

**Announcement of Meeting
City Council
Regular Meeting Agenda**

Tuesday, April 8, 2025

5:00 PM

Council Chambers

A. CALL TO ORDER - ROLL CALL

Mayor or Presider will call the meeting to order, state the time, and take roll call.

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF AGENDA AND SPECIAL ORDERS

Mayor or Presider will ask whether any items are to be added to the agenda. If not, a motion would be in order to approve the agenda and special orders as presented. If an item is added to the agenda, a motion would be in order to approve the agenda and special orders as amended.

D. APPROVAL OF MINUTES OF PRECEDING MEETING(S)

D.1. [2025-115](#) City Council Minutes from March 25, 2025.

E. RECOGNITION OF GUEST(S)

Mayor or Presider will recognize the guests present.

F. PETITIONS, COMMUNICATIONS, COMMITTEE/COMMISSION REPORTS

Motion to receive and file the following reports/minutes:

F.1. [2025-112](#) Blue Mound Area Theatre Board Minutes from February 13 and March 13, 2025.

G. STAFF AND CONSULTANT REPORTS

G.1. [2025-116](#) City Administrator Report.

H. FINANCE AND BUDGET

H.1. [2025-119](#) First Claim Report for April 2025 (Check No. 164415-164504) for \$1,053,186.58.

- H.2. [2025-114](#) Application and Certificate for Payment No. 15 - Final for \$34,797.11 to Hoogendoorn Construction RE: Luverne Aquatics and Fitness Center Expansion and Remodel Project.

The City of Luverne has successfully completed the expansion and remodel of the Luverne Aquatics and Fitness Center, which included the addition of an outdoor splash pad and 24-hour fitness access. The project has significantly enhanced the community's recreational and fitness amenities. With the contractor's final paperwork now submitted, the final payment is due to officially close out the project.

City Administrator Recommendation: City Council Approve Application and Certificate for Payment No. 15 - Final for \$34,797.11 to Hoogendoorn Construction RE: Luverne Aquatics and Fitness Center Expansion and Remodel Project.

I. **PERSONNEL**

- I.1. No items under personnel to consider.

J. **ORDINANCES AND RESOLUTIONS**

- J.1. [10-25](#) PROPOSED RESOLUTION
A RESOLUTION REGARDING THE ADMINISTRATION OF THE MINNESOTA WETLAND CONSERVATION ACT

The Rock County Land Management Office is requesting cities in Rock County to adopt a resolution allowing the Rock Soil and Water Conservation District (SWCD) to continue administering the Minnesota Wetland Conservation Act (WCA) within city boundaries, following a review by the Board of Water and Soil Resources (BWSR) that found the original designation did not explicitly include city areas. The proposed resolution delegates the authority and administrative responsibility to implement the WCA within the legal boundaries of the City of Luverne to the Rock SWCD. This resolution supersedes a previous resolution from 1993 and requires notification to BWSR, the Department of Natural Resources, and the Soil and Water Conservation District within 15 business days of adoption. The resolution aims to ensure compliance with WCA regulations and maintain effective wetland conservation management.

City Administrator Recommendation: City Council Adopt Proposed Resolution No. 10-25.

J.2. [47](#)

Proposed Ordinance, Fourth Series
AN ORDINANCE AMENDING CITY CODE CHAPTER 153.
ZONING, AND ADDING SECTIONS, 153.200 and 153.210 TO
REGULATE CANNABIS BUSINESSES

This draft ordinance for the City of Luverne amends City Code Chapter 153 to regulate zoning for cannabis businesses by adding Sections 153.200 and 153.210. It defines various types of cannabis businesses, establishes a 1,000-foot buffer zone from schools, 500-foot buffer zone for retail cannabis businesses from parks and athletic fields and specifies zoning districts where different cannabis activities are permitted as Conditional Uses. The zoning is applied based on the existing land use, ensuring that cannabis businesses are integrated into appropriate industrial, commercial, and retail zones. The ordinance aims to ensure compliance with state laws and local zoning requirements while regulating the cannabis industry. The Minnesota Office of Cannabis Management (OCM) oversees the licensing and regulation of cannabis businesses, including microbusinesses, cultivators, manufacturers, retailers, and more. A public hearing will be held by the Planning and Zoning Commission on April 7, 2025.

City Administrator Recommendation: City Council Introduce and Adopt Proposed Ordinance No. 47, Fourth Series.

J.3. [48](#)

Proposed Ordinance, Fourth Series

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LUVERNE TO REGULATE CANNABIS BUSINESSES

This proposed ordinance aims to regulate cannabis businesses within the City of Luverne, ensuring compliance with Minnesota Statutes and promoting public health, safety, and welfare. The ordinance is based on Minnesota Statutes, including M.S. § 342.13(c) for local government authority, M.S. § 342.22 for local registration and enforcement, M.S. § 152.0263 for public use restrictions, and M.S. § 462.357 for zoning ordinances. It requires cannabis retail businesses to register with the Office of the City Administrator before operating, with a civil penalty of up to \$2,000 for selling without valid registration. The application process includes detailed requirements such as owner information, business plans, proof of state licensing, and compliance with local zoning, fire, and building codes. Annual compliance checks and unannounced age verification checks are mandated, and violations can lead to suspension of registration, with a detailed process for notification and hearings. The ordinance also sets operational restrictions, including specific hours of operation and buffer requirements, such as a 1,000-foot buffer from other cannabis retail businesses. On-site consumption is regulated, with distinct rules for microbusinesses and lower-potency hemp edible retailers. Additionally, a license is required for organizing up to 12 temporary cannabis events per year, with specific application and operational requirements. The City of Luverne may also establish and operate one municipal cannabis retail business, subject to City Council approval. Public use of cannabis is generally prohibited unless allowed by a specific permit. This ordinance is designed to ensure that cannabis businesses operate within a structured and regulated framework, promoting safety and compliance with state laws.

City Administrator Recommendation: City Council Introduce and Adopt Ordinance No. 48, Fourth Series.

K. MOTIONS AND GENERAL BUSINESS

- K.1.** [2025-111](#) Private Use of Public Right-of-Way Request for the Luverne Area Chamber on June 8, 2025 at the Luverne City Park

Jane Lanphere has submitted an application to host Woofstock at the City Park on Sunday, June 8 from 3:30 p.m. to 7:00 p.m. This event, for dogs and their owners, will include vendors, food trucks, educational events, and a doggie parade. They will require all dogs to be leashed and will police the area for dog poop.

City Administrator Recommendation: City Council Approve Private Use of Public Right-of-Way Request for the Luverne Area Chamber on June 8, 2025 at the Luverne City Park.

L. COUNCIL REQUESTS - GENERAL DISCUSSION

Mayor or Presider will ask for council request and/or general discussion items.

M. ADJOURNMENT

A motion to adjourn would be in order.