Announcement of Meeting
City Council
Regular Meeting Minutes

305 E. Luverne St.
Luverne, MN 56156
www.cityofluverne.org

Tuesday, June 23, 2026 **5:00 PM** **Council Chambers**

A. CALL TO ORDER

Present: Mayor Patrick Baustian, Council Member Kevin Aaker, Council Member Dan Nath, and Council Member Marlin Kracht

Excused: Council Member Caroline Thorson

Additional : Tyler Reisch, and Mandy Van Grootheest

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF AGENDA

A motion was made by Council Member Kracht, seconded by Council Member Aaker, that the Agenda and Special Orders be approved. The motion carried unanimously.

D. APPROVAL OF MINUTES

D.1. 2026-102 May 19, 2026 City Council Minutes and June 9, 2026 Special City Council Minutes

A motion was made by Council Member Aaker, seconded by Council Member Kracht, that the Minutes be approved. The motion carried by a unanimous vote.

E. RECOGNITION OF GUESTS

Lori Sorenson

F. PUBLIC FORUM

None.

G. STAFF AND CONSULTANT REPORTS

G.1. 2026-99 Staff Report

Finance Director Reisch reported that Public Works is installing a new scoreboard at Redbird Field, patching blacktop in the sealcoat areas around town, and spraying weeds due to recent rain. The Electric Department is assisting with wiring of the new scoreboard, annual oil samples were taken at the substation with passing results, installing electric to new houses, and doing locates for the Bluepeak fiber project. The Water Department is installing water and sewer to a new home on W Warren Street, installing new water tower overflow on the west tower, potholing as much as they can to move forward with the lead service line inventory, locating utilities for Hwy 75 project, Bluepeak fiber project, and other general construction work, and a few planned shutoffs in the next week or so along Crawford, Bishop, and Dodge area for the Hwy 75 project, days and times to be determined.

H. CONSENT AGENDA

A motion was made by Council Member Aaker, seconded by Council Member Nath, to approve the items on the Consent Agenda.The motion carried unanimously.

H.1. **2026-109** February 3, 2026 Airport Board Minutes
March 23 and May 18 Luverne Fire Department Minutes

A motion was made by Council Member Aaker, seconded by Council Member Nath, that the consent agenda be received and filed. The motion carried

H.2. **2026-112** Petty Cash Reconciliation as of May 29, 2026

A motion was made by Council Member Aaker, seconded by Council Member Nath, that the consent agenda be approved. The motion carried

H.3. **2026-103** Claim Report for June 2026 (Check No. 167803 - 168080) for $2,149,523.76

A motion was made by Council Member Aaker, seconded by Council Member Nath, that the consent agenda be approved. The motion carried

H.4. **2026-106** Temporary Liquor License for Rock County Agricultural Society for July 29, 2026 to August 1, 2026 at 611 S Freeman Avenue in conjunction with the Rock County Fair.

A motion was made by Council Member Aaker, seconded by Council Member Nath, that the consent agenda be approved. The motion carried

H.5. **2026-107** Application for Exempt Permit for Rock County Pheasants Forever to conduct a raffle at Big Top Tents & Events on October 1, 2026.

A motion was made by Council Member Aaker, seconded by Council Member Nath, that the consent agenda be approved. The motion carried

H.6. **2026-108** Application for Exempt Permit for Luverne Area Community Foundation to conduct a raffle at The Lake on December 4, 2026 to support the 4th at the Lake fireworks and activities.

A motion was made by Council Member Aaker, seconded by Council Member Nath, that the consent agenda be approved. The motion carried

H.7. **18-26** PROPOSED RESOLUTION APPOINTING ELECTION JUDGES FOR 2026 PRIMARY AND GENERAL ELECTIONS

A motion was made by Council Member Aaker, seconded by Council Member Nath, that the consent agenda be approved. The motion carried

I. ITEMS PULLED FROM CONSENT AGENDA

H.8. **2026-111** Application and Certificate for Payment No. 4 Final for $51,897.00 to Knutson Construction RE: Luverne Child Care Center Roof Replacement

A motion was made by Council Member Nath, seconded by Council Member Kracht, that this Motion be approved. The motion carried by a unanimous vote.

J. NEW BUSINESS

J.1. **2026-110** Change Order No. 6 for a Contract Increase of $29,628.00 to Henning Construction RE: Highway 75 Reconstruction Project

Change Order No. 6 provides for the replacement of two valves and associated fittings at the water tower after field investigation identified corrosion in the existing components. The City water department determined it was beneficial to complete this work at this time while the highway project is underway to maintain a reliable and operational water system. The change order results in a net increase of $29,628, with work performed at existing contract unit prices and no impact to contract time.

A motion was made by Council Member Aaker, seconded by Council Member Nath, that this Change Order be approved. The motion carried by a unanimous vote.

J.2. **2026-105** TH 75 Detention Improvements Plans & Specifications and Advertisement for Bids

City Council consideration is requested to approve the plans and specifications for the TH 75 Detention Basin Project. The project includes construction of a stormwater detention basin located east of Highway 75 between Dodge Street and Adams Avenue on property formerly owned by Bethany Lutheran Church. Improvements also include redirecting the existing TH 75 storm sewer to outlet into the new detention basin and installing new storm sewer from the basin through Sitting Bull Park to Estey Street.

The existing storm sewer system along this corridor is undersized, located on private property between residential homes, and is in poor condition. The proposed project will improve system capacity, reliability, and maintenance access.
The City has been awarded $180,000 in Federal PROTECT funding to assist with project costs. Construction is anticipated to occur in fall 2026. Approval of the plans and specifications will allow the project to proceed to bidding, setting a Bid Opening Date of July 23, 2026 at 11:00 a.m.

A motion was made by Council Member Kracht, seconded by Council Member Nath, that this Motion be approved. The motion carried by a unanimous vote.

J.3. **19-26** PROPOSED RESOLUTION ALLOWING THE WAIVER OF CHAPTER 152 SUBDIVISION REQUIREMENTS AND RECORDING OF SUBDIVIDED PROPERTY (Roundwind Estates to City of Luverne)

This proposed resolution allows the City of Luverne to waive subdivision requirements for a portion of land in Roundwind Estates, determining that the area is already sufficiently developed and that the waiver will not negatively impact infrastructure or planning. The proposed resolution permits the subdivision and transfer of the property to the City, with approval by the Rock County Assessor and proper recording, as compliance costs would outweigh any public benefit. The land is being acquired by the City for $1 and will be used to support shade structures at Kids Rock.

A motion was made by Council Member Nath, seconded by Council Member Aaker, that this Resolution be adopted. The motion carried by a unanimous vote.

J.4. **20-26** PROPOSED RESOLUTION
MIGHTY DUCKS GRANT PROGRAM (MINNESOTA AMATEUR-SPORTS COMMISSION) GRANT FUNDING ASSISTANCE FOR BMIA CHILLER REPLACEMENT

This proposed resolution is to update the verbiage of the resolution approving the Mighty Ducks Grant Program grant request per Minnesota Management and Budget requirements. As the City is the lessee of the grant received the matching funds must list all City funds instead of indicating the loan to the Hockey Club. The loan agreement with the Hockey Club will be unchanged, but will be separated from the grant with the State of Minnesota.

A motion was made by Council Member Kracht, seconded by Council Member Nath, that this Resolution be adopted. The motion carried by a unanimous vote.

J.5. **63** PROPOSED ORDINANCE NO. 63, FOURTH SERIES

AUTHORIZING CONVEYANCE OF REAL ESTATE (CITY OF LUVERNE TO LUVERNE ECONOMIC DEVELOPMENT AUTHORITY)

Proposed Ordinance No. 63 authorizes the conveyance of a small portion of waterway located within the industrial park to the Luverne Economic Development Authority (LEDA), allowing it to be combined with the surrounding Mayes Addition property, which is also owned by LEDA. With this being an ordinance, a roll-call vote would be in order.

A motion was made by Council Member Nath, seconded by Council Member Aaker, that this Ordinance be adopted. The motion carried by the following vote:

Aye: Kevin Aaker, Dan Nath, and Marlin Kracht

K. INFORMATIONAL

The installation of the Worlds Largest Nutcracker was completed this week on South Highway 75.

L. COUNCIL REPORTS

Nath reported that Egypt Forest is filling in as the temporary director at the History Center. They are currently advertising to hire for a permanent Executive Director.

M. ADJOURNMENT

A motion was made by Council Member Nath, seconded by Council Member Kracht, to adjourn the meeting at 5:25 p.m. The motion carried unanimously.

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Mandy Van Grootheest
Administrative Operations Assistant

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Patrick T. Baustian
Mayor