

**Announcement of Meeting  
City Council  
Regular Meeting Agenda**

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**Tuesday, April 22, 2025**

**5:00 PM**

**Council Chambers**

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**A. CALL TO ORDER - ROLL CALL**

Mayor or Presider will call the meeting to order, state the time, and take roll call.

**B. PLEDGE OF ALLEGIANCE**

**C. APPROVAL OF AGENDA AND SPECIAL ORDERS**

Mayor or Presider will ask whether any items are to be added to the agenda. If not, a motion would be in order to approve the agenda and special orders as presented. If an item is added to the agenda, a motion would be in order to approve the agenda and special orders as amended.

**D. APPROVAL OF MINUTES OF PRECEDING MEETING(S)**

**D.1. 2025-127** City Council Minutes from April 8, 2025.

**E. RECOGNITION OF GUEST(S)**

Mayor or Presider will recognize the guests present.

**F. PETITIONS, COMMUNICATIONS, COMMITTEE/COMMISSION REPORTS**

Motion to receive and file the following reports/minutes:

**F.1. 2025-125** Board of Appeals and Adjustments Minutes from April 3, 2023  
HRA Minutes from March 12, 2025

**G. STAFF AND CONSULTANT REPORTS**

**G.1. 2025-134** City Administrator Report.

**H. FINANCE AND BUDGET**

**H.1. 2025-126** Second Claim Report for April 2025 (Check No. 164505-)

- H.2. [2025-133](#) Contract Change Order No. 13 for a Contract Increase of \$11,182.36 to Knutson Construction RE: Childcare Facility.

This change order includes the following scope changes: additional return air grilles per punch list from mechanical contractor; additional foot pulls to garbage receptacles (per DHS requirements); and added a drop ceiling to storage room 138 per code requirements. These changes result in a net increase of \$11,182.36, which will come out of the contingency balance. After this change order, the balance remaining in contingency is \$181,006.78. The guaranteed maximum price (GMP) remains unchanged.

City Administrator Recommendation: City Council Approve Contract Change Order No. 13 for a Contract Increase of \$11,182.36 to Knutson Construction RE: Childcare Facility.

I. **PERSONNEL**

- I.1. No items under personnel to consider.

J. **ORDINANCES AND RESOLUTIONS**

No Ordinances or Resolutions to consider.

K. **MOTIONS AND GENERAL BUSINESS**

- K.1. [2025-128](#) Private Use of Public Right-of-Way Request for Take 16 on June 6, 2025.

Representing Take 16, Amanda McDonald has requested a street closure of Blue Mound Avenue from Main Street to Lincoln Street from 3 p.m. to midnight on June 6 for a Block Party. In conjunction with Buffalo Days, this also includes a request to dispense and consume liquor within the requested street closure boundaries during the community festival.

Staff Recommendation: City Council Approve a Private Use of Public Right-of-Way Request for Take 16 on June 6, 2025.

- K.2. [2025-129](#) Temporary On-Sale Liquor License Application for the Rock County Ag Society for July 23-26, 2025.

Representing the Rock County Agricultural Society, Ryan Fick has applied for a temporary on-sale liquor license from July 23 through July 26, 2025 during the Rock County Fair. If approved, an application will be sent to the State for their approval as well.

Staff Recommendation: City Council Approve a Temporary On-Sale Liquor License Application for the Rock County Ag Society for July 23-26, 2025.

**L. COUNCIL REQUESTS - GENERAL DISCUSSION**

Mayor or Presider will ask for council request and/or general discussion items.

**M. ADJOURNMENT**

A motion to adjourn would be in order.