



**Announcement of Meeting  
Aquatics & Fitness Board  
Regular Meeting Minutes**

802 N Blue Mound Ave  
Luverne, MN 56156  
www.cityofluverne.org/laf

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**Monday, January 12, 2026**

**4:00 PM**

**Council Chambers**

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**A. CALL TO ORDER**

**Present** Jerry Jensen, Carol McClure, Caroline Thorson, Summer Phelps, and Jeff Stratton

**Excused** Madilyn Christensen

**Additional** Jill Wolf, Tyler Reisch, Jessica Mead, and Sam Honerman

**B. APPROVAL OF REGULAR/SPECIAL MEETING MINUTES**

**B.1. [2025-314](#)** July 14, 2025 Aquatics & Fitness Board Regular Meeting Minutes

A motion was made by McClure, seconded by Stratton, that this Aquatics and Fitness Minutes be approved. The motion carried by a unanimous vote.

**C. FINANCIAL REPORT**

**C.1. [2025-315](#)** LAF Financial Report

A motion was made by Phelps, seconded by McClure, that this Motion be approved. The motion carried by a unanimous vote.

**C.2. [2025-399](#) 2025 Budget to Actual**

Reisch reviewed the budget-to-actual report and the proposed 2026 budget with the board. The board will be engaged in the 2027 budget process in the fall of 2026. For 2025, swimming pool admissions, pool rentals, personal training, and concession revenues are the only revenue categories that are down; overall 2025 revenue increased by approximately \$25,000. Staff has been closely monitoring expenditures to determine the actual cost of operating the facility, and scheduling efficiencies resulted in approximately \$27,000 in payroll savings in 2025. The Dectron unit required approximately \$39,000 in repairs; a quote of \$375,000 for replacement will be presented to the City Council, with funding proposed from the capital improvement fund. Donations from the LACF were also noted. The board discussed the new infrared classes and the expectation that the investment will be recouped within approximately one year. The projected 2025 subsidy was \$525,000; based on current revenue and expense changes, the audited subsidy is expected to be approximately \$50,000 lower.

**D. OPERATIONS UPDATE (Finance Director, Tyler Reisch)****D.1. [2025-400](#) Scorecard Report**

Some of the membership codes have changed to summarize on the scorecard, Reisch will need to re-visit the codes in the software to determine updated report summary.

**D.2. [2025-316](#) LAF Board Meeting Schedule**

Meetings will be quarterly, next meeting is April 13.

**E. FACILITY ACTIVITY UPDATES (Sam Honerman)****E.1. [2025-401](#) Class Summary**

Honerman summarized the last quarter attendance reports and highlighted the new infrared class options.

**E.2. [2025-402](#) 1st Quarter Calendar**

Honerman summarized the upcoming classes being offered with over 100 in February and special events on the holidays. Working on coordinating swimming lessons for HBC in March.

**E.3. [2025-403](#) 2nd Quarter Programming**

Honerman is looking at offering lifeguard training, Easter egg swim, private lessons over the week of Memorial Day, and as many swimming lessons as possible to gear up and be ready for summer. Discussion followed on how to celebrate July 4 the week leading up to the holiday. Discussion also followed on working with Kids Rock on swimming lessons.

**F. BOARD DISCUSSION - ADDITIONAL ITEMS****F.1. [2025-398](#) Accept Jerry Jensen's board resignation, with regrets.**

Recommend Jennifer Radtke as new board member.

A motion was made by Stratton, seconded by Phelps, that this Motion be approved. The motion carried by a unanimous vote.

**G. ADJOURNMENT**

A motion was made by McClure, seconded by Phelps, to adjourn the meeting at 5:00 p.m. The motion carried unanimously.

Submitted by,

Jessica Mead  
Operations/HR Manager