



Announcement of Meeting
Economic Development Authority
Regular Meeting Agenda

305 E. Luverne St.
Luverne, MN 56156
www.cityofluverne.org

Monday, November 18, 2024

8:00 AM

Council Chambers

A. CALL TO ORDER - ROLL CALL

Mayor or Presider will call the meeting to order, state the time, and take roll call.

B. APPROVAL OF MINUTES OF PRECEDING MEETING

1. LEDA - Regular Meeting - September 9, 2024

Attachments: [09 10 2024 LEDA Minutes](#)

C. BILLS AND COMMUNICATIONS

1. Approval of Regular Department Payment Report - 09 & 10 2024

Attachments: [Dept Payment Report - 09 2024](#)
[Dept Payment Report - 10 2024](#)

2. Approval of Financial Report - 09 & 10 2024

Attachments: [Financial Summary - 09 2024](#)
[Financial Summary - 10 2024](#)

D. DIRECTOR'S REPORTS & DISCUSSION

1. Child Care Center Construction Update

Construction activities completed in October:

- The new roof top units were installed
- Other roof penetrations completed
- MEP above ceilings
- Low voltage rough ins
- Painting
- Ceiling grid
- Ceramic tiling
- Casework delivery & install began
- Ceiling mounted fixtures began
- Landscaping finished
- Aluminum storefronts finished
- Kitchen hood and Ansul system
- FRP in kitchen
- Flooring in kitchen

- Bathroom fixtures began
- Mechanical room scopes

Construction activities planned for November:

- Finish Casework install
- Solid surfacing
- Continue plumbing fixtures
- Continue ceiling mounted fixtures
- Low voltage, security & alarms
- Wall protection
- Resilient athletic flooring in activity room
- Kitchen equipment
- Coiling & overhead door
- Specialty ceilings
- Toilet compartments
- Toilet accessories
- Sealed concrete floors

Attachments: [City of Luverne Childcare Center - Interior Remodel - Executive Summary Report - October 2024](#)
[Progress Pics 11-8-2024](#)

E. BUSINESS

1. Motion to Approve Facade Improvement Application for V&D Properties for Project at 203 E. Main St.

V&D Properties has submitted an application for a facade improvement project at 203 E. Main St. The scope of work includes replacing one main floor office window, sealing windows on second floor facing Main Street, and installing new EPDM membrane and patching several other areas on the roof. The total project cost is \$2550. V&D Properties is applying for a grant in the amount of \$892.50 and is choosing to forgo the loan option. V&D Properties has met all of the requirements for this grant application.

F. ADJOURNMENT

A motion to adjourn would be in order.



Luverne, MN

305 E. Luverne St.
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Staff Report

File #: 2024-258

Agenda Date: 11/18/2024

Agenda #: 1.

LEDA - Regular Meeting - September 9, 2024



Announcement of Meeting
Economic Development Authority
Regular Meeting Minutes

305 E. Luverne St.
Luverne, MN 56156
www.cityofluverne.org

Monday, September 9, 2024

8:00 AM

Council Chambers

A. CALL TO ORDER - ROLL CALL

- Present Patrick Baustian, Tara Zewiske, and Kevin Aaker
Excused Ryan DeBates, and Sherri Thompson

A Regular Meeting of the Luverne Economic Development Authority was held in the Council Chambers, commencing at 8:00 AM.

Additional attendees include: City Administrator Jill Wolf, EDA Director Holly Sammons, Star Herald Editor Lori Sorenson.

B. APPROVAL OF MINUTES OF PRECEDING MEETING

- 1. LEDA - Regular Meeting - 07 08 2024

A motion was made by Aaker, seconded by Zewiske, that this LEDA Minutes be approved. The motion carried by the following vote:

Aye: Baustian, Zewiske, and Aaker

C. BILLS AND COMMUNICATIONS

- 1. Approval of Regular Department Payment Report - 07 & 08 2024

A motion was made by Zewiske, seconded by Aaker, that this LEDA Regular Department Payment Report be approved. The motion carried by the following vote:

Aye: Baustian, Zewiske, and Aaker

- 2. Approval of Financial Report - 08 2024

A motion was made by Aaker, seconded by Zewiske, that this LEDA Financial Report be approved. The motion carried by the following vote:

Aye: Baustian, Zewiske, and Aaker

D. DIRECTOR'S REPORTS & DISCUSSION

1. Childcare Center Project Update

Progress continues on the childcare center construction project. As construction activities are taking place, schedules are reviewed in our OAC meetings on a weekly basis for input and adjustments. To date, there have been zero reported injuries on the job site. Drywall assemblies are about 80% finished and are expected to be completed around 9/13/24. Painting is starting and should be complete by the end of the month. Tiling and ceilings will start toward the end of the month. Casework and flooring are expected to follow in October. About 50% of the exterior improvements are complete (curbing and concrete) and the rest (asphalt, landscaping, etc.) should be wrapped up before winter. The overall completion for the project is January 2025.

August scope summary:

Steel stud framing ongoing - only misc. scopes/areas left

-In wall backing/concealed brackets ongoing

-In wall MEP rough ins ongoing

-Above ceiling MEP rough ins ongoing

Sheet rock ongoing

-Mud & tape ongoing

-Painting started

-Walk in cooler/freezer installed

-Misc. Masonry infills ongoing

-FRP in kitchen ongoing

-Rooftop curbs complete, less condensing unit sleeper curbs

-Misc. sprinkler modifications ongoing

-Playground PIP complete, less fencing

-Exterior removals and grading complete

-Exterior aggregate complete

-Concrete curb & gutter complete

-Exterior concrete flatwork complete

-Exterior underground electrical complete

September Scope Summary:

-Finish misc. steel stud framing & gypsum assemblies

-Painting

-Ceiling Grid

-Ceiling mounted MEP fixtures

-Mass sprinkler modifications

-Ceramic tiling in restrooms

-Casework towards the end of the month

-Roof hatch/ships ladder & roof anchors

-RTU/MAU delivery and install

-Overhead door removal and install / Insulated metal panel install

-Rooftop condensing units for walk ins

-Stainless steel & kitchen hood

- Fencing
- Asphalt
- Landscaping
- Natural gas (CenterPoint)

Kids Rock! has officially hired Dina Brown as the Executive Director. Dina started on August 14 and is working on administrative and licensing requirements.

An unofficial wait list has been started. To date, over 85 families and 125+ children have expressed interest in the center.

Sammons and Brown will be attending a conference in Hutchinson, MN: Innovative Child Care Solutions Across Greater Minnesota on Wednesday, September 25, 2024. Sammons will be a presenter at the conference. The purpose of this event is to showcase some of the unique child care projects along with innovative workforce development that have been implemented in greater Minnesota by rural communities working with First Children’s Finance’s rural child care engagement programs.

E. BUSINESS

F. ADJOURNMENT

A motion was made by Aaker, seconded by Zewiske, that this be adjourned. The motion carried by the following vote:

Aye: Baustian, Zewiske, and Aaker

Patrick T. Baustian, President

Holly J. Sammons, EDA Director



Luverne, MN

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Staff Report

File #: 2024-259

Agenda Date: 11/18/2024

Agenda #: 1.

Approval of Regular Department Payment Report - 09 & 10 2024

EDA Report By Fund

City of Luverne, MN

Payment Dates 9/5/2024 - 10/9/2024

Vendor Name	Payment Date	Post Date	Description (Item)	Account Number	Amount
Fund: 650 - EDA GENERAL OPERATIONS					
Elan Financial Services	09/17/2024	08/02/2024	Hireclick - Monthly Jobs Subscr..	650-46515-3349	99.00
Elan Financial Services	09/17/2024	09/02/2024	Hireclick - Monthly Jobs Subscr..	650-46515-3349	99.00
The Lamar Companies	09/26/2024	09/09/2024	I-90 Billboard Annual Payment	650-46515-3349	3,900.00
Luverne City of	10/01/2024	09/10/2024	Interdept Bills - August Usage	650-46515-3386	74.59
Luverne City of	10/01/2024	09/10/2024	Interdept Bills - August Usage	650-46515-3386	39.11
Luverne City of	10/01/2024	09/10/2024	Interdept Bills - August Usage	650-46515-3389	60.75
Luverne City of	10/01/2024	09/10/2024	Interdept Bills - August Usage	650-46515-3389	44.25
Verizon	09/17/2024	09/10/2024	Holly Sammons	650-46515-3321	50.44
Blue Cross Blue Shield of Min...	09/30/2024	09/13/2024	Employee Health Insurance	650-21226	276.91
HealthEquity	09/13/2024	09/13/2024	Employee HSA Contribution	650-21250	175.00
MissionSquare Retirement - 4...	09/13/2024	09/13/2024	Deferred Comp Contributions	650-21225	375.06
Madison National Life Ins Co	09/27/2024	09/13/2024	Long-Term Disability Insurance	650-21231	14.13
Public Employees Retirement	09/13/2024	09/13/2024	PERA Contributions	650-21224	477.34
MissionSquare Retirement - 4...	09/13/2024	09/13/2024	ROTH Percent Contributions	650-21225	102.29
EFTPS-Federal	09/13/2024	09/13/2024	FICA WITHHOLDING	650-21223	351.50
EFTPS-State	09/13/2024	09/13/2024	STATE WITHHOLDING	650-21222	122.80
EFTPS-Federal	09/13/2024	09/13/2024	MEDICARE WITHHOLDING	650-21223	82.20
EFTPS-Federal	09/13/2024	09/13/2024	FED WITHHOLDING	650-21221	251.31
Delta Dental of Minnesota	09/27/2024	09/27/2024	Pediatric Dental Insurance	650-21226	75.45
Blue Cross Blue Shield of Min...	09/30/2024	09/27/2024	Employee Health Insurance	650-21226	276.91
Blue Cross Blue Shield of Min...	09/30/2024	09/27/2024	Employee Health Insurance	650-21226	1,591.71
HealthEquity	09/27/2024	09/27/2024	Employee HSA Contribution	650-21250	175.00
MissionSquare Retirement - 4...	09/27/2024	09/27/2024	Deferred Comp Contributions	650-21225	375.06
Madison National Life Ins Co	09/27/2024	09/27/2024	Long-Term Disability Insurance	650-21231	14.13
Minn Mutual Life	09/27/2024	09/27/2024	Employee Life Insurance	650-21227	3.14
Public Employees Retirement	09/27/2024	09/27/2024	PERA Contributions	650-21224	477.34
MissionSquare Retirement - 4...	09/27/2024	09/27/2024	ROTH Percent Contributions	650-21225	102.29
Blue Cross Blue Shield of Min...	09/27/2024	09/27/2024	Vision Insurance	650-21220	19.89
EFTPS-Federal	09/27/2024	09/27/2024	FICA WITHHOLDING	650-21223	348.92
EFTPS-State	09/27/2024	09/27/2024	STATE WITHHOLDING	650-21222	121.40
EFTPS-Federal	09/27/2024	09/27/2024	MEDICARE WITHHOLDING	650-21223	81.60
EFTPS-Federal	09/27/2024	09/27/2024	FED WITHHOLDING	650-21221	246.76
Fund 650 - EDA GENERAL OPERATIONS Total:					10,505.28
Grand Total:					10,505.28

Report Summary

Fund Summary

Fund	Payment Amount
650 - EDA GENERAL OPERATIONS	<u>10,505.28</u>
Grand Total:	10,505.28

Account Summary

Account Number	Account Name	Payment Amount
650-21220	EDA Vision Plan Payable	19.89
650-21221	EDA Federal Withholding	498.07
650-21222	EDA State Withholding	244.20
650-21223	EDA FICA Withholding	864.22
650-21224	EDA Pera Withholding	954.68
650-21225	EDA Icmarc Withholding	954.70
650-21226	EDA Health Insurance	2,220.98
650-21227	EDA Life Insurance	3.14
650-21231	EDA Long Term Disability...	28.26
650-21250	HSA Payable	350.00
650-46515-3321	Telephone Charges	50.44
650-46515-3349	Advertising	4,098.00
650-46515-3386	Storm Sewer Utilities	113.70
650-46515-3389	Miscellaneous Utilities	<u>105.00</u>
	Grand Total:	10,505.28

Project Account Summary

Project Account Key	Payment Amount
None	<u>10,505.28</u>
Grand Total:	10,505.28

Payment Dates 10/9/2024 - 11/12/2024

Vendor Name	Payment Date	Post Date	Description (Item)	Account Number	Amount
Fund: 650 - EDA GENERAL OPERATIONS					
Elan Financial Services	10/18/2024	09/13/2024	Subscription	650-46515-3491	49.27
Quality Printing Inc	10/30/2024	09/27/2024	Utility Box Wraps	650-46515-3349	1,869.69
Quality Printing Inc	10/30/2024	09/27/2024	Loop Decal	650-46515-3349	604.16
Luverne Area Chamber	10/23/2024	10/01/2024	1/2 Pg Etc Mag Sept/Oct Ed	650-46515-3349	900.00
Elan Financial Services	10/18/2024	10/02/2024	Hireclick - Monthly Jobs Subscr..	650-46515-3349	99.00
HenkinSchultz Inc	10/23/2024	10/04/2024	Luverne Welcome Book	650-46515-3349	472.50
Luverne City of	10/23/2024	10/09/2024	Interdept Bills - September Us...	650-46515-3386	74.59
Luverne City of	10/23/2024	10/09/2024	Interdept Bills - September Us...	650-46515-3386	39.11
Luverne City of	10/23/2024	10/09/2024	Interdept Bills - September Us...	650-46515-3389	60.75
Luverne City of	10/23/2024	10/09/2024	Interdept Bills - September Us...	650-46515-3389	44.25
Verizon	10/15/2024	10/10/2024	Holly Sammons	650-46515-3321	50.45
Blue Cross Blue Shield of Min...	10/31/2024	10/11/2024	Employee Health Insurance	650-21226	276.91
HealthEquity	10/11/2024	10/11/2024	Employee HSA Contribution	650-21250	175.00
MissionSquare Retirement - 4...	10/11/2024	10/11/2024	Deferred Comp Contributions	650-21225	375.06
Madison National Life Ins Co	10/25/2024	10/11/2024	Long-Term Disability Insurance	650-21231	14.13
Public Employees Retirement	10/11/2024	10/11/2024	PERA Contributions	650-21224	477.34
MissionSquare Retirement - 4...	10/11/2024	10/11/2024	ROTH Percent Contributions	650-21225	102.29
EFTPS-Federal	10/11/2024	10/11/2024	FICA WITHHOLDING	650-21223	351.50
EFTPS-State	10/11/2024	10/11/2024	STATE WITHHOLDING	650-21222	122.80
EFTPS-Federal	10/11/2024	10/11/2024	MEDICARE WITHHOLDING	650-21223	82.20
EFTPS-Federal	10/11/2024	10/11/2024	FED WITHHOLDING	650-21221	251.31
Greater MN Partnership	10/23/2024	10/15/2024	2025 Membership	650-46515-3491	500.00
Luverne Chamber - TSBF	11/01/2024	10/23/2024	Band Fest Sponsorship	650-46515-3349	500.00
Delta Dental of Minnesota	10/25/2024	10/25/2024	Pediatric Dental Insurance	650-21226	71.68
Blue Cross Blue Shield of Min...	10/31/2024	10/25/2024	Employee Health Insurance	650-21226	276.91
Blue Cross Blue Shield of Min...	10/31/2024	10/25/2024	Employee Health Insurance	650-21226	1,591.71
HealthEquity	10/25/2024	10/25/2024	Employee HSA Contribution	650-21250	175.00
MissionSquare Retirement - 4...	10/25/2024	10/25/2024	Deferred Comp Contributions	650-21225	375.06
Madison National Life Ins Co	10/25/2024	10/25/2024	Long-Term Disability Insurance	650-21231	14.13
Minn Mutual Life	10/25/2024	10/25/2024	Employee Life Insurance	650-21227	3.14
Public Employees Retirement	10/25/2024	10/25/2024	PERA Contributions	650-21224	477.34
MissionSquare Retirement - 4...	10/25/2024	10/25/2024	ROTH Percent Contributions	650-21225	102.29
Blue Cross Blue Shield of Min...	10/25/2024	10/25/2024	Vision Insurance	650-21220	19.89
EFTPS-Federal	10/25/2024	10/25/2024	FICA WITHHOLDING	650-21223	348.92
EFTPS-State	10/25/2024	10/25/2024	STATE WITHHOLDING	650-21222	121.40
EFTPS-Federal	10/25/2024	10/25/2024	MEDICARE WITHHOLDING	650-21223	81.60
EFTPS-Federal	10/25/2024	10/25/2024	FED WITHHOLDING	650-21221	246.76
Tollefson Enterprises Inc	11/06/2024	10/31/2024	Advertising	650-46515-3351	1,635.00
HealthEquity	11/08/2024	11/08/2024	Employee HSA Contribution	650-21250	175.00
MissionSquare Retirement - 4...	11/08/2024	11/08/2024	Deferred Comp Contributions	650-21225	375.06
Public Employees Retirement	11/08/2024	11/08/2024	PERA Contributions	650-21224	477.34
MissionSquare Retirement - 4...	11/08/2024	11/08/2024	ROTH Percent Contributions	650-21225	102.29
EFTPS-Federal	11/08/2024	11/08/2024	FICA WITHHOLDING	650-21223	351.50
EFTPS-State	11/08/2024	11/08/2024	STATE WITHHOLDING	650-21222	122.80
EFTPS-Federal	11/08/2024	11/08/2024	MEDICARE WITHHOLDING	650-21223	82.20
EFTPS-Federal	11/08/2024	11/08/2024	FED WITHHOLDING	650-21221	251.31
Fund 650 - EDA GENERAL OPERATIONS Total:					14,970.64
Grand Total:					14,970.64

Report Summary

Fund Summary

Fund	Payment Amount
650 - EDA GENERAL OPERATIONS	<u>14,970.64</u>
Grand Total:	14,970.64

Account Summary

Account Number	Account Name	Payment Amount
650-21220	EDA Vision Plan Payable	19.89
650-21221	EDA Federal Withholding	749.38
650-21222	EDA State Withholding	367.00
650-21223	EDA FICA Withholding	1,297.92
650-21224	EDA Pera Withholding	1,432.02
650-21225	EDA Icmarc Withholding	1,432.05
650-21226	EDA Health Insurance	2,217.21
650-21227	EDA Life Insurance	3.14
650-21231	EDA Long Term Disability...	28.26
650-21250	HSA Payable	525.00
650-46515-3321	Telephone Charges	50.45
650-46515-3349	Advertising	4,445.35
650-46515-3351	Printing & Publishing	1,635.00
650-46515-3386	Storm Sewer Utilities	113.70
650-46515-3389	Miscellaneous Utilities	105.00
650-46515-3491	Dues & Subscriptions	<u>549.27</u>
Grand Total:		14,970.64

Project Account Summary

Project Account Key	Payment Amount
None	<u>14,970.64</u>
Grand Total:	14,970.64



Luverne, MN

305 E. Luverne St.
Luverne, MN 56156
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Staff Report

File #: 2024-260

Agenda Date: 11/18/2024

Agenda #: 2.

Approval of Financial Report - 09 & 10 2024

EDA Financial Summary for:
September 30, 2024

Preliminary

Account Number:	General Operation 650 2024	General Operations 650	Veterans & Evergreen Addn Lots 653	Sybesma Subd Lots 654	Industrial Park 656	Manfred Heights Subd 657	Uithoven Lots 658	CWG/TCI Bldg Operating 663	Minnwest TIF #17 670	Econ Dev Revolv Loan 680	Downtown SCDP Grant 681	RBEG Revolving Loan 683	SCDP Local Income 685	CDAP 13-0112-0-FY14 686	TOTAL ALL EDA OPERATIONS
11110 Cash in Bank		162,119.88	24,213.30	13,693.82	221,094.05	35,074.33	67,071.60	90,767.72	2,481.03	86,811.60	-	156,502.77	223,104.64	-	1,082,934.74
11111 Cash-Replacement Reserve		-	-	-	-	-	-	6,758.36	-	-	-	-	-	-	6,758.36
12121 Taxes Receivable-Delinquent		-	-	-	-	-	-	-	28.96	-	-	-	-	-	28.96
12320 Investment Interest Receivable		304.35	32.29	5.31	506.27	57.52	23.40	550.80	5.59	51.84	-	223.34	261.07	-	2,021.78
12322 Loan Interest Receivable		(3.13)	-	-	-	-	360.22	-	-	(14.19)	-	-	-	-	342.90
12611 Accounts Receivable		922.88	-	70.80	-	229.20	-	-	-	827.23	-	499.98	-	-	2,550.09
12687 Program Income Loan-Rock Manor		-	-	-	-	-	-	-	-	-	10,000.00	-	-	-	10,000.00
12743 Luverne Counseling RBEG Loan		-	-	-	-	-	-	-	-	-	-	1,166.82	-	-	1,166.82
12744 Big Top Tent RBEG Loan		-	-	-	-	-	-	-	-	-	-	1,583.47	-	-	1,583.47
12745 Opitz RBEG		-	-	-	-	-	-	-	-	-	-	1,833.46	-	-	1,833.46
12746 V & D Properties RBEG Loan		-	-	-	-	-	-	-	-	-	-	2,500.10	-	-	2,500.10
12747 Novo Aesthetics RBEG Loan		-	-	-	-	-	-	-	-	-	-	2,500.10	-	-	2,500.10
12748 Swenson Scrapping RBEG Loan		-	-	-	-	-	-	-	-	-	-	2,833.42	-	-	2,833.42
12756 Opitz Prop Gap Loan		8,469.86	-	-	-	-	-	-	-	-	-	-	-	-	8,469.86
12762 Schomacker GAP Loan		17,077.17	-	-	-	-	-	-	-	-	-	-	-	-	17,077.17
12763 ATLAS GAP Loan		17,077.17	-	-	-	-	-	-	-	-	-	-	-	-	17,077.17
12764 Big Top Tent GAP Loan		17,077.17	-	-	-	-	-	-	-	-	-	-	-	-	17,077.17
12834 Ben Franklin Lodge Façade Loan		-	-	-	-	-	-	-	-	5,829.82	-	-	-	-	5,829.82
12835 Great Planes Sue Hoffman Façade Loan		-	-	-	-	-	-	-	-	-	-	-	-	-	-
12836 Loan Rec - Cleveringa Construction		-	-	-	-	-	20,489.59	-	-	-	-	-	-	-	20,489.59
12836 Prairie Water Solutions LLC Façade Loan		-	-	-	-	-	-	-	-	18,166.20	-	-	-	-	18,166.20
12856 Luverne Counseling Façade Loan		-	-	-	-	-	-	-	-	10,095.18	-	-	-	-	10,095.18
12856 Fareway Forgivable Loan		12,500.00	-	-	-	-	-	-	-	-	-	-	-	-	12,500.00
16110 Land		-	30,246.04	8,936.67	208,795.34	93,750.00	174,415.00	20,680.00	-	-	-	-	-	-	536,823.05
16210 Buildings		-	-	-	-	-	-	2,502,564.71	-	-	-	-	-	-	2,502,564.71
16290 Accum Deprec - Bldgs		-	-	-	-	-	-	(1,715,192.81)	-	-	-	-	-	-	(1,715,192.81)
16310 Improvements		-	-	-	-	-	-	21,891.11	-	-	-	-	-	-	21,891.11
16390 Accum Deprec - Impr		-	-	-	-	-	-	(20,614.09)	-	-	-	-	-	-	(20,614.09)
16410 Machinery & Equipment		-	-	-	-	-	-	5,835.38	-	-	-	-	-	-	5,835.38
16490 Accum Deprec - Mach & Eq		-	-	-	-	-	-	(5,835.38)	-	-	-	-	-	-	(5,835.38)
Total Assets:		235,545.35	54,491.63	22,706.60	430,395.66	129,111.05	262,359.81	907,405.80	2,515.58	121,767.68	10,000.00	169,643.46	223,365.71	-	2,569,308.33
21120 Accounts Payable		218.70	-	-	-	-	-	-	-	-	-	-	-	-	218.70
21732 Deferred Revenue - Taxes		-	-	-	-	-	-	-	28.96	-	-	-	-	-	28.96
Equity:															
26130 Contributions from Rock County		-	-	-	-	-	-	10,680.00	-	-	-	-	-	-	10,680.00
26150 Contributions from Others		-	-	-	-	377,852.51	-	500,000.00	-	-	-	-	-	-	877,852.51
26503 Reserved for Debt Service		-	48,898.37	11,651.24	-	(249,356.44)	-	752,652.02	2,738.73	47,702.32	-	-	-	-	614,286.24
26508 Reserved for Econ Devel		216,739.78	-	-	568,758.30	-	-	-	-	-	10,000.00	168,880.99	212,846.01	7,500.00	1,184,725.08
26609 Committed for Lot Development		-	-	-	-	-	216,420.11	-	-	-	-	-	-	-	216,420.11
26711 Revenue Control		224,869.06	5,593.26	11,177.36	12,067.36	614.98	45,939.70	80,203.54	947.89	76,165.36	-	762.47	10,519.70	1,955.00	470,815.68
26721 Expense Control		(206,282.80)	-	(122.00)	(150,430.00)	-	-	(436,129.76)	(1,200.00)	(2,100.00)	-	-	-	(9,455.00)	(805,719.56)
Total Liabilities & Equity		235,545.35	54,491.63	22,706.60	430,395.66	129,111.05	262,359.81	907,405.80	2,515.58	121,767.68	10,000.00	169,643.46	223,365.71	-	2,569,308.33

EDA Financial Summary for:
September 30, 2024

Preliminary

Account Number:	General Operation 650 2024	General Operations 650	Veterans & Evergreen Addn Lots 653	Sybesma Subd Lots 654	Industrial Park 656	Manfred Heights Subd 657	Uithoven Lots 658	CWG/TCI Bldg Operating 663	Minnwest TIF #17 670	Econ Dev Revolv Loan 680	Downtown SCDP Grant 681	RBEG Revolving Loan 683	SCDP Local Income 685	CDAP 13-0112-0-FY14 686	TOTAL ALL EDA OPERATIONS
31110 Current Ad Valorem Taxes	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
31120 Delinquent Ad Valorem Taxes	-	-	-	-	-	-	-	-	11.78	-	-	-	-	-	11.78
31166 Tax Increments	-	-	-	-	-	-	-	-	922.42	-	-	-	-	-	922.42
32213 Historic Facade Application Fee	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
34403 Community Garden Revenue	-	705.00	-	-	-	-	-	-	-	-	-	-	-	-	705.00
36211 Interest Earnings - Regular	3,000.00	1,628.05	93.26	41.11	1,067.36	173.73	307.11	203.54	13.69	38.17	-	762.47	1,064.70	-	5,393.19
36212 Interest on RBEG Loans	-	129.11	-	-	-	-	-	-	-	1,127.19	-	-	-	-	1,256.30
36217 Interest on Loans	-	956.90	-	-	-	-	632.59	-	-	-	-	-	-	-	1,589.49
36305 Rental Income	-	-	-	-	-	-	-	80,000.00	-	-	-	-	-	-	80,000.00
36599 Miscellaneous Revenue	-	6,000.00	-	-	-	-	-	-	-	-	-	-	-	1,955.00	7,955.00
37810 Lot Sales	-	-	5,500.00	11,000.00	11,000.00	-	45,000.00	-	-	-	-	-	-	-	72,500.00
38300 Property Rental	-	-	-	136.25	-	441.25	-	-	-	-	-	-	-	-	577.50
39231 Transfer in for Local Income	-	-	-	-	-	-	-	-	-	-	-	-	9,455.00	-	9,455.00
39232 Transfer from EDA 650	-	-	-	-	-	-	-	-	-	75,000.00	-	-	-	-	75,000.00
39250 Transfer from Primary Government	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
39260 Transfer from Fund 280	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
39270 TIF Additional Pooling Transfer	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
39304 Contribution from Primary Government	215,450.00	215,450.00	-	-	-	-	-	-	-	-	-	-	-	-	215,450.00
Total Revenue	218,450.00	224,869.06	5,593.26	11,177.36	12,067.36	614.98	45,939.70	80,203.54	947.89	76,165.36	-	762.47	10,519.70	1,955.00	470,815.68
1101 Full-Time Employees	92,000.00	66,275.46	-	-	-	-	-	-	-	-	-	-	-	-	66,275.46
1112 Longevity Pay	100.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1121 PERA	7,000.00	4,907.89	-	-	-	-	-	-	-	-	-	-	-	-	4,907.89
1122 FICA	7,000.00	4,189.88	-	-	-	-	-	-	-	-	-	-	-	-	4,189.88
1131 Health Insurance	16,000.00	15,550.07	-	-	-	-	-	-	-	-	-	-	-	-	15,550.07
1133 Health Insurance - H S A	3,000.00	3,750.00	-	-	-	-	-	-	-	-	-	-	-	-	3,750.00
1135 Life Insurance	50.00	21.15	-	-	-	-	-	-	-	-	-	-	-	-	21.15
1151 Worker's Comp Insurance Premium	300.00	295.53	-	-	-	-	-	-	-	-	-	-	-	-	295.53
2209 Misc Office Supplies	400.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2223 Building Maintenance	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2261 General Supplies	5,000.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3303 Engineering Fees	5,000.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3304 Legal Fees	5,000.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3307 Management/Reporting Fees	-	-	-	-	-	-	-	-	1,200.00	-	-	-	-	-	1,200.00
3312 Contractual Services	30,000.00	5,584.75	-	-	-	-	-	-	-	-	-	-	-	-	5,584.75
3321 Telephone	1,000.00	405.00	-	-	-	-	-	-	-	-	-	-	-	-	405.00
3322 Postage	-	2.83	-	-	-	-	-	-	-	-	-	-	-	-	2.83
3331 Travel, Meals, Lodging & Training	3,000.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3349 Miscellaneous Advertising	20,000.00	12,407.46	-	-	-	-	-	-	-	-	-	-	-	-	12,407.46
3351 Publishing & Printing	3,500.00	84.35	-	-	-	-	-	-	-	-	-	-	-	-	84.35
3361 General Liability Insurance	500.00	601.00	-	-	-	-	-	-	-	-	-	-	-	-	601.00
3381 Electric Utilities	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3386 Storm Sewer Utilities	700.00	913.70	-	-	-	-	-	-	-	-	-	-	-	-	913.70
3389 Miscellaneous Utilities	300.00	845.01	-	-	-	-	-	-	-	-	-	-	-	-	845.01
3421 Depreciation Expense	-	-	-	-	-	-	-	56,129.76	-	-	-	-	-	-	56,129.76
3447 Community Garden Expense	-	224.98	-	-	-	-	-	-	-	-	-	-	-	-	224.98
3471 Abstracts, Deed Tax, Etc	3,000.00	1,791.50	-	-	-	-	-	-	-	-	-	-	-	-	1,791.50
3484 Demolition - Commercial	3,000.00	5,000.00	-	-	-	-	-	-	-	-	-	-	-	-	5,000.00
3486 Demolition - Residential	2,000.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3491 Dues & Subscriptions	1,500.00	400.00	-	-	-	-	-	-	-	-	-	-	-	-	400.00
3493 Books & Pamphlets	100.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3497 Licenses & Taxes	1,500.00	989.50	-	122.00	430.00	-	-	-	-	-	-	-	-	-	1,541.50
3499 Misc Expenditures/Expenses	500.00	42.74	-	-	-	-	-	-	-	-	-	-	-	-	42.74
3506 LIFT Comm Devel Assistance	7,000.00	7,000.00	-	-	-	-	-	-	-	-	-	-	-	-	7,000.00
5636 Industrial Park Improvement	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
6612 Other Long-Term Oblig Interest	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
7214 Façade Improvement Grant	-	-	-	-	-	-	-	-	-	2,100.00	-	-	-	-	2,100.00
7600 Transfer to Primary Gov SR Fund	-	-	-	-	150,000.00	-	-	380,000.00	-	-	-	-	-	-	530,000.00
7768 Transfer to Local Income 685	-	-	-	-	-	-	-	-	-	-	-	-	-	9,455.00	9,455.00
7769 Transfer to EDA RLF 680	-	75,000.00	-	-	-	-	-	-	-	-	-	-	-	-	75,000.00
Total Expenses	218,450.00	206,282.80	-	122.00	150,430.00	-	-	436,129.76	1,200.00	2,100.00	-	-	-	9,455.00	805,719.56
Revenue over Expense	-	18,586.26	5,593.26	11,055.36	(138,362.64)	614.98	45,939.70	(355,926.22)	(252.11)	74,065.36	-	762.47	10,519.70	(7,500.00)	(334,903.88)

EDA Financial Summary for:
October 31, 2024

Preliminary

Account Number:	General Operation 650 2024	General Operations 650	Veterans & Evergreen Addn Lots 653	Sybesma Subd Lots 654	Industrial Park 656	Manfred Heights Subd 657	Uithoven Lots 658	CWG/TCI Bldg Operating 663	Minnwest TIF #17 670	Econ Dev Revolv Loan 680	Downtown SCDP Grant 681	RBEG Revolving Loan 683	SCDP Local Income 685	CDAP 13-0112-0-FY14 686	TOTAL ALL EDA OPERATIONS
11110 Cash in Bank		150,220.69	24,307.02	13,833.20	222,201.36	35,479.19	89,402.63	111,139.24	2,496.35	87,816.48	-	157,776.27	224,174.67	1,814.00	1,120,661.10
11111 Cash-Replacement Reserve		-	-	-	-	-	-	6,758.36	-	-	-	-	-	-	6,758.36
12121 Taxes Receivable-Delinquent		-	-	-	-	-	-	-	28.96	-	-	-	-	-	28.96
12320 Investment Interest Receivable		304.35	32.29	5.31	506.27	57.52	23.40	550.80	5.59	51.84	-	223.34	261.07	-	2,021.78
12322 Loan Interest Receivable		(3.13)	-	-	-	-	360.22	-	-	(14.19)	-	-	-	-	342.90
12611 Accounts Receivable		922.88	-	-	-	-	-	-	-	827.23	-	499.98	-	-	2,250.09
12687 Program Income Loan-Rock Manor		-	-	-	-	-	-	-	-	-	10,000.00	-	-	-	10,000.00
12743 Luverne Counseling RBEG Loan		-	-	-	-	-	-	-	-	-	-	1,083.49	-	-	1,083.49
12744 Big Top Tent RBEG Loan		-	-	-	-	-	-	-	-	-	-	1,500.14	-	-	1,500.14
12745 Opitz RBEG		-	-	-	-	-	-	-	-	-	-	1,750.13	-	-	1,750.13
12746 V & D Properties RBEG Loan		-	-	-	-	-	-	-	-	-	-	2,416.77	-	-	2,416.77
12747 Novo Aesthetics RBEG Loan		-	-	-	-	-	-	-	-	-	-	2,416.77	-	-	2,416.77
12748 Swenson Scrapping RBEG Loan		-	-	-	-	-	-	-	-	-	-	2,750.09	-	-	2,750.09
12756 Opitz Prop Gap Loan		8,253.77	-	-	-	-	-	-	-	-	-	-	-	-	8,253.77
12762 Schomacker GAP Loan		16,874.74	-	-	-	-	-	-	-	-	-	-	-	-	16,874.74
12763 ATLAS GAP Loan		16,874.74	-	-	-	-	-	-	-	-	-	-	-	-	16,874.74
12764 Big Top Tent GAP Loan		16,874.74	-	-	-	-	-	-	-	-	-	-	-	-	16,874.74
12834 Ben Franklin Lodge Façade Loan		-	-	-	-	-	-	-	-	5,569.42	-	-	-	-	5,569.42
12835 Great Planes Sue Hoffman Façade Loan		-	-	-	-	-	-	-	-	-	-	-	-	-	-
12836 Loan Rec - Cleveringa Construction		-	-	-	-	-	-	-	-	-	-	-	-	-	-
12836 Prairie Water Solutions LLC Façade Loan		-	-	-	-	-	-	-	-	17,937.42	-	-	-	-	17,937.42
12856 Luverne Counseling Façade Loan		-	-	-	-	-	-	-	-	9,843.31	-	-	-	-	9,843.31
12856 Fareway Forgivable Loan		12,500.00	-	-	-	-	-	-	-	-	-	-	-	-	12,500.00
16110 Land		-	30,246.04	8,936.67	208,795.34	93,750.00	174,415.00	20,680.00	-	-	-	-	-	-	536,823.05
16210 Buildings		-	-	-	-	-	-	2,502,564.71	-	-	-	-	-	-	2,502,564.71
16290 Accum Deprec - Bldgs		-	-	-	-	-	-	(1,721,247.03)	-	-	-	-	-	-	(1,721,247.03)
16310 Improvements		-	-	-	-	-	-	21,891.11	-	-	-	-	-	-	21,891.11
16390 Accum Deprec - Impr		-	-	-	-	-	-	(20,796.51)	-	-	-	-	-	-	(20,796.51)
16410 Machinery & Equipment		-	-	-	-	-	-	5,835.38	-	-	-	-	-	-	5,835.38
16490 Accum Deprec - Mach & Eq		-	-	-	-	-	-	(5,835.38)	-	-	-	-	-	-	(5,835.38)
Total Assets:		222,822.78	54,585.35	22,775.18	431,502.97	129,286.71	264,201.25	921,540.68	2,530.90	122,031.51	10,000.00	170,416.98	224,435.74	1,814.00	2,577,944.05
21120 Accounts Payable		3,986.00	-	-	-	-	-	-	-	-	-	-	-	-	3,986.00
21732 Deferred Revenue - Taxes		-	-	-	-	-	-	-	28.96	-	-	-	-	-	28.96
Equity:															
26130 Contributions from Rock County		-	-	-	-	-	-	10,680.00	-	-	-	-	-	-	10,680.00
26150 Contributions from Others		-	-	-	-	377,852.51	-	500,000.00	-	-	-	-	-	-	877,852.51
26503 Reserved for Debt Service		-	48,898.37	11,651.24	-	(249,356.44)	-	752,652.02	2,738.73	47,702.32	-	-	-	-	614,286.24
26508 Reserved for Econ Devel		216,739.78	-	-	568,758.30	-	-	-	-	-	10,000.00	168,880.99	212,846.01	7,500.00	1,184,725.08
26609 Committed for Lot Development		-	-	-	-	-	216,420.11	-	-	-	-	-	-	-	216,420.11
26711 Revenue Control		226,299.82	5,686.98	11,245.94	13,174.67	790.64	47,781.14	100,575.06	963.21	76,429.19	-	1,535.99	11,589.73	3,769.00	499,841.37
26721 Expense Control		(224,203.43)	-	(122.00)	(150,430.00)	-	-	(442,366.40)	(1,200.00)	(2,100.00)	-	-	-	(9,455.00)	(829,876.83)
Total Liabilities & Equity		222,822.78	54,585.35	22,775.18	431,502.97	129,286.71	264,201.25	921,540.68	2,530.90	122,031.51	10,000.00	170,416.98	224,435.74	1,814.00	2,577,944.05

EDA Financial Summary for:
October 31, 2024

Preliminary

Account Number:	General Operation 650 2024	General Operations 650	Veterans & Evergreen Addn Lots 653	Sybesma Subd Lots 654	Industrial Park 656	Manfred Heights Subd 657	Uithoven Lots 658	CWG/TCI Bldg Operating 663	Minnwest TIF #17 670	Econ Dev Revolv Loan 680	Downtown SCDP Grant 681	RBEG Revolving Loan 683	SCDP Local Income 685	CDAP 13-0112-0-FY14 686	TOTAL ALL EDA OPERATIONS
31110 Current Ad Valorem Taxes	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
31120 Delinquent Ad Valorem Taxes	-	-	-	-	-	-	-	-	11.78	-	-	-	-	-	11.78
31166 Tax Increments	-	-	-	-	-	-	-	-	922.42	-	-	-	-	-	922.42
32213 Historic Facade Application Fee	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
34403 Community Garden Revenue	-	705.00	-	-	-	-	-	-	-	-	-	-	-	-	705.00
36211 Interest Earnings - Regular	3,000.00	2,959.31	186.98	109.69	2,174.67	349.39	633.92	575.06	29.01	215.82	-	1,535.99	2,134.73	-	10,904.57
36212 Interest on RBEG Loans	-	129.11	-	-	-	-	-	-	-	1,213.37	-	-	-	-	1,342.48
36217 Interest on Loans	-	1,056.40	-	-	-	-	2,147.22	-	-	-	-	-	-	-	3,203.62
36305 Rental Income	-	-	-	-	-	-	-	100,000.00	-	-	-	-	-	-	100,000.00
36599 Miscellaneous Revenue	-	6,000.00	-	-	-	-	-	-	-	-	-	-	-	3,769.00	9,769.00
37810 Lot Sales	-	-	5,500.00	11,000.00	11,000.00	-	45,000.00	-	-	-	-	-	-	-	72,500.00
38300 Property Rental	-	-	-	136.25	-	441.25	-	-	-	-	-	-	-	-	577.50
39231 Transfer in for Local Income	-	-	-	-	-	-	-	-	-	-	-	-	9,455.00	-	9,455.00
39232 Transfer from EDA 650	-	-	-	-	-	-	-	-	-	75,000.00	-	-	-	-	75,000.00
39250 Transfer from Primary Government	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
39260 Transfer from Fund 280	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
39270 TIF Additional Pooling Transfer	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
39304 Contribution from Primary Government	215,450.00	215,450.00	-	-	-	-	-	-	-	-	-	-	-	-	215,450.00
Total Revenue	218,450.00	226,299.82	5,686.98	11,245.94	13,174.67	790.64	47,781.14	100,575.06	963.21	76,429.19	-	1,535.99	11,589.73	3,769.00	499,841.37
1101 Full-Time Employees	92,000.00	72,848.50	-	-	-	-	-	-	-	-	-	-	-	-	72,848.50
1112 Longevity Pay	100.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-
1121 PERA	7,000.00	5,419.33	-	-	-	-	-	-	-	-	-	-	-	-	5,419.33
1122 FICA	7,000.00	4,621.99	-	-	-	-	-	-	-	-	-	-	-	-	4,621.99
1131 Health Insurance	16,000.00	17,207.44	-	-	-	-	-	-	-	-	-	-	-	-	17,207.44
1133 Health Insurance - H S A	3,000.00	3,750.00	-	-	-	-	-	-	-	-	-	-	-	-	3,750.00
1135 Life Insurance	50.00	23.50	-	-	-	-	-	-	-	-	-	-	-	-	23.50
1151 Worker's Comp Insurance Premium	300.00	295.53	-	-	-	-	-	-	-	-	-	-	-	-	295.53
2209 Misc Office Supplies	400.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2223 Building Maintenance	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
2261 General Supplies	5,000.00	1,851.00	-	-	-	-	-	-	-	-	-	-	-	-	1,851.00
3303 Engineering Fees	5,000.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3304 Legal Fees	5,000.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3307 Management/Reporting Fees	-	-	-	-	-	-	-	-	1,200.00	-	-	-	-	-	1,200.00
3312 Contractual Services	30,000.00	5,584.75	-	-	-	-	-	-	-	-	-	-	-	-	5,584.75
3321 Telephone	1,000.00	450.00	-	-	-	-	-	-	-	-	-	-	-	-	450.00
3322 Postage	-	2.83	-	-	-	-	-	-	-	-	-	-	-	-	2.83
3331 Travel, Meals, Lodging & Training	3,000.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3349 Miscellaneous Advertising	20,000.00	16,852.81	-	-	-	-	-	-	-	-	-	-	-	-	16,852.81
3351 Publishing & Printing	3,500.00	1,719.35	-	-	-	-	-	-	-	-	-	-	-	-	1,719.35
3361 General Liability Insurance	500.00	601.00	-	-	-	-	-	-	-	-	-	-	-	-	601.00
3381 Electric Utilities	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3386 Storm Sewer Utilities	700.00	1,027.40	-	-	-	-	-	-	-	-	-	-	-	-	1,027.40
3389 Miscellaneous Utilities	300.00	950.01	-	-	-	-	-	-	-	-	-	-	-	-	950.01
3421 Depreciation Expense	-	-	-	-	-	-	-	62,366.40	-	-	-	-	-	-	62,366.40
3447 Community Garden Expense	-	224.98	-	-	-	-	-	-	-	-	-	-	-	-	224.98
3471 Abstracts, Deed Tax, Etc	3,000.00	1,791.50	-	-	-	-	-	-	-	-	-	-	-	-	1,791.50
3484 Demolition - Commercial	3,000.00	5,000.00	-	-	-	-	-	-	-	-	-	-	-	-	5,000.00
3486 Demolition - Residential	2,000.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3491 Dues & Subscriptions	1,500.00	949.27	-	-	-	-	-	-	-	-	-	-	-	-	949.27
3493 Books & Pamphlets	100.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-
3497 Licenses & Taxes	1,500.00	989.50	-	122.00	430.00	-	-	-	-	-	-	-	-	-	1,541.50
3499 Misc Expenditures/Expenses	500.00	42.74	-	-	-	-	-	-	-	-	-	-	-	-	42.74
3506 LIFT Comm Devel Assistance	7,000.00	7,000.00	-	-	-	-	-	-	-	-	-	-	-	-	7,000.00
5636 Industrial Park Improvement	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
6612 Other Long-Term Oblig Interest	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
7214 Façade Improvement Grant	-	-	-	-	-	-	-	-	-	2,100.00	-	-	-	-	2,100.00
7600 Transfer to Primary Gov SR Fund	-	-	-	-	150,000.00	-	-	380,000.00	-	-	-	-	-	-	530,000.00
7768 Transfer to Local Income 685	-	-	-	-	-	-	-	-	-	-	-	-	-	9,455.00	9,455.00
7769 Transfer to EDA RLF 680	-	75,000.00	-	-	-	-	-	-	-	-	-	-	-	-	75,000.00
Total Expenses	218,450.00	224,203.43	-	122.00	150,430.00	-	-	442,366.40	1,200.00	2,100.00	-	-	-	9,455.00	829,876.83
Revenue over Expense	-	2,096.39	5,686.98	11,123.94	(137,255.33)	790.64	47,781.14	(341,791.34)	(236.79)	74,329.19	-	1,535.99	11,589.73	(5,686.00)	(330,035.46)

Staff Report

File #: 2024-310

Agenda Date: 11/18/2024

Agenda #: 1.

Child Care Center Construction Update

Construction activities completed in October:

- The new roof top units were installed
- Other roof penetrations completed
- MEP above ceilings
- Low voltage rough ins
- Painting
- Ceiling grid
- Ceramic tiling
- Casework delivery & install began
- Ceiling mounted fixtures began
- Landscaping finished
- Aluminum storefronts finished
- Kitchen hood and Ansul system
- FRP in kitchen
- Flooring in kitchen
- Bathroom fixtures began
- Mechanical room scopes

Construction activities planned for November:

- Finish Casework install
- Solid surfacing
- Continue plumbing fixtures
- Continue ceiling mounted fixtures
- Low voltage, security & alarms
- Wall protection
- Resilient athletic flooring in activity room
- Kitchen equipment
- Coiling & overhead door
- Specialty ceilings
- Toilet compartments
- Toilet accessories
- Sealed concrete floors



Description

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10/04/2024 at 09:09 am

Uploaded By

Kevin Brossart

Upload Date

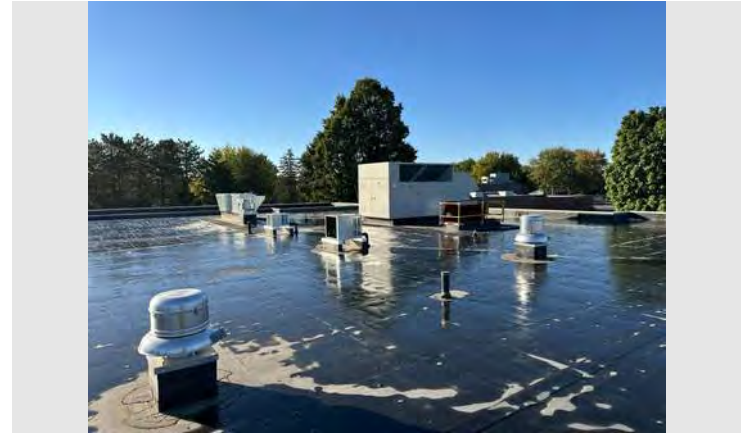
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Upload Date

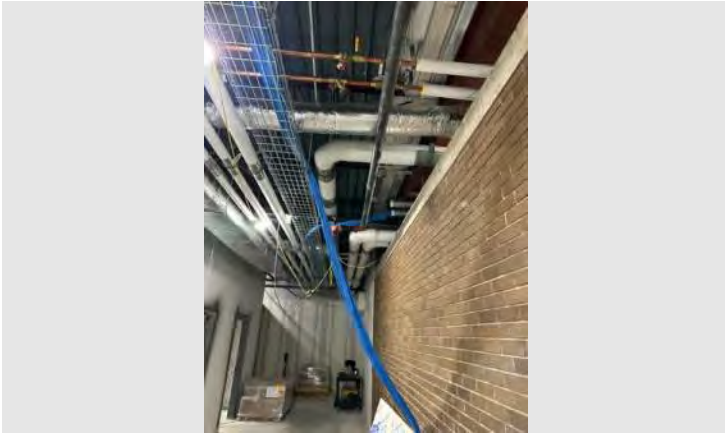
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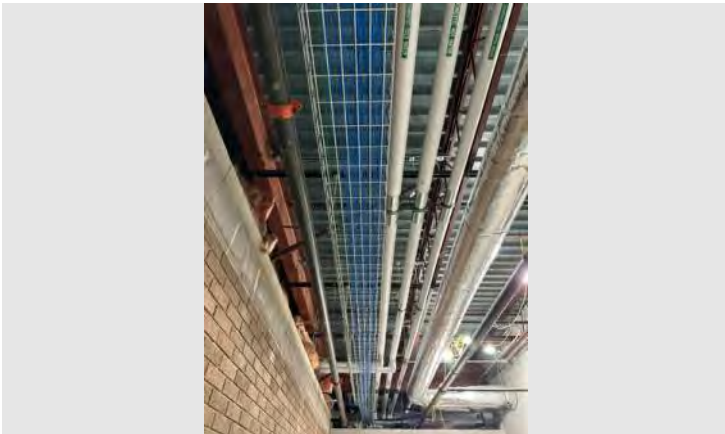
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10/04/2024 at 08:59 am

Upload Date

10/04/2024 at 09:00 am

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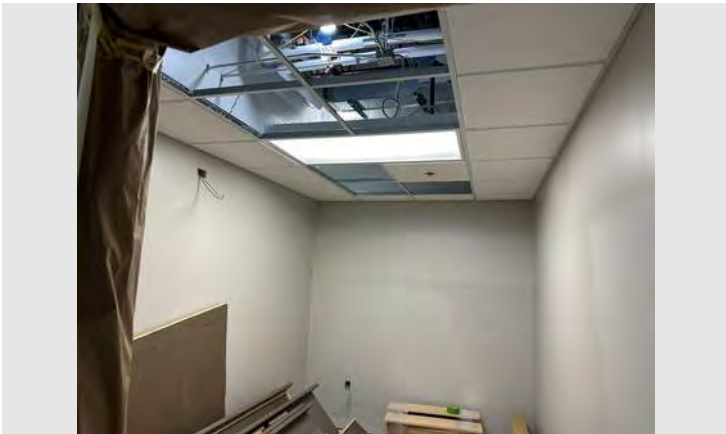
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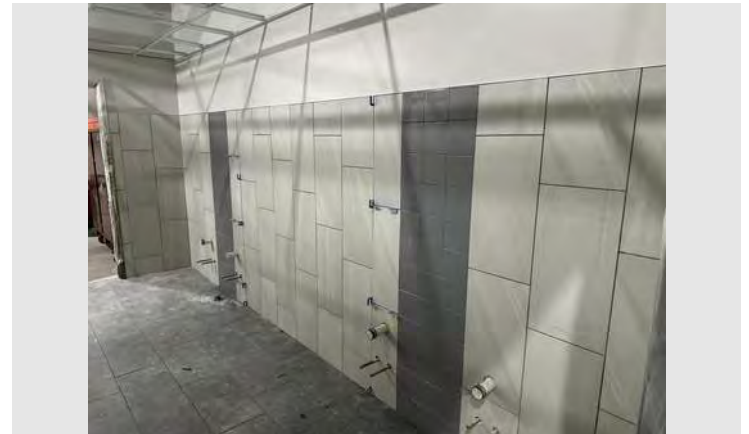
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daily log



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Uploaded By

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Upload Date

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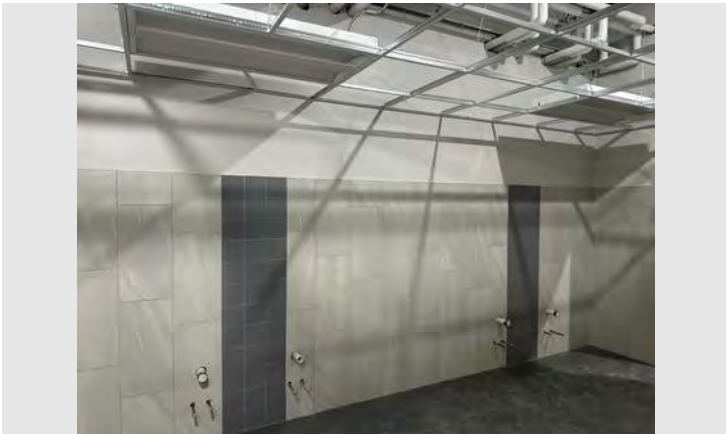
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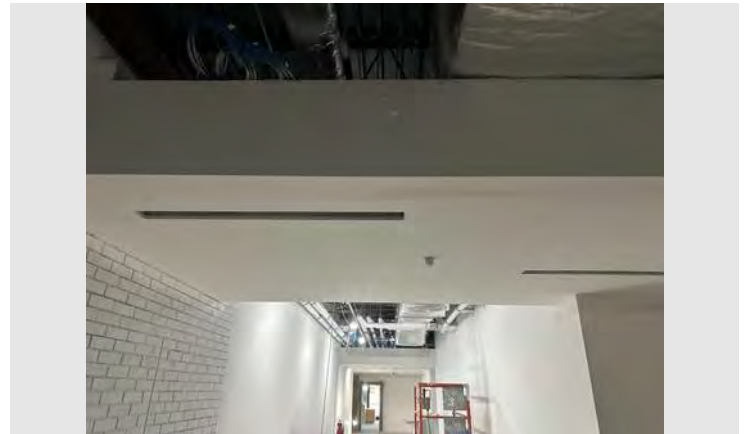
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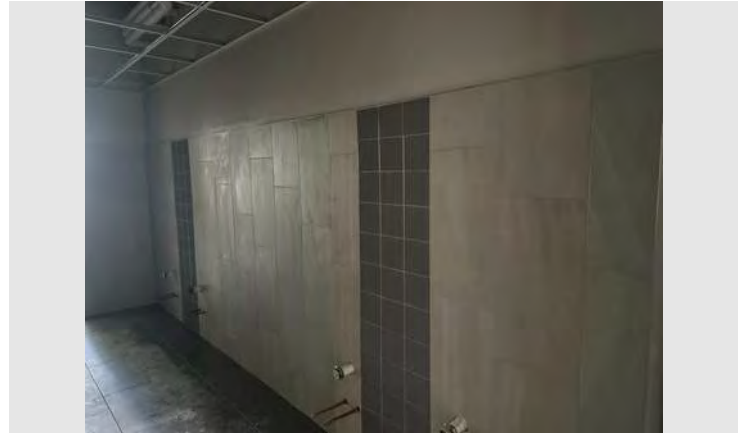
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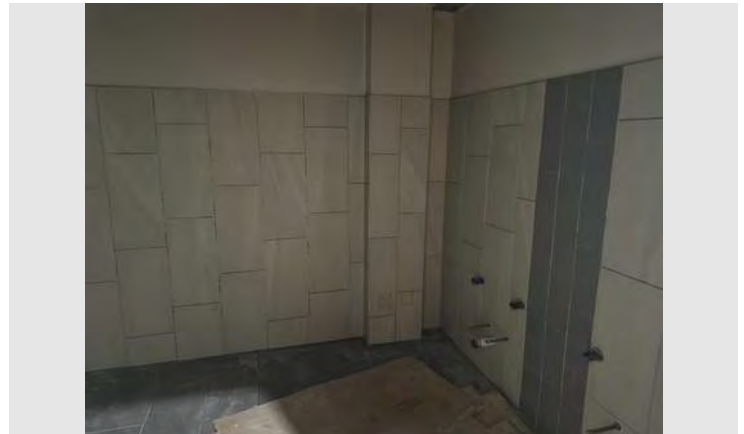
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Upload Date

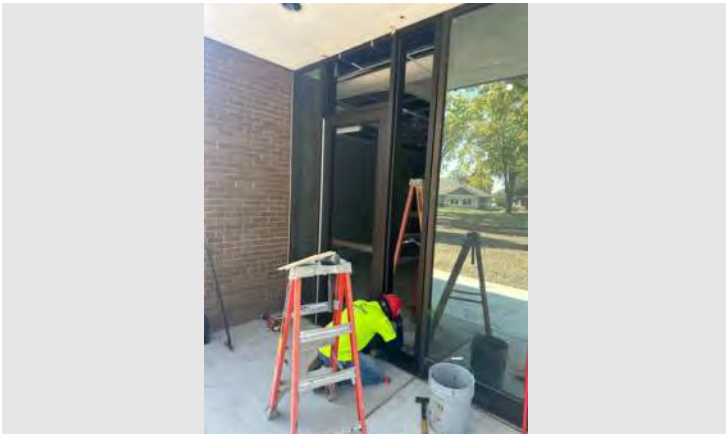
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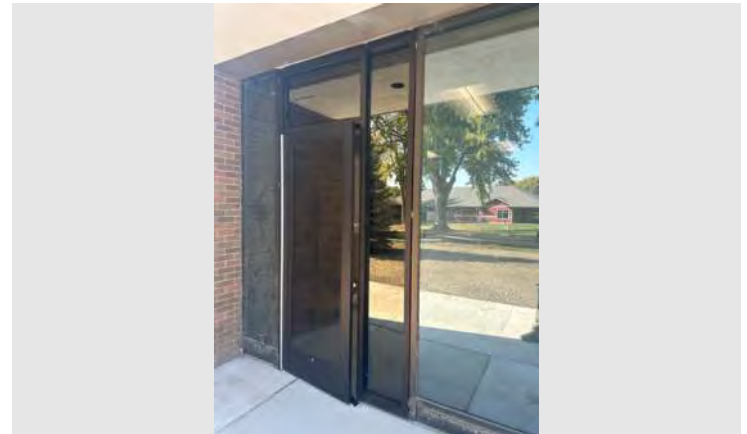
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Upload Date

10/09/2024 at 12:10 pm

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Uploaded By

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Upload Date

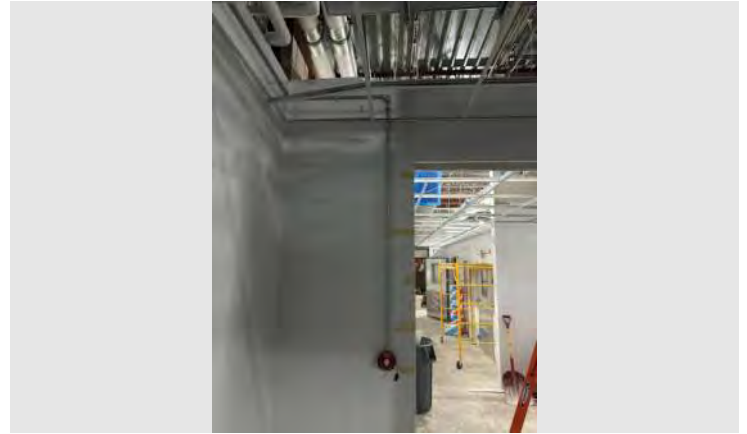
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Upload Date

10/09/2024 at 09:04 am

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daily log



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Kevin Brossart

Upload Date

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File Name

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Upload Date

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Upload Date

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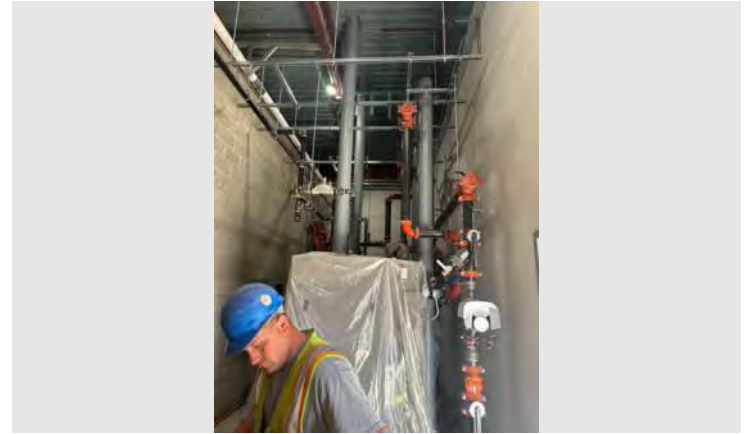
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daily log



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Taken Date

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Uploaded By

Kevin Brossart

Upload Date

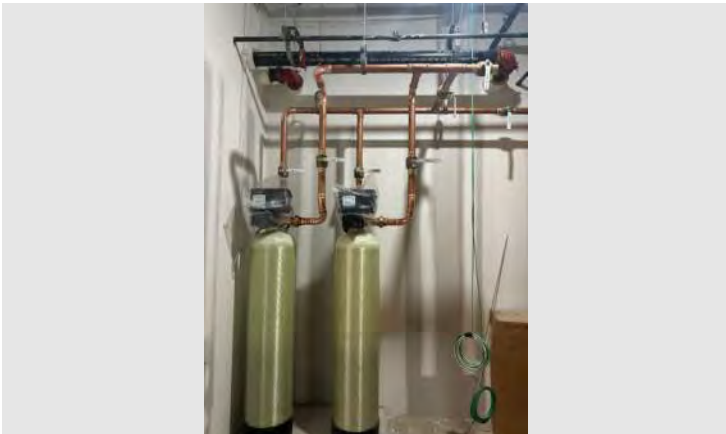
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Album

daily log



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daily log



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Upload Date

10/07/2024 at 12:46 pm

File Name

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daily log



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10/07/2024 at 12:46 pm

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Album

daily log



Description

Taken Date

10/07/2024 at 12:10 pm

Uploaded By

Kevin Brossart

Upload Date

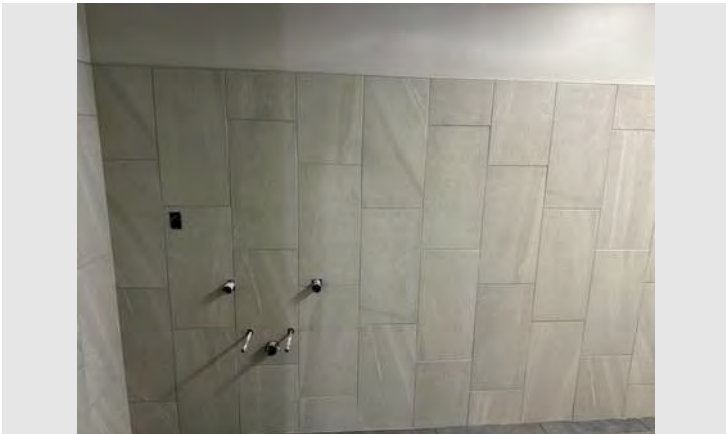
10/07/2024 at 12:46 pm

File Name

[1D78F386-89E4-4248-AFCF-C7CA...](#)

Album

daily log



Description

Taken Date

10/07/2024 at 12:10 pm

Uploaded By

Kevin Brossart

Upload Date

10/07/2024 at 03:31 pm

File Name

[53C3A63C-72D9-4EA4-94BC-59D...](#)

Album

daily log



Description

Taken Date

10/17/2024 at 09:12 am

Uploaded By

Kevin Brossart

Upload Date

10/17/2024 at 09:15 am

File Name

3B472D2C-3FA1-4372-A4C0-33B...

Album

daily log



Description

Taken Date

10/17/2024 at 09:12 am

Uploaded By

Kevin Brossart

Upload Date

10/17/2024 at 09:14 am

File Name

46675F3D-2436-43A5-BC04-ECA...

Album

daily log



Description

Taken Date

10/17/2024 at 09:12 am

Uploaded By

Kevin Brossart

Upload Date

10/17/2024 at 09:14 am

File Name

B27AF0A8-261F-4E46-98FF-22C0...

Album

daily log



Description

Taken Date

10/17/2024 at 09:12 am

Uploaded By

Kevin Brossart

Upload Date

10/17/2024 at 09:14 am

File Name

93FB9D78-C6D4-4FD6-BF47-050...

Album

daily log



Description

Taken Date

10/17/2024 at 09:11 am

Uploaded By

Kevin Brossart

Upload Date

10/17/2024 at 09:15 am

File Name

EAFABCDF-C1F7-4731-AFA8-1BD...

Album

daily log



Description

Taken Date

10/17/2024 at 09:11 am

Uploaded By

Kevin Brossart

Upload Date

10/17/2024 at 09:15 am

File Name

31B2C4A7-6134-42A3-9C6A-D40...

Album

daily log



Description

Taken Date

10/17/2024 at 09:11 am

Uploaded By

Kevin Brossart

Upload Date

10/17/2024 at 09:14 am

File Name

D69B3B02-BD6E-490A-9AC3-661...

Album

daily log



Description

Taken Date

10/17/2024 at 09:10 am

Uploaded By

Kevin Brossart

Upload Date

10/17/2024 at 09:14 am

File Name

29328ED0-B56A-4713-921F-1EC5...

Album

daily log



Description

Taken Date

10/17/2024 at 09:10 am

Uploaded By

Kevin Brossart

Upload Date

10/17/2024 at 09:14 am

File Name

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Album

daily log



Description

Taken Date

10/17/2024 at 09:08 am

Uploaded By

Kevin Brossart

Upload Date

10/17/2024 at 09:08 am

File Name

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Album

daily log



Description

Taken Date

10/17/2024 at 09:08 am

Uploaded By

Kevin Brossart

Upload Date

10/17/2024 at 09:08 am

File Name

32030CC8-94E1-442B-99B0-129...

Album

daily log



Description

Taken Date

10/16/2024 at 11:48 am

Uploaded By

Kevin Brossart

Upload Date

10/16/2024 at 11:48 am

File Name

471AFF2B-CC3C-4661-B5B5-843...

Album

daily log



Description

Taken Date

10/16/2024 at 11:47 am

Uploaded By

Kevin Brossart

Upload Date

10/16/2024 at 11:48 am

File Name

[DDC9318F-E335-48BD-A0FB-405...](#)

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daily log



Description

Taken Date

10/15/2024 at 02:22 pm

Uploaded By

Kevin Brossart

Upload Date

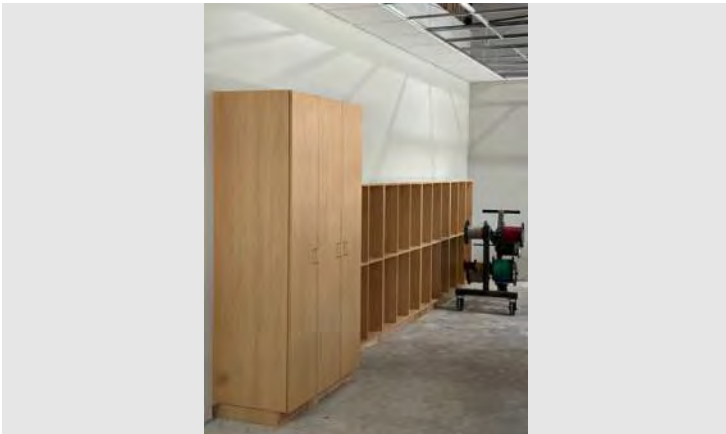
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File Name

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Album

daily log



Description

Taken Date

10/15/2024 at 02:22 pm

Uploaded By

Kevin Brossart

Upload Date

10/15/2024 at 02:22 pm

File Name

[31D65941-89ED-4D16-B37A-3BC...](#)

Album

daily log



Description

Taken Date

10/15/2024 at 02:21 pm

Uploaded By

Kevin Brossart

Upload Date

10/15/2024 at 02:23 pm

File Name

[410D022D-C6D5-4943-8703-65E...](#)

Album

daily log



Description

Taken Date

10/15/2024 at 02:21 pm

Uploaded By

Kevin Brossart

Upload Date

10/15/2024 at 02:22 pm

File Name

65111FA4-9C02-4D9D-B055-D2A...

Album

daily log



Description

Taken Date

10/15/2024 at 02:21 pm

Uploaded By

Kevin Brossart

Upload Date

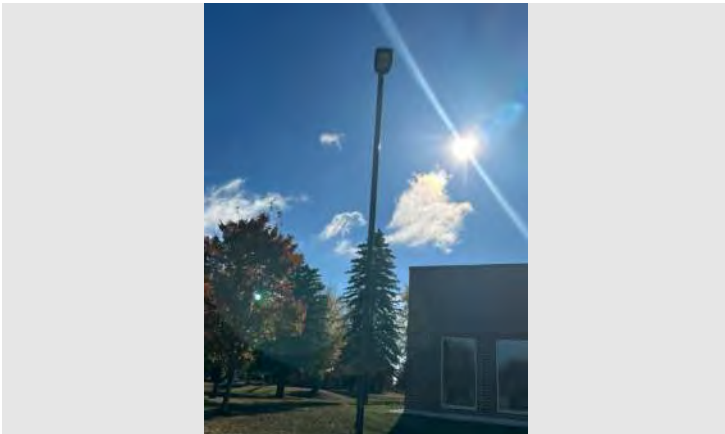
10/15/2024 at 02:21 pm

File Name

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Album

daily log



Description

Taken Date

10/15/2024 at 10:41 am

Uploaded By

Kevin Brossart

Upload Date

10/15/2024 at 10:41 am

File Name

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Album

daily log



Description

Taken Date

10/15/2024 at 10:40 am

Uploaded By

Kevin Brossart

Upload Date

10/15/2024 at 10:41 am

File Name

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Album

daily log



Description

Taken Date

10/15/2024 at 10:38 am

Upload Date

10/15/2024 at 10:38 am

Album

daily log

Uploaded By

Kevin Brossart

File Name

[A88DA835-BA9A-42BB-8EF7-775...](#)



Description

Taken Date

10/15/2024 at 08:15 am

Upload Date

10/15/2024 at 08:15 am

Album

daily log

Uploaded By

Kevin Brossart

File Name

[B3F5A14F-29E9-484D-A40E-A58E...](#)



Description

Taken Date

10/15/2024 at 08:15 am

Upload Date

10/15/2024 at 08:15 am

Album

daily log

Uploaded By

Kevin Brossart

File Name

[1A5AAAE-AB03-4F67-B3A8-083...](#)



Description

Taken Date

10/25/2024 at 08:38 am

Uploaded By

Kevin Brossart

Upload Date

10/25/2024 at 08:39 am

File Name

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Album

daily log



Description

Taken Date

10/25/2024 at 08:34 am

Uploaded By

Kevin Brossart

Upload Date

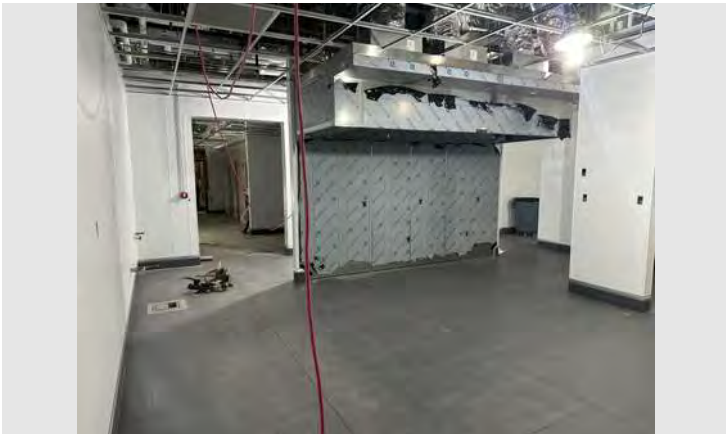
10/25/2024 at 08:35 am

File Name

4232AF1B-9865-49A4-8153-D28...

Album

daily log



Description

Taken Date

10/25/2024 at 08:34 am

Uploaded By

Kevin Brossart

Upload Date

10/25/2024 at 08:35 am

File Name

4A1D5F94-671C-4EE3-B436-7ED...

Album

daily log



Description

Taken Date

10/25/2024 at 08:32 am

Uploaded By

Kevin Brossart

Upload Date

10/25/2024 at 08:34 am

File Name

7613ECA5-D9B5-4CDD-B0E7-6DE...

Album

daily log



Description

Taken Date

10/25/2024 at 08:32 am

Upload Date

10/25/2024 at 08:34 am

Album

daily log

Uploaded By

Kevin Brossart

File Name

02E81CD8-1273-44E0-8884-5A5...



Description

Taken Date

10/25/2024 at 08:32 am

Upload Date

10/25/2024 at 08:34 am

Album

daily log

Uploaded By

Kevin Brossart

File Name

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Description

Taken Date

10/25/2024 at 08:31 am

Upload Date

10/25/2024 at 08:35 am

Album

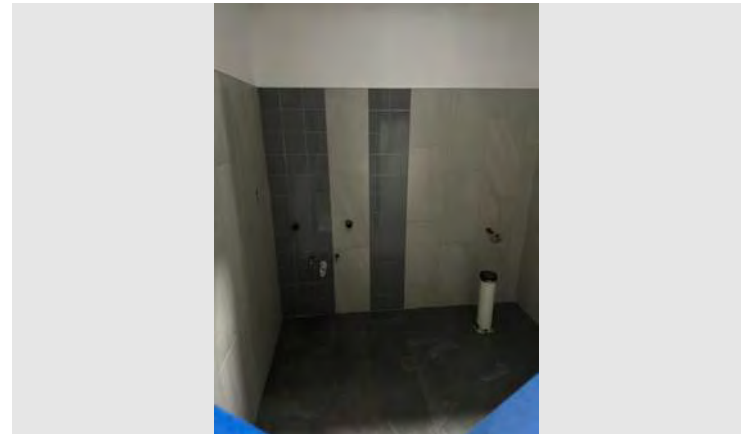
daily log

Uploaded By

Kevin Brossart

File Name

7477046B-05E3-4A8D-B325-DC2...



Description

Taken Date

10/25/2024 at 08:31 am

Upload Date

10/25/2024 at 08:35 am

Album

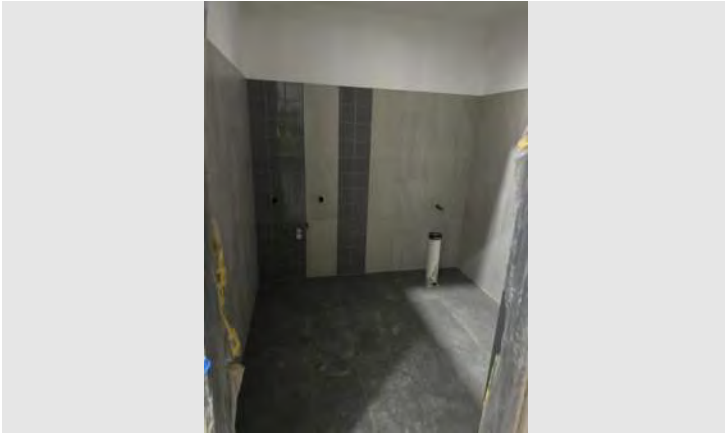
daily log

Uploaded By

Kevin Brossart

File Name

C053E883-8E50-45BB-BF25-2677...



Description

Taken Date

10/25/2024 at 08:31 am

Uploaded By

Kevin Brossart

Upload Date

10/25/2024 at 08:34 am

File Name

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Album

daily log



Description

Taken Date

10/25/2024 at 08:31 am

Uploaded By

Kevin Brossart

Upload Date

10/25/2024 at 08:34 am

File Name

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Album

daily log



Description

Taken Date

10/25/2024 at 08:29 am

Uploaded By

Kevin Brossart

Upload Date

10/25/2024 at 08:30 am

File Name

32AB1A9D-2E03-4BB6-BF2E-A4A...

Album

daily log



Description

Taken Date

10/25/2024 at 08:29 am

Uploaded By

Kevin Brossart

Upload Date

10/25/2024 at 08:30 am

File Name

96F4B5D1-4F62-4D97-900F-BE40...

Album

daily log



Description

Taken Date

10/25/2024 at 08:28 am

Uploaded By

Kevin Brossart

Upload Date

10/25/2024 at 08:28 am

File Name

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Album

daily log



Description

Taken Date

10/25/2024 at 08:28 am

Uploaded By

Kevin Brossart

Upload Date

10/25/2024 at 08:28 am

File Name

8E6746D4-F11F-480C-A710-E478...

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Description

Taken Date

10/25/2024 at 08:27 am

Uploaded By

Kevin Brossart

Upload Date

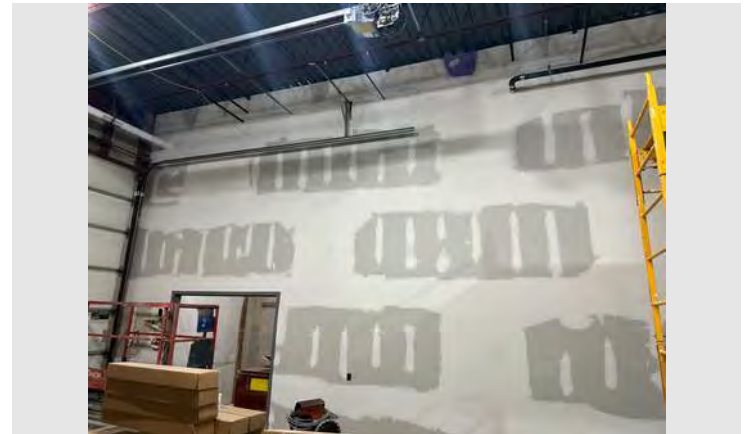
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File Name

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Album

daily log



Description

Taken Date

10/25/2024 at 08:27 am

Uploaded By

Kevin Brossart

Upload Date

10/25/2024 at 08:28 am

File Name

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Album

daily log



Description

Taken Date

10/23/2024 at 12:48 pm

Uploaded By

Kevin Brossart

Upload Date

10/23/2024 at 12:49 pm

File Name

[97E57851-9659-46E4-B504-3929...](#)

Album

daily log



Description

Taken Date

10/23/2024 at 12:47 pm

Uploaded By

Kevin Brossart

Upload Date

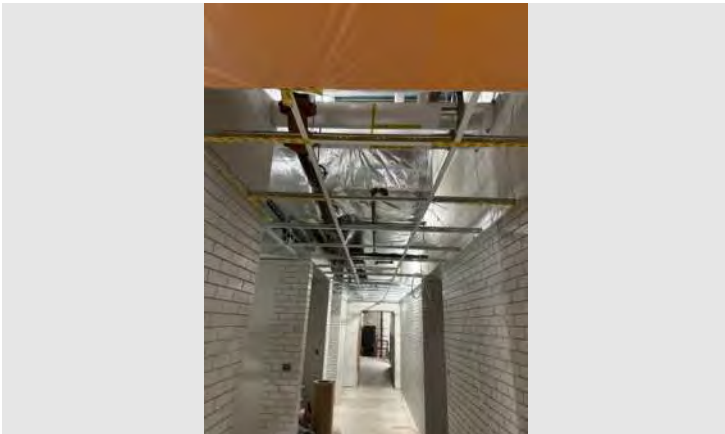
10/23/2024 at 12:49 pm

File Name

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Album

daily log



Description

Taken Date

10/23/2024 at 12:47 pm

Uploaded By

Kevin Brossart

Upload Date

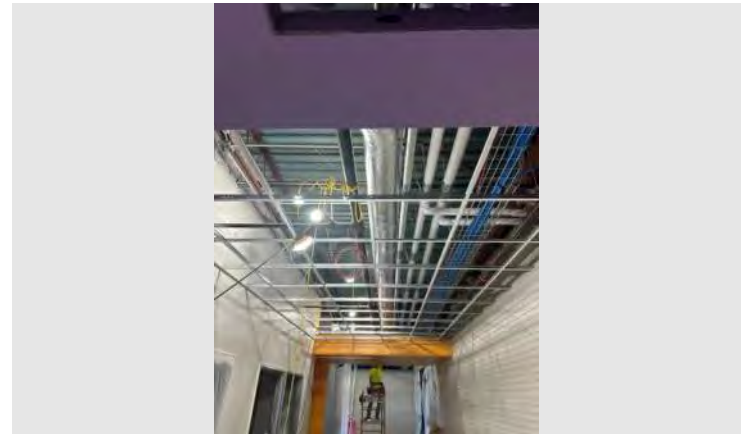
10/23/2024 at 12:49 pm

File Name

[A7721AD2-6C07-4CB1-913A-FF6...](#)

Album

daily log



Description

Taken Date

10/23/2024 at 12:46 pm

Uploaded By

Kevin Brossart

Upload Date

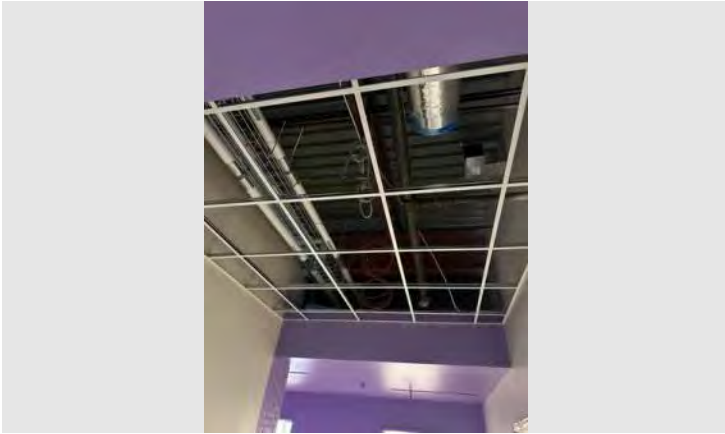
10/23/2024 at 12:49 pm

File Name

[A76D26D7-C914-4CDB-8DEF-0B1...](#)

Album

daily log



Description

Taken Date

10/23/2024 at 12:46 pm

Uploaded By

Kevin Brossart

Upload Date

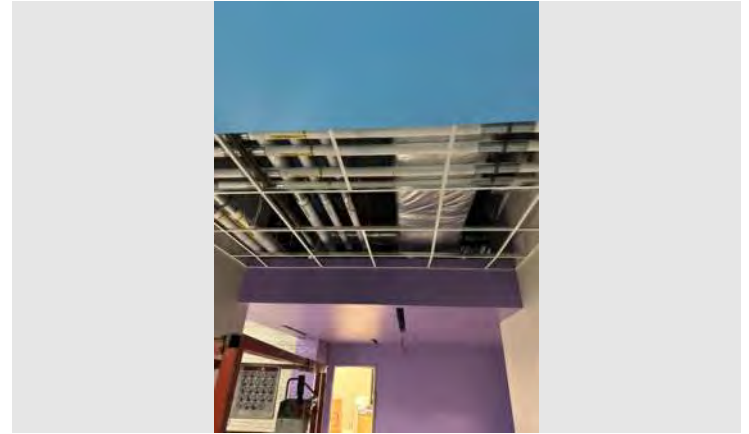
10/23/2024 at 12:49 pm

File Name

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Album

daily log



Description

Taken Date

10/23/2024 at 12:46 pm

Uploaded By

Kevin Brossart

Upload Date

10/23/2024 at 12:49 pm

File Name

61018F39-C9A8-4AF9-99F4-7C2E...

Album

daily log



Description

Taken Date

10/23/2024 at 12:45 pm

Uploaded By

Kevin Brossart

Upload Date

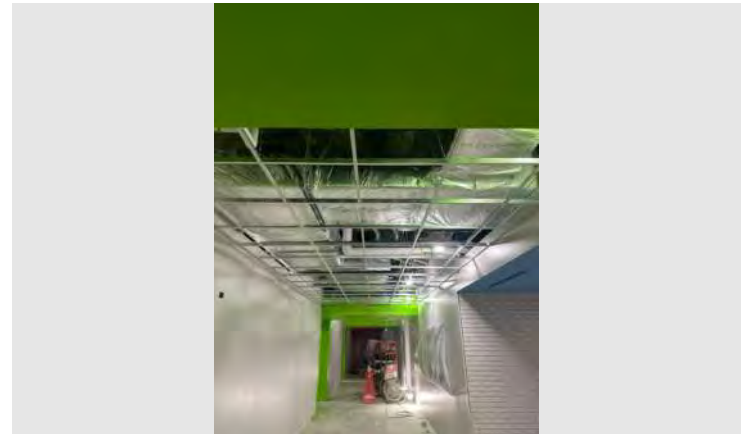
10/23/2024 at 12:49 pm

File Name

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Album

daily log



Description

Taken Date

10/23/2024 at 12:45 pm

Uploaded By

Kevin Brossart

Upload Date

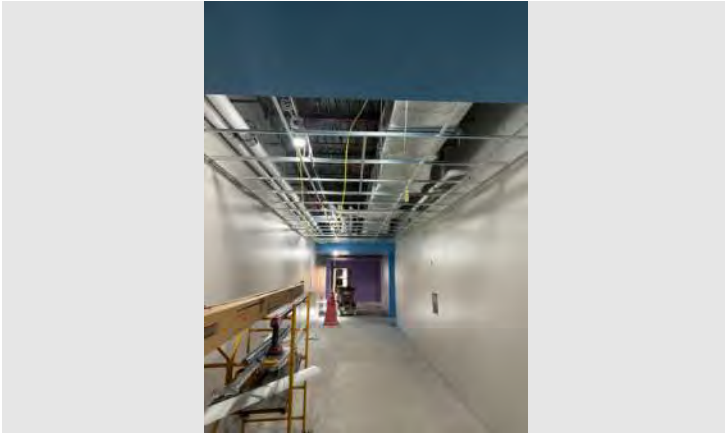
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daily log



Description

Taken Date

10/23/2024 at 12:45 pm

Uploaded By

Kevin Brossart

Upload Date

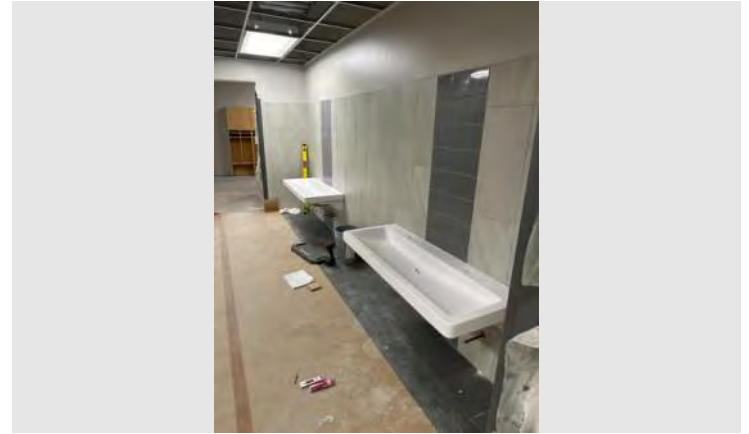
10/23/2024 at 12:49 pm

File Name

2DF938AB-99E6-4B0D-827D-A19...

Album

daily log



Description

Taken Date

10/23/2024 at 12:44 pm

Uploaded By

Kevin Brossart

Upload Date

10/23/2024 at 12:49 pm

File Name

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Album

daily log



Description

Taken Date

11/01/2024 at 08:47 am

Uploaded By

Kevin Brossart

Upload Date

11/01/2024 at 08:47 am

File Name

[A6E0E215-0383-4507-A99B-8B46...](#)

Album

daily log



Description

Taken Date

11/01/2024 at 08:47 am

Uploaded By

Kevin Brossart

Upload Date

11/01/2024 at 08:47 am

File Name

[DCD5F3B0-2FD0-400E-B23C-051...](#)

Album

daily log



Description

Taken Date

11/01/2024 at 08:46 am

Uploaded By

Kevin Brossart

Upload Date

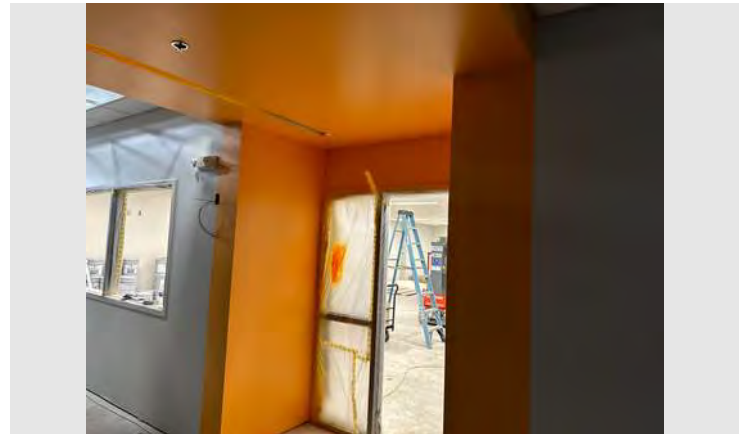
11/01/2024 at 08:47 am

File Name

[9E6BD9C2-A01B-4BAB-8C34-695...](#)

Album

daily log



Description

Taken Date

11/01/2024 at 08:45 am

Uploaded By

Kevin Brossart

Upload Date

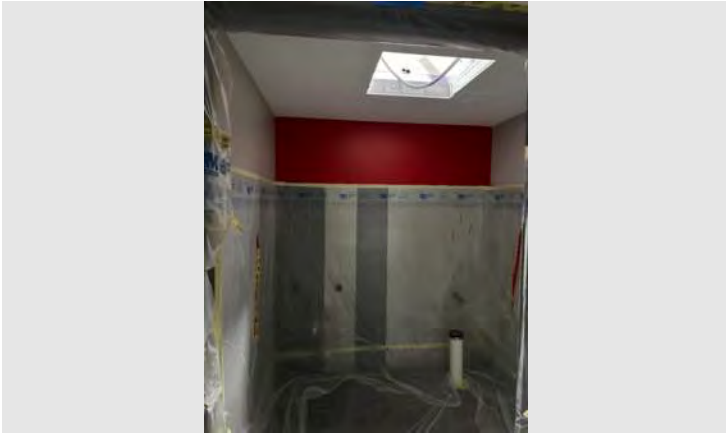
11/01/2024 at 08:45 am

File Name

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Album

daily log



Description

Taken Date

11/01/2024 at 08:44 am

Uploaded By

Kevin Brossart

Upload Date

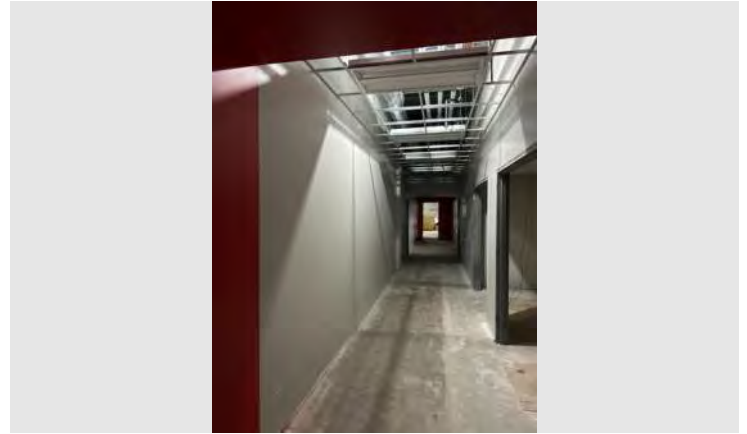
11/01/2024 at 08:44 am

File Name

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Album

daily log



Description

Taken Date

11/01/2024 at 08:43 am

Uploaded By

Kevin Brossart

Upload Date

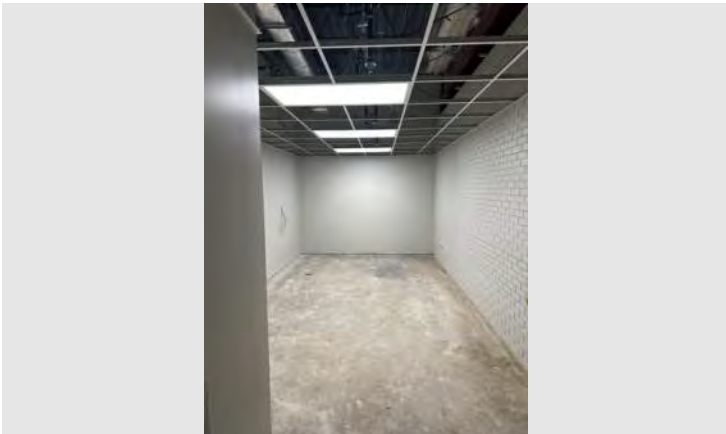
11/01/2024 at 08:44 am

File Name

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Album

daily log



Description

Taken Date

11/01/2024 at 08:43 am

Uploaded By

Kevin Brossart

Upload Date

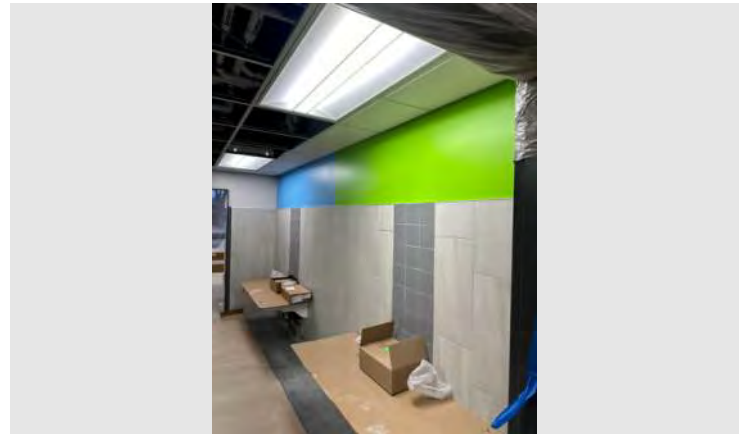
11/01/2024 at 08:44 am

File Name

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Album

daily log



Description

Taken Date

11/01/2024 at 08:43 am

Uploaded By

Kevin Brossart

Upload Date

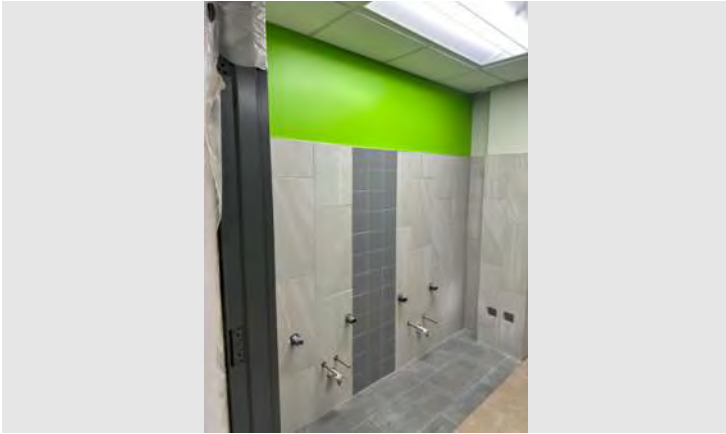
11/01/2024 at 08:44 am

File Name

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Album

daily log



Description

Taken Date

11/01/2024 at 08:42 am

Uploaded By

Kevin Brossart

Upload Date

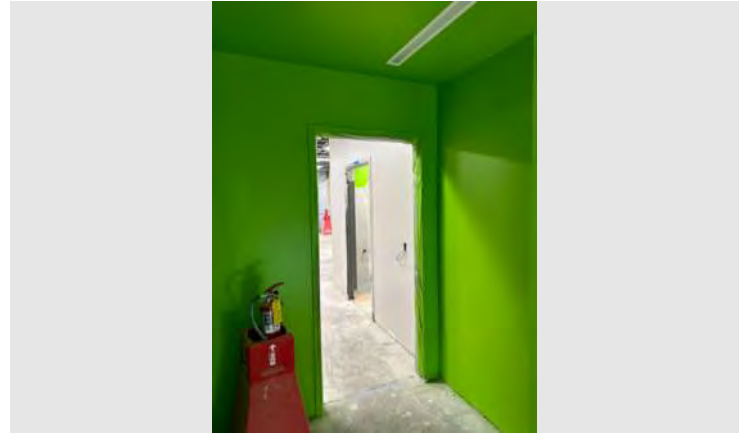
11/01/2024 at 08:43 am

File Name

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Album

daily log



Description

Taken Date

11/01/2024 at 08:42 am

Uploaded By

Kevin Brossart

Upload Date

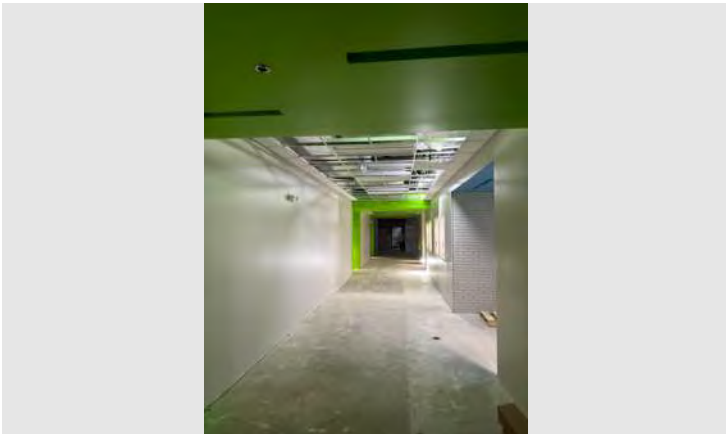
11/01/2024 at 08:43 am

File Name

[CAC60C18-122D-40CD-AFD0-303...](#)

Album

daily log



Description

Taken Date

11/01/2024 at 08:42 am

Uploaded By

Kevin Brossart

Upload Date

11/01/2024 at 08:42 am

File Name

[492E0F57-1885-464F-A0A4-F885...](#)

Album

daily log



Description

Taken Date

11/01/2024 at 08:42 am

Uploaded By

Kevin Brossart

Upload Date

11/01/2024 at 08:42 am

File Name

[5633B692-B00A-4624-8BA9-550...](#)

Album

daily log



Description

Taken Date

11/01/2024 at 08:41 am

Uploaded By

Kevin Brossart

Upload Date

11/01/2024 at 08:41 am

File Name

8DFD8A90-B01C-48FE-8DE8-4EA...

Album

daily log



Description

Taken Date

11/01/2024 at 08:40 am

Uploaded By

Kevin Brossart

Upload Date

11/01/2024 at 08:41 am

File Name

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Album

daily log



Description

Taken Date

11/01/2024 at 08:40 am

Uploaded By

Kevin Brossart

Upload Date

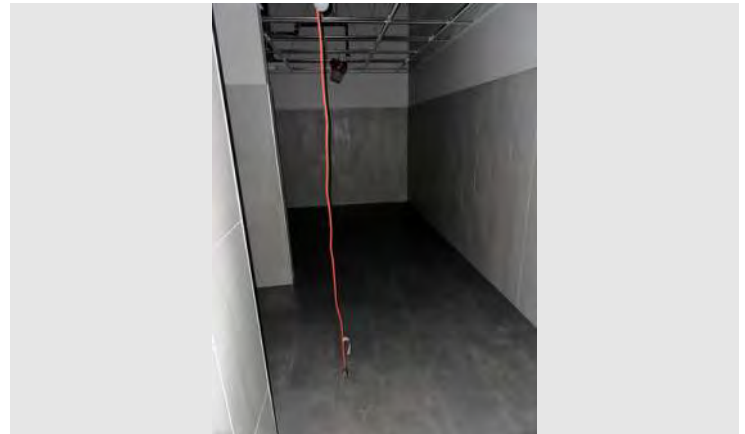
11/01/2024 at 08:40 am

File Name

BC9B661F-8B96-4A18-B08F-1BFE...

Album

daily log



Description

Taken Date

11/01/2024 at 08:36 am

Uploaded By

Kevin Brossart

Upload Date

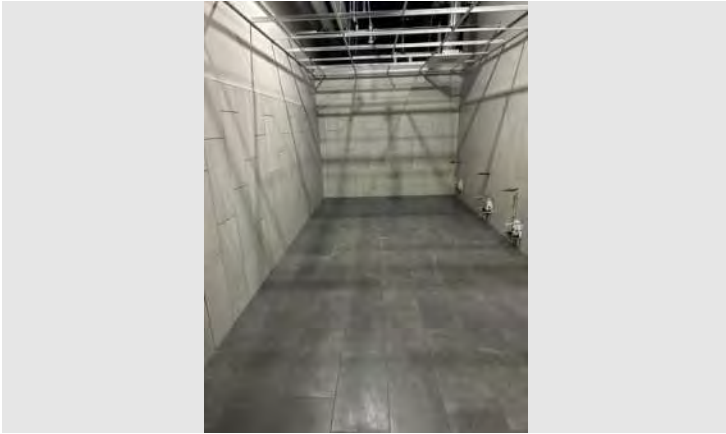
11/01/2024 at 08:37 am

File Name

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Album

daily log



Description

Taken Date

11/01/2024 at 08:36 am

Uploaded By

Kevin Brossart

Upload Date

11/01/2024 at 08:36 am

File Name

[4D60B742-9354-48A6-AFE8-F90E...](#)

Album

daily log



Description

Taken Date

10/28/2024 at 02:10 pm

Uploaded By

Kevin Brossart

Upload Date

10/28/2024 at 02:11 pm

File Name

[2D5D4426-49D5-4E61-8E33-15F...](#)

Album

daily log



Description

Taken Date

10/28/2024 at 02:10 pm

Uploaded By

Kevin Brossart

Upload Date

10/28/2024 at 02:11 pm

File Name

[E2DC48CD-255D-485F-9898-AEA...](#)

Album

daily log



Description

Taken Date

11/08/2024 at 09:16 am

Uploaded By

Kevin Brossart

Upload Date

11/08/2024 at 09:17 am

File Name

B34E7202-3860-4E97-9531-8283...

Album

daily log



Description

Taken Date

11/08/2024 at 09:16 am

Uploaded By

Kevin Brossart

Upload Date

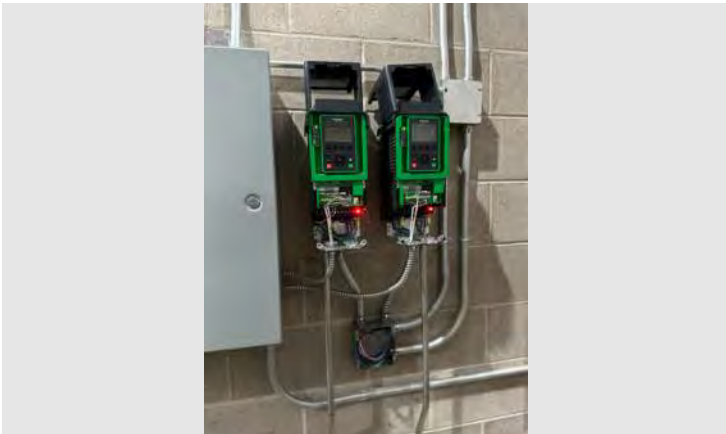
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File Name

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Album

daily log



Description

Taken Date

11/08/2024 at 09:16 am

Uploaded By

Kevin Brossart

Upload Date

11/08/2024 at 09:16 am

File Name

F3BAFAEA-5E7B-4D1B-BA52-276...

Album

daily log



Description

Taken Date

11/08/2024 at 09:15 am

Uploaded By

Kevin Brossart

Upload Date

11/08/2024 at 09:16 am

File Name

B18990E0-23ED-4C72-B393-33A...

Album

daily log



Description

Taken Date

11/08/2024 at 09:14 am

Uploaded By

Kevin Brossart

Upload Date

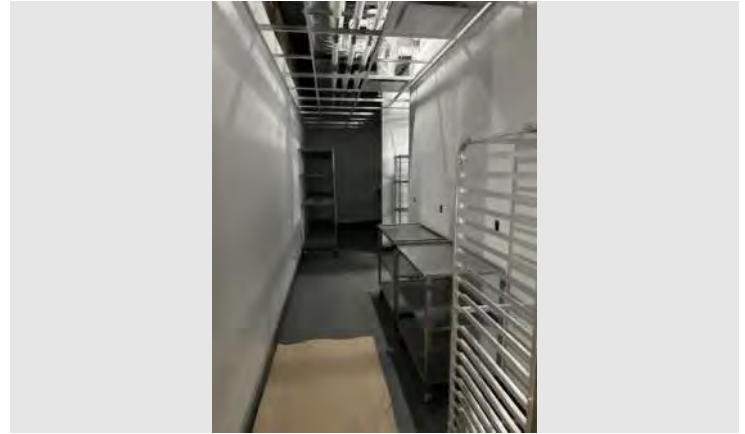
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daily log



Description

Taken Date

11/08/2024 at 09:14 am

Uploaded By

Kevin Brossart

Upload Date

11/08/2024 at 09:15 am

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daily log



Description

Taken Date

11/08/2024 at 09:13 am

Uploaded By

Kevin Brossart

Upload Date

11/08/2024 at 09:13 am

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daily log



Description

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11/08/2024 at 09:13 am

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Kevin Brossart

Upload Date

11/08/2024 at 09:13 am

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daily log



Description

Taken Date

11/08/2024 at 09:13 am

Uploaded By

Kevin Brossart

Upload Date

11/08/2024 at 09:13 am

File Name

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Album

daily log



Description

Taken Date

11/08/2024 at 09:11 am

Uploaded By

Kevin Brossart

Upload Date

11/08/2024 at 09:13 am

File Name

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Album

daily log



Description

Taken Date

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Uploaded By

Kevin Brossart

Upload Date

11/08/2024 at 09:13 am

File Name

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daily log



Description

Taken Date

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Uploaded By

Kevin Brossart

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File Name

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Album

daily log



Description

Taken Date

11/08/2024 at 09:10 am

Uploaded By

Kevin Brossart

Upload Date

11/08/2024 at 09:13 am

File Name

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Album

daily log



Description

Taken Date

11/08/2024 at 09:10 am

Uploaded By

Kevin Brossart

Upload Date

11/08/2024 at 09:13 am

File Name

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Album

daily log



Description

Taken Date

11/08/2024 at 09:10 am

Uploaded By

Kevin Brossart

Upload Date

11/08/2024 at 09:13 am

File Name

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daily log



Description

Taken Date

11/06/2024 at 02:41 pm

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Upload Date

11/06/2024 at 02:43 pm

File Name

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Album

daily log



Description

Taken Date

11/06/2024 at 02:41 pm

Uploaded By

Kevin Brossart

Upload Date

11/06/2024 at 02:42 pm

File Name

[B6D979C0-48A9-45E8-A781-8EF...](#)

Album

daily log

Staff Report

File #: 2024-309

Agenda Date: 11/18/2024

Agenda #: 1.

Motion to Approve Facade Improvement Application for V&D Properties for Project at 203 E. Main St.

V&D Properties has submitted an application for a facade improvement project at 203 E. Main St. The scope of work includes replacing one main floor office window, sealing windows on second floor facing Main Street, and installing new EPDM membrane and patching several other areas on the roof. The total project cost is \$2550. V&D Properties is applying for a grant in the amount of \$892.50 and is choosing to forgo the loan option. V&D Properties has met all of the requirements for this grant application.