

PROPOSED RESOLUTION NO. 31-26

A RESOLUTION RE-ESTABLISHING A POLICY FOR USE OF DIGITAL TECHNOLOGY BY ELECTED CITY OFFICIALS FOR ACCESSING INFORMATION RELATED TO CITY COUNCIL MEETINGS AND CITY BUSINESS OPERATIONS

WHEREAS, information for City Council meetings has been converted from paper packets to digital packets; and,

WHEREAS, this change has brought cost savings and efficiencies and all information provided to elected officials is available in digital form, including, but not limited to, agenda packets, council memorandums, budgets, reports, bid specifications, financial information and general correspondence; and,

WHEREAS, each individual council person is now able to access and view this information on their home computers and it has been determined having this same information on portable computer equipment allows for maximum flexibility for use of digital information;

WHEREAS, the reimbursement amount has not been updated since 2023;

NOW THEREFORE BE IT RESOLVED, that the Elected City Officials shall acquire and maintain a portable computer device per the specifications of the city for the purpose of receiving and reviewing materials such as agenda packets, council memorandums, budgets, reports, bid specifications, financial information and general correspondence.

BE IT FURTHER RESOLVED that Elected City Officials will be provided a reimbursement by the city for portable computer equipment and accessories as well as necessary software purchased for use in their official capacity as City of Luverne Elected Officials per the specifications of the City in an amount up to \$1,800 per term of office with receipt for proof of purchase of said computer and accessories. If an Elected City Official should vacate their seat for any reason before the end of their term a prorated amount will need to be returned to the City. The computer equipment purchased under this policy is the personal property of the individual Elected City Official. Individual Elected City Officials may elect to not be reimbursed for technology. Computer equipment maintenance and availability is the responsibility of the Elected City Official. If the computer equipment is damaged or lost, it is the responsibility of the Elected City Official to repair or replace the computer equipment at his or her own expense.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF LUVERNE, MINNESOTA, this 25th day of August 2026.

Patrick T. Baustian, Mayor

ATTEST: _____
Jill Wolf, City Administrator