

**Announcement of Meeting
City Council
Regular Meeting Agenda**

Tuesday, April 22, 2025

5:00 PM

Council Chambers

A. CALL TO ORDER - ROLL CALL

Mayor or Presider will call the meeting to order, state the time, and take roll call.

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF AGENDA AND SPECIAL ORDERS

Mayor or Presider will ask whether any items are to be added to the agenda. If not, a motion would be in order to approve the agenda and special orders as presented. If an item is added to the agenda, a motion would be in order to approve the agenda and special orders as amended.

D. APPROVAL OF MINUTES OF PRECEDING MEETING(S)

D.1. [2025-127](#) City Council Minutes from April 8, 2025.

E. RECOGNITION OF GUEST(S)

Mayor or Presider will recognize the guests present.

F. PETITIONS, COMMUNICATIONS, COMMITTEE/COMMISSION REPORTS

Motion to receive and file the following reports/minutes:

F.1. [2025-125](#) Board of Appeals and Adjustments Minutes from April 3, 2023
HRA Minutes from March 12, 2025

G. STAFF AND CONSULTANT REPORTS

G.1. [2025-134](#) City Administrator Report.

H. FINANCE AND BUDGET

H.1. [2025-126](#) Second Claim Report for April 2025 (Check No. 164505-)

- H.2. [2025-133](#) Contract Change Order No. 13 for a Contract Increase of \$11,182.36 to Knutson Construction RE: Childcare Facility.

This change order includes the following scope changes: additional return air grilles per punch list from mechanical contractor; additional foot pulls to garbage receptacles (per DHS requirements); and added a drop ceiling to storage room 138 per code requirements. These changes result in a net increase of \$11,182.36, which will come out of the contingency balance. After this change order, the balance remaining in contingency is \$181,006.78. The guaranteed maximum price (GMP) remains unchanged.

City Administrator Recommendation: City Council Approve Contract Change Order No. 13 for a Contract Increase of \$11,182.36 to Knutson Construction RE: Childcare Facility.

I. **PERSONNEL**

- I.1. No items under personnel to consider.

J. **ORDINANCES AND RESOLUTIONS**

No Ordinances or Resolutions to consider.

K. **MOTIONS AND GENERAL BUSINESS**

- K.1. [2025-128](#) Private Use of Public Right-of-Way Request for Take 16 on June 6, 2025.

Representing Take 16, Amanda McDonald has requested a street closure of Blue Mound Avenue from Main Street to Lincoln Street from 3 p.m. to midnight on June 6 for a Block Party. In conjunction with Buffalo Days, this also includes a request to dispense and consume liquor within the requested street closure boundaries during the community festival.

Staff Recommendation: City Council Approve a Private Use of Public Right-of-Way Request for Take 16 on June 6, 2025.

- K.2. [2025-129](#) Temporary On-Sale Liquor License Application for the Rock County Ag Society for July 23-26, 2025.

Representing the Rock County Agricultural Society, Ryan Fick has applied for a temporary on-sale liquor license from July 23 through July 26, 2025 during the Rock County Fair. If approved, an application will be sent to the State for their approval as well.

Staff Recommendation: City Council Approve a Temporary On-Sale Liquor License Application for the Rock County Ag Society for July 23-26, 2025.

L. COUNCIL REQUESTS - GENERAL DISCUSSION

Mayor or Presider will ask for council request and/or general discussion items.

M. ADJOURNMENT

A motion to adjourn would be in order.

Staff Report

File #: 2025-127

Agenda Date: 4/22/2025

Agenda #: D.1.

City Council Minutes from April 8, 2025.

**Announcement of Meeting
City Council
Regular Meeting Minutes**

Tuesday, April 8, 2025

5:00 PM

Council Chambers

A. CALL TO ORDER - ROLL CALL

Present: Mayor Patrick Baustian, Council Member Caroline Thorson, Council Member Kevin Aaker, Council Member Dan Nath, and Council Member Marlin Kracht

Additional : Benjamin Vander Kooi, Jessica Mead, Jill Wolf, and Tyler Reisch

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF AGENDA AND SPECIAL ORDERS

A motion was made by Council Member Thorson, seconded by Council Member Aaker, that the Agenda and Special Orders be approved. The motion carried unanimously.

D. APPROVAL OF MINUTES OF PRECEDING MEETING(S)

D.1. [2025-115](#) City Council Minutes from March 25, 2025.

A motion was made by Council Member Nath, seconded by Council Member Kracht, that the Minutes be approved. The motion carried by a unanimous vote.

E. RECOGNITION OF GUEST(S)

Chad McClure, Dylan Stoakes, Doug Bos, Carol Morgan, Terry Grey, and Lori Sorenson.

F. PETITIONS, COMMUNICATIONS, COMMITTEE/COMMISSION REPORTS

F.1. [2025-112](#) Blue Mound Area Theatre Board Minutes from February 13 and March 13, 2025.

A motion was made by Council Member Thorson, seconded by Council Member Nath, that this Other Boards and Commission Minutes be received and filed. The motion carried by a unanimous vote.

G. STAFF AND CONSULTANT REPORTS

G.1. [2025-116](#) City Administrator Report.

Public Works is currently grinding 100 stumps and preparing Redbird Field for the season. Spring Clean-Up is scheduled for the

week of April 21, with the detailed schedule available on the website. Appliance and mattress pick-up will take place April 25, with appliance pick-up costing \$15 each and mattress pick-up costing \$30 each. Citizens must register and pay the fee at City Offices before that Friday. Please wait to set spring clean-up items on the curb until one week prior to pick-up. Items not included in the pick-up are tires, chemicals, electronics, batteries, and light bulbs. Branch pick-up will occur the week of April 28, along with the planting of 100 trees. The Water Department is potholing on Freeman Street (from Barck to Main Street) and will begin PFAS testing soon, including testing in sanitary sewers and sampling land application sludge. The Electric Department has installed a new civil defense siren, replacing the old one on West Warren, and conducted a two-hour generation test last Thursday as part of a new monthly practice.

H. FINANCE AND BUDGET

- H.1. [2025-119](#) First Claim Report for April 2025 (Check No. 164415-164504) for \$1,053,186.58.

A motion was made by Council Member Aaker, seconded by Council Member Thorson, that this Claim Report be approved. The motion carried by a unanimous vote.

- H.2. [2025-114](#) Application and Certificate for Payment No. 15 - Final for \$34,797.11 to Hoogendoorn Construction RE: Luverne Aquatics and Fitness Center Expansion and Remodel Project.

The City of Luverne has successfully completed the expansion and remodel of the Luverne Aquatics and Fitness Center, which included the addition of an outdoor splash pad and 24-hour fitness access. The project has significantly enhanced the community's recreational and fitness amenities. With the contractor's final paperwork now submitted, the final payment is due to officially close out the project.

A motion was made by Council Member Nath, seconded by Council Member Kracht, that this Motion be approved. The motion carried by a unanimous vote.

I. PERSONNEL

- I.1. No items under personnel to consider.

J. ORDINANCES AND RESOLUTIONS

- J.1. [10-25](#) PROPOSED RESOLUTION
A RESOLUTION REGARDING THE ADMINISTRATION OF THE
MINNESOTA WETLAND CONSERVATION ACT

The Rock County Land Management Office is requesting cities in Rock County to adopt a resolution allowing the Rock Soil and Water Conservation District (SWCD) to continue administering the Minnesota Wetland Conservation Act (WCA) within city boundaries, following a review by the Board of Water and Soil Resources (BWSR) that found the original designation did not explicitly include city areas. The proposed resolution delegates the authority and administrative responsibility to implement the WCA within the legal boundaries of the City of Luverne to the Rock SWCD. This resolution supersedes a previous resolution from 1993 and requires notification to BWSR, the Department of Natural Resources, and the Soil and Water Conservation District within 15 business days of adoption. The resolution aims to ensure compliance with WCA regulations and maintain effective wetland conservation management.

A motion was made by Council Member Thorson, seconded by Council Member Kracht, that this Resolution be adopted. The motion carried by a unanimous vote.

J.2. [47](#)

Proposed Ordinance, Fourth Series

AN ORDINANCE AMENDING CITY CODE CHAPTER 153. ZONING, AND ADDING SECTIONS, 153.200 and 153.210 TO REGULATE CANNABIS BUSINESSES

This draft ordinance for the City of Luverne amends City Code Chapter 153 to regulate zoning for cannabis businesses by adding Sections 153.200 and 153.210. It defines various types of cannabis businesses, establishes a 1,000-foot buffer zone from schools, 500-foot buffer zone for retail cannabis businesses from parks and athletic fields and specifies zoning districts where different cannabis activities are permitted as Conditional Uses. The zoning is applied based on the existing land use, ensuring that cannabis businesses are integrated into appropriate industrial, commercial, and retail zones. The ordinance aims to ensure compliance with state laws and local zoning requirements while regulating the cannabis industry. The Minnesota Office of Cannabis Management (OCM) oversees the licensing and regulation of cannabis businesses, including microbusinesses, cultivators, manufacturers, retailers, and more. A public hearing will be held by the Planning and Zoning Commission on April 7, 2025.

Nath gave a short report of the public hearing and Planning Commission meeting held last night; a 500 foot buffer was implemented around parks and athletic fields. Planning Commission recommended approval by the City Council.

Aye: Caroline Thorson, Kevin Aaker, Dan Nath, and Marlin Kracht

J.3. [48](#)

Proposed Ordinance, Fourth Series

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LIVERNE TO REGULATE CANNABIS BUSINESSES

This proposed ordinance aims to regulate cannabis businesses within the City of Luverne, ensuring compliance with Minnesota Statutes and promoting public health, safety, and welfare. The ordinance is based on Minnesota Statutes, including M.S. § 342.13(c) for local government authority, M.S. § 342.22 for local registration and enforcement, M.S. § 152.0263 for public use restrictions, and M.S. § 462.357 for zoning ordinances. It requires cannabis retail businesses to register with the Office of the City Administrator before operating, with a civil penalty of up to \$2,000 for selling without valid registration. The application process includes detailed requirements such as owner information, business plans, proof of state licensing, and compliance with local zoning, fire, and building codes. Annual compliance checks and unannounced age verification checks are mandated, and violations can lead to suspension of registration, with a detailed process for notification and hearings. The ordinance also sets operational restrictions, including specific hours of operation and buffer requirements, such as a 1,000-foot buffer from other cannabis retail businesses. On-site consumption is regulated, with distinct rules for microbusinesses and lower-potency hemp edible retailers. Additionally, a license is required for organizing up to 12 temporary cannabis events per year, with specific application and operational requirements. The City of Luverne may also establish and operate one municipal cannabis retail business, subject to City Council approval. Public use of cannabis is generally prohibited unless allowed by a specific permit. This ordinance is designed to ensure that cannabis businesses operate within a structured and regulated framework, promoting safety and compliance with state laws.

After considerable discussion regarding Section 118.29 and the intent to provide future Council and Administration public steps to initiating . A motion was made by Council Member Aaker, seconded by Council Member Thorson, that this Ordinance be introduced and adopted by adding "by Ordinance" in Section 118.29. The motion carried by the following vote:

Aye: Caroline Thorson, Kevin Aaker, Dan Nath, and Marlin Kracht

K. MOTIONS AND GENERAL BUSINESS

- K.1. [2025-111](#)** Private Use of Public Right-of-Way Request for the Luverne Area Chamber on June 8, 2025 at the Luverne City Park

Jane Lanphere has submitted an application to host Woofstock at the City Park on Sunday, June 8 from 3:30 p.m. to 7:00 p.m. This

event, for dogs and their owners, will include vendors, food trucks, educational events, and a doggie parade. They will require all dogs to be leashed and will police the area for dog poop.

A motion was made by Council Member Kracht, seconded by Council Member Nath, that this Motion be approved. The motion carried by a unanimous vote.

L. COUNCIL REQUESTS - GENERAL DISCUSSION

League of Minnesota Cities Summer conference information was distributed. Wolf attended the International City Managers Association (ICMA) conference. Wolf was one of only 40 City Administrators nationwide to be nominated and accepted into a prestigious year-long course through ICMA. This comprehensive program covers a wide range of topics and culminates in a capstone project, providing an exceptional opportunity for professional development and leadership growth.

M. ADJOURNMENT

A motion was made by Council Member Aaker, seconded by Council Member Thorson, to adjourn the meeting at 5:47 p.m. The motion carried unanimously.

Jessica Mead, City Clerk

Patrick T. Baustian, Mayor

Staff Report

File #: 2025-125

Agenda Date: 4/22/2025

Agenda #: F.1.

Board of Appeals and Adjustments Minutes from April 3, 2023
HRA Minutes from March 12, 2025

Announcement of Meeting
Board of Appeals and Adjustments
Regular Meeting Minutes

Monday, April 3, 2023

5:00 PM

Council Chambers

I. CALL TO ORDER

Present Commissioner Verlyn Van Batavia, Commissioner Caroline Thorson,
and Scott Viessman

Additional Chad McClure, Jill Wolf, and Patrick Baustian

II. APPROVAL OF MINUTES

[2023-85](#) Board of Appeals and Adjustments Minutes of March 20, 2023.

A motion was made by Council Member Viessman, seconded by Commissioner Thorson, that this Minutes be approved. The motion carried by a unanimous vote.

III. RECOGNITION OF GUESTS

Vance Walgrave, Becky Walgrave, Betty Mann and Tammy Makram.

IV. OLD BUSINESS

V. NEW BUSINESS

[2023-45](#) Variance Request to Section 153.151 Allowable Free-Standing Sign Area for Vance and Rebecca Walgrave at 924 South Kniss Ave, Luverne, MN.

A motion was made by Council Member Viessman, seconded by Commissioner Thorson, that this Motion be approved. The motion carried by a unanimous vote.

Zoning Administrator McClure provided an overview and recap of the 3/20/23 meeting.

Thorson discussed her thought process on the reasonableness of the variance.

Viessman provided his opinion on the practical difficulties in terms of meeting the standards of approving the variance.

Thorson/Viessman continued the conversation on the need for the scale to be as large as proposed.

Thorson called for a vote on the approval with the following conditions:

That the proposed access and parking easement be recorded on the property.

No additional changes to the Nutcracker without prior notice and review.

Non-profit corporation remain in good standing with the State of MN
FAA approval for the height

Structural Engineer provide report and design prior to erection

Any associated lighting not to become a nuisance.

VI. ADJOURNMENT

A motion was made by Council Member Viessman, seconded by Commissioner Thorson, to adjourn the meeting. The motion carried unanimously.

Submitted by,

Chad McClure
Building/Zoning Official

LUVERNE HRA
MINUTES

Regular Meeting

Wednesday, March 12, 2025

11:30 A.M.

Members Present: Evan Verbrugge, Board Chair
Mike DeBates, Board Vice-Chair
Susan Schneekloth, Secretary
Bob Wratz
Mert Kracht
Tammy Johnson

- I. Board Chair Verbrugge called the meeting to order at 11:30 a.m.
- II. Approve Meeting Minutes: Moved by Schneekloth, second by DeBates to approve the February 12, 2025 meeting minutes. All in favor, carried.
- III. Approve Financial Reports: Moved by Schneekloth, second by Wratz to approve the February 2025 financial reports. All in favor, carried.

IV. **OLD BUSINESS**

- A. AT&T Equipment Update-No updates
- B. Blue Peak/Nation Sat Service Conversion
 - 1. The transition from Blue Peak to Nation Sat is complete and went well.
 - 2. Nation Sat technicians went from apartment to apartment to program each TV.
 - 3. Nation Sat donated 32" TVs to the Tower for tenants who had older tv's that were not compatible with new technology. They gave us several spares to have available for the upcoming construction project.
 - 4. Nation Sat returned Blue Peak Equipment. The equipment was scanned and receipted at the time of the bulk drop off.
 - 5. Tenants have been happy with the results. Several tenants commented on the quality of the picture. They said it was like getting a new TV as the HD picture is so crisp and clear.
 - 6. In House Channel: The Tower has our own in-house Channel 3 to post updates, messages, area events, dad jokes, etc. Channel 3 will be a good communication tool during the upcoming construction project.
- C. Preparing for Construction Project: Shawn Nelson, SWMHP, plans to have all specs and bidding documents ready for reviewed before the next scheduled construction meeting on March 18. Once these are complete, MHFA will need to review and approve them prior to going out for bid.

V. **NEW BUSINESS**

- A. Vacant Due to Mod Request: Extra-large apartment 606 became vacant on March 1, 2025. It will need new flooring and paint. Johnson requested permission to lay this away while it's undergoing rehab. This apartment will be posted in-house for an existing tenant who would like to request a transfer. Moved by Schneekloth, second by Wratz to place apartment 606 on vacant due to modernization status. All in favor, carried.

- B. Resolution 487-2025 to Write off A/R: Moved by DeBates, second by Kracht to approve Resolution 487-2025 to write off \$170.28 for DK as it is considered to be uncollectable. All in favor, carried.
- C. Resolution 488-2025 to Remove Outstanding Checks: Moved by Wratz, second by Kracht to approve Resolution 488-2025 to remove outstanding check no. 16748. All in favor, carried.
- D. Maintenance Shop: There is evidence of a "mite" of some sort eating a caulked area in the maintenance shop. Plunkett's treated and will continue to monitor this area.
- E. 2nd & 6th Floor Bathrooms & Utility Rooms: Discussion to take one bathroom out of commission and make it into a storage closet. Also remove utility sinks in storage rooms to eliminate dry drain smell, potential plumbing leaks and to provide additional storage space.

Schneekloth moved to eliminate one bathroom and to remove storage sinks in the utility rooms. Second by DeBates, all in favor, carried. This will either be a change order and completed as part of the upcoming construction project or as an independent project. Shawn Nelson, SMHP, will be contacted for guidance.

VI. REPORTS:

- 1. Project Performance
- 2. Recertification updated
- 3. Activity Report

VII. OTHER:

VIII. ADJOURN: Moved by Schneekloth, second by Wratz to adjourn at 12:15 p.m. All in favor.

Respectfully submitted:


Susan Schneekloth, Secretary


Evan Verbrugge, Board Chair

Staff Report

File #: 2025-134

Agenda Date: 4/22/2025

Agenda #: G.1.

City Administrator Report.

Staff Report

File #: 2025-126

Agenda Date: 4/22/2025

Agenda #: H.1.

Second Claim Report for April 2025 (Check No. 164505-)

Invoices Paid Report

By Fund

Payment Dates 4/10/2025 - 4/22/2025

Vendor Name	Payment Date	Post Date	Description (Item)	Account Number	Amount
Fund: 101 - GENERAL					
HealthEquity	04/11/2025	04/11/2025	Employee HSA Contribution	101-21250	1,339.89
MissionSquare Retirement - 4...	04/11/2025	04/11/2025	Deferred Comp Contributions	101-21225	159.00
Public Employees Retirement	04/11/2025	04/11/2025	PERA Contributions	101-21224	4,729.17
Public Employees Retirement	04/11/2025	04/11/2025	PERA Contributions	101-21224	146.16
MissionSquare Retirement - 4...	04/11/2025	04/11/2025	ROTH Contributions	101-21225	50.48
EFTPS-Federal	04/11/2025	04/11/2025	FICA WITHHOLDING	101-21223	4,141.76
EFTPS-State	04/11/2025	04/11/2025	STATE WITHHOLDING	101-21222	1,532.64
EFTPS-Federal	04/11/2025	04/11/2025	MEDICARE WITHHOLDING	101-21223	968.62
EFTPS-Federal	04/11/2025	04/11/2025	FED WITHHOLDING	101-21221	2,548.58
					15,616.30
Department: 41110 - Mayor & Council					
Elan Financial Services	04/17/2025	03/07/2025	LMC - Day on the Hill	101-41110-3331	423.41
Department 41110 - Mayor & Council Total:					423.41
Department: 41130 - Ordinances & Proceedings					
Tollefson Enterprises Inc	04/15/2025	03/31/2025	Advertising	101-41130-3351	1,055.63
Department 41130 - Ordinances & Proceedings Total:					1,055.63
Department: 41320 - City Administration					
Elan Financial Services	04/17/2025	03/04/2025	Training Supplies	101-41320-2261	64.08
Elan Financial Services	04/17/2025	03/06/2025	LMC - Day on the Hill Pat/Kevi...	101-41320-3331	192.38
Elan Financial Services	04/17/2025	03/06/2025	Ride to Senate Building	101-41320-3331	11.64
Elan Financial Services	04/17/2025	03/06/2025	Ride back to Motel from Sena...	101-41320-3331	10.47
Elan Financial Services	04/17/2025	03/06/2025	Ride to Meet with Representat..	101-41320-3331	10.65
Elan Financial Services	04/17/2025	03/07/2025	LMC - Wolf	101-41320-3331	372.45
Elan Financial Services	04/17/2025	03/12/2025	UPS Package Shipped	101-41320-3322	40.73
Elan Financial Services	04/17/2025	03/24/2025	ICMA Conference	101-41320-3331	593.37
Elan Financial Services	04/17/2025	03/24/2025	ICMA Conference	101-41320-3331	30.00
Elan Financial Services	04/17/2025	03/24/2025	ICMA Conference	101-41320-3331	35.00
Elan Financial Services	04/17/2025	03/31/2025	Ride from Airport to Hotel	101-41320-3331	27.59
Elan Financial Services	04/17/2025	03/31/2025	ICMA Conference	101-41320-3331	36.85
Verizon	04/17/2025	04/10/2025	Jill Wolf	101-41320-3321	50.45
Verizon	04/17/2025	04/10/2025	City Administrator Jill ipad	101-41320-3321	40.01
Verizon	04/17/2025	04/10/2025	City Clerk Jessica ipad	101-41320-3321	40.01
Verizon	04/17/2025	04/10/2025	Jessica Mead	101-41320-3321	50.45
Department 41320 - City Administration Total:					1,606.13
Department: 41940 - Government Buildings					
Luverne Ace Hardware	04/15/2025	03/08/2025	Walldog	101-41940-2261	20.99
Centerpoint Energy	04/15/2025	03/18/2025	Gas Bill - Food Shelf	101-41940-3389	91.26
Centerpoint Energy	04/15/2025	03/18/2025	Gas Bill - MN Interim Refund	101-41940-3389	-4.68
Luverne Ace Hardware	04/15/2025	03/20/2025	Wallplate	101-41940-2223	3.59
Department 41940 - Government Buildings Total:					111.16
Department: 42220 - Fire Fighting					
CHS Eastern Farmers Cooperat..	04/15/2025	03/31/2025	5109	101-42220-2212	82.91
CHS Eastern Farmers Cooperat..	04/15/2025	03/31/2025	5102	101-42220-2212	93.75
CHS Eastern Farmers Cooperat..	04/15/2025	03/31/2025	5103	101-42220-2212	28.56
CHS Eastern Farmers Cooperat..	04/15/2025	03/31/2025	5102 DEF 3.580 Gals	101-42220-2212	8.95
CHS Eastern Farmers Cooperat..	04/15/2025	03/31/2025	5104	101-42220-2212	60.59
CHS Eastern Farmers Cooperat..	04/15/2025	03/31/2025	5100	101-42220-2212	60.50
CHS Eastern Farmers Cooperat..	04/15/2025	03/31/2025	5108	101-42220-2212	35.60
CHS Eastern Farmers Cooperat..	04/15/2025	03/31/2025	5041	101-42220-2212	117.44
Elan Financial Services	04/17/2025	03/31/2025	Frqn Transfer Fee	101-42220-2207	1.18
Elan Financial Services	04/17/2025	03/31/2025	Mad Spotters	101-42220-2207	59.00
Verizon	04/17/2025	04/10/2025	iPad Fire Department 1	101-42220-3321	40.01

Invoices Paid Report

Payment Dates: 4/10/2025 - 4/22/2025

Vendor Name	Payment Date	Post Date	Description (Item)	Account Number	Amount
Verizon	04/17/2025	04/10/2025	iPad Fire Department 2	101-42220-3321	40.01
Department 42220 - Fire Fighting Total:					628.50
Department: 42280 - Fire Stations & Buildings					
Luverne Ace Hardware	04/15/2025	03/04/2025	Toilet Paper/Bathroom Cleaner	101-42280-2261	20.98
Luverne Ace Hardware	04/15/2025	03/08/2025	Napkins	101-42280-2261	4.99
Department 42280 - Fire Stations & Buildings Total:					25.97
Department: 42401 - Building/Planning/Zoning					
Elan Financial Services	04/17/2025	03/20/2025	CEV - Class	101-42401-3331	45.00
Auto Value	04/15/2025	03/24/2025	#8 Battery	101-42401-2228	166.99
Tollefson Enterprises Inc	04/15/2025	03/31/2025	Advertising	101-42401-3351	92.75
Verizon	04/17/2025	04/10/2025	Geopermits Chad	101-42401-3321	40.01
Verizon	04/17/2025	04/10/2025	Chad McClure	101-42401-3321	50.45
Department 42401 - Building/Planning/Zoning Total:					395.20
Department: 43121 - Street					
Luverne Ace Hardware	04/15/2025	03/03/2025	Phillips PN SMS/Rib & Blue Box	101-43121-2241	18.08
Luverne Ace Hardware	04/15/2025	03/04/2025	Hammer Drill Set	101-43121-2241	31.99
Sanitation Products Inc	04/15/2025	03/04/2025	#46 Parts	101-43121-2228	22,186.27
Luverne Ace Hardware	04/15/2025	03/06/2025	Sandpaper/Sanding Sponge	101-43121-2261	18.17
Luverne Ace Hardware	04/15/2025	03/06/2025	Compact Sheet Sander	101-43121-2261	39.99
Luverne Ace Hardware	04/15/2025	03/06/2025	Hook & Lock Disc/Sanding Sp...	101-43121-2261	17.98
Luverne Ace Hardware	04/15/2025	03/06/2025	Stripping Pad HD	101-43121-2261	7.18
Luverne Ace Hardware	04/15/2025	03/06/2025	Sanding Sponge/Sandpaper	101-43121-2261	14.58
Luverne Ace Hardware	04/15/2025	03/11/2025	Key	101-43121-2261	2.99
Luverne Ace Hardware	04/15/2025	03/11/2025	Ace Snips	101-43121-2241	14.99
Elan Financial Services	04/17/2025	03/12/2025	Fuel	101-43121-2212	175.00
Auto Value	04/15/2025	03/19/2025	#47 ATM Fused Circuit	101-43121-2228	3.99
Elan Financial Services	04/17/2025	03/20/2025	CDL Driving Test - Chris Nath	101-43121-3497	895.00
Auto Value	04/15/2025	03/21/2025	#47 Mist-N-Shine/Fine Blue W...	101-43121-2228	71.64
Elan Financial Services	04/17/2025	03/26/2025	Easy Pull Tarp	101-43121-2221	272.37
CHS Eastern Farmers Cooperat..	04/15/2025	03/31/2025	1133	101-43121-2212	65.82
CHS Eastern Farmers Cooperat..	04/15/2025	03/31/2025	1120	101-43121-2212	137.67
CHS Eastern Farmers Cooperat..	04/15/2025	03/31/2025	1145	101-43121-2212	171.33
CHS Eastern Farmers Cooperat..	04/15/2025	03/31/2025	1135	101-43121-2212	172.38
CHS Eastern Farmers Cooperat..	04/15/2025	03/31/2025	1165	101-43121-2212	108.44
CHS Eastern Farmers Cooperat..	04/15/2025	03/31/2025	Ruby Fieldmaster B5 MN 105....	101-43121-2212	319.69
CHS Eastern Farmers Cooperat..	04/15/2025	03/31/2025	Ruby Fieldmaster B20 MN 145...	101-43121-2212	438.96
CHS Eastern Farmers Cooperat..	04/15/2025	03/31/2025	1030	101-43121-2212	217.75
CHS Eastern Farmers Cooperat..	04/15/2025	03/31/2025	1142	101-43121-2212	220.14
CHS Eastern Farmers Cooperat..	04/15/2025	03/31/2025	1144	101-43121-2212	227.02
CHS Eastern Farmers Cooperat..	04/15/2025	03/31/2025	#1 Ruby Fieldmaster MN 353....	101-43121-2212	1,146.51
CHS Eastern Farmers Cooperat..	04/15/2025	03/31/2025	1144 DEF 3.487 Gals	101-43121-2212	8.72
CHS Eastern Farmers Cooperat..	04/15/2025	03/31/2025	1137	101-43121-2212	89.06
CHS Eastern Farmers Cooperat..	04/15/2025	03/31/2025	Superlube TMS 15W-40 Bulk ...	101-43121-2213	733.42
CHS Eastern Farmers Cooperat..	04/15/2025	03/31/2025	LP Bottle Fill 30#	101-43121-2261	28.07
Verizon	04/17/2025	04/10/2025	PW Storm Sewer iPad	101-43121-3321	40.01
Verizon	04/17/2025	04/10/2025	John S ipad	101-43121-3321	40.01
Verizon	04/17/2025	04/10/2025	Matt Maintenance	101-43121-3321	40.01
Verizon	04/17/2025	04/10/2025	John Stoffel	101-43121-3321	50.45
Department 43121 - Street Total:					28,025.68
Department: 45200 - Parks					
Luverne Ace Hardware	04/15/2025	02/27/2025	Snap Bolts	101-45200-2261	17.97
Luverne Ace Hardware	04/15/2025	03/13/2025	Leaf Rakes	101-45200-2241	35.97
CHS Eastern Farmers Cooperat..	04/15/2025	03/31/2025	Superlube TMS 15W-40 Bulk ...	101-45200-2213	146.69
Department 45200 - Parks Total:					200.63
Department: 45204 - Forestry & Nursery					
Luverne Ace Hardware	04/15/2025	03/03/2025	3" BKL Slv #3 Adh/3" BLK Slv O...	101-45204-2261	4.77
Department 45204 - Forestry & Nursery Total:					4.77

Invoices Paid Report

Payment Dates: 4/10/2025 - 4/22/2025

Vendor Name	Payment Date	Post Date	Description (Item)	Account Number	Amount
Department: 45311 - PEG Access Channel					
Telvue Corporatioin	04/17/2025	04/07/2025	Streaming/Support/Storage/A...	101-45311-3309	5,245.68
Department 45311 - PEG Access Channel Total:					5,245.68
Department: 46510 - Conservation & Development					
Luverne Ace Hardware	04/15/2025	02/28/2025	Lock Entry/Deadlatch Strike - ...	101-46510-5528	30.98
Luverne Ace Hardware	04/15/2025	03/14/2025	Phillip Pan Sms Box of 100/Sp...	101-46510-5528	11.48
Centerpoint Energy	04/15/2025	03/18/2025	Gas Bill - MN Interim Refund	101-46510-5528	-1.84
Department 46510 - Conservation & Development Total:					40.62
Fund 101 - GENERAL Total:					53,379.68
Fund: 208 - CHILDCARE FACILITY					
Department: 46633 - Childcare					
JCL Solutions	04/15/2025	02/14/2025	Janitorial Supplies	208-46633-2261	5,759.33
JCL Solutions	04/15/2025	02/14/2025	Janitorial Supplies	208-46633-2261	1,091.65
JCL Solutions	04/15/2025	02/14/2025	Janitorial Supplies	208-46633-2261	947.80
JCL Solutions	04/15/2025	02/18/2025	Janitorial Supplies	208-46633-2261	169.96
Luverne Ace Hardware	04/15/2025	02/27/2025	Mailbox	208-46633-2261	49.99
JCL Solutions	04/15/2025	02/28/2025	Janitorial Supplies	208-46633-2261	933.54
Luverne Ace Hardware	04/15/2025	03/03/2025	Rod Thread	208-46633-2261	23.98
Luverne Ace Hardware	04/15/2025	03/03/2025	Mailbox	208-46633-2261	31.99
Access Systems	04/17/2025	03/06/2025	Printers/Toner	208-46633-5571	10,865.00
Access Systems	04/17/2025	03/06/2025	Contract Invoice Sharp BP-70...	208-46633-3499	321.30
Luverne Ace Hardware	04/15/2025	03/07/2025	Cable Ties/Hammer Bit/Hard...	208-46633-2261	119.69
Elan Financial Services	04/17/2025	03/11/2025	Kid's Rock Hosting/Maint	208-46633-3403	60.00
Luverne Ace Hardware	04/15/2025	03/12/2025	Drill/Drill Bits	208-46633-2261	75.97
Elan Financial Services	04/17/2025	03/13/2025	Daycare Supplies	208-46633-2261	2,561.30
JCL Solutions	04/15/2025	03/14/2025	Janitorial Supplies	208-46633-2261	344.68
Elan Financial Services	04/17/2025	03/14/2025	Returned Hutch w/Doors	208-46633-5561	-159.29
Luverne Ace Hardware	04/15/2025	03/20/2025	Walldogs/Mount Tape	208-46633-2261	36.36
Luverne Ace Hardware	04/15/2025	03/20/2025	Walldogs/Mount Tape	208-46633-2261	99.09
Luverne Ace Hardware	04/15/2025	03/24/2025	Poly Tubes/Push Adapters	208-46633-2261	13.59
Luverne Ace Hardware	04/15/2025	03/24/2025	Returned Push Adapters	208-46633-2261	-6.51
Luverne Ace Hardware	04/15/2025	03/25/2025	Hammer Bits	208-46633-2261	8.99
JCL Solutions	04/15/2025	03/28/2025	Janitorial Supplies	208-46633-2261	394.51
Elan Financial Services	04/17/2025	04/01/2025	Kids Rock Childcare Mgmt Sof...	208-46633-3309	79.00
JCL Solutions	04/15/2025	04/11/2025	Janitorial Supplies	208-46633-2261	260.00
Department 46633 - Childcare Total:					24,081.92
Fund 208 - CHILDCARE FACILITY Total:					24,081.92
Fund: 209 - AIRPORT					
Department: 43186 - 43186					
Luverne Ace Hardware	04/15/2025	03/24/2025	Cleaning Supplies	209-43186-2261	27.54
Elan Financial Services	04/17/2025	03/28/2025	2025 MN Airports Conference ...	209-43186-3499	250.00
CHS Eastern Farmers Cooperat..	04/15/2025	03/31/2025	2995	209-43186-2212	140.40
CHS Eastern Farmers Cooperat..	04/15/2025	03/31/2025	Superlube TMS 15W-40 Bulk ...	209-43186-2213	80.01
Department 43186 - 43186 Total:					497.95
Fund 209 - AIRPORT Total:					497.95
Fund: 210 - POOL & FITNESS CENTER					
HealthEquity	04/11/2025	04/11/2025	Employee HSA Contribution	210-21250	184.62
MissionSquare Retirement - 4...	04/11/2025	04/11/2025	Deferred Comp Contributions	210-21225	350.00
Public Employees Retirement	04/11/2025	04/11/2025	PERA Contributions	210-21224	1,435.29
EFTPS-Federal	04/11/2025	04/11/2025	FICA WITHHOLDING	210-21223	1,701.24
EFTPS-State	04/11/2025	04/11/2025	STATE WITHHOLDING	210-21222	388.12
EFTPS-Federal	04/11/2025	04/11/2025	MEDICARE WITHHOLDING	210-21223	397.86
EFTPS-Federal	04/11/2025	04/11/2025	FED WITHHOLDING	210-21221	725.50
					5,182.63
Department: 45124 - Pool & Fitness Center					
Luverne Ace Hardware	04/15/2025	03/11/2025	Level/Metal Repair Tape/Drye...	210-45124-2223	45.77
Luverne Ace Hardware	04/15/2025	03/17/2025	Cleaning Supplies	210-45124-2211	87.93
Centerpoint Energy	04/15/2025	03/18/2025	Gas Bill - LAF	210-45124-3383	1,617.27

Invoices Paid Report

Payment Dates: 4/10/2025 - 4/22/2025

Vendor Name	Payment Date	Post Date	Description (Item)	Account Number	Amount
Centerpoint Energy	04/15/2025	03/18/2025	Gas Bill - MN Interim Refund	210-45124-3383	-66.27
Tollefson Enterprises Inc	04/15/2025	03/31/2025	Advertising	210-45124-3349	2,000.00
Tollefson Enterprises Inc	04/15/2025	03/31/2025	State Hockey Tab	210-45124-3349	75.00
Elan Financial Services	04/17/2025	03/31/2025	Lifeguarding Recertifications	210-45124-2207	188.00
Department 45124 - Pool & Fitness Center Total:					3,947.70
Fund 210 - POOL & FITNESS CENTER Total:					9,130.33

Fund: 479 - POOL CAP REPL CAPITAL PRO

Department: 45124 - Pool & Fitness Center

Hoogendoorn Construction, In...	04/10/2025	04/08/2025	LAAF Expansion & Remodel Pr...	479-45124-5528	34,797.11
Department 45124 - Pool & Fitness Center Total:					34,797.11
Fund 479 - POOL CAP REPL CAPITAL PRO Total:					34,797.11

Fund: 601 - WATER

HealthEquity	04/11/2025	04/11/2025	Employee HSA Contribution	601-21250	567.54
MissionSquare Retirement - 4...	04/11/2025	04/11/2025	Deferred Comp Contributions	601-21225	63.00
Public Employees Retirement	04/11/2025	04/11/2025	PERA Contributions	601-21224	2,247.17
MissionSquare Retirement - 4...	04/11/2025	04/11/2025	ROTH Contributions	601-21225	69.53
EFTPS-Federal	04/11/2025	04/11/2025	FICA WITHHOLDING	601-21223	1,728.82
EFTPS-State	04/11/2025	04/11/2025	STATE WITHHOLDING	601-21222	559.97
EFTPS-Federal	04/11/2025	04/11/2025	MEDICARE WITHHOLDING	601-21223	404.36
EFTPS-Federal	04/11/2025	04/11/2025	FED WITHHOLDING	601-21221	1,084.66
					6,725.05

Department: 49415 - Water Production

Elan Financial Services	04/17/2025	03/01/2025	AxVoice Renewal	601-49415-3321	21.44
CHS Eastern Farmers Cooperat..	04/15/2025	03/31/2025	6151	601-49415-2212	100.60
Department 49415 - Water Production Total:					122.04

Department: 49451 - Water Distribution

Luverne Ace Hardware	04/15/2025	03/13/2025	Batteries	601-49451-2221	59.97
Mert's Machine & Repair	04/15/2025	03/22/2025	Cut and Bend Steel Plates	601-49451-2221	60.00
Auto Value	04/15/2025	03/25/2025	#188 Battery	601-49451-2228	151.99
Napa Auto Parts of Luverne	04/15/2025	03/26/2025	#188 Oil Filter/Air Filter	601-49451-2228	28.63
Elan Financial Services	04/17/2025	03/28/2025	Door Key Pad	601-49451-2223	183.55
CHS Eastern Farmers Cooperat..	04/15/2025	03/31/2025	6154	601-49451-2212	110.61
CHS Eastern Farmers Cooperat..	04/15/2025	03/31/2025	6148	601-49451-2212	202.59
CHS Eastern Farmers Cooperat..	04/15/2025	03/31/2025	Superlube TMS 15W-40 Bulk ...	601-49451-2213	26.67
Department 49451 - Water Distribution Total:					824.01

Department: 49611 - General Administration

Elan Financial Services	04/17/2025	03/20/2025	CDL Driving Test - Matt Nath	601-49611-3497	895.00
American Water Works Associ...	04/17/2025	03/28/2025	2025 Membership	601-49611-3491	394.00
Verizon	04/17/2025	04/10/2025	Water ipad	601-49611-3321	40.01
Verizon	04/17/2025	04/10/2025	Darrel ipad	601-49611-3321	1,251.00
Verizon	04/17/2025	04/10/2025	WWW Supervisor iPad	601-49611-3321	40.01
Verizon	04/17/2025	04/10/2025	Badger Water ipad	601-49611-3321	40.01
Midco Diving & Marine Servic...	04/17/2025	04/17/2025	Full Written Report & Video X2	601-49611-3312	900.00
Midco Diving & Marine Servic...	04/17/2025	04/17/2025	Water Reservoir Cleaning & In...	601-49611-3312	7,752.00
Department 49611 - General Administration Total:					11,312.03

Fund 601 - WATER Total: 18,983.13

Fund: 602 - SEWAGE

HealthEquity	04/11/2025	04/11/2025	Employee HSA Contribution	602-21250	241.92
MissionSquare Retirement - 4...	04/11/2025	04/11/2025	Deferred Comp Contributions	602-21225	63.99
Public Employees Retirement	04/11/2025	04/11/2025	PERA Contributions	602-21224	1,110.04
MissionSquare Retirement - 4...	04/11/2025	04/11/2025	ROTH Contributions	602-21225	23.01
EFTPS-Federal	04/11/2025	04/11/2025	FICA WITHHOLDING	602-21223	868.62
EFTPS-State	04/11/2025	04/11/2025	STATE WITHHOLDING	602-21222	321.36
EFTPS-Federal	04/11/2025	04/11/2025	MEDICARE WITHHOLDING	602-21223	203.10
EFTPS-Federal	04/11/2025	04/11/2025	FED WITHHOLDING	602-21221	625.76
					3,457.80

Invoices Paid Report

Payment Dates: 4/10/2025 - 4/22/2025

Vendor Name	Payment Date	Post Date	Description (Item)	Account Number	Amount
Department: 49435 - Sewage Disposal					
Luverne Ace Hardware	04/15/2025	02/27/2025	Rubber Plug/Hinged Plug	602-49435-2221	8.58
Luverne Ace Hardware	04/15/2025	03/04/2025	Bulbs	602-49435-2223	43.98
Centerpoint Energy	04/15/2025	03/18/2025	Gas Bill - MN Interim Refund	602-49435-3383	-98.63
Centerpoint Energy	04/15/2025	03/18/2025	Gas Bill - WWTP	602-49435-3383	3,006.03
Luverne Ace Hardware	04/15/2025	03/19/2025	Hardware/Spray Paint	602-49435-2223	25.16
Luverne Ace Hardware	04/15/2025	03/21/2025	Distilled Water	602-49435-2215	179.40
Sioux Valley Environmental	04/15/2025	03/27/2025	Polymer 55 Gallon Drum	602-49435-2215	1,170.00
Ketterling Services Inc	04/15/2025	03/31/2025	Commercial Pickup	602-49435-3312	169.65
CHS Eastern Farmers Cooperat..	04/15/2025	03/31/2025	6153	602-49435-2212	118.42
CHS Eastern Farmers Cooperat..	04/15/2025	03/31/2025	6162	602-49435-2212	30.70
CHS Eastern Farmers Cooperat..	04/15/2025	03/31/2025	6126	602-49435-2212	103.49
CHS Eastern Farmers Cooperat..	04/15/2025	03/31/2025	6136	602-49435-2212	166.07
CHS Eastern Farmers Cooperat..	04/15/2025	03/31/2025	Superlube TMS 15W-40 Bulk ...	602-49435-2213	80.01
Worldwide Express	04/17/2025	04/09/2025	Shipping Charges	602-49435-3325	54.07
Department 49435 - Sewage Disposal Total:					5,056.93
Department: 49611 - General Administration					
Elan Financial Services	04/17/2025	03/13/2025	iMS	602-49611-3491	20.00
Verizon	04/17/2025	04/10/2025	Wastewater iPad GPS	602-49611-3321	40.01
Department 49611 - General Administration Total:					60.01
Fund 602 - SEWAGE Total:					8,574.74
Fund: 603 - REFUSE					
HealthEquity	04/11/2025	04/11/2025	Employee HSA Contribution	603-21250	304.77
MissionSquare Retirement - 4...	04/11/2025	04/11/2025	Deferred Comp Contributions	603-21225	4.00
Public Employees Retirement	04/11/2025	04/11/2025	PERA Contributions	603-21224	670.21
EFTPS-Federal	04/11/2025	04/11/2025	FICA WITHHOLDING	603-21223	498.74
EFTPS-State	04/11/2025	04/11/2025	STATE WITHHOLDING	603-21222	163.96
EFTPS-Federal	04/11/2025	04/11/2025	MEDICARE WITHHOLDING	603-21223	116.64
EFTPS-Federal	04/11/2025	04/11/2025	FED WITHHOLDING	603-21221	362.60
					2,120.92
Department: 49418 - Refuse and Recycling					
Auto Value	04/15/2025	03/04/2025	#52.5 Radiator Cap/Hose Con...	603-49418-2228	10.73
Luverne Ace Hardware	04/15/2025	03/19/2025	Hardware	603-49418-2221	70.47
Napa Auto Parts of Luverne	04/15/2025	03/19/2025	#52 Lamp/Halogen Sealed Be...	603-49418-2228	31.98
Ketterling Services Inc	04/15/2025	03/31/2025	Recycling Charge	603-49418-3391	950.04
CHS Eastern Farmers Cooperat..	04/15/2025	03/31/2025	6352	603-49418-2212	1,291.85
CHS Eastern Farmers Cooperat..	04/15/2025	03/31/2025	Superlube TMS 15W-40 Bulk ...	603-49418-2213	80.01
Department 49418 - Refuse and Recycling Total:					2,435.08
Fund 603 - REFUSE Total:					4,556.00
Fund: 604 - ELECTRIC					
HealthEquity	04/11/2025	04/11/2025	Employee HSA Contribution	604-21250	340.04
MissionSquare Retirement - 4...	04/11/2025	04/11/2025	Deferred Comp Contributions	604-21225	108.01
Public Employees Retirement	04/11/2025	04/11/2025	PERA Contributions	604-21224	1,176.39
MissionSquare Retirement - 4...	04/11/2025	04/11/2025	ROTH Contributions	604-21225	37.00
EFTPS-Federal	04/11/2025	04/11/2025	FICA WITHHOLDING	604-21223	900.68
EFTPS-State	04/11/2025	04/11/2025	STATE WITHHOLDING	604-21222	331.95
EFTPS-Federal	04/11/2025	04/11/2025	MEDICARE WITHHOLDING	604-21223	210.64
EFTPS-Federal	04/11/2025	04/11/2025	FED WITHHOLDING	604-21221	689.49
					3,794.20
Department: 49417 - Electric Production					
Auto Value	04/15/2025	03/05/2025	60 KW Generator Fuel Filter	604-49417-2221	35.27
Elan Financial Services	04/17/2025	03/11/2025	Gaskets	604-49417-2242	331.56
Luverne Ace Hardware	04/15/2025	03/12/2025	Hardware	604-49417-2261	23.84
Department 49417 - Electric Production Total:					390.67
Department: 49452 - Electric Distribution					
Luverne Ace Hardware	04/15/2025	03/05/2025	Sockets/Socket Adapters	604-49452-2241	31.55
CHS Eastern Farmers Cooperat..	04/15/2025	03/31/2025	6493	604-49452-2212	267.52
CHS Eastern Farmers Cooperat..	04/15/2025	03/31/2025	#180 #1 Dyed MN 30.000 Gals	604-49452-2212	98.07

Invoices Paid Report

Payment Dates: 4/10/2025 - 4/22/2025

Vendor Name	Payment Date	Post Date	Description (Item)	Account Number	Amount
CHS Eastern Farmers Cooperat..	04/15/2025	03/31/2025	6458	604-49452-2212	73.87
CHS Eastern Farmers Cooperat..	04/15/2025	03/31/2025	6451	604-49452-2212	48.11
CHS Eastern Farmers Cooperat..	04/15/2025	03/31/2025	6568	604-49452-2212	92.62
CHS Eastern Farmers Cooperat..	04/15/2025	03/31/2025	Superlube TMS 15W-40 Bulk ...	604-49452-2213	186.69
Ziegler Inc	04/17/2025	04/01/2025	3 Yr CSA for GeneratorsSched ...	604-49452-3403	24,527.31
WESCO Receivables Corp	04/17/2025	04/03/2025	Impact Socket Adapters	604-49452-2241	196.40
Department 49452 - Electric Distribution Total:					25,522.14
Department: 49558 - Maintenance					
Mert's Machine & Repair	04/15/2025	03/22/2025	Tubing/Flat	604-49558-2227	43.49
Department 49558 - Maintenance Total:					43.49
Department: 49611 - General Administration					
Elan Financial Services	04/17/2025	03/11/2025	Inspection Fees for Daycare	604-49611-3497	125.00
Verizon	04/17/2025	04/10/2025	Mike B Electric	604-49611-3321	40.01
Verizon	04/17/2025	04/10/2025	Braydon ipad	604-49611-3321	40.01
Verizon	04/17/2025	04/10/2025	Elec Locates Korweb	604-49611-3321	40.01
Postmaster	04/10/2025	04/10/2025	Utility Billing Postage	604-49611-3322	873.06
Department 49611 - General Administration Total:					1,118.09
Fund 604 - ELECTRIC Total:					30,868.59
Fund: 606 - STORM SEWER					
HealthEquity	04/11/2025	04/11/2025	Employee HSA Contribution	606-21250	11.15
Public Employees Retirement	04/11/2025	04/11/2025	PERA Contributions	606-21224	30.21
EFTPS-Federal	04/11/2025	04/11/2025	FICA WITHHOLDING	606-21223	23.40
EFTPS-State	04/11/2025	04/11/2025	STATE WITHHOLDING	606-21222	8.68
EFTPS-Federal	04/11/2025	04/11/2025	MEDICARE WITHHOLDING	606-21223	5.48
EFTPS-Federal	04/11/2025	04/11/2025	FED WITHHOLDING	606-21221	16.09
					95.01
Fund 606 - STORM SEWER Total:					95.01
Fund: 609 - LIQUOR					
HealthEquity	04/11/2025	04/11/2025	Employee HSA Contribution	609-21250	223.08
Public Employees Retirement	04/11/2025	04/11/2025	PERA Contributions	609-21224	1,064.51
Minn Child Support Payment ...	04/11/2025	04/11/2025	Support Order	609-21230	167.05
EFTPS-Federal	04/11/2025	04/11/2025	FICA WITHHOLDING	609-21223	835.90
EFTPS-State	04/11/2025	04/11/2025	STATE WITHHOLDING	609-21222	217.68
EFTPS-Federal	04/11/2025	04/11/2025	MEDICARE WITHHOLDING	609-21223	195.48
EFTPS-Federal	04/11/2025	04/11/2025	FED WITHHOLDING	609-21221	411.21
					3,114.91
Department: 49710 - Merchandise Purchases					
Milk and Honey Ciders	04/15/2025	03/27/2025	Inventory	609-49710-2251	204.00
Southern Glazers of MN	04/15/2025	04/01/2025	Inventory	609-49710-2251	7,284.00
Southern Glazers of MN	04/15/2025	04/01/2025	Inventory	609-49710-2251	66.05
Southern Glazers of MN	04/15/2025	04/01/2025	Inventory	609-49710-2251	553.10
Johnson Brothers	04/15/2025	04/02/2025	Inventory	609-49710-2251	1,422.55
Artisan Beer Company	04/15/2025	04/02/2025	Inventory	609-49710-2251	61.55
Artisan Beer Company	04/15/2025	04/02/2025	Inventory	609-49710-2251	92.30
Phillips Wine & Spirits	04/15/2025	04/02/2025	Inventory	609-49710-2251	1,831.38
Wine Merchants	04/15/2025	04/02/2025	Inventory	609-49710-2251	159.49
Breakthru Beverage MN Wine...	04/15/2025	04/03/2025	Inventory	609-49710-2251	885.57
Doll Distributing LLC	04/15/2025	04/03/2025	Inventory	609-49710-2251	10,240.50
Doll Distributing LLC	04/15/2025	04/03/2025	Price Adjustment	609-49710-2251	-6.70
Beverage Wholesalers	04/15/2025	04/03/2025	Inventory	609-49710-2251	6,714.60
Paustis Wine Company	04/15/2025	04/07/2025	Inventory	609-49710-2251	223.00
Southern Glazers of MN	04/15/2025	04/08/2025	Inventory	609-49710-2251	666.38
Breakthru Beverage MN Beer	04/15/2025	04/09/2025	Inventory	609-49710-2251	92.40
Breakthru Beverage MN Wine...	04/15/2025	04/09/2025	Inventory	609-49710-2251	4,072.48
Johnson Brothers	04/15/2025	04/09/2025	Inventory	609-49710-2251	3,097.27
Johnson Brothers	04/15/2025	04/09/2025	Inventory	609-49710-2251	322.75
Brau Brothers Brewing Co	04/15/2025	04/09/2025	Inventory	609-49710-2251	72.00
Artisan Beer Company	04/15/2025	04/09/2025	Inventory	609-49710-2251	33.85

Invoices Paid Report

Payment Dates: 4/10/2025 - 4/22/2025

Vendor Name	Payment Date	Post Date	Description (Item)	Account Number	Amount
Artisan Beer Company	04/15/2025	04/09/2025	Inventory	609-49710-2251	209.00
Artisan Beer Company	04/15/2025	04/09/2025	Inventory	609-49710-2251	156.80
Phillips Wine & Spirits	04/15/2025	04/09/2025	Inventory	609-49710-2251	4,591.42
Johnson Brothers	04/15/2025	04/10/2025	Duplicate Order	609-49710-2251	-236.48
Johnson Brothers	04/15/2025	04/10/2025	Bad Pkg - Unrepairable	609-49710-2251	-12.63
Doll Distributing LLC	04/15/2025	04/10/2025	Inventory	609-49710-2251	83.00
Doll Distributing LLC	04/15/2025	04/10/2025	Inventory	609-49710-2251	5,653.18
Beverage Wholesalers	04/15/2025	04/10/2025	Inventory	609-49710-2251	8,914.42
Phillips Wine & Spirits	04/15/2025	04/10/2025	Damaged Cap	609-49710-2251	-26.00
Phillips Wine & Spirits	04/15/2025	04/10/2025	Damaged Cap	609-49710-2251	-104.00
Department 49710 - Merchandise Purchases Total:					57,317.23

Department: 49720 - Liquor Expenses

Quality Printing Inc	04/15/2025	02/26/2025	Magnetic Shelf Aisle Sign Hold...	609-49720-2261	1,290.18
Luverne Ace Hardware	04/15/2025	03/03/2025	CO Alarm	609-49720-2261	46.99
Luverne Ace Hardware	04/15/2025	03/07/2025	Hardware	609-49720-2261	18.76
Dacotah Paper Co	04/15/2025	04/08/2025	Paper Bags	609-49720-2261	106.17
Department 49720 - Liquor Expenses Total:					1,462.10
Fund 609 - LIQUOR Total:					61,894.24

Fund: 650 - EDA GENERAL OPERATIONS

HealthEquity	04/11/2025	04/11/2025	Employee HSA Contribution	650-21250	184.62
MissionSquare Retirement - 4...	04/11/2025	04/11/2025	Deferred Comp Contributions	650-21225	397.06
Public Employees Retirement	04/11/2025	04/11/2025	PERA Contributions	650-21224	505.35
MissionSquare Retirement - 4...	04/11/2025	04/11/2025	ROTH Percent Contributions	650-21225	108.29
EFTPS-Federal	04/11/2025	04/11/2025	FICA WITHHOLDING	650-21223	377.90
EFTPS-State	04/11/2025	04/11/2025	STATE WITHHOLDING	650-21222	134.22
EFTPS-Federal	04/11/2025	04/11/2025	MEDICARE WITHHOLDING	650-21223	88.38
EFTPS-Federal	04/11/2025	04/11/2025	FED WITHHOLDING	650-21221	281.74
					2,077.56

Department: 46515 - Economic Development

Elan Financial Services	04/17/2025	04/01/2025	Hireclick - Monthly Jobs Subscr...	650-46515-3349	99.00
Elan Financial Services	04/17/2025	04/01/2025	LEDA to Lenz - Closing Deed T...	650-46515-3471	161.62
Elan Financial Services	04/17/2025	04/01/2025	LEDA to Glammeier - Closing ...	650-46515-3471	198.58
Verizon	04/17/2025	04/10/2025	Holly Sammons	650-46515-3321	59.16
Department 46515 - Economic Development Total:					518.36
Fund 650 - EDA GENERAL OPERATIONS Total:					2,595.92

Fund: 663 - CWG/TCI BLDGS OPER**Department: 46515 - Economic Development**

Climate Systems Inc	04/15/2025	03/20/2025	Replaced Supply Fan Motor - ...	663-46515-2223	1,721.03
Department 46515 - Economic Development Total:					1,721.03
Fund 663 - CWG/TCI BLDGS OPER Total:					1,721.03

Fund: 701 - CENTRAL GARAGE

HealthEquity	04/11/2025	04/11/2025	Employee HSA Contribution	701-21250	256.55
Public Employees Retirement	04/11/2025	04/11/2025	PERA Contributions	701-21224	565.42
EFTPS-Federal	04/11/2025	04/11/2025	FICA WITHHOLDING	701-21223	423.38
EFTPS-State	04/11/2025	04/11/2025	STATE WITHHOLDING	701-21222	140.78
EFTPS-Federal	04/11/2025	04/11/2025	MEDICARE WITHHOLDING	701-21223	99.00
EFTPS-Federal	04/11/2025	04/11/2025	FED WITHHOLDING	701-21221	266.38
					1,751.51

Department: 49810 - Central Garage Operations

Kimball Midwest	04/15/2025	02/27/2025	Lubricant/Drill Set/Chain Tool	701-49810-2221	934.83
Luverne Ace Hardware	04/15/2025	03/03/2025	Lacquer Thinner	701-49810-2261	12.99
Luverne Ace Hardware	04/15/2025	03/04/2025	Scrpr w/Blade	701-49810-2261	5.99
Luverne Ace Hardware	04/15/2025	03/05/2025	Tube Coupler	701-49810-2221	7.98
Napa Auto Parts of Luverne	04/15/2025	03/05/2025	BRK Line	701-49810-2221	9.99
Napa Auto Parts of Luverne	04/15/2025	03/12/2025	134A Refrigerant	701-49810-2228	83.88
Luverne Ace Hardware	04/15/2025	03/20/2025	LP Tank Exchange/Wallplate	701-49810-2261	28.98
Auto Value	04/15/2025	03/21/2025	ATM Fused Circuits	701-49810-2228	11.97

Invoices Paid Report

Payment Dates: 4/10/2025 - 4/22/2025

Vendor Name	Payment Date	Post Date	Description (Item)	Account Number	Amount
Kimball Midwest	04/11/2025	03/24/2025	Assortment Tools	701-49810-2221	1,371.00
CHS Eastern Farmers Cooperat..	04/15/2025	03/31/2025	7182	701-49810-2212	162.06
Verizon	04/17/2025	04/10/2025	Tim Central Garage	701-49810-3321	40.01
Department 49810 - Central Garage Operations Total:					2,669.68
Fund 701 - CENTRAL GARAGE Total:					4,421.19
Fund: 702 - CENTRAL STORE					
HealthEquity	04/11/2025	04/11/2025	Employee HSA Contribution	702-21250	92.32
Public Employees Retirement	04/11/2025	04/11/2025	PERA Contributions	702-21224	204.40
MissionSquare Retirement - 4...	04/11/2025	04/11/2025	ROTH Contributions	702-21225	50.01
EFTPS-Federal	04/11/2025	04/11/2025	FICA WITHHOLDING	702-21223	149.78
EFTPS-State	04/11/2025	04/11/2025	STATE WITHHOLDING	702-21222	60.65
EFTPS-Federal	04/11/2025	04/11/2025	MEDICARE WITHHOLDING	702-21223	35.04
EFTPS-Federal	04/11/2025	04/11/2025	FED WITHHOLDING	702-21221	94.35
					686.55
Fund 702 - CENTRAL STORE Total:					686.55
Fund: 705 - DATA PROCESSING					
HealthEquity	04/11/2025	04/11/2025	Employee HSA Contribution	705-21250	132.03
MissionSquare Retirement - 4...	04/11/2025	04/11/2025	Deferred Comp Contributions	705-21225	22.00
Public Employees Retirement	04/11/2025	04/11/2025	PERA Contributions	705-21224	1,125.52
MissionSquare Retirement - 4...	04/11/2025	04/11/2025	ROTH Contributions	705-21225	19.97
EFTPS-Federal	04/11/2025	04/11/2025	FICA WITHHOLDING	705-21223	940.88
EFTPS-State	04/11/2025	04/11/2025	STATE WITHHOLDING	705-21222	411.50
EFTPS-Federal	04/11/2025	04/11/2025	MEDICARE WITHHOLDING	705-21223	220.06
EFTPS-Federal	04/11/2025	04/11/2025	FED WITHHOLDING	705-21221	962.60
					3,834.56
Department: 41920 - Data Processing					
KnowBe4 Inc	04/17/2025	03/07/2025	Security Awareness Training/...	705-41920-3309	5,067.77
Elan Financial Services	04/17/2025	03/23/2025	Downtown Music	705-41920-3491	18.16
Elan Financial Services	04/17/2025	03/26/2025	8.0 GB USB 2.0 Flash Drive	705-41920-2209	8.54
Verizon	04/17/2025	04/10/2025	Peggy ipad	705-41920-3321	40.01
Verizon	04/17/2025	04/10/2025	Tyler Reisch ipad	705-41920-3321	40.01
Verizon	04/17/2025	04/10/2025	Peggy Adams	705-41920-3321	50.45
Verizon	04/17/2025	04/10/2025	Tyler Reisch	705-41920-3321	50.45
Department 41920 - Data Processing Total:					5,275.39
Fund 705 - DATA PROCESSING Total:					9,109.95
Grand Total:					265,393.34

Outstanding Invoices Report

By Fund

City of Luverne, MN

Payable Dates 1/1/2024 - 4/23/2025

Vendor Name	Payable Number	Payable Date	Description (Item)	Account Number	Amount
Fund: 101 - GENERAL					
Madison National Life Ins Co	INV0002717	04/11/2025	Long-Term Disability Insurance	101-21231	122.43
					122.43
Department: 41320 - City Administration					
Delta Dental of Minnesota	January 2025	01/17/2025	Employee Health Insurance	101-41320-1131	-10.98
Sunshine Foods	4512	03/04/2025	Training Supplies	101-41320-2261	7.99
ICMA	20250401	04/01/2025	Membership Renewal 25/26	101-41320-3491	777.50
Wolf, Jill	April 2025	04/01/2025	Vehicle Allowance	101-41320-3334	550.00
Minn Dept of Admin	00000859641	04/02/2025	Data Practices 201 - Jessica M...	101-41320-3331	80.00
Department 41320 - City Administration Total:					1,404.51
Department: 41550 - Assessing					
Rock County Auditor/Treas	2nd Half 2025	04/01/2025	2025 Assessment Serv/2nd Ha...	101-41550-3310	31,011.00
Department 41550 - Assessing Total:					31,011.00
Department: 41610 - City Attorney					
Flaherty & Hood PA	22932	04/04/2024	Labor & Employment Consulta...	101-41610-3304	377.50
Flaherty & Hood PA	22845	04/03/2025	March Legal Fees	101-41610-3304	1,050.00
Flaherty & Hood PA	22865	04/03/2025	Environmental Legal Services	101-41610-3304	343.75
Klosterbuer & Haubrich LLP	731	04/07/2025	March Legal Fees	101-41610-3304	3,400.00
Department 41610 - City Attorney Total:					5,171.25
Department: 41940 - Government Buildings					
Schomacker Office Cleaning L...	6094	03/31/2025	March Cleaning - City Office	101-41940-3312	4,051.36
Rock County Auditor/Treas	2025 Prop Taxes	04/01/2025	20-1604-000	101-41940-3497	2,234.00
Rock County Auditor/Treas	2025 Prop Taxes	04/01/2025	20-2167-000	101-41940-3497	650.00
Rock County Auditor/Treas	2025 Prop Taxes	04/01/2025	20-1373-000	101-41940-3497	252.00
Rock County Auditor/Treas	2025 Prop Taxes	04/01/2025	20-0040-100	101-41940-3497	63.00
Rock County Auditor/Treas	2025 Prop Taxes	04/01/2025	20-0941-000	101-41940-3497	42.00
Rock County Auditor/Treas	2025 Prop Taxes	04/01/2025	20-1878-000	101-41940-3497	11.00
Rock County Auditor/Treas	2025 Prop Taxes	04/01/2025	20-1677-100	101-41940-3497	11.00
Rock County Auditor/Treas	2025 Prop Taxes	04/01/2025	20-1411-400	101-41940-3497	462.00
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	101-41940-3381	1,649.20
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	101-41940-3381	1,096.43
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	101-41940-3381	111.84
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	101-41940-3382	258.06
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	101-41940-3382	36.96
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	101-41940-3382	64.50
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	101-41940-3384	54.21
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	101-41940-3384	162.29
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	101-41940-3384	37.80
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	101-41940-3385	87.40
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	101-41940-3385	194.90
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	101-41940-3385	43.70
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	101-41940-3386	80.34
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	101-41940-3386	448.50
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	101-41940-3386	443.71
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	101-41940-3389	93.75
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	101-41940-3389	87.75
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	101-41940-3389	89.23
Luverne City of	04-2025 Interdept 2	04/09/2025	Interdepart Bills - March Usa...	101-41940-3381	2,608.24
Luverne City of	04-2025 Interdept 2	04/09/2025	Interdepart Bills - March Usa...	101-41940-3382	184.61
Luverne City of	04-2025 Interdept 2	04/09/2025	Interdepart Bills - March Usa...	101-41940-3384	185.84
Luverne City of	04-2025 Interdept 2	04/09/2025	Interdepart Bills - March Usa...	101-41940-3385	137.50
Luverne City of	04-2025 Interdept 2	04/09/2025	Interdepart Bills - March Usa...	101-41940-3386	15.25
Luverne City of	04-2025 Interdept 2	04/09/2025	Interdepart Bills - March Usa...	101-41940-3389	11.75

Outstanding Invoices Report

Payable Dates: 1/1/2024 - 4/23/2025

Vendor Name	Payable Number	Payable Date	Description (Item)	Account Number	Amount
D & G Drinking Water System	15085	04/15/2025	City Offices Q2	101-41940-2221	55.50
Gauquie, Thomas	2819	04/15/2025	City Offices Windows & Door C...	101-41940-2223	43.00
Department 41940 - Government Buildings Total:					16,058.62
Department: 42210 - Fire Administration					
Delta Dental of Minnesota	January 2025	01/17/2025	Employee Health Insurance	101-42210-1131	-0.08
Department 42210 - Fire Administration Total:					-0.08
Department: 42220 - Fire Fighting					
Delta Dental of Minnesota	January 2025	01/17/2025	Employee Health Insurance	101-42220-1131	-2.44
Amazon Capital Services	1VC9-YMQY-6G7L	04/03/2025	Microsoft Surface Pro	101-42220-2261	1,554.29
Department 42220 - Fire Fighting Total:					1,551.85
Department: 42280 - Fire Stations & Buildings					
Schomacker Office Cleaning L...	6094	03/31/2025	March Cleaning - Fire Hall	101-42280-3313	110.67
Rock County Auditor/Treas	2025 Prop Taxes	04/01/2025	20-1189-100	101-42280-3497	11.00
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	101-42280-3381	2,512.62
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	101-42280-3382	198.62
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	101-42280-3384	162.29
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	101-42280-3385	174.50
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	101-42280-3386	15.25
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	101-42280-3389	18.50
Department 42280 - Fire Stations & Buildings Total:					3,203.45
Department: 42401 - Building/Planning/Zoning					
Delta Dental of Minnesota	January 2025	01/17/2025	Employee Health Insurance	101-42401-1131	-7.55
Department 42401 - Building/Planning/Zoning Total:					-7.55
Department: 42500 - Civil Defense					
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	101-42500-3381	149.75
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	101-42500-3386	36.47
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	101-42500-3389	20.25
Department 42500 - Civil Defense Total:					206.47
Department: 42600 - Emergency Management Ser					
Delta Dental of Minnesota	January 2025	01/17/2025	Employee Health Insurance	101-42600-1131	-0.84
Department 42600 - Emergency Management Ser Total:					-0.84
Department: 42700 - Animal Control					
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	101-42700-3381	249.50
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	101-42700-3384	29.95
Department 42700 - Animal Control Total:					279.45
Department: 43121 - Street					
Delta Dental of Minnesota	January 2025	01/17/2025	Employee Health Insurance	101-43121-1131	-18.07
C & R Supply Inc	1401076	03/28/2025	Service Water Tank Motor	101-43121-2221	911.30
Quality Printing Inc	N23347	03/31/2025	#47 Vinyl Logos	101-43121-2228	81.04
C & B Operations - Luverne	13159338	04/01/2025	#46 Fuel/Oil Filters	101-43121-2228	261.78
Allied Oil & Tire Company	0269306-IN	04/02/2025	#46 Oil	101-43121-2228	1,077.65
Fastenal Company	SDBRA73797	04/02/2025	Ear Plugs/Alcohol Wipes/Grea...	101-43121-2261	204.06
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	101-43121-3381	747.89
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	101-43121-3381	318.69
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	101-43121-3382	23.68
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	101-43121-3384	29.95
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	101-43121-3384	38.61
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	101-43121-3385	27.66
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	101-43121-3386	15.37
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	101-43121-3387	9,557.62
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	101-43121-3389	1.68
Locators & Supplies	0319867-IN	04/10/2025	Safety Vests	101-43121-2245	217.10
Dakota Riggers & Tool Supp	3017138	04/10/2025	Log Chains	101-43121-2241	170.06
Department 43121 - Street Total:					13,666.07
Department: 45128 - Summer Recreation Program					
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	101-45128-3381	361.09
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	101-45128-3384	308.88

Outstanding Invoices Report

Payable Dates: 1/1/2024 - 4/23/2025

Vendor Name	Payable Number	Payable Date	Description (Item)	Account Number	Amount
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	101-45128-3386	84.76
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	101-45128-3389	8.23
Department 45128 - Summer Recreation Program Total:					762.96
Department: 45200 - Parks					
Butler Machinery Co	04CS0096958	11/09/2024	#91 & #97 Returned Couplers	101-45200-2221	-454.15
Delta Dental of Minnesota	January 2025	01/17/2025	Employee Health Insurance	101-45200-1131	-17.98
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	101-45200-3381	861.39
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	101-45200-3382	71.33
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	101-45200-3384	252.95
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	101-45200-3385	27.68
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	101-45200-3386	237.42
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	101-45200-3389	50.42
Department 45200 - Parks Total:					1,029.06
Department: 45204 - Forestry & Nursery					
Davis, Mike	20250416	04/16/2025	Removed 105 Stumps	101-45204-2225	4,480.00
Department 45204 - Forestry & Nursery Total:					4,480.00
Department: 46510 - Conservation & Development					
Luverne Building Center Inc	255089	03/07/2025	Soffit/Fascia Covers/Nails -TNT	101-46510-5528	1,894.32
Luverne Building Center Inc	255119	03/10/2025	Lumber/Torx Lags/Staples - T...	101-46510-5528	78.75
Luverne Building Center Inc	255226	03/14/2025	Miter Moulding - TNT	101-46510-5528	19.92
Luverne Building Center Inc	255284	03/18/2025	Ground Breaker/Lumber/Glass..	101-46510-5528	393.46
Luverne Building Center Inc	255324	03/20/2025	F-Moulding - TNT	101-46510-5528	32.76
Luverne Building Center Inc	255362	03/22/2025	Siding Package - TNT	101-46510-5528	18,055.74
Luverne Building Center Inc	255441	03/25/2025	Seam Tape/Soffit - TNT	101-46510-5528	47.81
Luverne Building Center Inc	255475	03/26/2025	Lumber -TNT	101-46510-5528	88.23
Luverne Building Center Inc	255499	03/27/2025	Torx Bit/Blue Chalk - TNT	101-46510-5528	9.98
Luverne Building Center Inc	255577	03/31/2025	Lumber/Deck Flashing/Torx La...	101-46510-5528	113.05
Big Top Tent Rentals LLC	4994	04/03/2025	Portable Bathroom - TNT NE P...	101-46510-5528	130.00
Centerpoint Energy	Apr 2025 TNT Spring	04/10/2025	Gas Bill - TNT Spring	101-46510-5523	60.87
Department 46510 - Conservation & Development Total:					20,924.89
Fund 101 - GENERAL Total:					99,863.54
Fund: 208 - CHILDCARE FACILITY					
Department: 46633 - Childcare					
Interstate Office Products	01EF6819	02/11/2025	Childcare Office Equipment - ...	208-46633-5561	9,456.10
Luverne Building Center Inc	255258	03/17/2025	Sakrete Concrete Mix	208-46633-2261	47.60
McClure Plumbing & Heating I...	45623	04/04/2025	Sewer Machine/Labor - Kids R...	208-46633-2221	225.00
High Point Networks	269615	04/07/2025	SMART V360 - Kids Rock	208-46633-5544	3,080.00
Quality Printing Inc	N23289	04/09/2025	Vinyl White - Set of Door Num...	208-46633-2261	709.51
Quality Printing Inc	N23322	04/09/2025	Mailbox Vinyl - Kids Rock	208-46633-2261	33.67
Department 46633 - Childcare Total:					13,551.88
Fund 208 - CHILDCARE FACILITY Total:					13,551.88
Fund: 209 - AIRPORT					
Tailwinds Aircraft Services LLC	April 2025	04/01/2025	Lease	209-36307	-400.00
					-400.00
Department: 43186 - 43186					
Tailwinds Aircraft Services LLC	1185047-IN	04/01/2025	Grounding Clamps	209-43186-2221	89.26
Rock County Auditor/Treas	2025 Prop Taxes	04/01/2025	06-0138-200	209-43186-3497	562.00
Rock County Auditor/Treas	2025 Prop Taxes	04/01/2025	06-0173-100	209-43186-3497	1,908.00
Rock County Auditor/Treas	2025 Prop Taxes	04/01/2025	06-0139-200	209-43186-3497	592.00
Rock County Auditor/Treas	2025 Prop Taxes	04/01/2025	06-0174-300	209-43186-3497	310.00
Rock County Auditor/Treas	2025 Prop Taxes	04/01/2025	06-0139-000	209-43186-3497	2,538.00
Rock County Auditor/Treas	2025 Prop Taxes	04/01/2025	06-0139-100	209-43186-3497	544.00
Tailwinds Aircraft Services LLC	April 2025	04/01/2025	Management Fee	209-43186-3312	2,200.00
Tailwinds Aircraft Services LLC	April 2025	04/01/2025	Internet	209-43186-3321	-25.00
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	209-43186-3381	2,017.50
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	209-43186-3382	28.35
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	209-43186-3384	271.85

Outstanding Invoices Report

Payable Dates: 1/1/2024 - 4/23/2025

Vendor Name	Payable Number	Payable Date	Description (Item)	Account Number	Amount
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	209-43186-3389	13.50
Department 43186 - 43186 Total:					11,049.46
Fund 209 - AIRPORT Total:					10,649.46

Fund: 210 - POOL & FITNESS CENTER

Madison National Life Ins Co	INV0002717	04/11/2025	Long-Term Disability Insurance	210-21231	27.59
					27.59

Department: 45124 - Pool & Fitness Center

Delta Dental of Minnesota	January 2025	01/17/2025	Employee Health Insurance	210-45124-1131	-8.38
Busse Plumbing, Htg & AC Inc	28924	03/28/2025	Service Call - Labor & Material...	210-45124-2221	725.79
Associated Supply Co Inc	A106124	03/28/2025	1" Aquamatic Diaphragm Vala...	210-45124-2221	694.43
Amazon Capital Services	11V3-4TP1-MKNX	03/31/2025	Beach Balls/Shower Curtains	210-45124-2261	109.94
MC&R Pools Inc	1250582-IN	03/31/2025	Swivel Caster Replacement Kit	210-45124-2221	398.82
Associated Supply Co Inc	A106143	03/31/2025	Indelco 1" Union End-2 UnionK...	210-45124-2221	153.79
Amazon Capital Services	19VC-WVJH-VCX3	04/01/2025	Returned Combination Pad Lo...	210-45124-2261	-11.63
Amazon Capital Services	1VJK-XNCT-TMLN	04/01/2025	Returned Combination Padlock	210-45124-2261	-46.52
Climate Systems Inc	19807	04/03/2025	Service Call - Chemical Room/...	210-45124-2221	735.00
Amazon Capital Services	1J7M-Y6H7-NNXR	04/06/2025	Flameless Candles	210-45124-2261	26.98
Amazon Capital Services	1DJH-YFFL6-F3FJ	04/07/2025	Floor Buffer Polisher Machine ...	210-45124-2223	799.95
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	210-45124-3381	5,007.68
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	210-45124-3382	776.01
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	210-45124-3384	170.14
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	210-45124-3385	566.30
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	210-45124-3386	35.39
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	210-45124-3389	8.23
Computer Clinic	32813	04/10/2025	Toner - LAF	210-45124-2209	1,095.84

Department 45124 - Pool & Fitness Center Total: 11,237.76

Fund 210 - POOL & FITNESS CENTER Total: 11,265.35

Fund: 405 - CAPITAL EQUIPMENT REPLACE

Department: 43121 - Street

Crysteel Truck Equipment-Lak...	L35309	03/27/2025	#47 Truck Box	405-43121-5542	168,244.00
---------------------------------	--------	------------	---------------	----------------	------------

Department 43121 - Street Total: 168,244.00

Fund 405 - CAPITAL EQUIPMENT REPLACE Total: 168,244.00

Fund: 601 - WATER

Madison National Life Ins Co	INV0002717	04/11/2025	Long-Term Disability Insurance	601-21231	58.43
					58.43

Department: 49412 - Source Wells & Springs

Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	601-49412-3381	713.19
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	601-49412-3386	149.19
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	601-49412-3389	6.75

Department 49412 - Source Wells & Springs Total: 869.13

Department: 49415 - Water Production

Delta Dental of Minnesota	January 2025	01/17/2025	Employee Health Insurance	601-49415-1131	-2.52
Sehr, Mark	20250331	03/31/2025	Toilet Rebate	601-49415-3481	75.00
Worthington Public Utilities	WWTF-25071	04/04/2025	Lab Tests - Mar 2025	601-49415-3312	150.00
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	601-49415-3381	5,815.41
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	601-49415-3384	154.44
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	601-49415-3385	50.00
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	601-49415-3386	55.99
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	601-49415-3389	6.75
MVTL Laboratories Inc	1300654	04/11/2025	Lab Tests	601-49415-3312	715.20

Department 49415 - Water Production Total: 7,020.27

Department: 49451 - Water Distribution

Delta Dental of Minnesota	January 2025	01/17/2025	Employee Health Insurance	601-49451-1131	-22.65
Core & Main LP	W472232	02/20/2025	Replacement Clip	601-49451-2221	439.85
Luverne Building Center Inc	255340	03/21/2025	6 Mil Poly	601-49451-2221	56.28
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	601-49451-3381	744.67

Department 49451 - Water Distribution Total: 1,218.15

Outstanding Invoices Report

Payable Dates: 1/1/2024 - 4/23/2025

Vendor Name	Payable Number	Payable Date	Description (Item)	Account Number	Amount
Department: 49611 - General Administration					
Delta Dental of Minnesota	January 2025	01/17/2025	Employee Health Insurance	601-49611-1131	-5.36
Gopher State One Call	5030564	03/31/2025	March 2025 Locate Tickets	601-49611-3499	6.08
Rock County Auditor/Treas	2025 Prop Taxes	04/01/2025	20-0019-200	601-49611-3497	202.00
Rock County Auditor/Treas	2025 Prop Taxes	04/01/2025	20-0020-000	601-49611-3497	686.00
Minn Pollution Control Agency	10000200127	04/08/2025	Wastewater General Annual P...	601-49611-3497	345.00
Minn Pollution Control Agency	10000200128	04/08/2025	Wastewater General Annual P...	601-49611-3497	345.00
Department 49611 - General Administration Total:					1,578.72
Fund 601 - WATER Total:					10,744.70
Fund: 602 - SEWAGE					
Madison National Life Ins Co	INV0002717	04/11/2025	Long-Term Disability Insurance	602-21231	27.17
					27.17
Department: 49416 - Sewage Collection					
Delta Dental of Minnesota	January 2025	01/17/2025	Employee Health Insurance	602-49416-1131	-5.87
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	602-49416-3381	479.15
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	602-49416-3386	15.59
Department 49416 - Sewage Collection Total:					488.87
Department: 49435 - Sewage Disposal					
Delta Dental of Minnesota	January 2025	01/17/2025	Employee Health Insurance	602-49435-1131	-1.68
Luverne Building Center Inc	255249	03/17/2025	Lumber/Caulk	602-49435-2223	154.41
Luverne Building Center Inc	255426	03/25/2025	Chamberlain 3 Door Button	602-49435-2228	48.49
Luverne Building Center Inc	255524	03/28/2025	Chamberlain 3 Door Buttons	602-49435-2228	96.98
Luverne Building Center Inc	255583	03/31/2025	Tapcons/Drill Bit	602-49435-2223	21.99
Worldwide Express	2504029674	04/02/2025	Shipping Charges	602-49435-3325	49.15
MVTL Laboratories Inc	1299580	04/04/2025	Lab Tests	602-49435-3312	211.20
MVTL Laboratories Inc	1299917	04/08/2025	Lab Tests	602-49435-3312	625.60
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	602-49435-3381	8,504.02
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	602-49435-3382	54.51
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	602-49435-3384	57.27
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	602-49435-3385	70.50
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	602-49435-3386	113.72
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	602-49435-3389	6.75
MVTL Laboratories Inc	1300388	04/10/2025	Lab Tests	602-49435-3312	108.80
Hawkins Inc	7033166	04/10/2025	Aluminum Sulfate Liquid	602-49435-2216	7,485.17
D & G Drinking Water System	15087	04/15/2025	WWTP Q2	602-49435-3312	75.00
Department 49435 - Sewage Disposal Total:					17,681.88
Department: 49611 - General Administration					
Delta Dental of Minnesota	January 2025	01/17/2025	Employee Health Insurance	602-49611-1131	-5.53
Minn Pollution Control Agency	20250331	03/31/2025	Class B WW Certification Fee --...	602-49611-3491	45.00
Gopher State One Call	5030564	03/31/2025	March 2025 Locate Tickets	602-49611-3499	6.08
Rock County Auditor/Treas	2025 Prop Taxes	04/01/2025	20-0006-300	602-49611-3497	312.00
Rock County Auditor/Treas	2025 Prop Taxes	04/01/2025	20-0006-200	602-49611-3497	11.00
Department 49611 - General Administration Total:					368.55
Fund 602 - SEWAGE Total:					18,566.47
Fund: 603 - REFUSE					
Madison National Life Ins Co	INV0002717	04/11/2025	Long-Term Disability Insurance	603-21231	20.52
					20.52
Department: 49418 - Refuse and Recycling					
Delta Dental of Minnesota	January 2025	01/17/2025	Employee Health Insurance	603-49418-1131	-11.57
Rock County Transfer Station	11309 Mar 2025	03/31/2025	Tipping Fees	603-49418-3391	10,138.25
Rock County Transfer Station	11309 Mar 2025	03/31/2025	Appliance	603-49418-3391	35.00
Rock County Transfer Station	11309 Mar 2025	03/31/2025	Solid Waste	603-49418-3391	244.00
Toter, Inc.	20ARCN000025994	04/04/2025	Returned 64 Gal Lids X 35	603-49418-2261	-608.65
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	603-49418-3381	603.01
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	603-49418-3382	23.69
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	603-49418-3384	38.61
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	603-49418-3385	27.68
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	603-49418-3386	21.67

Outstanding Invoices Report

Payable Dates: 1/1/2024 - 4/23/2025

Vendor Name	Payable Number	Payable Date	Description (Item)	Account Number	Amount
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	603-49418-3389	5.44
Department 49418 - Refuse and Recycling Total:					10,517.13
Fund 603 - REFUSE Total:					10,537.65
Fund: 604 - ELECTRIC					
Luverne Area Community Fou...	March 2025	04/08/2025	March Donations	604-21618	97.35
Madison National Life Ins Co	INV0002717	04/11/2025	Long-Term Disability Insurance	604-21231	35.24
					132.59
Department: 47285 - 2018 Electric Revenue Bonds					
Northland Bond Services	LUVE18A 2025	04/04/2025	Elec Rev Bond Series 2018A	604-47285-6611	72,438.13
Department 47285 - 2018 Electric Revenue Bonds Total:					72,438.13
Department: 47286 - EL Revenue Bonds 2022A					
Northland Bond Services	LUVE22A 2025	04/04/2025	Elec Rev Bonds Series 2022A	604-47286-6611	158,175.00
Department 47286 - EL Revenue Bonds 2022A Total:					158,175.00
Department: 49417 - Electric Production					
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	604-49417-3381	6,319.64
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	604-49417-3382	81.18
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	604-49417-3384	316.73
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	604-49417-3385	63.80
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	604-49417-3386	49.73
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	604-49417-3389	15.55
Minn Pollution Control Agency	10000203147	04/10/2025	Annual Air Fees - Power Plant	604-49417-2242	327.50
Department 49417 - Electric Production Total:					7,174.13
Department: 49452 - Electric Distribution					
Rock County Transfer Station	11310 Mar 2025 Elec	03/31/2025	Demo/Const	604-49452-3384	8.75
D & G Drinking Water System	15086	04/15/2025	Elec Dept Q2	604-49452-3403	55.50
Department 49452 - Electric Distribution Total:					64.25
Department: 49558 - Maintenance					
Locators & Supplies	0319885-IN	04/10/2025	Red Marking Paint	604-49558-2227	420.54
Department 49558 - Maintenance Total:					420.54
Department: 49609 - Luverne Outlook					
Delta Dental of Minnesota	January 2025	01/17/2025	Employee Health Insurance	604-49609-1131	-0.84
Department 49609 - Luverne Outlook Total:					-0.84
Department: 49610 - Energy Conservation					
Alpha Media LLC	CC-KLQ-1250346871	03/31/2025	Annual Contract KLQL	604-49610-3349	910.00
Alpha Media LLC	CC-KLQ-1250346873	03/31/2025	Bright Energy Solutions	604-49610-3349	140.00
Alpha Media LLC	CC-KQA-1205317320	03/31/2025	Bright Energy Solutions	604-49610-3349	125.00
Alpha Media LLC	CC-KQA-1205317321	03/31/2025	Annual Contract KQAD	604-49610-3349	542.00
Department 49610 - Energy Conservation Total:					1,717.00
Department: 49611 - General Administration					
Delta Dental of Minnesota	January 2025	01/17/2025	Employee Health Insurance	604-49611-1131	-11.82
Gopher State One Call	5030564	03/31/2025	March 2025 Locate Tickets	604-49611-3499	6.08
Gordon Flesch Company Inc	IN15112252	04/06/2025	Contract Inv DX 6855i Base	604-49611-3403	61.00
Quality Printing Inc	N23642	04/11/2025	Luverne Hockey Book Ad	604-49611-3342	170.00
Department 49611 - General Administration Total:					225.26
Fund 604 - ELECTRIC Total:					240,346.06
Fund: 606 - STORM SEWER					
Madison National Life Ins Co	INV0002717	04/11/2025	Long-Term Disability Insurance	606-21231	0.93
					0.93
Department: 49592 - General Structures Mainte					
Delta Dental of Minnesota	January 2025	01/17/2025	Employee Health Insurance	606-49592-1131	-0.42
Gopher State One Call	5030564	03/31/2025	March 2025 Locate Tickets	606-49592-3499	6.06
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	606-49592-3381	62.17
Department 49592 - General Structures Mainte Total:					67.81
Fund 606 - STORM SEWER Total:					68.74

Outstanding Invoices Report

Payable Dates: 1/1/2024 - 4/23/2025

Vendor Name	Payable Number	Payable Date	Description (Item)	Account Number	Amount
Fund: 609 - LIQUOR					
Madison National Life Ins Co	INV0002717	04/11/2025	Long-Term Disability Insurance	609-21231	12.98
					12.98
Department: 49710 - Merchandise Purchases					
Sunshine Foods BML	4871	03/05/2025	Soda/Juice	609-49710-2251	21.35
Sunshine Foods BML	6108	03/05/2025	Soda	609-49710-2251	108.16
Sunshine Foods BML	6679	03/12/2025	Soda	609-49710-2251	3.38
Sunshine Foods BML	7672	03/14/2025	Soda/Juice	609-49710-2251	188.70
Bellboy Corporation	0109615000	03/20/2025	Returned Damaged Product	609-49710-2251	-2.92
Sunshine Foods BML	1048	03/21/2025	Soda/Juice	609-49710-2251	166.68
Sunshine Foods BML	0507	03/28/2025	Soda/Juice	609-49710-2251	186.39
			Department 49710 - Merchandise Purchases Total:		671.74
Department: 49720 - Liquor Expenses					
Delta Dental of Minnesota	January 2025	01/17/2025	Employee Health Insurance	609-49720-1131	-16.77
Sunshine Foods BML	7673	03/14/2025	Water	609-49720-2261	5.54
Sunshine Foods BML	0508	03/28/2025	Water	609-49720-2261	2.98
Hartz Welding and Repair LLC	1503	04/03/2025	50 ML Shelving & Holders	609-49720-2221	712.80
Print Express	1043425	04/04/2025	Staff Apparel - BML	609-49720-2261	1,098.00
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	609-49720-3381	1,342.29
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	609-49720-3382	74.13
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	609-49720-3384	162.29
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	609-49720-3385	83.90
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	609-49720-3386	7.13
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	609-49720-3389	13.97
Quality Printing Inc	N23670	04/14/2025	May 1st EDDM - BML	609-49720-3349	300.00
			Department 49720 - Liquor Expenses Total:		3,786.26
			Fund 609 - LIQUOR Total:		4,470.98
Fund: 650 - EDA GENERAL OPERATIONS					
Madison National Life Ins Co	INV0002717	04/11/2025	Long-Term Disability Insurance	650-21231	15.27
					15.27
Department: 46515 - Economic Development					
Delta Dental of Minnesota	January 2025	01/17/2025	Employee Health Insurance	650-46515-1131	-8.38
Rock County Auditor/Treas	2025 Prop Taxes	04/01/2025	20-2162-000	650-46515-3497	63.00
Rock County Auditor/Treas	2025 Prop Taxes	04/01/2025	20-2133-000	650-46515-3497	116.00
Luverne Area Chamber	20250403	04/03/2025	1/2 Pg Etc Mag Apr Ed	650-46515-3349	450.00
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	650-46515-3381	66.56
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	650-46515-3381	14.48
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	650-46515-3386	39.11
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	650-46515-3386	74.59
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	650-46515-3389	60.75
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	650-46515-3389	44.25
			Department 46515 - Economic Development Total:		920.36
			Fund 650 - EDA GENERAL OPERATIONS Total:		935.63
Fund: 654 - SYBESMA LOTS					
Department: 46515 - Economic Development					
Rock County Auditor/Treas	2025 Prop Taxes	04/01/2025	20-2063-000	654-46515-3497	120.00
			Department 46515 - Economic Development Total:		120.00
			Fund 654 - SYBESMA LOTS Total:		120.00
Fund: 656 - EDA INDUSTRIAL PARK LAND					
Department: 46515 - Economic Development					
Rock County Auditor/Treas	2025 Prop Taxes	04/01/2025	20-2297-000	656-46515-3497	420.00
			Department 46515 - Economic Development Total:		420.00
			Fund 656 - EDA INDUSTRIAL PARK LAND Total:		420.00
Fund: 701 - CENTRAL GARAGE					
Madison National Life Ins Co	INV0002717	04/11/2025	Long-Term Disability Insurance	701-21231	2.78
					2.78

Outstanding Invoices Report

Payable Dates: 1/1/2024 - 4/23/2025

Vendor Name	Payable Number	Payable Date	Description (Item)	Account Number	Amount
Department: 49810 - Central Garage Operations					
Delta Dental of Minnesota	January 2025	01/17/2025	Employee Health Insurance	701-49810-1131	-9.64
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	701-49810-3381	603.01
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	701-49810-3382	23.69
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	701-49810-3384	38.61
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	701-49810-3385	27.68
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	701-49810-3386	15.37
Luverne City of	04-2025 Interdept	04/09/2025	Interdept Bills - March Usage	701-49810-3389	1.69
Locators & Supplies	0319867-IN	04/10/2025	Shop Towels/Orange Nitrile G...	701-49810-2261	245.87
Department 49810 - Central Garage Operations Total:					946.28
Fund 701 - CENTRAL GARAGE Total:					949.06
Fund: 702 - CENTRAL STORE					
Madison National Life Ins Co	INV0002717	04/11/2025	Long-Term Disability Insurance	702-21231	6.29
					6.29
Department: 49820 - Central Store Operations					
Delta Dental of Minnesota	January 2025	01/17/2025	Employee Health Insurance	702-49820-1131	-4.19
Department 49820 - Central Store Operations Total:					-4.19
Fund 702 - CENTRAL STORE Total:					2.10
Fund: 705 - DATA PROCESSING					
Madison National Life Ins Co	INV0002717	04/11/2025	Long-Term Disability Insurance	705-21231	34.54
					34.54
Department: 41920 - Data Processing					
Delta Dental of Minnesota	January 2025	01/17/2025	Employee Health Insurance	705-41920-1131	-2.51
High Point Networks	269131	04/04/2025	Office 365 X 57	705-41920-3309	708.80
High Point Networks	269131	04/04/2025	Smart Disaster Recovery-Back...	705-41920-3403	2,408.93
High Point Networks	269131	04/04/2025	Smart Firewall	705-41920-3403	3,640.00
Computer Clinic	32815	04/11/2025	TP - Link Wireless USB Networ...	705-41920-2209	32.99
Department 41920 - Data Processing Total:					6,788.21
Fund 705 - DATA PROCESSING Total:					6,822.75
Grand Total:					597,558.37

Staff Report

File #: 2025-133

Agenda Date: 4/22/2025

Agenda #: H.2.

Contract Change Order No. 13 for a Contract Increase of \$11,182.36 to Knutson Construction RE: Childcare Facility.

This change order includes the following scope changes: additional return air grilles per punch list from mechanical contractor; additional foot pulls to garbage receptacles (per DHS requirements); and added a drop ceiling to storage room 138 per code requirements. These changes result in a net increase of \$11,182.36, which will come out of the contingency balance. After this change order, the balance remaining in contingency is \$181,006.78. The guaranteed maximum price (GMP) remains unchanged.

City Administrator Recommendation: City Council Approve Contract Change Order No. 13 for a Contract Increase of \$11,182.36 to Knutson Construction RE: Childcare Facility.

Form RD 1924-7

(Rev. 2-97)

UNITED STATES DEPARTMENT OF AGRICULTURE
RURAL DEVELOPMENT AND
FARM SERVICE AGENCY

CONTRACT CHANGE ORDER

ORDER NO. _____

DATE _____

STATE _____

COUNTY _____

CONTRACT FOR _____

OWNER _____

To _____

(Contractor)

You are hereby requested to comply with the following changes from the contract plans and specifications:

Description of Changes (Supplemental Plans and Specifications Attached)	DECREASE in Contract Price	INCREASE in Contract Price
	\$ _____	\$ _____
	_____	_____
	_____	_____
TOTALS	\$ _____	_____
NET CHANGE IN CONTRACT PRICE	\$ _____	_____

JUSTIFICATION:

The amount of the Contract will be (Decreased) (Increased) By The Sum Of: _____

Dollars (\$ _____).

The Contract Total Including this and previous Change Orders Will Be: _____

Dollars (\$ _____).

The Contract Period Provided for Completion Will Be (Increased) (Decreased) (Unchanged) : _____ Days.

This document will become a supplement to the contract and all provisions will apply hereto.

Requested Madeline Newman
(Owner)

(Date)

Recommended _____
(Owner's Architect/Engineer)

(Date)

Accepted Allen Bell
(Contractor)

(Date)

Accepted by Agency _____
(Name and Title)

(Date)

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-01042. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

- ☐ ORIGINAL-BORROWER'S CASE FOLDER
☐ COPY-CONTRACTOR
☐ COPY-BORROWER

POSITION 6

Form RD 1924-7 (Rev. 2-97)
NY Rev 4/2016

COST PROPOSAL

City of Luverne Childcare Center - Interior Remodel

 1 Roundwind Rd
 Luverne, MN 56156

To: Madeline Newman
 I & S Group, Inc.
 115 E. Hickory Street Suite 300
 Mankato, 56001

Knutson PCI #: 036
Knutson Job #: 2440038
Date Submitted:
From: Collin Bennett
 Knutson Construction Rochester
 5985 Bandel Road NW
 Rochester, MN 55901

Status: Pricing Proceeding
Source Type: Scope Change
Reason: Design Omission

Description of Proposed Change

RFI #084 Return Air Grilles

Additional Scope of Work Details

ISG added 3 return grilles during punch list walk through.

COST SUMMARY

Description	Vendor	Phase Qty	Phase UofM	Qty	UofM	Rate / Fee %	Amount
Mechanical Contractor - Return Grilles per Punch	Skogen Mechanical		LS		LS		\$589.00

Total Cost Proposal Amount: \$589.00

Days Impact (calendar days):

Please allow the above stated additional calendar days to the project schedule to complete this work scope change. The price quoted and days extension requested are for the direct impact of the requested change. We reserve the right to seek additional compensation and / or time extension for the cumulative effect of changes on the entire project that cannot be foreseen at this time.



Skogen Mechanical, LLC
1408 N. Riverfront Dr. Mankato MN 56001
Phone: 507.388.6450 skogenmechanical.com

CHANGE ORDER PROPOSAL

Date: 2/7/2025

TO: Knutson Construction
111 S. 2nd St
Mankato MN 56001

PROJECT: Luverne Childcare

Change order #6

Relates to Return air grilles on punch list

PROJECT DESCRIPTION:

Skogen Mechanical will provide three return air grilles as outlined on the punchlist.

Exclusions:

Patching exterior brick
Concrete cutting & patching
Fire protection
Overtime

WE PROPOSE hereby to furnish material & labor - complete in accordance with above specifications, for the sum of:

Five Hundred Eighty Nine Dollars

\$ 589.00

Payments are to be made as follows:

NOTICE: Under Minnesota law, any person or company supplying labor or materials for improvement to your property may file a lien against your property if that person or company has not been paid for the contributions

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

NOTE: This proposal may be withdrawn by us if not accepted within _____ days.

Date:

ACCEPTANCE OF PROPOSAL: _____

ACCEPTANCE DATE: _____

COST PROPOSAL

City of Luverne Childcare Center - Interior Remodel

 1 Roundwind Rd
 Luverne, MN 56156

To: Madeline Newman
 I & S Group, Inc.
 115 E. Hickory Street Suite 300
 Mankato, 56001

Knutson PCI #: 038
Knutson Job #: 2440038
Date Submitted:
From: Collin Bennett
 Knutson Construction Rochester
 5985 Bandel Road NW
 Rochester, MN 55901

Status: Pricing Proceeding
Source Type: Scope Change
Reason: Owner Requested

Description of Proposed Change

Additional Plastic Foot Pulls

Additional Scope of Work Details
COST SUMMARY

Description	Vendor	Phase Qty	Phase UofM	Qty	UofM	Rate / Fee %	Amount
Additional Foot Pulls			LS		LS		\$95.88
Installation			LF	2.00	HR	95.00	\$190.00
Builders Risk					LS		\$3.00
GL Insurance					LS		\$3.00
L Code Markup					LS		\$19.00
M Code Markup					LS		\$10.00

Total Cost Proposal Amount: \$320.88

Days Impact (calendar days):

Please allow the above stated additional calendar days to the project schedule to complete this work scope change. The price quoted and days extension requested are for the direct impact of the requested change. We reserve the right to seek additional compensation and / or time extension for the cumulative effect of changes on the entire project that cannot be foreseen at this time.

Details for Order #111-2915448-8778662

[Print this page for your records.](#)

Order Placed: February 5, 2025
Amazon.com order number: 111-2915448-8778662
Order Total: \$31.96

Not Yet Shipped

Items Ordered	Price
2 of: <i>StepNpull ToeIn - Hands Free Cabinet Door Solution - Adhesive Toe Foot Pull - 4 Pack</i>	\$14.95
Sold by: StepNpull (seller profile)	
Supplied by: Other	
Condition: New	

Shipping Address:
Jack Gafkjen
1 ROUNDWIND RD
LUVERNE, MN 56156-1361
United States

Shipping Speed:
FREE Prime Delivery

Payment information

Payment Method:	Item(s) Subtotal:	\$29.90
Visa ending in 7359	Shipping & Handling:	\$0.00

Billing address	Total before tax:	\$29.90
Jack Gafkjen	Estimated tax to be collected:	\$2.06
2239 ROLLING GREEN TRL		-----
NORTH MANKATO, MN 56003-2955	Grand Total:	\$31.96
United States		

To view the status of your order, return to [Order Summary](#).

[Conditions of Use](#) | [Privacy Notice](#) © 1996-2025, Amazon.com, Inc. or its affiliates

[Back to top](#)

English

United States

Help

Details for Order #111-9854366-2844253

[Print this page for your records.](#)

Order Placed: January 28, 2025
Amazon.com order number: 111-9854366-2844253
Order Total: \$63.92

Not Yet Shipped

Items Ordered	Price
4 of: <i>StepNpull ToeIn - Hands Free Cabinet Door Solution - Adhesive Toe Foot Pull - 4 Pack</i>	\$14.95
Sold by: StepNpull (seller profile)	
Supplied by: Other	
Condition: New	

Shipping Address:
Jack Gafkjen
1 ROUNDWIND RD
LUVERNE, MN 56156-1361
United States

Shipping Speed:
FREE Prime Delivery

Payment information

Payment Method:	Item(s) Subtotal:	\$59.80
Visa ending in 7359	Shipping & Handling:	\$0.00

Billing address	Total before tax:	\$59.80
Jack Gafkjen	Estimated tax to be collected:	\$4.12
2239 ROLLING GREEN TRL		-----
NORTH MANKATO, MN 56003-2955	Grand Total:	\$63.92
United States		

To view the status of your order, return to [Order Summary](#).

[Conditions of Use](#) | [Privacy Notice](#) © 1996-2025, Amazon.com, Inc. or its affiliates

[Back to top](#)

English

United States

Help

COST PROPOSAL

City of Luverne Childcare Center - Interior Remodel

 1 Roundwind Rd
 Luverne, MN 56156

To: Madeline Newman
 I & S Group, Inc.
 115 E. Hickory Street Suite 300
 Mankato, 56001

Knutson PCI #: 039
Knutson Job #: 2440038
Date Submitted:
From: Collin Bennett
 Knutson Construction Rochester
 5985 Bandel Road NW
 Rochester, MN 55901

Status: Pricing Proceeding
Source Type: Scope Change
Reason: Owner Requested

Description of Proposed Change

Storage Room 138 Ceiling

Additional Scope of Work Details

Add ceiling in Storage Room 138

 Update:
 Mechanical & Fire sprinkler removed to be billed direct to ISG.

Install covers over mechanical room door louvers

 Patch existing CMU openings above ceiling
 - remobilize

COST SUMMARY

Description	Vendor	Phase Qty	Phase UofM	Qty	UofM	Rate / Fee %	Amount
Acoustical Ceilings - 138 storage	Sonus Interiors		LS		LS		\$4,050.00
Door Louver Cover Material			LS		NA		\$50.00
Door Louver Cover install			BF	2.00	HR	95.00	\$190.00
Electrical - 138 storage	Kemp Electric LLC		LS		LS		\$1,015.89
Labor to patch CMU above ceilings			BF	4.00	HR	95.00	\$380.00
Material to patch CMU openings above ceilings			LS		LS		\$200.00
Subsistence Hourly			MO		NA		\$200.00
Builders Risk					LS		\$8.00
GL Insurance					LS		\$8.00
L Code Markup					LS		\$57.00
M Code Markup					LS		\$22.00

Total Cost Proposal Amount: \$6,180.89

Please provide written approval to Knutson Construction if this cost proposal is to be approved and the work stated herein shall be incorporated into the project scope

COST PROPOSAL

Days Impact (calendar days):

Please allow the above stated additional calendar days to the project schedule to complete this work scope change. The price quoted and days extension requested are for the direct impact of the requested change. We reserve the right to seek additional compensation and / or time extension for the cumulative effect of changes on the entire project that cannot be foreseen at this time.

Bid Proposal



Sonus Interiors is a certified Women's Business Enterprise (WBE)

6325 Sandburg Road
Suite 800
Golden Valley, MN 55427
Main Phone: (763) 557-0720
Fax: (763) 557-0845

Bid Date:	Friday, December 13, 2024
------------------	----------------------------------

Sonus Contact: Jason Plumley
Direct Dial : 763-225-6287
Cell : 763-370-9363
Email : Jason@sonusinteriors.com



Proposal to :	Knutson Const.	Project :	City of Luverne Child Care
Contact :	Jack Gafkjen	Address :	1 Roundwind Rd Luverne, MN 56156
Phone # :	612-916-7965	Plan date :	7-1-2024
		Addenda :	

Room 138

Room 138 **AIA Section # 09510 - Acoustical Ceilings**

- ◊ F&I New 2x2 USG Mars #86785 reveled edge tile in USG Donn DX 15/16" grid system **(540sf)**
- ◊ Our proposal is based off of work during daytime hours 7am-3:30pm
- ◊ **Pricing Good through Jan. 2025**
- ◊ **Exclusions: Demo and Insulation**

Add: **\$ 4,050**

Qualifications:

- ◊ All dumpster and utilities to be provided by others.
- ◊ All demo unless otherwise specified will be done on a T&M basis, if required.
- ◊ All work to be done during normal hours unless otherwise noted.

Terms:

- ◊ Net cash payment due 30 days after billing unless arrangements are here in noted.
- ◊ This proposal is subject to acceptance within 30 days.
- ◊ Unless noted otherwise, material pricing is only guaranteed by the Manufacturer for 30 days due to shipping, labor and raw material shortages.

**Customer
Approval**

Date: _____



Kemp Electric

924 S Walnut Ave.
Luverne, MN 56156
(507) 920-6961

Project: LDC storage ceiling

Attn: Jack Gafkjen

Date: 3-7-25

Base Bid: \$1,015.89

Proposal Includes:

- Replace lights in storage room

COST PROPOSAL

City of Luverne Childcare Center - Interior Remodel

 1 Roundwind Rd
 Luverne, MN 56156

To: Madeline Newman
 I & S Group, Inc.
 115 E. Hickory Street Suite 300
 Mankato, 56001

Knutson PCI #: 040
Knutson Job #: 2440038
Date Submitted:
From: Collin Bennett
 Knutson Construction Rochester
 5985 Bandel Road NW
 Rochester, MN 55901

Status: Pricing Proceeding
Source Type:
Reason:
Description of Proposed Change

New Steel Foot Pulls

Additional Scope of Work Details

Determined onsite during the OAC punch list, to remove the spec'd plastic foot pulls, and replace with steel.

COST SUMMARY

Description	Vendor	Phase Qty	Phase UofM	Qty	UofM	Rate / Fee %	Amount
Foot Pull Hardware			LS		NA		\$147.58
Foot Pull Install			BF	3.00	HR	95.00	\$285.00
Builders Risk					LS		\$3.00
GL Insurance					LS		\$3.00
L Code Markup					LS		\$29.00
M Code Markup					LS		\$1.00

Total Cost Proposal Amount: \$468.58

Days Impact (calendar days):

Please allow the above stated additional calendar days to the project schedule to complete this work scope change. The price quoted and days extension requested are for the direct impact of the requested change. We reserve the right to seek additional compensation and / or time extension for the cumulative effect of changes on the entire project that cannot be foreseen at this time.



Details for Order #111-2191371-2960252

Print this page for your records.

Order Placed: March 10, 2025
Amazon.com order number: 111-2191371-2960252
Order Total: \$147.58

Not Yet Shipped

Items Ordered	Price
22 of: HDHEUBK Foot Pull for Trash Cabinet Drawer, Cabinet Foot Pull for Trash Drawer , Operate The Cabinet with Your Feet While Your Hand are Busy, Suitable for Installation in Trash Cabinet Drawer	\$6.99
Sold by: weishengping (seller profile)	
Supplied by: Other	
Condition: New	

Shipping Address:
Jack Gafkjen
111 S 2ND ST STE 610
MANKATO, MN 56001-5806
United States

Shipping Speed:
FREE Prime Delivery

Payment information

Payment Method:	Item(s) Subtotal:	\$153.78
Visa ending in 7359	Shipping & Handling:	\$0.00
	Your Coupon Savings:	-\$17.48

Billing address	Total before tax:	\$136.30
Jack Gafkjen	Estimated tax to be collected:	\$10.78
2239 ROLLING GREEN TRL	MN Road Improvement and Food Delivery Fee	\$0.50
NORTH MANKATO, MN 56003-2955		-----
United States	Grand Total:	\$147.58

To view the status of your order, return to [Order Summary](#).

[Conditions of Use](#) | [Privacy Notice](#) © 1996-2025, Amazon.com, Inc. or its affiliates

[Back to top](#)

English

United States

[Help](#)

COST PROPOSAL

City of Luverne Childcare Center - Interior Remodel

 1 Roundwind Rd
 Luverne, MN 56156

To: Madeline Newman
 I & S Group, Inc.
 115 E. Hickory Street Suite 300
 Mankato, 56001

Knutson PCI #: 043
Knutson Job #: 2440038
Date Submitted:
From: Collin Bennett
 Knutson Construction Rochester
 5985 Bandel Road NW
 Rochester, MN 55901

Status: Pricing Proceeding
Source Type:
Reason:
Description of Proposed Change

Out of Scope - Mech 155 Work

Additional Scope of Work Details

infilling existing tunnel with concrete and patch existing plaster ceilings.

COST SUMMARY

Description	Vendor	Phase Qty	Phase UofM	Qty	UofM	Rate / Fee %	Amount
Ceiling Patch Labor			BF	4.00	HR	95.00	\$380.00
Ceiling Patch Material			LS		LS		\$150.00
Tunnel Infill Labor			CY	5.00	HR	95.00	\$475.00
Tunnel Infill Material			CY		CY		\$90.00
Builders Risk					LS		\$11.00
GL Insurance					LS		\$11.00
L Code Markup					LS		\$86.00
M Code Markup					LS		\$26.00

Total Cost Proposal Amount: \$1,229.00

Days Impact (calendar days):

Please allow the above stated additional calendar days to the project schedule to complete this work scope change. The price quoted and days extension requested are for the direct impact of the requested change. We reserve the right to seek additional compensation and / or time extension for the cumulative effect of changes on the entire project that cannot be foreseen at this time.

Please provide written approval to Knutson Construction if this cost proposal is to be approved and the work stated herein shall be incorporated into the project scope

COST PROPOSAL

City of Luverne Childcare Center - Interior Remodel

 1 Roundwind Rd
 Luverne, MN 56156

To: Madeline Newman
 I & S Group, Inc.
 115 E. Hickory Street Suite 300
 Mankato, 56001

Knutson PCI #: 044
Knutson Job #: 2440038
Date Submitted:

From: Collin Bennett
 Knutson Construction Rochester
 5985 Bandel Road NW
 Rochester, MN 55901

Status: Pricing Proceeding
Source Type:
Reason:

Description of Proposed Change

Door Hardware changes

Additional Scope of Work Details

Changes to keying hardware

COST SUMMARY

Description	Vendor	Phase Qty	Phase UofM	Qty	UofM	Rate / Fee %	Amount
Hardware & HM Changes - CO	Builders Supply Company		LS		LS		\$2,394.01

Total Cost Proposal Amount: \$2,394.01

Days Impact (calendar days):

Please allow the above stated additional calendar days to the project schedule to complete this work scope change. The price quoted and days extension requested are for the direct impact of the requested change. We reserve the right to seek additional compensation and / or time extension for the cumulative effect of changes on the entire project that cannot be foreseen at this time.

BUILDERS SUPPLY COMPANY
3501 N. LEWIS
SIOUX FALLS SD 57104

PHONE (605) 336-2790
FAX (605) 336-0151

DATE: 3-20-25

TO: KNUTSON CONST

ATTN: COLLIN

FROM: DAN BATT

RE: LUVERNE CHILDCARE CENTER
HARDWARE CHANGES

~~ORIGINAL CONTRACT\$108,382.00~~

~~PR #1\$11,640.00~~

~~PR #2DEDUCT ...(\$3,250.00)~~

ADD LOCKS AND SURFACE BOLTS
(DOORS 162A, 162B, 116) \$140.00 + TAX...ADD...\$448.88

Owner requested changes to
hardware schedule

CHANGE TO LOCKS
(DOORS 125A, 134) \$480.00 + TAX EACH .. ADD....\$1,026.00

CHANGE TO LOCK
(DOOR 152)ADD...\$513.00

HM BORREWDLITE FRAME W1ADD....\$406.13

Changed (2) W1 windows in
office 149 to HM.

~~ACCESS PANLE 24 X24ADD...\$122.91~~

= \$2,394.01

Staff Report

File #: 2025-128

Agenda Date: 4/22/2025

Agenda #: K.1.

Private Use of Public Right-of-Way Request for Take 16 on June 6, 2025.

Representing Take 16, Amanda McDonald has requested a street closure of Blue Mound Avenue from Main Street to Lincoln Street from 3 p.m. to midnight on June 6 for a Block Party. In conjunction with Buffalo Days, this also includes a request to dispense and consume liquor within the requested street closure boundaries during the community festival.

Staff Recommendation: City Council Approve a Private Use of Public Right-of-Way Request for Take 16 on June 6, 2025.



Private Use of Public Right-Of-Way Request

(street, sidewalk, parking lot,
boulevard)

\$30.00 Fee

Applicant & Request Information

Applicant Full Name * Amanda McDonald

Organization Name, if applicable Take 16 Brewing

Contact Phone Number *

Contact Email *

Applicant Address * Street Address
509 E Main Street
Address Line 2
City
Luverne
Postal / Zip Code
56156

State / Province / Region
MN
Country
USA

Public Property Requested * Blue Mound Avenue closed from Main Street to Lincoln Street

Describe in detail the exact location and nature of the private use. * We will use the street for our Block Party that night. Buffalo Days weekend. Sanford is the sponsor and expects many of their employees and families to attend. Could we close at 3 or so?

Attach document(s) for additional explanation of location Map, drawing, etc...

Date(s) and period(s) of time you are requesting the use * 3pm to midnight? might not be that late. The food trucks will probably arrive around 3. Block party starts at 5.
Please include details such as, set up time, start of event, end of event, clean-up, etc...

What are your insurance liability limits? * \$1,000,000
Minimum Required: \$1,000,000 in general liability, City name as an additional insured

What is your
insurance basis? *

Occurrence

Insurance Agent Information

Name * Cory Bloemendaal

Address *
Street Address
808 S Kniss Ave
Address Line 2
City
Luverne
Postal / Zip Code
56156

State / Province / Region
MN
Country
USA

Phone Number * (507) 283-2381

Certificate of Insurance * Certificate of insurance for the dates of the event, listing the City of Luverne as additional insured.
DOLI renewal dec eff 22325-26.pdf 317.91KB

Terms & Conditions

I hereby certify that all the foregoing statements are true and accurate to the best of my knowledge. I am making this application in accordance with City Code, Section 151.09, Subdivision 1. I understand that, prior to the granting of this permission by the City, I will be required to furnish proof of insurance and that I will hold the City harmless including costs of defense from any and all claims or causes of action resulting from this application and its use, if granted.

I further understand that the City may charge a fee for the use of the public property. In no event will I acquire any rights, title or interest in the public property whatsoever and the City may cancel my use of the property at any time, with or without prior notice to me.

Release and Indemnity From all Claims

This release made by the authorized undersigned individual, member or officer or the above named organization or individual to the City of Luverne, a municipal corporation, of the County of Rock, State of Minnesota.

In consideration of permission granted to the undersigned, by the City of Luverne, to have said City close the public property described above.

To all pedestrian and vehicular traffic on the date(s) mentioned above, I/we hereby and forever release, discharge, and hold harmless the City of Luverne, its agents and employees, its successors and assigns from all actions, causes of action, damages, claims, debts, or demands whatsoever, which we now have or may hereafter have, in any way involving said closing. I/We further agree to forever indemnify the City of Luverne, its agents and employees, its successors and assigns from all actions, causes of actions, damages, claims, debts, or demands whatsoever, which may be brought by third parties in any way involving said closing. In connection therewith, I/we further agree to obtain liability insurance to provide coverage against any and all actions, causes of actions, damages, claims or demands which may be brought by any party which involves in any way said closing, and to provide the City of Luverne with proof of said liability insurance coverage. I/We also agree to provide a fire lane of a width sufficient to accommodate fire and other emergency vehicles and equipment over and across said closed sidewalks and/or streets.

I/We, the undersigned, have read this release and understand all of its terms. I/We execute it voluntarily on behalf of the above-named individual or organization/business and with full knowledge of its significance.

In witness whereof, I/we, the undersigned, have executed this release at the place and on the day and year appearing after each of our signatures.

Signature *

Amara McDonald

Date *

4/2/2025

Staff Report

File #: 2025-129

Agenda Date: 4/22/2025

Agenda #: K.2.

Temporary On-Sale Liquor License Application for the Rock County Ag Society for July 23-26, 2025.

Representing the Rock County Agricultural Society, Ryan Fick has applied for a temporary on-sale liquor license from July 23 through July 26, 2025 during the Rock County Fair. If approved, an application will be sent to the State for their approval as well.

Staff Recommendation: City Council Approve a Temporary On-Sale Liquor License Application for the Rock County Ag Society for July 23-26, 2025.



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division
445 Minnesota Street, Suite 1600, St. Paul, MN 55101
651-201-7507 TTY 651-282-6555

**APPLICATION AND PERMIT FOR A 1 DAY
TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE**

Name of organization		Date of organization		Tax exempt number	
Rock County Ag Society					
Organization Address (No PO Boxes)		City	State	Zip Code	
611 S Freeman Ave		Luverne	MN	56156-2143	
Name of person making application		Business phone		Home phone	
Ryan Fick		5079200032			
Date(s) of event		Type of organization <input type="checkbox"/> Microdistillery <input type="checkbox"/> Small Brewer			
07/23/2025 - 07/26/2025		<input type="checkbox"/> Club <input type="checkbox"/> Charitable <input type="checkbox"/> Religious <input checked="" type="checkbox"/> Other non-profit			
Organization officer's name		City	State	Zip Code	
Ryan Fick		Luverne	MN	56156-2143	
Organization officer's name		City	State	Zip Code	
Lee Sells		Luverne	MN	56156-2143	
Organization officer's name		City	State	Zip Code	
		Luverne	MN	56156-2143	

Location where permit will be used. If an outdoor area, describe.
611 S. Freeman Ave.
Luverne, MN 56156

If the applicant will contract for intoxicating liquor service give the name and address of the liquor license providing the service.

If the applicant will carry liquor liability insurance please provide the carrier's name and amount of coverage.
Acord - \$1,000,000

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL AND GAMBLING ENFORCEMENT

City of Luverne	Date Approved
City or County approving the license	
\$120.00	Permit Date
Fee Amount	
Event in conjunction with a community festival <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	mvangrootheest@cityofluverne.org
4,946	City or County E-mail Address
Current population of city	

Mandy Van Grootheest
Please Print Name of City Clerk or County Official

Digital Signature of: Mandy Van Grootheest
Signature City Clerk or County Official

CLERKS NOTICE: Submit this form to Alcohol and Gambling Enforcement Division 30 days prior to event

No Temp Applications faxed or mailed. Only emailed.

ONE SUBMISSION PER EMAIL, APPLICATION ONLY.

**PLEASE PROVIDE A VALID E-MAIL ADDRESS FOR THE CITY/COUNTY AS ALL TEMPORARY
PERMIT APPROVALS WILL BE SENT BACK VIA EMAIL. E-MAIL THE APPLICATION SIGNED BY
CITY/COUNTY TO AGE.TEMPORARYAPPLICATION@STATE.MN.US**