

**Announcement of Meeting**  
**Airport Board**  
**Regular Meeting Minutes**

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**Tuesday, July 2, 2024**

**4:30 PM**

**Luverne Municipal Airport**

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**A. CALL TO ORDER**

A Regular Meeting of the Airport Board was held in the Airport Board Room, commencing at 4:34 PM.

**Present:** Kevin Aaker, Ryan Gee, Jim Juhl and Jeremy Lehman

**Absent:** Jon McLendon

Additional Attendees: City Administrator Jill Wolf, FBO Ben Baum, Engineer Brian Meyer, Engineer David Feilmeier

**B. APPROVAL OF MINUTES OF PRECEDING MEETING(S)**

**B.1. [2024-192](#)** May 7, 2024 Airport Board Regular Meeting Minutes

A motion was made by Aaker, seconded by Lehman, that the Airport Board Regular Minutes be approved. The motion carried by a unanimous vote.

**C. FINANCIAL REPORT**

**C.1. [2024-194](#)** Airport Financial Report as of June 30, 2024

A motion was made by Lehman, seconded by Aaker, that this Motion be approved. The motion carried by a unanimous vote.

**D. CITY ADMINISTRATOR REPORT**

**D.1. [2024-193](#)** Airport Fly-In

The board reviewed the Fly-In checklist.

**D.2. [2024-195](#)** Compass Rose

The Ninety Nines plan to paint the Compass Rose on July 5 & 6. Brian and David will locate due north. DGR will sponsor a meal for the Ninety Nines.

**D.3. [2024-221](#) Airport Economic Development Summit**

The Airport Economic Development Summit will be held on July 16, 2024 from 12:00 - 4:30 at the Duluth International Airport. Juhl plans to attend virtually.

**E. AIRPORT ACTIVITIES - BEN BAUM, FBO**

Baum reported there is a helicopter in the area working on power lines that has been purchased fuel.

**F. DGR ENGINEER REPORT**

- Luverne was added to the waiting list for a MNDOT Hangar Loan.
- Waiting for MNDOT award for hangar/taxi project
- Reviewed draft CIP, will discuss at next meeting. 2030 place holder for hangar loan
- Drain field would require relocation if corporate hangar would ever be built, MNDOT funding possibly available. McClure Plumbing & Heating could redesign and move.
- Reviewed a template for hangar ownership/land rent
- Name change to Sioux Falls East is a 2-3 year process. ALP would need to be updated to reflect new name. Need Official action and certified letter from City Council.

**G. OTHER, IF ANY**

The board discussed an update to the City Ordinance for no remote control aircraft to allow drones.

**H. ADJOURNMENT**

A motion was made by Aaker, seconded by Lehman, that the meeting be adjourned at 5:03 p.m. The motion carried by a unanimous vote.

/s/ Jill Wolf