

Form RD 1924-7

(Rev. 2-97)

UNITED STATES DEPARTMENT OF AGRICULTURE
RURAL DEVELOPMENT AND
FARM SERVICE AGENCY

CONTRACT CHANGE ORDER

ORDER NO. _____

DATE _____

STATE _____

COUNTY _____

CONTRACT FOR _____

OWNER _____

To _____

(Contractor)

You are hereby requested to comply with the following changes from the contract plans and specifications:

Description of Changes (Supplemental Plans and Specifications Attached)	DECREASE in Contract Price	INCREASE in Contract Price
	\$ _____	\$ _____
	_____	_____
	_____	_____
TOTALS	\$ _____	_____
NET CHANGE IN CONTRACT PRICE	\$ _____	_____

JUSTIFICATION:

The amount of the Contract will be (Decreased) (Increased) By The Sum Of: _____

Dollars (\$ _____).

The Contract Total Including this and previous Change Orders Will Be: _____

Dollars (\$ _____).

The Contract Period Provided for Completion Will Be (Increased) (Decreased) (Unchanged) : _____ Days.

This document will become a supplement to the contract and all provisions will apply hereto.

Requested Madeline Newman
(Owner)

(Date)

Recommended _____
(Owner's Architect/Engineer)

(Date)

Accepted Allen Bell
(Contractor)

(Date)

Accepted by Agency _____
(Name and Title)

(Date)

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- ☐ ORIGINAL-BORROWER'S CASE FOLDER
☐ COPY-CONTRACTOR
☐ COPY-BORROWER

COST PROPOSAL

City of Luverne Childcare Center - Interior Remodel

 1 Roundwind Rd
 Luverne, MN 56156

To: Madeline Newman
 I & S Group, Inc.
 115 E. Hickory Street Suite 300
 Mankato, 56001

Knutson PCI #: 036
Knutson Job #: 2440038
Date Submitted:

From: Collin Bennett
 Knutson Construction Rochester
 5985 Bandel Road NW
 Rochester, MN 55901

Status: Pricing Proceeding
Source Type: Scope Change
Reason: Design Omission

Description of Proposed Change

RFI #084 Return Air Grilles

Additional Scope of Work Details

ISG added 3 return grilles during punch list walk through.

COST SUMMARY

Description	Vendor	Phase Qty	Phase UofM	Qty	UofM	Rate / Fee %	Amount
Mechanical Contractor - Return Grilles per Punch	Skogen Mechanical		LS		LS		\$589.00

Total Cost Proposal Amount: \$589.00

Days Impact (calendar days):

Please allow the above stated additional calendar days to the project schedule to complete this work scope change. The price quoted and days extension requested are for the direct impact of the requested change. We reserve the right to seek additional compensation and / or time extension for the cumulative effect of changes on the entire project that cannot be foreseen at this time.



Skogen Mechanical, LLC
1408 N. Riverfront Dr. Mankato MN 56001
Phone: 507.388.6450 skogenmechanical.com

CHANGE ORDER PROPOSAL

Date: 2/7/2025

TO: Knutson Construction
111 S. 2nd St
Mankato MN 56001

PROJECT: Luverne Childcare

Change order #6

Relates to Return air grilles on punch list

PROJECT DESCRIPTION:

Skogen Mechanical will provide three return air grilles as outlined on the punchlist.

Exclusions:

Patching exterior brick
Concrete cutting & patching
Fire protection
Overtime

WE PROPOSE hereby to furnish material & labor - complete in accordance with above specifications, for the sum of:

Five Hundred Eighty Nine Dollars

\$ 589.00

Payments are to be made as follows:

NOTICE: Under Minnesota law, any person or company supplying labor or materials for improvement to your property may file a lien against your property if that person or company has not been paid for the contributions

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

NOTE: This proposal may be withdrawn by us if not accepted within _____ days.

Date:

ACCEPTANCE OF PROPOSAL: _____

ACCEPTANCE DATE: _____

COST PROPOSAL

City of Luverne Childcare Center - Interior Remodel

 1 Roundwind Rd
 Luverne, MN 56156

To: Madeline Newman
 I & S Group, Inc.
 115 E. Hickory Street Suite 300
 Mankato, 56001

Knutson PCI #: 038
Knutson Job #: 2440038
Date Submitted:
From: Collin Bennett
 Knutson Construction Rochester
 5985 Bandel Road NW
 Rochester, MN 55901

Status: Pricing Proceeding
Source Type: Scope Change
Reason: Owner Requested

Description of Proposed Change

Additional Plastic Foot Pulls

Additional Scope of Work Details
COST SUMMARY

Description	Vendor	Phase Qty	Phase UofM	Qty	UofM	Rate / Fee %	Amount
Additional Foot Pulls			LS		LS		\$95.88
Installation			LF	2.00	HR	95.00	\$190.00
Builders Risk					LS		\$3.00
GL Insurance					LS		\$3.00
L Code Markup					LS		\$19.00
M Code Markup					LS		\$10.00

Total Cost Proposal Amount: \$320.88

Days Impact (calendar days):

Please allow the above stated additional calendar days to the project schedule to complete this work scope change. The price quoted and days extension requested are for the direct impact of the requested change. We reserve the right to seek additional compensation and / or time extension for the cumulative effect of changes on the entire project that cannot be foreseen at this time.



Details for Order #111-2915448-8778662

[Print this page for your records.](#)

Order Placed: February 5, 2025
Amazon.com order number: 111-2915448-8778662
Order Total: \$31.96

Not Yet Shipped

Items Ordered	Price
2 of: <i>StepNpull ToeIn - Hands Free Cabinet Door Solution - Adhesive Toe Foot Pull - 4 Pack</i>	\$14.95
Sold by: StepNpull (seller profile)	
Supplied by: Other	
Condition: New	

Shipping Address:
Jack Gafkjen
1 ROUNDWIND RD
LUVERNE, MN 56156-1361
United States

Shipping Speed:
FREE Prime Delivery

Payment information

Payment Method: Visa ending in 7359	Item(s) Subtotal:	\$29.90
	Shipping & Handling:	\$0.00

Billing address Jack Gafkjen 2239 ROLLING GREEN TRL NORTH MANKATO, MN 56003-2955 United States	Total before tax:	\$29.90
	Estimated tax to be collected:	\$2.06

	Grand Total:	\$31.96

To view the status of your order, return to [Order Summary](#).

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Details for Order #111-9854366-2844253

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Order Placed: January 28, 2025
Amazon.com order number: 111-9854366-2844253
Order Total: \$63.92

Not Yet Shipped

Items Ordered	Price
4 of: <i>StepNpull ToeIn - Hands Free Cabinet Door Solution - Adhesive Toe Foot Pull - 4 Pack</i>	\$14.95
Sold by: StepNpull (seller profile)	
Supplied by: Other	
Condition: New	

Shipping Address:
Jack Gafkjen
1 ROUNDWIND RD
LUVERNE, MN 56156-1361
United States

Shipping Speed:
FREE Prime Delivery

Payment information

Payment Method:	Item(s) Subtotal:	\$59.80
Visa ending in 7359	Shipping & Handling:	\$0.00

Billing address	Total before tax:	\$59.80
Jack Gafkjen	Estimated tax to be collected:	\$4.12
2239 ROLLING GREEN TRL		-----
NORTH MANKATO, MN 56003-2955	Grand Total:	\$63.92
United States		

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COST PROPOSAL

City of Luverne Childcare Center - Interior Remodel

1 Roundwind Rd
Luverne, MN 56156

To: Madeline Newman
I & S Group, Inc.
115 E. Hickory Street Suite 300
Mankato, 56001

Knutson PCI #: 039
Knutson Job #: 2440038
Date Submitted:

From: Collin Bennett
Knutson Construction Rochester
5985 Bandel Road NW
Rochester, MN 55901

Status: Pricing Proceeding
Source Type: Scope Change
Reason: Owner Requested

Description of Proposed Change

Storage Room 138 Ceiling

Additional Scope of Work Details

Add ceiling in Storage Room 138

Update:
Mechanical & Fire sprinkler removed to be billed direct to ISG.

Install covers over mechanical room door louvers

Patch existing CMU openings above ceiling
- remobilize

COST SUMMARY

Description	Vendor	Phase Qty	Phase UofM	Qty	UofM	Rate / Fee %	Amount
Acoustical Ceilings - 138 storage	Sonus Interiors		LS		LS		\$4,050.00
Door Louver Cover Material			LS		NA		\$50.00
Door Louver Cover install			BF	2.00	HR	95.00	\$190.00
Electrical - 138 storage	Kemp Electric LLC		LS		LS		\$1,015.89
Labor to patch CMU above ceilings			BF	4.00	HR	95.00	\$380.00
Material to patch CMU openings above ceilings			LS		LS		\$200.00
Subsistence Hourly			MO		NA		\$200.00
Builders Risk					LS		\$8.00
GL Insurance					LS		\$8.00
L Code Markup					LS		\$57.00
M Code Markup					LS		\$22.00

Total Cost Proposal Amount: \$6,180.89

Please provide written approval to Knutson Construction if this cost proposal is to be approved and the work stated herein shall be incorporated into the project scope

COST PROPOSAL

Days Impact (calendar days):

Please allow the above stated additional calendar days to the project schedule to complete this work scope change. The price quoted and days extension requested are for the direct impact of the requested change. We reserve the right to seek additional compensation and / or time extension for the cumulative effect of changes on the entire project that cannot be foreseen at this time.

Bid Proposal



Sonus Interiors is a certified Women's Business Enterprise (WBE)

6325 Sandburg Road
Suite 800
Golden Valley, MN 55427
Main Phone: (763) 557-0720
Fax: (763) 557-0845

Bid Date:	Friday, December 13, 2024
------------------	----------------------------------

Sonus Contact: Jason Plumley
Direct Dial : 763-225-6287
Cell : 763-370-9363
Email : Jason@sonusinteriors.com



Proposal to : **Knutson Const.**

Project : **City of Luverne Child Care**

Contact : **Jack Gafkjen**

Address :
1 Roundwind Rd
Luverne, MN 56156

Phone # : **612-916-7965**

Plan date :
Addenda :

7-1-2024

Room 138

Room 138 **AIA Section # 09510 - Acoustical Ceilings**

- ◊ F&I New 2x2 USG Mars #86785 reveled edge tile in USG Donn DX 15/16" grid system **(540sf)**
- ◊ Our proposal is based off of work during daytime hours 7am-3:30pm
- ◊ **Pricing Good through Jan. 2025**
- ◊ **Exclusions: Demo and Insulation**

Add:

\$ 4,050

Qualifications:

- ◊ All dumpster and utilities to be provided by others.
- ◊ All demo unless otherwise specified will be done on a T&M basis, if required.
- ◊ All work to be done during normal hours unless otherwise noted.

Terms:

- ◊ Net cash payment due 30 days after billing unless arrangements are here in noted.
- ◊ This proposal is subject to acceptance within 30 days.
- ◊ Unless noted otherwise, material pricing is only guaranteed by the Manufacturer for 30 days due to shipping, labor and raw material shortages.

**Customer
Approval**

Date:



Kemp Electric

924 S Walnut Ave.
Luverne, MN 56156
(507) 920-6961

Project: LDC storage ceiling

Attn: Jack Gafkjen

Date: 3-7-25

Base Bid: \$1,015.89

Proposal Includes:

- Replace lights in storage room

COST PROPOSAL

City of Luverne Childcare Center - Interior Remodel

 1 Roundwind Rd
 Luverne, MN 56156

To: Madeline Newman
 I & S Group, Inc.
 115 E. Hickory Street Suite 300
 Mankato, 56001

Knutson PCI #: 040
Knutson Job #: 2440038
Date Submitted:
From: Collin Bennett
 Knutson Construction Rochester
 5985 Bandel Road NW
 Rochester, MN 55901

Status: Pricing Proceeding
Source Type:
Reason:
Description of Proposed Change

New Steel Foot Pulls

Additional Scope of Work Details

Determined onsite during the OAC punch list, to remove the spec'd plastic foot pulls, and replace with steel.

COST SUMMARY

Description	Vendor	Phase Qty	Phase UofM	Qty	UofM	Rate / Fee %	Amount
Foot Pull Hardware			LS		NA		\$147.58
Foot Pull Install			BF	3.00	HR	95.00	\$285.00
Builders Risk					LS		\$3.00
GL Insurance					LS		\$3.00
L Code Markup					LS		\$29.00
M Code Markup					LS		\$1.00

Total Cost Proposal Amount: \$468.58

Days Impact (calendar days):

Please allow the above stated additional calendar days to the project schedule to complete this work scope change. The price quoted and days extension requested are for the direct impact of the requested change. We reserve the right to seek additional compensation and / or time extension for the cumulative effect of changes on the entire project that cannot be foreseen at this time.



Details for Order #111-2191371-2960252

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Order Placed: March 10, 2025
Amazon.com order number: 111-2191371-2960252
Order Total: \$147.58

Not Yet Shipped

Items Ordered	Price
22 of: HDHEUBK Foot Pull for Trash Cabinet Drawer, Cabinet Foot Pull for Trash Drawer , Operate The Cabinet with Your Feet While Your Hand are Busy, Suitable for Installation in Trash Cabinet Drawer	\$6.99
Sold by: weishengping (seller profile)	
Supplied by: Other	
Condition: New	

Shipping Address:
Jack Gafkjen
111 S 2ND ST STE 610
MANKATO, MN 56001-5806
United States

Shipping Speed:
FREE Prime Delivery

Payment information

Payment Method:	Item(s) Subtotal:	\$153.78
Visa ending in 7359	Shipping & Handling:	\$0.00
	Your Coupon Savings:	-\$17.48

Billing address	Total before tax:	\$136.30
Jack Gafkjen	Estimated tax to be collected:	\$10.78
2239 ROLLING GREEN TRL	MN Road Improvement and Food Delivery Fee	\$0.50
NORTH MANKATO, MN 56003-2955		-----
United States	Grand Total:	\$147.58

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COST PROPOSAL

City of Luverne Childcare Center - Interior Remodel

 1 Roundwind Rd
 Luverne, MN 56156

To: Madeline Newman
 I & S Group, Inc.
 115 E. Hickory Street Suite 300
 Mankato, 56001

Knutson PCI #: 043
Knutson Job #: 2440038
Date Submitted:
From: Collin Bennett
 Knutson Construction Rochester
 5985 Bandel Road NW
 Rochester, MN 55901

Status: Pricing Proceeding
Source Type:
Reason:
Description of Proposed Change

Out of Scope - Mech 155 Work

Additional Scope of Work Details

infilling existing tunnel with concrete and patch existing plaster ceilings.

COST SUMMARY

Description	Vendor	Phase Qty	Phase UofM	Qty	UofM	Rate / Fee %	Amount
Ceiling Patch Labor			BF	4.00	HR	95.00	\$380.00
Ceiling Patch Material			LS		LS		\$150.00
Tunnel Infill Labor			CY	5.00	HR	95.00	\$475.00
Tunnel Infill Material			CY		CY		\$90.00
Builders Risk					LS		\$11.00
GL Insurance					LS		\$11.00
L Code Markup					LS		\$86.00
M Code Markup					LS		\$26.00

Total Cost Proposal Amount: \$1,229.00

Days Impact (calendar days):

Please allow the above stated additional calendar days to the project schedule to complete this work scope change. The price quoted and days extension requested are for the direct impact of the requested change. We reserve the right to seek additional compensation and / or time extension for the cumulative effect of changes on the entire project that cannot be foreseen at this time.

COST PROPOSAL

City of Luverne Childcare Center - Interior Remodel

 1 Roundwind Rd
 Luverne, MN 56156

To: Madeline Newman
 I & S Group, Inc.
 115 E. Hickory Street Suite 300
 Mankato, 56001

Knutson PCI #: 044
Knutson Job #: 2440038
Date Submitted:

From: Collin Bennett
 Knutson Construction Rochester
 5985 Bandel Road NW
 Rochester, MN 55901

Status: Pricing Proceeding
Source Type:
Reason:

Description of Proposed Change

Door Hardware changes

Additional Scope of Work Details

Changes to keying hardware

COST SUMMARY

Description	Vendor	Phase Qty	Phase UofM	Qty	UofM	Rate / Fee %	Amount
Hardware & HM Changes - CO	Builders Supply Company		LS		LS		\$2,394.01

Total Cost Proposal Amount: \$2,394.01

Days Impact (calendar days):

Please allow the above stated additional calendar days to the project schedule to complete this work scope change. The price quoted and days extension requested are for the direct impact of the requested change. We reserve the right to seek additional compensation and / or time extension for the cumulative effect of changes on the entire project that cannot be foreseen at this time.

BUILDERS SUPPLY COMPANY

3501 N. LEWIS

SIOUX FALLS SD 57104

PHONE (605) 336-2790

FAX (605) 336-0151

DATE: 3-20-25

TO: KNUTSON CONST

ATTN: COLLIN

FROM: DAN BATT

RE: LUVERNE CHILDCARE CENTER
HARDWARE CHANGES

~~ORIGINAL CONTRACT\$108,382.00~~

~~PR #1\$11,640.00~~

~~PR #2DEDUCT ...(\$3,250.00)~~

ADD LOCKS AND SURFACE BOLTS
(DOORS 162A, 162B, 116) \$140.00 + TAX...ADD...\$448.88

Owner requested changes to
hardware schedule

CHANGE TO LOCKS
(DOORS 125A, 134) \$480.00 + TAX EACH .. ADD....\$1,026.00

CHANGE TO LOCK
(DOOR 152)ADD...\$513.00

HM BORREWDLITE FRAME W1ADD....\$406.13

Changed (2) W1 windows in
office 149 to HM.

~~ACCESS PANLE 24 X24ADD...\$122.91~~

= \$2,394.01