A. General Fund. The Unassigned Fund Balance shall be 35 percent to 50 percent of General Fund operating revenues for minimum cash flow purposes.

B. The Governmental Accounting Standards Board's Statement #54 definition of special revenue funds states that special revenue funds are used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes other than debt service or capital projects; and,

The term "proceeds of specific revenue sources" establishes that one or more specific restricted or committed revenues should be the foundation for a special revenue fund and comprise a substantial portion of the fund's revenues. Investment earnings and transfers from other funds do not meet the definition of a specific revenue source and Council action is required to formalize the commitment of the specific revenue sources to specified purposes.

Now, therefore, be it resolved by the City Council of the City of Luverne that effective January 1, 2026, the specific revenue source of each special revenue fund and the specific purposes for which they are restricted or committed are as follows:

Fund	Specific Revenue Sources	Committed For
Childcare (208)	Grants, Donations, Transfer from General Fund	Childcare facility and operations
Airport (209)	State Aid, Fuel Sales, Hangar Rent, and Property Rental	Airport operations, maintenance and improvements
Pool & Fitness Center (210)	User fees, physical therapy contract and concession revenue	Pool & Fitness operations, maintenance and improvements
Economic Development Revolving (220)	Principal and interest payments from the loan to the BIS Building project (EDA fund 663)	Activities to promote Economic Development
Community Development (280)	Property Rental (Marty Mayes property)	Activities to promote Community Development

C. Debt Service Funds. Interest earnings of all debt service funds shall be assigned and used for the payment of debt service of the fund until the debt is retired.

D. Capital Project Funds. 100 percent of the assets in all Capital Project Funds are assigned for use for the purpose of each fund.

E. Enterprise Funds. In order to maintain stable rates and provide reliable services it is appropriate to have financial buffers in the form of reserves to mitigate sudden and unforeseen changes in costs or operational performance changes and to provide for rate stabilization. There are three utility funds, Electric, Water and Sewer. Bond covenants require restricted reserves for debt service. In addition, operating reserves are necessary and the minimum and target levels for these reserves shall be determined based on 12 months operating expense & transfers and cash paid capital improvement and equipment. Target reserves are 20% above the minimum.

1. Electric Fund. Minimum and target reserve is \$7,000,000 to \$10,000,000.

2. Water Fund. Minimum and target reserve is \$2,500,000 to \$3,000,000.

3. Sewer Fund. Minimum and target reserve is \$2,900,000 to \$3,400,000.

4. Liquor Fund. Cash assets in an amount equal to 90 days sales (based on a 360 day year) for cash flow purposes, plus \$5,000 for emergency purposes shall be intended for said purposes.

F. Internal Service Funds.

1. Property/Casualty Fund. The fund balance or \$250,000, whichever is less, shall be intended for uninsured losses.

2. Workers' Compensation Fund. The fund balance or \$150,000, whichever is less, shall be intended for additional premium expense.

3. Data Processing Fund. The fund balance or \$250,000, whichever is less, shall be intended for data processing/technology expense.

2. After adoption of the budget or at any other time that the financial plans of the City dictate so as to prudently require the designation of assets in any fund to accomplish City goals, the City Administrator is hereby directed and authorized to designate any assets of any fund for purposes he deems appropriate and in accordance with plans of the City.

ADOPTED BY THE CITY COUNCIL OF LUVERNE, MINNESOTA, this 16th day of December 2025.

Patrick T. Baustian, Mayor

ATTEST: _____
Jill Wolf, City Administrator