

**Announcement of Meeting
City Council
Regular Meeting Agenda**

Tuesday, December 16, 2025

5:00 PM

Council Chambers

A. CALL TO ORDER - ROLL CALL

Mayor or Presider will call the meeting to order, state the time, and take roll call.

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF AGENDA AND SPECIAL ORDERS

Mayor or Presider will ask whether any items are to be added to the agenda. If not, a motion would be in order to approve the agenda and special orders as presented. If an item is added to the agenda, a motion would be in order to approve the agenda and special orders as amended.

D. APPROVAL OF MINUTES OF PRECEDING MEETING(S)

D.1. [2025-371](#) November 18, 2025 City Council Meeting Minutes

E. RECOGNITION OF GUEST(S)

Mayor or Presider will recognize the guests present.

F. PUBLIC FORUM

G. PETITIONS, COMMUNICATIONS, COMMITTEE/COMMISSION REPORTS

Motion to receive and file the following reports/minutes:

G.1. [2025-372](#) June 3, 2025 Airport Minutes
October 13, 2025 EDA Minutes
November 19, 2025 HRA Minutes

H. STAFF AND CONSULTANT REPORTS

H.1. [2025-374](#) City Administrator Report

I. FINANCE AND BUDGET

I.1. [2025-378](#) Petty Cash Reconciliation as of November 30, 2025.

I.2. [2025-373](#) Claim Report for December 2025 (Check No. 166342 -)

- I.3. [2025-377](#) Change Order No. 16 for a Contract Increase of \$65,352.76 to Knutson Construction RE: Childcare Facility.

J. **PERSONNEL**

- J.1. No items under personnel to consider.

K. **ORDINANCES AND RESOLUTIONS**

- K.1. [34-25](#) PROPOSED RESOLUTION AUTHORIZING ADDITIONAL FUNDING AND APPROVAL OF A CONTRACT AMENDMENT FOR FIFTH AMENDED CONTRACT FOR LAW ENFORCEMENT SERVICES
- K.2. [35-25](#) PROPOSED RESOLUTION ALLOWING THE WAIVER OF CHAPTER 152 SUBDIVISION REQUIREMENTS AND RECORDING OF SUBDIVIDED PROPERTY (Thomas William Ketterling to Wayne and Mary Thompson)
- K.3. [36-25](#) PROPOSED RESOLUTION DESIGNATING A CITY ENGINEER FOR STATE AID AND FEDERAL AID PROJECTS IN THE CITY OF LUVERNE, MINNESOTA
- K.4. [37-25](#) PROPOSED RESOLUTION APPROVING STATE OF MINNESOTA AGENCY AGREEMENT FOR FEDERAL PARTICIPATION IN CONSTRUCTION
- K.5. [38-25](#) PROPOSED RESOLUTION ALLOWING THE WAIVER OF CHAPTER 152 SUBDIVISION REQUIREMENTS AND RECORDING OF SUBDIVIDED PROPERTY (Luverne Economic Development Authority to William T. Holman and Tamara A. Neyens)
- K.6. [39-25](#) PROPOSED RESOLUTION RELATING TO THE ISSUANCE OF GENERAL OBLIGATION UTILITY REVENUE BONDS, SERIES 2026A COVENANTING AND OBLIGATING THE CITY TO BE BOUND BY AND TO USE THE PROVISIONS OF MINNESOTA STATUTES, SECTION 446A.086 TO GUARANTEE THE PAYMENT OF THE PRINCIPAL AND INTEREST ON THE BONDS
- K.7. [40-25](#) PROPOSED RESOLUTION AMENDING THE 2025 BUDGET
- K.8. [41-25](#) PROPOSED RESOLUTION ESTABLISHING LICENSE FEES, RATES AND CHARGES FOR SERVICES IN ACCORDANCE WITH CHAPTER 50 OF THE CITY CODE

L. MOTIONS AND GENERAL BUSINESS

- L.1. [2025-376](#) Application for Exempt Permit for American Legion Post #123 to Conduct Bingo on March 26, 2026.
- L.2. [2025-379](#) 2026 Cannabis Registration, Lower Potency Hemp Business Registration, Commercial Refuse Collection, Recycling Center, and Theater License Renewals.

M. COUNCIL REQUESTS - GENERAL DISCUSSION

Mayor or Presider will ask for council request and/or general discussion items.

N. PUBLIC HEARING - 6:00 PM

- N.1. Public Hearing on Proposed 2025 Tax Levy
- The Mayor or Presider will open the hearing and state the time to receive testimony from those present and to consider any written correspondence. The purpose of the public hearing is to rule and make recommendation to the Luverne City Council on the proposed 2025 Tax Levy. Following testimony, the Mayor or Presider will close the public hearing and state the time.
- N.2. [42-25](#) PROPOSED RESOLUTION APPROVING THE 2025 COLLECTIBLE 2026 TAX LEVY IN AND FOR THE CITY OF LUVERNE
- N.3. [43-25](#) PROPOSED RESOLUTION APPROVING THE FISCAL YEAR 2026 BUDGET AND CAPITAL IMPROVEMENT PLAN
- N.4. [44-25](#) PROPOSED RESOLUTION COMMITTING CERTAIN CITY FUND BALANCES BY ESTABLISHING A RESERVE POLICY FOR CERTAIN FUNDS

O. ADJOURNMENT

A motion to adjourn would be in order.