

Announcement of Meeting
Economic Development Authority
Regular Meeting Agenda

Monday, November 18, 2024

8:00 AM

Council Chambers

A. CALL TO ORDER - ROLL CALL

Mayor or Presider will call the meeting to order, state the time, and take roll call.

B. APPROVAL OF MINUTES OF PRECEDING MEETING

1. LEDA - Regular Meeting - September 9, 2024

Attachments: [09 10 2024 LEDA Minutes](#)

C. BILLS AND COMMUNICATIONS

1. Approval of Regular Department Payment Report - 09 & 10 2024

Attachments: [Dept Payment Report - 09 2024](#)
[Dept Payment Report - 10 2024](#)

2. Approval of Financial Report - 09 & 10 2024

Attachments: [Financial Summary - 09 2024](#)
[Financial Summary - 10 2024](#)

D. DIRECTOR'S REPORTS & DISCUSSION

1. Child Care Center Construction Update

Construction activities completed in October:

- The new roof top units were installed
- Other roof penetrations completed
- MEP above ceilings
- Low voltage rough ins
- Painting
- Ceiling grid
- Ceramic tiling
- Casework delivery & install began
- Ceiling mounted fixtures began
- Landscaping finished
- Aluminum storefronts finished
- Kitchen hood and Ansul system
- FRP in kitchen
- Flooring in kitchen

- Bathroom fixtures began
- Mechanical room scopes

Construction activities planned for November:

- Finish Casework install
- Solid surfacing
- Continue plumbing fixtures
- Continue ceiling mounted fixtures
- Low voltage, security & alarms
- Wall protection
- Resilient athletic flooring in activity room
- Kitchen equipment
- Coiling & overhead door
- Specialty ceilings
- Toilet compartments
- Toilet accessories
- Sealed concrete floors

Attachments: [City of Luverne Childcare Center - Interior Remodel - Executive Summary Report - October 2024](#)
[Progress Pics 11-8-2024](#)

E. BUSINESS

1. Motion to Approve Facade Improvement Application for V&D Properties for Project at 203 E. Main St.

V&D Properties has submitted an application for a facade improvement project at 203 E. Main St. The scope of work includes replacing one main floor office window, sealing windows on second floor facing Main Street, and installing new EPDM membrane and patching several other areas on the roof. The total project cost is \$2550. V&D Properties is applying for a grant in the amount of \$892.50 and is choosing to forgo the loan option. V&D Properties has met all of the requirements for this grant application.

F. ADJOURNMENT

A motion to adjourn would be in order.