

**Announcement of Meeting  
City Council  
Regular Meeting Agenda**

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**Tuesday, August 12, 2025**

**5:00 PM**

**Council Chambers**

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**A. CALL TO ORDER - ROLL CALL**

Mayor or Presider will call the meeting to order, state the time, and take roll call.

**B. PLEDGE OF ALLEGIANCE**

**C. APPROVAL OF AGENDA AND SPECIAL ORDERS**

Mayor or Presider will ask whether any items are to be added to the agenda. If not, a motion would be in order to approve the agenda and special orders as presented. If an item is added to the agenda, a motion would be in order to approve the agenda and special orders as amended.

**D. APPROVAL OF MINUTES OF PRECEDING MEETING(S)**

**D.1. 2025-257** July 22, 2025 City Council Meeting Minutes.

**E. RECOGNITION OF GUEST(S)**

Mayor or Presider will recognize the guests present.

**F. PUBLIC FORUM**

**F.1. 2025-266** Brandi Ostgaard from Minnesota River Area Agency on Aging and Emily Crabtree - \$10,000 Grant on Project for the Aging.

**F.2. 2025-269** Other public comments, if any.

**G. PETITIONS, COMMUNICATIONS, COMMITTEE/COMMISSION REPORTS**

Motion to receive and file the following reports/minutes:

**G.1. 2025-263** Planning Commission Minutes from June 9 and July 8, 2025  
Luverne Fire Department Minutes from June 30, 2025  
HRA Minutes from June 11 and July 9, 2025

**H. STAFF AND CONSULTANT REPORTS**

**H.1. 2025-215** Luverne Area Chamber, Director Kenzi Klein.

**H.2. 2025-228** Rock County Sheriff Quarterly Report.

H.3. [2025-268](#) City Administrator Report.

I. **FINANCE AND BUDGET**

I.1. [2025-265](#) Claim Report for August 2025 (Check No. 165371-).

I.2. [2025-258](#) Change Order No. 15 for a Contract Increase of \$23,190.91 to Knutson Construction RE: Childcare Facility.

This change order includes adding shelving to storage room 128 and replacing 11 door and window thermopane's with broken seals. These changes result in a net increase of \$23,190.91, which will come out of the contingency balance. After this change order, the balance remaining in contingency is \$156,482.63. The guaranteed maximum price remains unchanged.

City Administrator Recommendation: City Council Approve Change Order No. 15 for a Contract Increase of \$23,190.91 to Knutson Construction RE: Childcare Facility.

J. **PERSONNEL**

J.1. No items under personnel to consider.

K. **ORDINANCES AND RESOLUTIONS**

K.1. [18-25](#) PROPOSED RESOLUTION  
ALLOWING THE WAIVER OF CHAPTER 152 SUBDIVISION  
REQUIREMENTS AND RECORDING OF MEADOWLARK CIRCLE  
ESTATES HOMEOWNERS ASSOCIATION, INC., COMMON  
INTEREST COMMUNITY NUMBER 22

The proposed resolution allows Meadowlark Circle Estates Homeowners Association to waive specific subdivision requirements outlined in Chapter 152 of the city code, as the cost of full compliance would outweigh the anticipated benefits and would not compromise the code's intent. It specifically approves the subdivision of a lot in Uithoven Addition to permit two owners of a twin home to each hold separate ownership. This area is designed as a Common Interest Community, featuring split lots for twin homes, separate utilities for each unit, and consistent lot configurations with proper setbacks. All planning requirements and multi-family zoning standards have been thoughtfully addressed to ensure uniformity and community compatibility.

City Administrator Recommendation: City Council Approve Proposed Resolution 18-25

**K.2. [57](#)**

Proposed Ordinance, Fourth Series

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LUVERNE TO AMEND CITY CODE CHAPTER 118. CANNABIS BUSINESS REGULATIONS

Proposed Ordinance No. 57 amends Chapter 118 of the City Code regarding cannabis business regulations. The ordinance clarifies the conditions under which cannabis retail business applications may be approved or denied. Specifically, it prohibits approval of applications that would result in non-compliance with city regulations or exceed the maximum number of permitted registrations. The ordinance sets a cap of five cannabis retail business registrations within the city, in accordance with Minnesota Statute § 342.13(h), which allows cities to limit registrations based on population. This cap excludes medical cannabis combination businesses, lower-potency hemp edible retailers, and any potential municipal cannabis retail business. As this amendment is governed by ordinance, a roll call vote is required for approval.

City Administrator Recommendation: City Council Introduce and Adopt Proposed Ordinance No. 57, Fourth Series.

**K.3. [19-25](#)**

PROPOSED RESOLUTION

A RESOLUTION ALLOWING THE WAIVER OF CHAPTER 152 SUBDIVISION REQUIREMENTS AND RECORDING OF SUBDIVIDED PROPERTY

(Bethany Lutheran Church to City of Luverne)

The City of Luverne received \$180,000 in state grant money to construct a storm water detention basin near T.H. 75 and Estey Street to address frequent flooding caused by large storm events. The project will intercept and temporarily store runoff from a 47-acre watershed-including residential, commercial, and public spaces-helping to reduce downstream flood risks for local streets and residences. The City is partnering with MnDOT to align the basin construction with planned highway improvements in 2026. This proposed resolution allows the waiver of subdivision requirements to allow Bethany Lutheran Church to subdivide and convey 1.13 acres of land to the City for \$50,000 for this project.

City Administrator Recommendation: City Council Adopt Proposed Resolution No. 19-25.

**L. MOTIONS AND GENERAL BUSINESS**

- L.1. [2025-262](#) Requested Conditional Use Permit (CUP) application submitted by Scott Anderson & Skie Peltier-Anderson, to build a larger garage for office space, located at 215 West Lincoln Street (20-1655-000), in D - Downtown District, City of Luverne, Minnesota.

Following the public hearing on August 5, the Planning Commission recommends approval of a conditional use permit (CUP) to allow the construction of a larger garage for office space at 215 West Lincoln Street, subject to specific conditions regarding encroachment setbacks and storm water runoff.

City Administrator Recommendation: City Council Approve Conditional Use Permit submitted by Scott Anderson & Skie Peltier-Anderson, to build a larger garage for office space, located at 215 West Lincoln Street.

- L.2. [2025-261](#) Requested Conditional Use Permit (CUP) application submitted by Prairie Sky Enterprises LLC - Donovan Hakim & Justin Dunaskiss, to operate a cannabis microbusiness retail facility, located at 1551 South Kniss Avenue (20-1938-200), in H -C - Highway Commercial District, City of Luverne, Minnesota.

Following the public hearing on August 5, the Planning Commission recommends approval of a conditional use permit (CUP) to allow operation of a cannabis microbusiness retail facility at 1551 South Kniss Avenue, subject to specific conditions including off-street parking, screening for automobile headlights, odor control, exterior property maintenance, obtaining a state license for proposed business type, and compliance with all state and local regulations. Under Minnesota law, if an applicant meets all general and specific standards set forth in the city's zoning ordinance, the city is required to grant the CUP. The applicant for this cannabis retail establishment has satisfied all ordinance requirements, and therefore, the city council must approve the CUP as recommended by the Planning Commission. This ensures the city's actions are consistent with state law and local land use standards.

City Administrator Recommendation: City Council Approve Conditional Use Permit submitted by Prairie Sky Enterprises LLC - Donovan Hakim & Justin Dunaskiss, to operate a cannabis microbusiness retail facility, located at 1551 South Kniss Avenue.

**L.3. [2025-255](#)** Liquor License for Revel Kitchen & Cocktails, Inc.

Rick Thompson, owner of Revel Kitchen & Cocktails, Inc. has applied for an annual liquor license for his new restaurant at 107 E Main Street. All necessary paperwork has been submitted and verified, and license fees have been collected. The license will take effect on September 1, 2025 and expire on December 31, 2025. If approved by City Council, an application will be sent to the state for their approval as well.

City Administrator Recommendation: City Council Approve Liquor License for Revel Kitchen & Cocktails, Inc.

**M. COUNCIL REQUESTS - GENERAL DISCUSSION**

Mayor or Presider will ask for council request and/or general discussion items.

**N. ADJOURNMENT**

A motion to adjourn would be in order.

Staff Report

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**File #:** 2025-257

**Agenda Date:** 8/12/2025

**Agenda #:** D.1.

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July 22, 2025 City Council Meeting Minutes.

**Announcement of Meeting  
City Council  
Regular Meeting Minutes**

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**Tuesday, July 22, 2025**

**5:00 PM**

**Council Chambers**

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**A. CALL TO ORDER - ROLL CALL**

**Present:** Mayor Patrick Baustian, Council Member Kevin Aaker, Council Member Dan Nath, and Council Member Marlin Kracht

**Excused:** Council Member Caroline Thorson

**Additional :** Jessica Mead, Jill Wolf, Tyler Reisch, and Benjamin Vander Kooi

**B. PLEDGE OF ALLEGIANCE**

**C. APPROVAL OF AGENDA AND SPECIAL ORDERS**

With the removal of CUP submitted by Jordan Manjo and addition of Proposed Resolution No. 17-25, a motion was made by Council Member Aaker, seconded by Council Member Nath, that the Agenda and Special Orders be approved as amended. The motion carried unanimously.

**D. APPROVAL OF MINUTES OF PRECEDING MEETING(S)**

**D.1. 2025-229** City Council Minutes from June 17, 2025

A motion was made by Council Member Nath, seconded by Council Member Kracht, that the Minutes be approved. The motion carried by a unanimous vote.

**E. RECOGNITION OF GUEST(S)**

Peter Dikun, Dylan Stokes, Jason Berghorst, Carol Morgan, Terry Gray and Hope Moural.

**F. PETITIONS, COMMUNICATIONS, COMMITTEE/COMMISSION REPORTS**

**F.1. 2025-230** Airport Board Minutes from March 4, 2025  
Luverne Aquatics & Fitness Minutes from March 10, 2025  
EDA Minutes from June 9, 2025

A motion was made by Council Member Kracht, seconded by Council Member Aaker, that this Other Boards and Commission Minutes be received and filed. The motion carried by a unanimous vote.

**G. STAFF AND CONSULTANT REPORTS**

**G.1. 2025-231** City Administrator Report

Public Works staff continues mowing, spraying for weeds and mosquitoes, and recently completed blacktopping for the seal coat project; crack filling is scheduled for next week. Water/Wastewater performed potholing for lead service lines and replaced valves on TH75 in preparation for the 2026 reconstruction, while identifying and recording curb stops using GIS technology. Oil samples were taken from 32 VFI switches to monitor for moisture. Over the weekend, a planned 10-minute outage was conducted to isolate the 3-phase cabinet at the Sheriff's Office, after which staff set a new cabinet and replaced primary elbow connections; on Monday afternoon, a planned outage with the county enabled the community transit building to be transferred to the smaller generator. In addition, four wooden light poles at Redbird Field were removed and replaced with aluminum poles on new concrete bases, and eight inefficient 1500-watt mercury vapor lights were upgraded to energy-efficient 320-watt LED fixtures.

#### **H. FINANCE AND BUDGET**

- H.1. [2025-217](#) Claim Report for July 2025 (Check No. 165106-165370) for \$1,854,077.72.

A motion was made by Council Member Nath, seconded by Council Member Kracht, that this Claim Report be approved. The motion carried by a unanimous vote.

#### **I. PERSONNEL**

- I.1. No items under personnel to consider.

#### **J. ORDINANCES AND RESOLUTIONS**

- J.1. [13-25](#) PROPOSED RESOLUTION  
DECERTIFYING TAX INCREMENT FINANCING  
REDEVELOPMENT DISTRICT NO. 22 OF THE CITY OF  
LIVERNE

Proposed Resolution No. 13-25 to officially decertify Tax Increment Financing (TIF) Redevelopment District No. 22 Barck Housing Development, effective December 31, 2025. This decision follows confirmation that all financial obligations tied to the district have been satisfied, allowing the tax base to return to standard taxing jurisdictions starting in 2026. The Finance Director is authorized to complete all necessary steps for decertification, including notifying Rock County and the State Auditor, redistributing any excess increment funds, and closing out the district fund.

A motion was made by Council Member Aaker, seconded by Council Member Nath, that this Resolution be adopted. The motion



carried by a unanimous vote.

**J.2. [14-25](#)**

**PROPOSED RESOLUTION**

**REGARDING A LIMITED USE PERMIT FOR TRUNK HIGHWAY NO. 75 WITH THE STATE OF MINNESOTA, DEPARTMENT OF TRANSPORTATION.**

The Minnesota Department of Transportation requires a Limited Use Permit to the City of Luverne, allowing the installation and maintenance of beautification amenities-such as benches, planters, and waste receptacles-within the right-of-way of Trunk Highway 75. The permit is valid until May 28, 2035, and may be renewed for an additional 10 years with proper notice and documentation. All construction and maintenance must be approved by MnDOT and carried out at the City's expense, with strict adherence to safety, legal, and environmental regulations. The City must sign and return the permit along with a certified resolution to finalize the agreement. A motion was made by Council Member Kracht, seconded by Council Member Nath, that this Resolution be adopted. The motion carried by a unanimous vote.

**J.3. [15-25](#)**

**PROPOSED RESOLUTION**

**A RESOLUTION ALLOWING THE WAIVER OF CHAPTER 152 SUBDIVISION REQUIREMENTS AND RECORDING OF SUBDIVIDED PROPERTY (Kings Custom Trailers, LLC to Austin Christensen and Michael Hagen)**

Property owners are requesting a waiver of subdivision requirements to split a parcel located at 1551 South Kniss into two parcels. Kings Custom Trailers is the current owner of the property, with Austin Christensen and Michael Hagan serving as co-owners of the company. They are proposing to subdivide and convey the parcel to accommodate current and future operational needs on the site. Requiring full compliance with subdivision procedures, such as public hearings and additional meetings, would impose unnecessary hardship and delay on the project without providing any corresponding public benefit.

A motion was made by Council Member Nath, seconded by Council Member Kracht, that this Resolution be adopted. The motion carried by a unanimous vote.

**J.4. [16-25](#)**

**PROPOSED RESOLUTION**

**A RESOLUTION ESTABLISHING RATES RELATING TO CANNABIS RETAIL REGISTRATION FEES**

This proposed resolution establishes cannabis retail registration fees by resolution in accordance with Minnesota state law and City Code.

A motion was made by Council Member Aaker, seconded by Council Member Kracht, that this Resolution be adopted. The motion carried by a unanimous vote.

**J.5. [55](#)**

Proposed Ordinance, Fourth Series  
TO AMEND CITY CODE CHAPTER 153. ZONING, SECTIONS 153.008 AND 153.210 TO REGULATE CANNABIS AND HEMP BUSINESSES

This proposed ordinance amends the city's zoning code to ensure local regulations align with newly established state business categories and definitions. The updated ordinance incorporates state-recognized terms like "cannabis retail business" and "lower-potency hemp edible wholesaler," clarifying operational permissions for these entities within specific zoning districts. The changes address expanded licensing and retail activities allowed under state law and ensure that local district permissions do not conflict with or add barriers beyond what state law prescribes. These amendments also enable the City to regulate new cannabis business types effectively while complying with state preemption rules. As this amendment is governed by ordinance, a roll call vote is required for approval.

A motion was made by Council Member Nath, seconded by Council Member Kracht, that this Ordinance be introduced and adopted. The motion carried by a unanimous vote.

**Aye:** Kevin Aaker, Dan Nath, and Marlin Kracht

**J.6. [56](#)**

Proposed Ordinance, Fourth Series  
TO AMEND CITY CODE CHAPTER 118. ZONING, CANNABIS BUSINESS REGULATIONS

This proposed ordinance amends the cannabis registration ordinance to reflect changes in Minnesota state law by formalizing that applicants with "preliminary license approval" from the Office of Cannabis Management (OCM) must submit local retail registration applications before obtaining a full state license. Applications filed with only preliminary approval must include evidence of property interest and as much operational information as is available, with final documents to be submitted upon receipt of the valid state license. Requirements such as resident manager details and a certificate of insurance are now deferred until full state licensure and before retail sales are allowed, at which point the applicant must also pass a city-conducted preliminary inspection. These adjustments ensure city procedures align with state mandates, preventing unnecessary local barriers and expediting the transition from preliminary approval to full local registration. As this amendment is governed by ordinance, a roll call vote is required for

approval.

A motion was made by Council Member Aaker, seconded by Council Member Nath, that this Ordinance be introduced and adopted. The motion carried by a unanimous vote.

**Aye:** Kevin Aaker, Dan Nath, and Marlin Kracht

**J.7. 17-25**

PROPOSED RESOLUTION  
RESOLUTION ALLOWING THE WAIVER OF CHAPTER 152  
SUBDIVISION REQUIREMENTS AND RECORDING OF  
SUBDIVIDED PROPERTY  
(Russell Forrest)

Property owners are requesting a waiver of subdivision requirements to split a parcel located within the city's two-mile buffer at 1253 121st Street into two parcels. Russell Forrest is the current owner of the property, and is proposing to subdivide the parcel to accommodate current and future operational needs on the site. Requiring full compliance with subdivision procedures, such as public hearings and additional meetings, would impose unnecessary hardship and delay on the project without providing any corresponding public benefit.

A motion was made by Council Member Kracht, seconded by Council Member Nath, that this Resolution be adopted. The motion carried by a unanimous vote.

**K. MOTIONS AND GENERAL BUSINESS**

- K.1. [2025-232](#)** Application for Exempt Permit for Rock County Pheasants Forever to Conduct a Raffle on October 2, 2025.

Representing Rock County Pheasants Forever, Darin Kindt has submitted an application for an exempt permit to conduct a raffle on October 2, 2025 at Big Top Tents & Events.

A motion was made by Council Member Nath, seconded by Council Member Kracht, that this Motion be approved. The motion carried by a unanimous vote.

- K.2. [2025-233](#)** Temporary Liquor License and Private Use of Public Property Request for Luverne Brew Partners for August 23, 2025

Representing Luverne Brew Partners, Amanda McDonald has applied for a temporary liquor license for the sale and consumption of intoxicating liquors, along with requested street closure of Blue Mound Avenue from Main Street to Lincoln Street from 2 p.m. to midnight on August 23. This will be a free community event for Ag Appreciation Day. All required materials have been submitted and if approved, an application will be submitted to the Alcohol and Gambling Enforcement Division as well.

A motion was made by Council Member Kracht, seconded by Council Member Aaker, that this Motion be approved. The motion carried by the following vote:

**Aye:** Kevin Aaker, and Marlin Kracht

**Abstain:** Dan Nath

- K.3. [2025-241](#)** Cannabis Registration Application for Stozopoulos Holdings, Inc. DBA Coastless for a Retail Cannabis Microbusiness at 1202 South Kniss.

Dylan Stokes has secured preliminary approval from the Minnesota Office of Cannabis Management (OCM) for a cannabis microbusiness and has submitted all necessary documentation to the City of Luverne for local retail registration. The required \$500 registration fee has been paid, preliminary state approval has been verified, local zoning and buffer requirements are met, and property taxes at the retail location are current. In addition, resident manager information and evidence of control of the property have been provided as part of the application. Before Dylan Stokes is allowed to make any retail cannabis sales within the city, he must submit a copy of the final valid state license issued by the OCM, provide the required certificate of insurance, and permit the City to conduct a preliminary site compliance inspection. State law requires local governments, to accommodate applicants who have received preliminary state approval, ensuring they do not impose procedural barriers beyond what is permitted by state or local ordinance.

A motion was made by Council Member Kracht, seconded by Council Member Nath, that this Motion be approved. The motion carried by a unanimous vote.

- K.4. [2025-242](#)** Cannabis Registration Application for The Flower Shop MN for a Retail Cannabis Microbusiness at 704 South Kniss.

Peter Dikun has secured preliminary approval from the Minnesota Office of Cannabis Management (OCM) for a cannabis microbusiness and has submitted an application to the City of Luverne for local retail registration. The required \$500 registration fee has been paid, preliminary state approval has been verified, local zoning and buffer requirements are met, and property taxes at the retail location are current. Before Peter Dikun is allowed to make any retail cannabis sales within the city, he must submit a copy of the final valid state license issued by the OCM, provide the required certificate of insurance, provide resident manager information, provide final copies of operational plan, organizational structure, environmental, odor control systems, parking, traffic movement and aesthetics, and permit the City to conduct a preliminary site compliance inspection. State law requires local governments, to

accommodate applicants who have received preliminary state approval, ensuring they do not impose procedural barriers beyond what is permitted by state or local ordinance.

A motion was made by Council Member Nath, seconded by Council Member Aaker, that this Motion be approved. The motion carried by a unanimous vote.

**K.5.     [2025-243](#)**     Cannabis Registration Application for Loud Garden LLC for a Retail Cannabis Microbusiness at 401 South Kniss.

Terry Kapple has secured preliminary approval from the Minnesota Office of Cannabis Management (OCM) for a cannabis microbusiness and has submitted an application to the City of Luverne for local retail registration. The required \$500 registration fee has been paid, preliminary state approval has been verified, local zoning and buffer requirements are met, and property taxes at the retail location are current. Before Terry Kapple is allowed to make any retail cannabis sales within the city, he must submit a copy of the final valid state license issued by the OCM, provide the required certificate of insurance, provide resident manager information, provide final copies of operational plan, organizational structure, environmental, odor control systems, parking, traffic movement and aesthetics, and permit the City to conduct a preliminary site compliance inspection. State law requires local governments, to accommodate applicants who have received preliminary state approval, ensuring they do not impose procedural barriers beyond what is permitted by state or local ordinance.

A motion was made by Council Member Aaker, seconded by Council Member Nath, that this Motion be approved. The motion carried by a unanimous vote.

**K.6.     [2025-244](#)**     Cannabis Registration Application for Green Grass LLC for a Retail Cannabis Microbusiness at 206 W Main Street.

Terry Gray has secured preliminary approval from the Minnesota Office of Cannabis Management (OCM) for a cannabis microbusiness and has submitted an application to the City of Luverne for local retail registration. The required \$500 registration fee has been paid, preliminary state approval has been verified, local zoning and buffer requirements are met, and property taxes at the retail location are current. Before Terry Gray is allowed to make any retail cannabis sales within the city, he must submit a copy of the final valid state license issued by the OCM, provide the required certificate of insurance, provide resident manager information, provide final copies of operational plan, organizational structure, environmental, odor control systems, parking, traffic movement and aesthetics, and permit the City to conduct a preliminary site compliance inspection. State law requires local governments, to

accommodate applicants who have received preliminary state approval, ensuring they do not impose procedural barriers beyond what is permitted by state or local ordinance.

A motion was made by Council Member Kracht, seconded by Council Member Aaker, that this Motion be approved. The motion carried by a unanimous vote.

- K.8. [2025-245](#)** Requested Conditional Use Permit (CUP) submitted by Tim Gust of TKG, LLC, to construct a garage/storage behind 222 East Main Street, located at 222 East Main Street (20-1123-000), in D - Downtown District, City of Luverne, Minnesota

222 East Main Street is zoned within the downtown district allowing mixed-uses through conditional use permits. The planning commission held a public hearing on July 8, 2025. In summary, the planning commission recommended the following findings and orders: a parking garage on Main Street will benefit residents and businesses while minimally impacting the surrounding area, the garage's location will not hinder future projects and has practical considerations like easy access to electricity and proper drainage addressed.

A motion was made by Council Member Nath, seconded by Council Member Kracht, that this Motion be approved. The motion carried by a unanimous vote.

- K.9. [2025-240](#)** City Council Meeting Schedule for Remainder of 2025.

A motion was made by Council Member Aaker, seconded by Council Member Kracht, that this Motion be approved. The motion carried by a unanimous vote.

5:00 p.m. August 12 – Regular Meeting  
5:00 p.m. September 16—Budget Work Session  
5:00 p.m. September 23—Regular Meeting  
5:00 p.m. October 21—Regular Meeting  
5:00 p.m. November 18—Regular Meeting  
5:00 p.m. December 16—Regular Meeting

**L. COUNCIL REQUESTS - GENERAL DISCUSSION**

**M. ADJOURNMENT**

A motion was made by Council Member Nath, seconded by Council Member Aaker, to adjourn the meeting at 5:45 p.m. The motion carried unanimously.

Jessica Mead, City Clerk

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Patrick T. Baustian, Mayor

Staff Report

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**File #:** 2025-266

**Agenda Date:** 8/12/2025

**Agenda #:** F.1.

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Brandi Ostgaard from Minnesota River Area Agency on Aging and Emily Crabtree - \$10,000 Grant on Project for the Aging.



Staff Report

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**File #:** 2025-269

**Agenda Date:** 8/12/2025

**Agenda #:** F.2.

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Other public comments, if any.

Staff Report

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**File #:** 2025-263

**Agenda Date:** 8/12/2025

**Agenda #:** G.1.

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Planning Commission Minutes from June 9 and July 8, 2025

Luverne Fire Department Minutes from June 30, 2025

HRA Minutes from June 11 and July 9, 2025

**Announcement of Meeting  
Planning Commission  
Regular Meeting Minutes**

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**Monday, June 9, 2025**

**5:00 PM**

**Council Chambers**

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**I. CALL TO ORDER**

**Present** Council Member Dan Nath, Verlyn Van Batavia, Mark Lundgren, and Tom Lanoue

**Excused** Tyler LeBrun

**Additional** Chad McClure, Jill Wolf, and Jessica Mead

**II. APPROVAL OF MINUTES**

**II.1. [2025-178](#)** Planning Commission Minutes from April 7, 2025.

A motion was made by Lundgren, seconded by Lanoue, that this Minutes be approved. The motion carried by a unanimous vote.

**III. PUBLIC HEARING**

- III.1. [2025-179](#) The purpose of the hearing is to rule and make recommendation to the Luverne City Council on the following:
1. Requested conditional use permit (CUP) application submitted by Terry Gray, to open and operate a Cannabis Retail Establishment, located at 206 West Main Street (20-1649-000), in D - Downtown District, City of Luverne, Minnesota.
  2. Requested conditional use permit (CUP) application submitted by Terry Gray, to open and operate a Cannabis Retail Establishment, located at 218 East Main Street (20-1125-000), in D - Downtown District, City of Luverne, Minnesota.
  3. Requested conditional use permit (CUP) application submitted by Dylan Stokes, to open and operate a Cannabis Retail and Manufacturing Establishment, located at 1202 South Kniss Avenue (20-1943-000), in H-C - Highway Commercial District, City of Luverne, Minnesota.
  4. Requested conditional use permit (CUP) application submitted by Peter Dikun, to open and operate a Cannabis Retail Establishment, located at 704 South Kniss Avenue (20-0675-000), in C-C - Community Commercial District, City of Luverne, Minnesota.
  5. Requested conditional use permit (CUP) application submitted by Terry Kapple, to open and operate a Cannabis Retail Establishment, located at 401 South Kniss Avenue (20-0037-200), in C-C - Community Commercial District, City of Luverne, Minnesota.

The following were in attendance at the Public Hearing: Rose Grant, Dylan Stokes, Pamela Kapple, Carol Morgan, Jim Den Herder, Ken Vos, Melissa Fick, Peter Dikun and Lori Sorenson.

Chair Nath opened the Public Hearing at 5:05 p.m. During the public hearing, the Planning Commission reviewed five conditional use permit (CUP) applications for cannabis retail and manufacturing establishments at various locations throughout Luverne. Staff explained that each application was required to meet city zoning ordinance standards, including designated zoning districts and buffer requirements from schools and parks. The purpose of the CUP process is to ensure that proposed uses will not be injurious to neighboring properties, impede orderly development, or lack adequate utilities and parking, and that any potential nuisances such as odor are addressed. Public input was received from Ken Vos, which included questions regarding parking, setbacks from residences, and hours of operation, which staff addressed by

referencing city and state regulations. It was clarified that neighborhood opinion alone is not a valid basis for approving or denying a CUP; decisions must be based on whether the application meets ordinance standards. The Commission discussed each application individually and noted that, if all ordinance requirements are satisfied, the city has no legal basis to deny a CUP. The Commission will make recommendations to the City Council, which will take final action on the applications. With no further comments to consider, Nath closed the public hearing at 5:25 p.m.

**IV. OLD BUSINESS**

**V. NEW BUSINESS**

- V.1. [2025-180](#)** Requested conditional use permit (CUP) application submitted by Terry Gray, to open and operate a Cannabis Retail Establishment, located at 206 West Main Street (20-1649-000), in D - Downtown District, City of Luverne, Minnesota.

A motion was made by Lanoue, seconded by Lundgren, that this Motion be approved with the following conditions: Provide off-street parking in accordance with City Code Sec 153.116 and provide screening as necessary to prevent nuisance conditions associated with illumination from automobile headlights, provide odor control so as to not cause a nuisance to the enjoyment of neighboring property owners, maintain exterior property in clean and tidy condition, obtain State of Minnesota license for proposed business type, and follow all State and local rules and regulations. The motion carried by a unanimous vote.

- V.2. [2025-181](#)** Requested conditional use permit (CUP) application submitted by Terry Gray, to open and operate a Cannabis Retail Establishment, located at 218 East Main Street (20-1125-000), in D - Downtown District, City of Luverne, Minnesota.

This motion failed due to lack of off-street parking.

- V.3. [2025-182](#)** Requested conditional use permit (CUP) application submitted by Dylan Stokes, to open and operate a Cannabis Retail and Manufacturing Establishment, located at 1202 South Kniss Avenue (20-1943-000), in H-C - Highway Commercial District, City of Luverne, Minnesota.

A motion was made by Lundgren, seconded by Lanoue, that this Motion be approved with the following conditions: Provide off-street parking in accordance with City Code Sec 153.116 and provide screening as necessary to prevent nuisance conditions associated with illumination from automobile headlights, provide odor control so as to not cause a nuisance to the enjoyment of neighboring property owners, maintain exterior property in clean and tidy condition, obtain State of Minnesota license for proposed business type, and follow all State and local rules and regulations. The motion carried by a unanimous vote.

- V.4. [2025-183](#)** Requested conditional use permit (CUP) application submitted by Peter Dikun, to open and operate a Cannabis Retail Establishment, located at 704 South Kniss Avenue (20-0675-000), in C-C - Community Commercial District, City of Luverne, Minnesota.

A motion was made by Van Batavia, seconded by Lanoue, that this Motion be approved with the following conditions: Provide off-street parking in accordance with City Code Sec 153.116 and provide screening as necessary to prevent nuisance conditions associated with illumination from automobile headlights, provide odor control so as to not cause a nuisance to the enjoyment of neighboring property owners, maintain exterior property in clean and tidy condition, obtain State of Minnesota license for proposed business type, and follow all State and local rules and regulations. The motion carried by a unanimous vote.

- V.5.**    [2025-184](#)    Requested conditional use permit (CUP) application submitted by Terry Kapple, to open and operate a Cannabis Retail Establishment, located at 401 South Kniss Avenue (20-0037-200), in C-C - Community Commercial District, City of Luverne, Minnesota.

A motion was made by Van Batavia, seconded by Lundgren, that this Motion be approved with the following conditions: Provide off-street parking in accordance with City Code Sec 153.116 and provide screening as necessary to prevent nuisance conditions associated with illumination from automobile headlights, provide odor control so as to not cause a nuisance to the enjoyment of neighboring property owners, maintain exterior property in clean and tidy condition, obtain State of Minnesota license for proposed business type, follow all State and local rules and regulations, and install a visual screen on the East property line. The motion carried by a unanimous vote.

**VI.    GENERAL DISCUSSION**

**VII.    ADJOURNMENT**

A motion was made by Lanoue, seconded by Van Batavia, to adjourn the meeting at 6:18 p.m. The motion carried unanimously.

Submitted by,

Jessica Mead  
City Clerk

# Announcement of Meeting Planning Commission Regular Meeting Minutes

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**Tuesday, July 8, 2025**

**5:00 PM**

**Council Chambers**

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**I. CALL TO ORDER**

**Present** Council Member Dan Nath, Verlyn Van Batavia, and Mark Lundgren

**Excused** Tyler LeBrun, and Tom Lanoue

**Additional** Jill Wolf, Chad McClure, and Jessica Mead

**II. APPROVAL OF MINUTES**

**II.1. 2025-222** Planning Commission Minutes from June 9, 2025

A motion was made by Van Batavia, seconded by Lundgren, that this Motion be approved. The motion carried by a unanimous vote.

**III. PUBLIC HEARING**

**III.1. 2025-223** The purpose of the hearing is to rule and make recommendation to the Luverne City Council on the following:

1. Requested conditional use permit (CUP) application submitted by Tim Gust of TKG, LLC, to construct a garage/storage behind 222 East Main Street, located at 222 East Main Street (20-1123-000), in D - Downtown District, City of Luverne, Minnesota.

2. Requested conditional use permit (CUP) application submitted by Jordan Manjo, to operate a cannabis microbusiness retail facility, located at 1201 S Kniss Avenue (20-1939-000), in H-C-Highway Commercial District, City of Luverne, Minnesota.

3. Proposed amendments to City Code chapter 153. Zoning amending Sections 153.008 and 153.210 to regulate cannabis businesses.

Chair Nath opened the public hearing at 5:02 p.m. The commission discussed a conditional use permit for a garage addition at 222 East Main Street, confirming compliance with zoning standards and ensuring no adverse impact on neighboring properties. Another conditional use permit for 1201 South Kniss Avenue was considered, involving the redevelopment of a highway commercial property for a potential cannabis retail or micro-business facility.



Public concerns were raised by neighbors Tom and Kelly Dohlmann about increased traffic, safety, and proximity to their home, as well as compliance with city-mandated buffer zones for cannabis retail businesses. Applicant Manjo expressed willingness to meet all city ordinances and address neighbor concerns. Additionally, the commission reviewed amendments to zoning code sections 153.008 and 153.210 to align with evolving state cannabis regulations and clarify the classification of low-dose hemp products. Throughout the meeting, public input highlighted concerns about traffic, property values, and legalities related to property access. The commission advised residents to address private property matters independently and encouraged ongoing communication with city offices regarding the cannabis retail registration process. Final reviews and decisions on these items are scheduled for the July 22, 2025 City Council meeting, with continued attention to overlapping cannabis registrations and compliance with both city ordinance and state law. With no further correspondence to consider, Nath closed the public hearing at 5:35 p.m.

#### **IV. OLD BUSINESS**

#### **V. NEW BUSINESS**

- V.1. [2025-224](#) Requested conditional use permit (CUP) application submitted by Tim Gust of TKG, LLC, to construct a garage/storage behind 222 East Main Street, located at 222 East Main Street (20-1123-000), in D - Downtown District, City of Luverne, Minnesota.

A motion was made by Lundgren, seconded by Van Batavia, that this Motion be approved. The motion carried by a unanimous vote.

- V.2. [2025-225](#) Requested conditional use permit (CUP) application submitted by Jordan Manjo, to operate a cannabis microbusiness retail facility, located at 1201 S Kniss Avenue (20-1939-000), in H-C-Highway Commercial District, City of Luverne, Minnesota.

A motion was made by Lundgren, seconded by Van Batavia, that this Motion be approved. The motion carried by a unanimous vote.

- V.3. [2025-226](#) Proposed Ordinance Amending City Code Chapter 153, Zoning Sections 153.008 and 153.210 to regulate cannabis businesses.

A motion was made by Van Batavia, seconded by Lundgren, that this Ordinance be approved. The motion carried by a unanimous vote.

#### **VI. GENERAL DISCUSSION**

#### **VII. ADJOURNMENT**

A motion was made by Van Batavia, seconded by Lundgren, to adjourn the meeting at 6:52 p.m. The motion carried unanimously.

Submitted by,

Jessica Mead  
City Clerk

# **Luverne Fire Dept.**

## **Meeting Minutes**

**June 30, 2025**

27 Members present.  
7 members absent.  
6 members excused.

Meeting called to order by chief Dave Vanbatavia.

Minutes from May meeting were read and approved

### **Correspondence:**

- None

### **Old Business:**

- Discussed being short handed on weekends make sure mutual aid is coming
- New 104 here and getting stuff mounted will send a text when in service
- June drill 9<sup>th</sup> TRT 16<sup>th</sup> Meeting the 30<sup>th</sup>
- Golf tourn. June 14<sup>th</sup>
- Buffalo days June 7<sup>th</sup>

### **New Business:**

- Enduros July 26,
- Daycare day at the fair July 24
- Wash fairgrounds July 14
- Make sure to look at 104 and get familiar
- July 7<sup>th</sup> drill, July 28<sup>th</sup> meeting July 21 TRT
- July fourth need help at fireworks.

### **Calls June:**

1. 3<sup>rd</sup> mutual aid Magnolia 2042 141<sup>st</sup> street barn fire
2. 7<sup>th</sup> 602 E Waren apt 10 fire alarm
3. 10<sup>th</sup> 302 Oak Dr. fire alarm
4. 10<sup>th</sup> 1140 150<sup>th</sup> Ave rail road track fire
5. 11<sup>th</sup> 120 N Spring MRU
6. 15<sup>th</sup> 216 N Mckenzie MRU
7. 20<sup>th</sup> 109 E Luverne elevator stuck
8. 21<sup>st</sup> 216 N Mckenzie st 512 MRU
9. 25<sup>th</sup> 109 E Luverne elevator stuck
10. 25<sup>th</sup> 24 S Donaldson MRU
11. 26<sup>th</sup> 201 Oak Dr. fire alarm

Motion to adjourn was made by Mark Kurtz and Seconded Tyler Lebrun.  
Submitted by  
Seth Miller LFD Secretary

LUVERNE HRA  
MINUTES

Regular Meeting

Wednesday, June 11, 2025

11:30 A.M.

Members Present: Evan Verbrugge, Board Chair  
Mike DeBates, Board Vice-Chair  
Susan Schneekloth, Secretary  
Bob Wratz  
Mert Kracht  
Tammy Johnson

- I. Board Chair Verbrugge called the meeting to order at 11:30 a.m.
- II. Approve Meeting Minutes: Moved by Schneekloth, second by Wratz to approve the May 14, 2025 meeting minutes. All in favor, carried.
- III. Approve Financial Reports: Moved by DeBates, second by Kracht to approve the May 2025 financial reports. All in favor, carried.

IV. **OLD BUSINESS**

- A. AT&T Equipment Update-No updates.
- B. Preparing for Construction Project
  - 1. Change in Timeline:
    - Pre-bid meeting to be held tomorrow, June 12, 2025 at 10 a.m. Board members are welcome to attend.
    - In lieu of the new timeline, no additional apartments will be set aside at this time, they will be filled as they become available. This is to hopefully avoid an occupancy problem when construction ends.
    - Press release to appear in the Rock County Star Herald soon.
  - 2. Resolution 489-2025: After review, moved by Schneekloth, second by Wratz to approve Resolution 489-2025 to amend the 2022-2026 5-Year Action plan to include construction project activities, operating costs and a new air exchange/handler unit. All in favor, carried.
- C. CIP (Conservation Initiative Program): The CIP opportunity afforded to BMT allowed us to purchase and replace 12 air conditioners. Johnson requested board approval to purchase a scissors lift cart for maintenance to assist with AC installation. A lift cart would allow maintenance to safely and mechanically lift the AC unit to the wall opening so it can be slid in the sleeve. Moved by Kracht, second by Wratz to pursue purchasing a scissors lift. All in favor, carried.

V. **NEW BUSINESS**

- A. TV Donation: Jim Clark has donated an older (yet newer and larger than what we currently have) 72"- screen TV for the community room. Jim stated his parents loved living at the Tower and he would like to enrich the lives of those who are currently living here. Johnson will investigate whether or not we need a donation acceptance policy.

B. Resolution 488-2025.1: Kracht moved, second by DeBates to approve Resolution 488-2025.1 to remove additional outstanding checks. All in favor. Carried.

C. 2025 Capital Fund Award: The 2025 CFP fund awards have been announced. BMT is scheduled to receive \$152,607. Occupancy, accounts receivable/rate of collection and NSPIRE Inspections are taken into consideration in the capital fund calculation. BMT is in good standing in all 3 categories.

**VI. REPORTS:**

1. Project Performance
2. Recertification updated
3. Activity Report

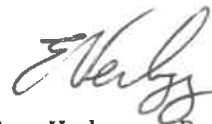
**VII. OTHER:**

**VIII. ADJOURN:** Moved by Schneekloth second by Wratz to adjourn at 12:05 p.m. All in favor, meeting adjourned.

Respectfully submitted:



Susan Schneekloth, Secretary



Evan Verbrugge, Board Chair

**LUVERNE HRA  
MINUTES**

Regular Meeting

**Wednesday, July 9, 2025**

**11:30 A.M.**

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Members Present: Evan Verbrugge, Board Chair  
Mike DeBates, Board Vice-Chair  
Susan Schneekloth, Secretary  
Mert Kracht  
Tammy Johnson

Absent: Bob Wratz

- I. Board Chair Verbrugge called the meeting to order at 11:30 a.m.
- II. Approve Meeting Minutes: Moved by Schneekloth, seconded by DeBates to approve the June 11, 2025, meeting minutes. All in favor, carried.
- III. Approve Financial Reports: Moved by Schneekloth, seconded by Kracht to approve the June 2025 financial reports. All in favor, carried.

**IV. OLD BUSINESS**

A. AT&T Equipment Update-No updates.

B. Preparing for Construction Project

1. Change in Timeline:

- Pre-bid meeting was held June 12, 2025 at 10 a.m. Two general contractors attended.
- Contractor Q & A meeting – cancelled. SWMHP is fielding questions from contractors.
- Proposal Due Date has been postponed 1 week to July 15 due to confusion regarding the specifications that were sent out from SWMHP.

C. CIP (Conservation Initiative Program):

The CIP opportunity afforded to BMT allowed us to replace 12 air conditioners and 3 refrigerators.

- Qty 8-12,000 BTU ACs, which are nice for larger apartments and folks with oxygen concentrators that give off a lot of heat.
- Qty 4- 8,000 BTU ACs

We are grateful to the City of Luverne for allowing us to participate in this wonderful opportunity. It is a godsend to our tenants.

The lift cart ordered for maintenance has arrived. Gene said it makes his life much easier.

**V. NEW BUSINESS**

A. Maintenance Policy: The proposed maintenance policy was reviewed.

B. **Certificates of Deposit:**

After review, Verbrugge proposed to renew the CDs 37101 and 37103 at FF&M at 4.11% for 5 months and CD 147846 at SSB at 4% for 12 months. Second by Schneekloth, all in favor, carried.

C. **Board Chair Position:**

Evan wanted to start the conversation regarding the board chair position. He will be retiring from his Sheriff's duties in September. Unsure of what he will be doing after retirement, he wanted to inform the group that he may not be able to serve the HRA in this capacity or be able to attend all the meetings. Officers are elected in September.

D. **August 2025 Meeting Date Change:**

The August meeting will be held on Wednesday, August 6, 2025, at 11:30 a.m.

VI. **REPORTS:**

1. Project Performance
2. Recertification updated
3. Activity Report

VII. **OTHER:**

VIII. **ADJOURN:** Moved by Schneekloth, seconded by DeBates, to adjourn at noon. All in favor, meeting adjourned.

Respectfully submitted:

  
Susan Schneekloth, Secretary

  
Evan Verbrugge, Board Chair



Staff Report

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**File #:** 2025-215

**Agenda Date:** 8/12/2025

**Agenda #:** H.1.

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Luverne Area Chamber, Director Kenzi Klein.

Staff Report

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**File #:** 2025-228

**Agenda Date:** 8/12/2025

**Agenda #:** H.2.

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Rock County Sheriff Quarterly Report.

# SHERIFF'S OFFICE

*County of Rock*

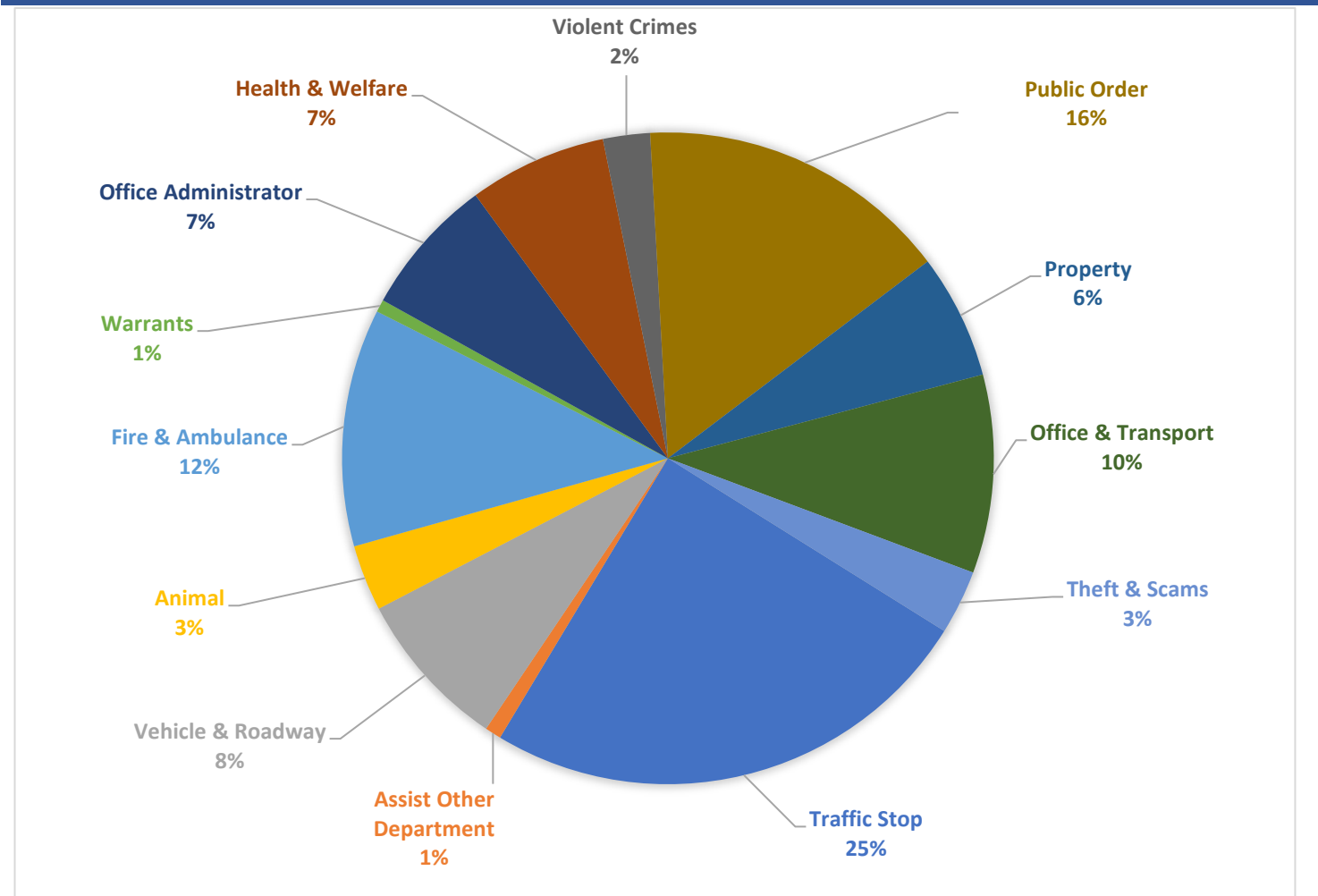


Sheriff Evan D Verbrugge  
1000 N Blue Mound Ave  
PO Box 613  
Luverne, MN 56156  
(507) 283-5000  
Fax: (507) 283-5003



City of Luverne  
2025 Report

## Call for Service Report



Group	Q1	Q2	Q3	Q4	Total
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<b>Specialized Positions</b>	all CFS's logged under specific reason for call				
Civil Process	33	58	-	-	<b>91</b>
School Resource Officer	33	28	-	-	<b>61</b>
Task Force	1*	20	-	-	<b>21</b>

<b>Assist Other Department</b>	11	6	0	0	<b>17</b>
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<b>Ambulance &amp; Fire</b>	132	116	0	0	<b>248</b>
Ambulance Calls	125	105	-	-	<b>230</b>
Fire Calls	7	11	-	-	<b>18</b>

<b>Traffic Stop</b>	235	285	0	0	<b>520</b>
Arrest	6	1	-	-	<b>7</b>
Citation	56	46	-	-	<b>102</b>
Unspecified	15	11	-	-	<b>26</b>
Warning	158	227	-	-	<b>385</b>

<b>Animal Complaint</b>	31	38	0	0	<b>69</b>
Cattle & Farm Animal	1	1	-	-	<b>2</b>
Dog & Domestic Animal	27	33	-	-	<b>60</b>
Wild Animal	4	5	-	-	<b>9</b>

Group	Q1	Q2	Q3	Q4	Total
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<b>Office Administrator</b>	70	75	0	0	<b>145</b>
Attempt to Locate	1	1	-	-	<b>2</b>
Background Check	5	6	-	-	<b>11</b>
Document Request	-	2	-	-	<b>2</b>
Drivers License Check	2	3	-	-	<b>5</b>
Equipment Test/Drill	10	5	-	-	<b>15</b>
Hazardous Material	1	1	-	-	<b>2</b>
Informational	32	36	-	-	<b>68</b>
Outage	13	10	-	-	<b>23</b>
Road Closed	0	1	-	-	<b>1</b>
Weather	6	10	-	-	<b>16</b>

<b>Permits And Licensing</b>	77	90	0	0	<b>155</b>
Burn Permit	1	0	-	-	<b>1</b>
Explosives Permit	1	0	-	-	<b>1</b>
Permit to Carry	35	52	-	-	<b>87</b>
Permit to Purchase	30	33	-	-	<b>63</b>
Solicitor License	0	3	-	-	<b>3</b>
Liquor License	3	2	-	-	<b>5</b>
Tobacco License	7	0	-	-	<b>7</b>
Cannabis License	0	0	-	-	<b>0</b>

Group	Q1	Q2	Q3	Q4	Total
<b>Office &amp; Transport</b>	<b>87</b>	<b>120</b>	<b>0</b>	<b>0</b>	<b>207</b>
Court	2	0	-	-	<b>2</b>
Drug Court	0	0	-	-	<b>0</b>
Escort	17	14	-	-	<b>31</b>
Fingerprint	16	35	-	-	<b>51</b>
Foreclosure Sale	2	1	-	-	<b>3</b>
GovDeals Sale	-	1	-	-	<b>1</b>
Paper Service	32	56	-	-	<b>88</b>
POR Registration	0	1	-	-	<b>1</b>
POR Update	7	2	-	-	<b>9</b>
Probation Check	1	0	-	-	<b>1</b>
Test Drug/Alcohol	7	6	-	-	<b>13</b>
Transport	3	4	-	-	<b>7</b>

<b>Health and Welfare</b>	<b>65</b>	<b>79</b>	<b>0</b>	<b>0</b>	<b>144</b>
Child Maltreatment	16	17	-	-	<b>33</b>
Family and Child	10	7	-	-	<b>17</b>
Lost Child	1	1	-	-	<b>2</b>
Mental Cases	18	14	-	-	<b>32</b>
Missing Person	0	3	-	-	<b>3</b>
Runaway	1	0	-	-	<b>1</b>
Sudden Death	0	0	-	-	<b>0</b>
Suicide Attemp/Threat	3	3	-	-	<b>6</b>
Transient	0	5	-	-	<b>5</b>
Vulnerable Adult	2	13	-	-	<b>15</b>
Welfare Check	14	16	-	-	<b>30</b>

<b>Public Order</b>	<b>125</b>	<b>202</b>	<b>0</b>	<b>0</b>	<b>327</b>
Abandoned 911	36	57	-	-	<b>93</b>
Civil Issue	4	24	-	-	<b>28</b>
Curfew	0	1	-	-	<b>1</b>
Disorderly Conduct	2	13	-	-	<b>15</b>
Disturbing the Peace	7	12	-	-	<b>19</b>
Drunkeness	0	0	-	-	<b>0</b>
Harassing Comm	13	10	-	-	<b>23</b>
Liquor Laws	0	0	-	-	<b>0</b>
Misc Public Assist	23	23	-	-	<b>46</b>
Narcotics	1	13	-	-	<b>14</b>
Pedestrian	1	0	-	-	<b>1</b>
Public Nuisance	1	1	-	-	<b>2</b>
Suspicious Activity	22	29	-	-	<b>51</b>
Threats	3	9	-	-	<b>12</b>
Truancy	0	0	-	-	<b>0</b>
Tobacco Laws	12	10	-	-	<b>22</b>

<b>Warrants</b>	<b>9</b>	<b>4</b>	<b>0</b>	<b>0</b>	<b>13</b>
Search Warrants	1	0	-	-	<b>1</b>
Warrant - Fugitive	1	0	-	-	<b>1</b>
Warrant - MN Warrant	2	1	-	-	<b>3</b>
Warrant - Rock County	6	3	-	-	<b>9</b>

Group	Q1	Q2	Q3	Q4	Total
<b>Theft and Scams</b>	<b>30</b>	<b>37</b>	<b>0</b>	<b>0</b>	<b>67</b>
Burglary	1	0	-	-	<b>1</b>
Fraud/Forg/Counterfiet	3	0	-	-	<b>3</b>
Gas Drive Off	0	0	-	-	<b>0</b>
Identity Theft	2	3	-	-	<b>5</b>
Motor Vehicle Theft	1	4	-	-	<b>5</b>
NSF Check	0	0	-	-	<b>0</b>
Robbery	0	0	-	-	<b>0</b>
Scam	11	17	-	-	<b>28</b>
Theft from Motor Vehicle	2	0	-	-	<b>2</b>
Theft/Larceny	10	13	-	-	<b>23</b>

<b>Vehicle &amp; Roadway</b>	<b>81</b>	<b>86</b>	<b>0</b>	<b>0</b>	<b>167</b>
Abandoned Vehicle	8	3	-	-	<b>11</b>
Accident Hit and Run	6	5	-	-	<b>11</b>
Accident Personal Injury	1	0	-	-	<b>1</b>
Accident Prop Damage	16	14	-	-	<b>30</b>
Debris	4	4	-	-	<b>8</b>
Deer Accident	1	0	-	-	<b>1</b>
Impound Release	10	5	-	-	<b>15</b>
Parking	13	9	-	-	<b>22</b>
Road and Drive Laws	14	40	-	-	<b>54</b>
Roadside Assist	1	1	-	-	<b>2</b>
Stalled Vehicle	5	4	-	-	<b>9</b>
Towed Vehicle	0	0	-	-	<b>0</b>
Unlock	2	1	-	-	<b>3</b>
Vehicle in Ditch	0	0	-	-	<b>0</b>

<b>Property</b>	<b>53</b>	<b>77</b>	<b>0</b>	<b>0</b>	<b>130</b>
Alarm	17	27	-	-	<b>44</b>
Burning/Smoke	1	6	-	-	<b>7</b>
Extra Patrol	0	1	-	-	<b>1</b>
Door/Window Open	2	3	-	-	<b>5</b>
Garbage Complaint	1	4	-	-	<b>5</b>
Property Check	1	0	-	-	<b>1</b>
Property Damage	3	4	-	-	<b>7</b>
Property Lost/Found	7	10	-	-	<b>17</b>
Property Release	-	3	-	-	<b>3</b>
Trespassing	8	13	-	-	<b>21</b>
Vandalism	13	6	-	-	<b>19</b>

<b>Violent Crimes</b>	<b>21</b>	<b>28</b>	<b>0</b>	<b>0</b>	<b>49</b>
Arson	0	0	-	-	<b>0</b>
Assault	6	4	-	-	<b>10</b>
Crim Sex Conduct	2	2	-	-	<b>4</b>
Domestic Assault	9	13	-	-	<b>22</b>
Homicide	0	0	-	-	<b>0</b>
Kidnapping/False Imp.	0	0	-	-	<b>0</b>
OFP Violation	3	9	-	-	<b>12</b>
Weapons	1	0	-	-	<b>1</b>

## Incident Case Reports

Group	Q1	Q2	Q3	Q4	Total
Accident Fatal	0	0	-	-	0
Abandoned 911	1	0	-	-	1
Accident Hit & Run	1	1	-	-	2
Accident Personal Injury	1	0	-	-	1
Accident Prop Damage	5	5	-	-	10
Alarm	0	3	-	-	3
Ambulance	0	0	-	-	0
Assault	3	3	-	-	6
Assist Other Department	0	0	-	-	0
Burglary	1	0	-	-	1
Civil Issue	0	1	-	-	1
Child Maltreatment	0	0	-	-	0
Criminal Sexual Cond	2	2	-	-	4
Disorderly	0	5	-	-	5
Disturbing the Peace	0	0	-	-	0
Dog and Animal	0	1	-	-	1
Domestic	3	6	-	-	9
Drunkenness	0	0	-	-	0
DWI	10	2	-	-	12
Family and Child	0	0	-	-	0
False ID	0	1	-	-	1
Fire Calls	0	0	-	-	0
Fleeing	0	0	-	-	0
Fraud/Forg/Counter	0	0	-	-	0
Fugitive from Justice	0	1	-	-	1
Garbage Complaint	0	0	-	-	0
Harassing Comm	0	0	-	-	0
Identity Theft	1	1	-	-	2
Informational	1	3	-	-	4
Liquor Laws	0	0	-	-	0
Lost Child	0	0	-	-	0
Misc Public Assist	0	0	-	-	0

Group	Q1	Q2	Q3	Q4	Total
Missing Person	0	0	-	-	0
Mental Cases	1	4	-	-	5
Motor Vehicle Theft	1	4	-	-	5
Narcotics	0	0	-	-	0
NSF Check	0	0	-	-	0
OFP Violation	0	0	-	-	0
Parking	0	0	-	-	0
Public Nuisance	0	3	-	-	3
Property Damage	0	3	-	-	3
Road and Drive Laws	0	0	-	-	0
Runaway	0	0	-	-	0
Scam	1	0	-	-	1
Search Warrant	1	0	-	-	1
Stalled Vehicle	1	0	-	-	1
Sudden Death	1	0	-	-	1
Suicide Attempt/Threat	0	1	-	-	1
Suspicious Activity	0	1	-	-	1
Theft from Vehicle	6	3	-	-	9
Theft/Larceny	6	3	-	-	9
Threats	2	1	-	-	3
Tobacco Laws	2	1	-	-	3
Traffic Stop	57	48	-	-	105
Trespassing	2	1	-	-	3
Vandalism	0	0	-	-	0
Vehicle in Ditch	0	0	-	-	0
Vulnerable Adult	1	0	-	-	1
Warrant - Fugitive	1	0	-	-	1
Warrant - MN Warrant	1	1	-	-	2
Warrant - Rock Co Warrant	2	0	-	-	2
Weapons	0	0	-	-	0
Welfare Check	0	0	-	-	0

## Annual Statistics

Calls for Service	
Quarter 1	1045
Quarter 2	1280
Quarter 3	0
Quarter 4	0
<b>Total</b>	<b>2325</b>

Incident Case Reports	
Quarter 1	115
Quarter 2	109
Quarter 3	0
Quarter 4	0
<b>Total</b>	<b>224</b>

Staff Report

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**File #:** 2025-268

**Agenda Date:** 8/12/2025

**Agenda #:** H.3.

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City Administrator Report.

Staff Report

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**File #:** 2025-265

**Agenda Date:** 8/12/2025

**Agenda #:** I.1.

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Claim Report for August 2025 (Check No. 165371-).



# Invoices Paid Report

## By Fund

Payment Dates 7/24/2025 - 8/12/2025

Vendor Name	Payment Date	Post Date	Description (Item)	Account Number	Amount
<b>Fund: 101 - GENERAL</b>					
Colonial Life & Accident Insur...	07/31/2025	07/03/2025	Colonial Deductions	101-21229	87.56
Colonial Life & Accident Insur...	07/31/2025	07/03/2025	Colonial Deductions	101-21229	49.03
Blue Cross Blue Shield of Min...	07/31/2025	07/03/2025	Employee Health Insurance	101-21226	3.23
Blue Cross Blue Shield of Min...	07/31/2025	07/03/2025	Employee Health Insurance	101-21226	2,525.95
Blue Cross Blue Shield of Min...	07/31/2025	07/03/2025	Employee Health Insurance	101-21226	155.23
Madison National Life Ins Co	07/28/2025	07/03/2025	Long-Term Disability Insurance	101-21231	129.60
Minn Council 65	07/31/2025	07/03/2025	Union Dues	101-21228	237.73
Colonial Life & Accident Insur...	07/31/2025	07/18/2025	Colonial Deductions	101-21229	87.57
Colonial Life & Accident Insur...	07/31/2025	07/18/2025	Colonial Deductions	101-21229	49.04
Blue Cross Blue Shield of Min...	07/31/2025	07/18/2025	Employee Health Insurance	101-21226	3.23
Blue Cross Blue Shield of Min...	07/31/2025	07/18/2025	Employee Health Insurance	101-21226	2,526.01
Blue Cross Blue Shield of Min...	07/31/2025	07/18/2025	Employee Health Insurance	101-21226	14,090.55
Blue Cross Blue Shield of Min...	07/31/2025	07/18/2025	Employee Health Insurance	101-21226	413.95
Blue Cross Blue Shield of Min...	07/31/2025	07/18/2025	Employee Health Insurance	101-21226	1,906.08
NCPERS Group Life Ins	07/28/2025	07/18/2025	Employee Life Insurance	101-21227	5.92
Madison National Life Ins Co	07/28/2025	07/18/2025	Long-Term Disability Insurance	101-21231	130.03
Madison National Life Ins Co	07/28/2025	07/18/2025	Employee Life Insurance	101-21227	27.88
Madison National Life Ins Co	07/28/2025	07/18/2025	Employee Life Insurance	101-21227	91.33
Minn Council 65	07/31/2025	07/18/2025	Union Dues	101-21228	237.72
Madison National Life Ins Co	07/28/2025	07/18/2025	Employee Life Insurance - Wills	101-21227	-2.03
Madison National Life Ins Co	07/28/2025	07/18/2025	Long Term Disability - Wills	101-21231	318.55
Madison National Life Ins Co	07/28/2025	07/18/2025	Long Term Disability - Wills	101-21231	-18.16
Madison National Life Ins Co	07/28/2025	07/18/2025	Employee Life Insurance - Kids...	101-21242	173.20
Madison National Life Ins Co	07/28/2025	07/18/2025	Long Term Disability - Kids Ro...	101-21242	144.60
HealthEquity	08/01/2025	08/01/2025	Employee HSA Contribution	101-21250	1,436.61
HealthEquity	08/01/2025	08/01/2025	HSA Employer Contribution	101-21250	781.25
MissionSquare Retirement - 4...	08/01/2025	08/01/2025	Deferred Comp Contributions	101-21225	159.00
Public Employees Retirement	08/01/2025	08/01/2025	PERA Contributions	101-21224	5,297.44
Public Employees Retirement	08/01/2025	08/01/2025	PERA Contributions	101-21224	146.16
MissionSquare Retirement - 4...	08/01/2025	08/01/2025	ROTH Contributions	101-21225	51.41
EFTPS-Federal	08/01/2025	08/01/2025	FICA WITHHOLDING	101-21223	4,803.40
EFTPS-State	08/01/2025	08/01/2025	STATE WITHHOLDING	101-21222	1,709.38
EFTPS-Federal	08/01/2025	08/01/2025	MEDICARE WITHHOLDING	101-21223	1,123.36
EFTPS-Federal	08/01/2025	08/01/2025	FED WITHHOLDING	101-21221	2,840.36
					<b>41,722.17</b>
<b>Department: 41130 - Ordinances &amp; Proceedings</b>					
Tollefson Enterprises Inc	08/06/2025	07/31/2025	Advertising	101-41130-3351	740.75
<b>Department 41130 - Ordinances &amp; Proceedings Total:</b>					<b>740.75</b>
<b>Department: 41320 - City Administration</b>					
DGR Engineering	07/30/2025	07/11/2025	2024 Miscellaneous Services	101-41320-3303	1,000.00
DGR Engineering	07/30/2025	07/11/2025	2025 Miscellaneous Services	101-41320-3303	1,913.00
DGR Engineering	07/30/2025	07/11/2025	Mayes Fourth Addition	101-41320-3303	723.00
League of Minn Cities	07/30/2025	07/18/2025	MemberLearn Course-Data Pr...	101-41320-3331	15.00
Amazon Capital Services	07/30/2025	07/21/2025	iPhone 16 Pro Case	101-41320-2261	42.75
Amazon Capital Services	07/30/2025	07/22/2025	Wireless Keyboard/Paper Plat...	101-41320-2209	47.94
Wolf, Jill	07/30/2025	07/25/2025	Phone Case	101-41320-2261	25.00
Amazon Capital Services	08/06/2025	07/26/2025	iPhone 14 Pro Case	101-41320-2261	23.98
<b>Department 41320 - City Administration Total:</b>					<b>3,790.67</b>
<b>Department: 41610 - City Attorney</b>					
Moss & Barnett	07/30/2025	07/18/2025	Legal Fees - 2025 Franchising	101-41610-3304	1,365.00
<b>Department 41610 - City Attorney Total:</b>					<b>1,365.00</b>

## Invoices Paid Report

Payment Dates: 7/24/2025 - 8/12/2025

Vendor Name	Payment Date	Post Date	Description (Item)	Account Number	Amount
<b>Department: 41940 - Government Buildings</b>					
Bomgaars	07/30/2025	07/07/2025	Rigid Caster for City Hall Cart	101-41940-2261	79.98
Centerpoint Energy	07/30/2025	07/18/2025	Miscellaneous Utilites	101-41940-3389	20.41
Pellegrino Fire Extinguishers	08/06/2025	07/21/2025	Annual Extinguisher Inspection..	101-41940-3403	16.00
Pellegrino Fire Extinguishers	08/06/2025	07/21/2025	Annual Extinguisher Inspection..	101-41940-3403	240.00
Pellegrino Fire Extinguishers	08/06/2025	07/21/2025	Annual Extinguisher Inspection..	101-41940-3403	215.00
Pellegrino Fire Extinguishers	08/06/2025	07/21/2025	Annual Extinguisher Inspection..	101-41940-3403	48.00
Alliance Communications	07/30/2025	07/25/2025	Internet - The Lake	101-41940-3321	55.29
Bluepeak	07/30/2025	07/26/2025	Childcare Building	101-41940-3321	109.99
Bluepeak	07/30/2025	07/26/2025	Public Restroom	101-41940-3321	132.47
Bluepeak	07/30/2025	07/26/2025	East Public Restroom	101-41940-3321	147.47
Gauquie, Thomas	08/06/2025	07/28/2025	City Office Window & Door Cl...	101-41940-2223	43.00
Schomacker Office Cleaning L...	08/06/2025	07/31/2025	July Cleaning - City Hall	101-41940-3312	4,051.36
<b>Department 41940 - Government Buildings Total:</b>					<b>5,158.97</b>
<b>Department: 42210 - Fire Administration</b>					
Public Employees Retirement	07/24/2025	07/21/2025	2025 PERA Contribution - Fire...	101-42210-3496	22,500.00
<b>Department 42210 - Fire Administration Total:</b>					<b>22,500.00</b>
<b>Department: 42220 - Fire Fighting</b>					
Bomgaars	07/30/2025	07/07/2025	WD-40/ Silicone Lubricant	101-42220-2261	44.94
Bluepeak	07/30/2025	07/26/2025	Fire Dept	101-42220-3321	196.20
Driver & Vehicle Service	08/06/2025	08/06/2025	Blackout Fire Plates	101-42220-3497	30.00
<b>Department 42220 - Fire Fighting Total:</b>					<b>271.14</b>
<b>Department: 42280 - Fire Stations &amp; Buildings</b>					
Amazon Capital Services	07/30/2025	07/21/2025	Fire Dept Flags	101-42280-2261	20.89
Schomacker Office Cleaning L...	08/06/2025	07/31/2025	July Cleaning - Fire Department	101-42280-3313	110.67
<b>Department 42280 - Fire Stations &amp; Buildings Total:</b>					<b>131.56</b>
<b>Department: 42401 - Building/Planning/Zoning</b>					
Tollefson Enterprises Inc	08/06/2025	07/31/2025	Advertising	101-42401-3351	2,152.38
<b>Department 42401 - Building/Planning/Zoning Total:</b>					<b>2,152.38</b>
<b>Department: 42700 - Animal Control</b>					
Bomgaars	07/30/2025	07/07/2025	Pump Up Sprayer	101-42700-2261	21.99
Rock Veterinary Clinic	08/06/2025	08/01/2025	Disinfectant Gallon/Update I...	101-42700-3312	101.95
<b>Department 42700 - Animal Control Total:</b>					<b>123.94</b>
<b>Department: 43121 - Street</b>					
Rock Motor Sports, LLC	08/06/2025	06/02/2025	#28 AirCleaner/SparkPlug/Fue...	101-43121-2221	869.76
Bomgaars	07/30/2025	06/25/2025	Drill Bits/Bolts	101-43121-2226	11.75
Bomgaars	07/30/2025	06/30/2025	#47.5 Cable Block/Tire Marker...	101-43121-2228	18.16
Sanford Health	07/24/2025	07/06/2025	Drug Screenings	101-43121-3305	96.00
Luverne Building Center Inc	08/06/2025	07/10/2025	Alley Repaid - Concrete Mix	101-43121-2224	6.80
DGR Engineering	07/30/2025	07/11/2025	Bethany Lutheran Church Det...	101-43121-3303	4,545.00
Transwest Trucks of Sioux Falls	07/30/2025	07/15/2025	#40 #47 Fuel Water Separators	101-43121-2228	88.44
Knife River	07/30/2025	07/15/2025	G-2 Asphalt	101-43121-2224	2,499.75
Capital One Trade Credit	07/30/2025	07/16/2025	Black Top Shovels	101-43121-2241	23.97
C & B Operations - Luverne	07/30/2025	07/17/2025	#177 Hose Fittings/Bulk Hose...	101-43121-2221	207.32
Knife River	07/30/2025	07/17/2025	G-2 Asphalt	101-43121-2224	1,693.50
Knife River	07/30/2025	07/18/2025	G-2 Asphalt	101-43121-2224	1,704.75
Construction Products & Cons...	08/06/2025	07/18/2025	Asphalt Lute - Magnesium Ha...	101-43121-2241	229.50
Emergency Automotive Techn...	07/30/2025	07/18/2025	#179 Seat Covers	101-43121-2228	368.10
Transwest Trucks of Sioux Falls	07/30/2025	07/22/2025	#40 Kit-Svrc Valve Purge Wab...	101-43121-2228	44.23
Amazon Capital Services	07/30/2025	07/24/2025	Seat Clips	101-43121-2261	13.99
Minn Municipal Utilities Assoc...	08/06/2025	07/28/2025	Drug & Alcohol Testing	101-43121-3305	666.00
Luverne Building Center Inc	08/06/2025	07/30/2025	SPF	101-43121-2261	14.88
<b>Department 43121 - Street Total:</b>					<b>13,101.90</b>
<b>Department: 45129 - Winter Recreation Program</b>					
Bluepeak	07/30/2025	07/26/2025	BMIA	101-45129-3321	323.08
<b>Department 45129 - Winter Recreation Program Total:</b>					<b>323.08</b>
<b>Department: 45200 - Parks</b>					
Bomgaars	07/30/2025	06/25/2025	Boots - Troy Bosch	101-45200-2245	279.98

## Invoices Paid Report

Payment Dates: 7/24/2025 - 8/12/2025

Vendor Name	Payment Date	Post Date	Description (Item)	Account Number	Amount
Bomgaars	07/30/2025	07/08/2025	Rainproof LG 70 AMP - Redbir...	101-45200-2225	59.99
Titan Truck & Trailer Service	07/30/2025	07/09/2025	#12 Replaced 2 Tires	101-45200-2222	65.21
Kwik Trip Inc	08/06/2025	07/14/2025	NL Premium 56.761 Gal	101-45200-2212	204.28
Bomgaars	07/30/2025	07/14/2025	Bushing/Ball Valve/Elbow Hose	101-45200-2261	15.37
Bryan Rock Products, Inc	07/30/2025	07/15/2025	Agri-Lime - Ball Fields	101-45200-2225	1,786.06
Quality Printing Inc	07/30/2025	07/17/2025	#196 Vinyl Numbers	101-45200-2221	15.91
TB Painting LLC	07/30/2025	07/18/2025	Stained Shelter at The Lake	101-45200-2223	800.00
Turfwerks	07/30/2025	07/18/2025	#17 Wheel/Deck Motor	101-45200-2221	1,187.98
C & B Operations - Luverne	07/30/2025	07/21/2025	#18 High Lift 7-Iron Blades	101-45200-2221	79.38
Zimco Supply Co	08/06/2025	07/21/2025	Duplex Wetting Agent/Foliar ...	101-45200-2216	1,648.52
Luverne Building Center Inc	08/06/2025	07/23/2025	LF Pine 312 Stop	101-45200-2223	12.40
Kwik Trip Inc	08/06/2025	07/31/2025	Contract Discount/Federal Exe...	101-45200-2212	-14.93
<b>Department 45200 - Parks Total:</b>					<b>6,140.15</b>

**Department: 46510 - Conservation & Development**

Bomgaars	07/30/2025	06/25/2025	Step Stool/Ceiling Box & Supp...	101-46510-5528	89.98
McClure Plumbing & Heating I...	07/30/2025	07/03/2025	Final Plumbing - TNT	101-46510-5528	3,819.31
Centerpoint Energy	07/24/2025	07/11/2025	Gas Bill - TNT Spring - Final Bill	101-46510-5523	9.77
Luverne Convention & Visitors...	07/30/2025	07/28/2025	Lodging Tax	101-46510-3542	7,379.72
<b>Department 46510 - Conservation &amp; Development Total:</b>					<b>11,298.78</b>

**Fund 101 - GENERAL Total: 108,820.49****Fund: 208 - CHILDCARE FACILITY****Department: 46633 - Childcare**

JCL Solutions	07/30/2025	03/14/2025	Janitorial Supplies	208-46633-2261	340.00
JCL Solutions	07/30/2025	04/11/2025	Janitorial Supplies	208-46633-2261	1,087.33
JCL Solutions	07/30/2025	04/24/2025	Janitorial Supplies	208-46633-2261	260.00
Access Systems	07/30/2025	05/05/2025	Contract Invoice Sharp BP-70...	208-46633-3499	469.15
Centerpoint Energy	07/24/2025	07/14/2025	Gas Bill	208-46633-3383	1,320.28
JCL Solutions	07/30/2025	07/18/2025	Janitorial Supplies	208-46633-2261	609.60
Gauquie, Thomas	07/30/2025	07/18/2025	Kids Rock Window & Door Cle...	208-46633-3312	270.00
McClure Plumbing & Heating I...	08/06/2025	07/28/2025	Pleated Filters	208-46633-2261	539.40
McClure Plumbing & Heating I...	08/06/2025	07/28/2025	Watts RBrass Vacuum Breaker	208-46633-2261	20.96
<b>Department 46633 - Childcare Total:</b>					<b>4,916.72</b>

**Fund 208 - CHILDCARE FACILITY Total: 4,916.72****Fund: 209 - AIRPORT****Department: 43186 - 43186**

Bomgaars	07/30/2025	07/01/2025	Weed Killer	209-43186-2225	79.99
Bomgaars	07/30/2025	07/09/2025	Key Blank	209-43186-2261	5.98
QT Pod	07/30/2025	07/15/2025	Private Cards for Sprayers	209-43186-2261	27.65
Arrow Energy Inc	08/07/2025	07/23/2025	Jet Fuel	209-43186-2256	22,782.66
Alliance Communications	07/30/2025	07/25/2025	Phone/Cable/Internet - Airport	209-43186-3321	159.05
United States Postal Service	07/30/2025	07/30/2025	Postage for Airport	209-43186-3499	307.17
<b>Department 43186 - 43186 Total:</b>					<b>23,362.50</b>

**Fund 209 - AIRPORT Total: 23,362.50****Fund: 210 - POOL & FITNESS CENTER**

EFTPS-Federal	07/28/2025	06/30/2025	2 Q 2025 Tanning Tax	210-21161	118.00
Colonial Life & Accident Insur...	07/31/2025	07/03/2025	Colonial Deductions	210-21229	20.12
Colonial Life & Accident Insur...	07/31/2025	07/03/2025	Colonial Deductions	210-21229	79.86
Blue Cross Blue Shield of Min...	07/31/2025	07/03/2025	Employee Health Insurance	210-21226	319.70
Madison National Life Ins Co	07/28/2025	07/03/2025	Long-Term Disability Insurance	210-21231	27.59
Colonial Life & Accident Insur...	07/31/2025	07/18/2025	Colonial Deductions	210-21229	20.12
Colonial Life & Accident Insur...	07/31/2025	07/18/2025	Colonial Deductions	210-21229	79.86
Blue Cross Blue Shield of Min...	07/31/2025	07/18/2025	Employee Health Insurance	210-21226	319.70
Blue Cross Blue Shield of Min...	07/31/2025	07/18/2025	Employee Health Insurance	210-21226	1,783.37
Madison National Life Ins Co	07/28/2025	07/18/2025	Long-Term Disability Insurance	210-21231	27.59
Madison National Life Ins Co	07/28/2025	07/18/2025	Employee Life Insurance	210-21227	5.14
HealthEquity	08/01/2025	08/01/2025	Employee HSA Contribution	210-21250	184.62
MissionSquare Retirement - 4...	08/01/2025	08/01/2025	Deferred Comp Contributions	210-21225	350.00
Public Employees Retirement	08/01/2025	08/01/2025	PERA Contributions	210-21224	1,242.68

## Invoices Paid Report

Payment Dates: 7/24/2025 - 8/12/2025

Vendor Name	Payment Date	Post Date	Description (Item)	Account Number	Amount
EFTPS-Federal	08/01/2025	08/01/2025	FICA WITHHOLDING	210-21223	2,509.04
EFTPS-State	08/01/2025	08/01/2025	STATE WITHHOLDING	210-21222	616.68
EFTPS-Federal	08/01/2025	08/01/2025	MEDICARE WITHHOLDING	210-21223	586.82
EFTPS-Federal	08/01/2025	08/01/2025	FED WITHHOLDING	210-21221	923.46
					<b>9,214.35</b>
<b>Department: 45124 - Pool &amp; Fitness Center</b>					
Sanford Health	07/24/2025	07/06/2025	Drug Screenings	210-45124-3305	96.00
Climate Systems Inc	07/30/2025	07/17/2025	Replaced 2 Bearings on Plastic...	210-45124-2221	1,047.00
Climate Systems Inc	07/30/2025	07/17/2025	Verified CT on Wading Pool P...	210-45124-2221	637.00
Minn Municipal Utilities Assoc...	07/30/2025	07/17/2025	Drug & Alcohol Testing	210-45124-3305	200.00
Centerpoint Energy	07/30/2025	07/18/2025	Gas Utilites	210-45124-3383	455.75
Amazon Capital Services	07/30/2025	07/21/2025	Rescue Tubes/Safety Throw Ri...	210-45124-2207	424.30
Amazon Capital Services	08/06/2025	07/25/2025	3000 PSI Electric Pressure Wa...	210-45124-2211	449.99
Bluepeak	07/30/2025	07/26/2025	LAAP - Pool	210-45124-3321	667.16
Minn Municipal Utilities Assoc...	08/06/2025	07/28/2025	Drug & Alcohol Testing	210-45124-3305	400.00
<b>Department 45124 - Pool &amp; Fitness Center Total:</b>					<b>4,377.20</b>
<b>Fund 210 - POOL &amp; FITNESS CENTER Total:</b>					<b>13,591.55</b>
<b>Fund: 402 - STREET/SIDEWALK IMPROVEME</b>					
<b>Department: 43124 - Improvement Construction</b>					
DGR Engineering	07/30/2025	07/11/2025	Generations Parking Lot Impr...	402-43124-3303	2,063.00
<b>Department 43124 - Improvement Construction Total:</b>					<b>2,063.00</b>
<b>Fund 402 - STREET/SIDEWALK IMPROVEME Total:</b>					<b>2,063.00</b>
<b>Fund: 429 - LOPAU LOTS</b>					
<b>Department: 46515 - Economic Development</b>					
Henning Construction Inc	07/28/2025	07/24/2025	Lopau Addition Storm Sewer ...	429-46515-5539	19,850.00
<b>Department 46515 - Economic Development Total:</b>					<b>19,850.00</b>
<b>Fund 429 - LOPAU LOTS Total:</b>					<b>19,850.00</b>
<b>Fund: 443 - BARCK REDEVELOPMENT TIF</b>					
<b>Department: 47289 - TIF Project</b>					
Rock County Auditor/Treas	07/24/2025	07/23/2025	Excess TIF Contributions	443-47289-3501	29,636.79
<b>Department 47289 - TIF Project Total:</b>					<b>29,636.79</b>
<b>Fund 443 - BARCK REDEVELOPMENT TIF Total:</b>					<b>29,636.79</b>
<b>Fund: 601 - WATER</b>					
Colonial Life & Accident Insur...	07/31/2025	07/03/2025	Colonial Deductions	601-21229	19.19
Colonial Life & Accident Insur...	07/31/2025	07/03/2025	Colonial Deductions	601-21229	6.06
Blue Cross Blue Shield of Min...	07/31/2025	07/03/2025	Employee Health Insurance	601-21226	8.09
Blue Cross Blue Shield of Min...	07/31/2025	07/03/2025	Employee Health Insurance	601-21226	1,166.61
Blue Cross Blue Shield of Min...	07/31/2025	07/03/2025	Employee Health Insurance	601-21226	239.34
Madison National Life Ins Co	07/28/2025	07/03/2025	Long-Term Disability Insurance	601-21231	62.09
Minn Council 65	07/31/2025	07/03/2025	Union Dues	601-21228	131.58
Colonial Life & Accident Insur...	07/31/2025	07/18/2025	Colonial Deductions	601-21229	19.16
Colonial Life & Accident Insur...	07/31/2025	07/18/2025	Colonial Deductions	601-21229	6.06
Blue Cross Blue Shield of Min...	07/31/2025	07/18/2025	Employee Health Insurance	601-21226	8.09
Blue Cross Blue Shield of Min...	07/31/2025	07/18/2025	Employee Health Insurance	601-21226	1,166.57
Blue Cross Blue Shield of Min...	07/31/2025	07/18/2025	Employee Health Insurance	601-21226	6,507.40
Blue Cross Blue Shield of Min...	07/31/2025	07/18/2025	Employee Health Insurance	601-21226	239.35
Blue Cross Blue Shield of Min...	07/31/2025	07/18/2025	Employee Health Insurance	601-21226	1,602.84
NCPERS Group Life Ins	07/28/2025	07/18/2025	Employee Life Insurance	601-21227	1.28
Madison National Life Ins Co	07/28/2025	07/18/2025	Long-Term Disability Insurance	601-21231	64.40
Madison National Life Ins Co	07/28/2025	07/18/2025	Employee Life Insurance	601-21227	12.05
Madison National Life Ins Co	07/28/2025	07/18/2025	Employee Life Insurance	601-21227	13.18
Minn Council 65	07/31/2025	07/18/2025	Union Dues	601-21228	131.56
HealthEquity	08/01/2025	08/01/2025	Employee HSA Contribution	601-21250	537.86
MissionSquare Retirement - 4...	08/01/2025	08/01/2025	Deferred Comp Contributions	601-21225	63.00
Public Employees Retirement	08/01/2025	08/01/2025	PERA Contributions	601-21224	2,031.31
MissionSquare Retirement - 4...	08/01/2025	08/01/2025	ROTH Contributions	601-21225	68.60
EFTPS-Federal	08/01/2025	08/01/2025	FICA WITHHOLDING	601-21223	1,769.68

## Invoices Paid Report

Payment Dates: 7/24/2025 - 8/12/2025

Vendor Name	Payment Date	Post Date	Description (Item)	Account Number	Amount
EFTPS-State	08/01/2025	08/01/2025	STATE WITHHOLDING	601-21222	520.32
EFTPS-Federal	08/01/2025	08/01/2025	MEDICARE WITHHOLDING	601-21223	413.94
EFTPS-Federal	08/01/2025	08/01/2025	FED WITHHOLDING	601-21221	1,043.77
					<b>17,853.38</b>
<b>Department: 49415 - Water Production</b>					
Bomgaars	07/30/2025	06/20/2025	Pipe Nipple	601-49415-2221	22.98
Fastenal Company	07/28/2025	07/09/2025	Hex Cap Screws/Hex Nuts	601-49415-2221	34.10
Oldre, Bryce	07/30/2025	07/15/2025	Toilet Rebate	601-49415-3481	75.00
Hach Company	07/30/2025	07/16/2025	SPADNS2 Fluoride Accuvac	601-49415-2215	477.52
Enninga, Lucas	08/06/2025	07/25/2025	Water Conservation Rebate	601-49415-3481	75.00
Bluepeak	07/30/2025	07/26/2025	Water	601-49415-3321	173.98
Bluepeak	07/30/2025	07/26/2025	South Water Trmt Plnt	601-49415-3321	87.47
<b>Department 49415 - Water Production Total:</b>					<b>946.05</b>
<b>Department: 49451 - Water Distribution</b>					
Bomgaars	07/30/2025	06/20/2025	Bit Tip Holder Shock/ Bit Set	601-49451-2241	11.98
Midwest Fire Equip & Repair ...	07/30/2025	07/09/2025	Fire-Fightning Hose Fitting	601-49451-2221	38.15
Knife River	07/30/2025	07/09/2025	G-2 Asphalt	601-49451-2221	2,301.75
Northern Con-Agg LLP	07/30/2025	07/18/2025	#1 Pea Rock - Fill for Pot Holin...	601-49451-2221	1,245.89
Bluepeak	07/30/2025	07/26/2025	South Water Tower	601-49451-3321	87.47
Minn Municipal Utilities Assoc...	08/06/2025	07/28/2025	Drug & Alcohol Testing	601-49451-3305	334.00
Tollefson Enterprises Inc	08/06/2025	07/31/2025	Advertising	601-49451-3349	560.26
<b>Department 49451 - Water Distribution Total:</b>					<b>4,579.50</b>
<b>Department: 49611 - General Administration</b>					
Sanford Health	07/24/2025	07/06/2025	Drug Screenings	601-49611-3305	32.00
DGR Engineering	07/30/2025	07/15/2025	WWTP Entrance	601-49611-3303	1,335.00
Gordon Flesch Company Inc	07/30/2025	07/19/2025	Lexmark XC2326 - Water Dept	601-49611-3309	8.57
Gopher State One Call	08/06/2025	07/31/2025	July 2025 Locate Ticket	601-49611-3499	19.24
Luverne City of	07/31/2025	07/31/2025	Postage - Water Samples	601-49611-3322	10.50
<b>Department 49611 - General Administration Total:</b>					<b>1,405.31</b>
<b>Fund 601 - WATER Total:</b>					<b>24,784.24</b>
<b>Fund: 602 - SEWAGE</b>					
Colonial Life & Accident Insur...	07/31/2025	07/03/2025	Colonial Deductions	602-21229	15.10
Colonial Life & Accident Insur...	07/31/2025	07/03/2025	Colonial Deductions	602-21229	6.44
Blue Cross Blue Shield of Min...	07/31/2025	07/03/2025	Employee Health Insurance	602-21226	8.09
Blue Cross Blue Shield of Min...	07/31/2025	07/03/2025	Employee Health Insurance	602-21226	498.77
Blue Cross Blue Shield of Min...	07/31/2025	07/03/2025	Employee Health Insurance	602-21226	148.76
Madison National Life Ins Co	07/28/2025	07/03/2025	Long-Term Disability Insurance	602-21231	29.27
Minn Council 65	07/31/2025	07/03/2025	Union Dues	602-21228	50.55
Colonial Life & Accident Insur...	07/31/2025	07/18/2025	Colonial Deductions	602-21229	15.13
Colonial Life & Accident Insur...	07/31/2025	07/18/2025	Colonial Deductions	602-21229	6.44
Blue Cross Blue Shield of Min...	07/31/2025	07/18/2025	Employee Health Insurance	602-21226	8.09
Blue Cross Blue Shield of Min...	07/31/2025	07/18/2025	Employee Health Insurance	602-21226	498.72
Blue Cross Blue Shield of Min...	07/31/2025	07/18/2025	Employee Health Insurance	602-21226	2,782.07
Blue Cross Blue Shield of Min...	07/31/2025	07/18/2025	Employee Health Insurance	602-21226	148.75
Blue Cross Blue Shield of Min...	07/31/2025	07/18/2025	Employee Health Insurance	602-21226	996.36
NCPERS Group Life Ins	07/28/2025	07/18/2025	Employee Life Insurance	602-21227	1.44
Madison National Life Ins Co	07/28/2025	07/18/2025	Long-Term Disability Insurance	602-21231	30.89
Madison National Life Ins Co	07/28/2025	07/18/2025	Employee Life Insurance	602-21227	5.42
Madison National Life Ins Co	07/28/2025	07/18/2025	Employee Life Insurance	602-21227	12.52
Minn Council 65	07/31/2025	07/18/2025	Union Dues	602-21228	50.58
HealthEquity	08/01/2025	08/01/2025	Employee HSA Contribution	602-21250	268.17
MissionSquare Retirement - 4...	08/01/2025	08/01/2025	Deferred Comp Contributions	602-21225	63.99
Public Employees Retirement	08/01/2025	08/01/2025	PERA Contributions	602-21224	1,078.43
MissionSquare Retirement - 4...	08/01/2025	08/01/2025	ROTH Contributions	602-21225	23.01
EFTPS-Federal	08/01/2025	08/01/2025	FICA WITHHOLDING	602-21223	895.08
EFTPS-State	08/01/2025	08/01/2025	STATE WITHHOLDING	602-21222	331.57
EFTPS-Federal	08/01/2025	08/01/2025	MEDICARE WITHHOLDING	602-21223	209.36

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Payment Dates: 7/24/2025 - 8/12/2025

Vendor Name	Payment Date	Post Date	Description (Item)	Account Number	Amount
EFTPS-Federal	08/01/2025	08/01/2025	FED WITHHOLDING	602-21221	651.53
					<b>8,834.53</b>
<b>Department: 49435 - Sewage Disposal</b>					
Bomgaars	07/30/2025	06/30/2025	Sprayer/Measuring Cups	602-49435-2225	35.97
Bomgaars	07/30/2025	07/07/2025	Disposable Gloves/Trash Bags	602-49435-2215	61.97
Sunshine Foods	08/06/2025	07/14/2025	Paper Towels	602-49435-2261	22.48
Hawkins Inc	07/30/2025	07/15/2025	Chlorine Cylinder/Sulfur Dioxi...	602-49435-2216	60.00
Worldwide Express	07/30/2025	07/16/2025	Shipping Charges	602-49435-3325	87.22
Hawkins Inc	07/30/2025	07/16/2025	Aluminum Sulfate Liquid	602-49435-2216	8,973.20
G & S Auto LLC	07/30/2025	07/17/2025	#26 Dismount/Mount/Balance...	602-49435-2222	140.00
Centerpoint Energy	07/30/2025	07/18/2025	Gas Utilities	602-49435-3383	877.92
Worldwide Express	07/30/2025	07/23/2025	Shipping Charges	602-49435-3325	45.52
Bluepeak	07/30/2025	07/26/2025	WWTF	602-49435-3321	332.37
Bluepeak	07/30/2025	07/26/2025	Hills Liftstation	602-49435-3321	36.10
<b>Department 49435 - Sewage Disposal Total:</b>					<b>10,672.75</b>
<b>Department: 49611 - General Administration</b>					
DGR Engineering	07/30/2025	07/11/2025	TH 75 Project Coordination	602-49611-3303	5,101.00
Gordon Flesch Company Inc	07/30/2025	07/18/2025	Lexmark XC2326 - Water Dept	602-49611-3309	58.91
Madison National Life Ins Co	07/28/2025	07/18/2025	Employee Life Insurance - Yk...	602-49611-1135	-2.57
Gopher State One Call	08/06/2025	07/31/2025	July 2025 Locate Ticket	602-49611-3499	19.24
<b>Department 49611 - General Administration Total:</b>					<b>5,176.58</b>
<b>Fund 602 - SEWAGE Total:</b>					<b>24,683.86</b>
<b>Fund: 603 - REFUSE</b>					
Colonial Life & Accident Insur...	07/31/2025	07/03/2025	Colonial Deductions	603-21229	1.43
Colonial Life & Accident Insur...	07/31/2025	07/03/2025	Colonial Deductions	603-21229	1.53
Blue Cross Blue Shield of Min...	07/31/2025	07/03/2025	Employee Health Insurance	603-21226	441.20
Madison National Life Ins Co	07/28/2025	07/03/2025	Long-Term Disability Insurance	603-21231	20.52
Minn Council 65	07/31/2025	07/03/2025	Union Dues	603-21228	31.03
Colonial Life & Accident Insur...	07/31/2025	07/18/2025	Colonial Deductions	603-21229	1.43
Colonial Life & Accident Insur...	07/31/2025	07/18/2025	Colonial Deductions	603-21229	1.53
Blue Cross Blue Shield of Min...	07/31/2025	07/18/2025	Employee Health Insurance	603-21226	441.20
Blue Cross Blue Shield of Min...	07/31/2025	07/18/2025	Employee Health Insurance	603-21226	2,461.05
NCPERS Group Life Ins	07/28/2025	07/18/2025	Employee Life Insurance	603-21227	0.64
Madison National Life Ins Co	07/28/2025	07/18/2025	Long-Term Disability Insurance	603-21231	20.62
Madison National Life Ins Co	07/28/2025	07/18/2025	Employee Life Insurance	603-21227	3.56
Madison National Life Ins Co	07/28/2025	07/18/2025	Employee Life Insurance	603-21227	34.98
Minn Council 65	07/31/2025	07/18/2025	Union Dues	603-21228	31.03
HealthEquity	08/01/2025	08/01/2025	Employee HSA Contribution	603-21250	304.77
MissionSquare Retirement - 4...	08/01/2025	08/01/2025	Deferred Comp Contributions	603-21225	4.00
Public Employees Retirement	08/01/2025	08/01/2025	PERA Contributions	603-21224	670.21
EFTPS-Federal	08/01/2025	08/01/2025	FICA WITHHOLDING	603-21223	498.74
EFTPS-State	08/01/2025	08/01/2025	STATE WITHHOLDING	603-21222	163.96
EFTPS-Federal	08/01/2025	08/01/2025	MEDICARE WITHHOLDING	603-21223	116.64
EFTPS-Federal	08/01/2025	08/01/2025	FED WITHHOLDING	603-21221	362.60
					<b>5,612.67</b>
<b>Department: 49418 - Refuse and Recycling</b>					
Sanford Health	07/24/2025	07/06/2025	Drug Screenings	603-49418-3305	64.00
<b>Department 49418 - Refuse and Recycling Total:</b>					<b>64.00</b>
<b>Fund 603 - REFUSE Total:</b>					<b>5,676.67</b>
<b>Fund: 604 - ELECTRIC</b>					
Colonial Life & Accident Insur...	07/31/2025	07/03/2025	Colonial Deductions	604-21229	26.68
Colonial Life & Accident Insur...	07/31/2025	07/03/2025	Colonial Deductions	604-21229	19.70
Blue Cross Blue Shield of Min...	07/31/2025	07/03/2025	Employee Health Insurance	604-21226	9.70
Blue Cross Blue Shield of Min...	07/31/2025	07/03/2025	Employee Health Insurance	604-21226	482.69
Blue Cross Blue Shield of Min...	07/31/2025	07/03/2025	Employee Health Insurance	604-21226	133.24
Madison National Life Ins Co	07/28/2025	07/03/2025	Long-Term Disability Insurance	604-21231	37.93
Minn Council 65	07/31/2025	07/03/2025	Union Dues	604-21228	20.80
Luverne Area Community Fou...	07/24/2025	07/08/2025	June Donations	604-21618	95.29

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Payment Dates: 7/24/2025 - 8/12/2025

Vendor Name	Payment Date	Post Date	Description (Item)	Account Number	Amount
Colonial Life & Accident Insur...	07/31/2025	07/18/2025	Colonial Deductions	604-21229	26.69
Colonial Life & Accident Insur...	07/31/2025	07/18/2025	Colonial Deductions	604-21229	19.70
Blue Cross Blue Shield of Min...	07/31/2025	07/18/2025	Employee Health Insurance	604-21226	9.70
Blue Cross Blue Shield of Min...	07/31/2025	07/18/2025	Employee Health Insurance	604-21226	482.71
Blue Cross Blue Shield of Min...	07/31/2025	07/18/2025	Employee Health Insurance	604-21226	2,692.89
Blue Cross Blue Shield of Min...	07/31/2025	07/18/2025	Employee Health Insurance	604-21226	133.24
Blue Cross Blue Shield of Min...	07/31/2025	07/18/2025	Employee Health Insurance	604-21226	892.39
NCPERS Group Life Ins	07/28/2025	07/18/2025	Employee Life Insurance	604-21227	6.72
Madison National Life Ins Co	07/28/2025	07/18/2025	Long-Term Disability Insurance	604-21231	38.93
Madison National Life Ins Co	07/28/2025	07/18/2025	Employee Life Insurance	604-21227	6.24
Madison National Life Ins Co	07/28/2025	07/18/2025	Employee Life Insurance	604-21227	28.89
Minn Council 65	07/31/2025	07/18/2025	Union Dues	604-21228	20.80
Stuart C Irby CO	08/06/2025	07/19/2025	500 KV 3PH Pad-MT Transfor...	604-14199	59,750.00
Border States Electric	08/06/2025	07/24/2025	1/0 Elbows Inv #2205	604-14199	1,895.96
Sunbelt Solomon Serv LLC	08/06/2025	07/31/2025	Repair AS-IS - 500 KVA 3 Phase..	604-14199	9,435.00
HealthEquity	08/01/2025	08/01/2025	Employee HSA Contribution	604-21250	340.05
MissionSquare Retirement - 4...	08/01/2025	08/01/2025	Deferred Comp Contributions	604-21225	108.01
Public Employees Retirement	08/01/2025	08/01/2025	PERA Contributions	604-21224	1,263.64
MissionSquare Retirement - 4...	08/01/2025	08/01/2025	ROTH Contributions	604-21225	37.00
EFTPS-Federal	08/01/2025	08/01/2025	FICA WITHHOLDING	604-21223	971.58
EFTPS-State	08/01/2025	08/01/2025	STATE WITHHOLDING	604-21222	359.19
EFTPS-Federal	08/01/2025	08/01/2025	MEDICARE WITHHOLDING	604-21223	227.20
EFTPS-Federal	08/01/2025	08/01/2025	FED WITHHOLDING	604-21221	729.67
					<b>80,302.23</b>
<b>Department: 49413 - Utility Purchased for Resale</b>					
Missouri River Energy Ser	07/30/2025	07/15/2025	Power Purchased	604-49413-3381	115,859.15
<b>Department 49413 - Utility Purchased for Resale Total:</b>					<b>115,859.15</b>
<b>Department: 49414 - Purchased Power - MRES</b>					
Missouri River Energy Ser	07/30/2025	07/15/2025	Power Purchased	604-49414-3381	209,802.37
<b>Department 49414 - Purchased Power - MRES Total:</b>					<b>209,802.37</b>
<b>Department: 49417 - Electric Production</b>					
Fastenal Company	07/30/2025	07/09/2025	Hex Nuts/Hex Cap Screws	604-49417-2261	69.08
Dakota Riggers & Tool Supp	07/30/2025	07/17/2025	Hook Swivel w/Latch/Sling	604-49417-2221	216.83
Dakota Riggers & Tool Supp	08/06/2025	07/17/2025	Poly Lifting Web Sling/Swivel ...	604-49417-2221	216.83
Dakota Riggers & Tool Supp	08/06/2025	07/23/2025	Poly Lifting Web Sling	604-49417-2221	24.33
Dakota Riggers & Tool Supp	08/06/2025	07/23/2025	Rope Assembly	604-49417-2221	149.39
Bluepeak	07/30/2025	07/26/2025	Power Plant	604-49417-3321	332.37
<b>Department 49417 - Electric Production Total:</b>					<b>1,008.83</b>
<b>Department: 49442 - Transmission - L &amp; O</b>					
Missouri River Energy Ser	07/30/2025	07/15/2025	Transmission Charges	604-49442-3381	50,933.11
<b>Department 49442 - Transmission - L &amp; O Total:</b>					<b>50,933.11</b>
<b>Department: 49452 - Electric Distribution</b>					
Merchant Job Training & Safet...	07/24/2025	07/03/2025	Book 2 Tuition - Ripka	604-49452-3331	550.00
Snap-On Tools - Taylor Martin	07/30/2025	07/08/2025	Pentagon Imp Skts	604-49452-2241	81.75
Normandy Machine Company ...	07/24/2025	07/10/2025	Cam Switch Assy/Field Suppor...	604-49452-2221	682.20
C & B Operations - Luverne	07/30/2025	07/11/2025	#180 Oil Filter/Fuel Filter Ele...	604-49452-2221	47.81
Missouri River Energy Ser	08/05/2025	07/15/2025	Distribution Maintenance Agr...	604-49452-3312	38,445.33
Bluepeak	07/30/2025	07/26/2025	West Substation	604-49452-3321	86.99
Normandy Machine Company ...	07/30/2025	07/29/2025	Field Support - East Sub Tap C...	604-49452-2221	8,400.00
<b>Department 49452 - Electric Distribution Total:</b>					<b>48,294.08</b>
<b>Department: 49557 - Street Light Expense</b>					
Concrete Creations	07/30/2025	07/13/2025	Concrete for Redbird Field Lig...	604-49557-2227	1,800.00
Border States Electric	07/30/2025	07/17/2025	Gel Tap Splc Conn	604-49557-2227	1,314.56
<b>Department 49557 - Street Light Expense Total:</b>					<b>3,114.56</b>
<b>Department: 49558 - Maintenance</b>					
Bomgaars	07/30/2025	06/19/2025	Receptacle/Surface/4-Wire 50...	604-49558-2227	16.99
Stuart C Irby CO	08/06/2025	07/22/2025	3 Phase Transformer Box Pad -..	604-49558-2227	2,235.00
Border States Electric	08/06/2025	07/24/2025	AL Multi Tap Stud Conn w/CVR	604-49558-2227	775.01

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Vendor Name	Payment Date	Post Date	Description (Item)	Account Number	Amount
Border States Electric	08/06/2025	07/24/2025	Cable Sealing Kit	604-49558-2227	972.14
Sunbelt Solomon Serv LLC	08/06/2025	07/28/2025	Repaid AS IS 25 & 37.5 KVA	604-49558-2227	3,425.00
<b>Department 49558 - Maintenance Total:</b>					<b>7,424.14</b>
<b>Department: 49610 - Energy Conservation</b>					
Bomgaars	07/30/2025	07/02/2025	Returned Air Conditioners	604-49610-3469	-831.97
Gath, Beverly	07/30/2025	07/17/2025	Dehumidifier Rebate	604-49610-3481	25.00
Miller, Brian	07/30/2025	07/17/2025	Summer AC Tune-Up	604-49610-3481	40.00
Gath, Beverly	07/30/2025	07/17/2025	Dehumidifier Rebate	604-49610-3481	25.00
Gath, Beverly	07/30/2025	07/17/2025	Dehumidifier Rebate	604-49610-3481	25.00
Hudson, Roger	07/30/2025	07/21/2025	Summer AC Tune-Up	604-49610-3481	40.00
<b>Department 49610 - Energy Conservation Total:</b>					<b>-676.97</b>
<b>Department: 49611 - General Administration</b>					
Quadient Inc	07/24/2025	07/02/2025	3rd Qtr Postage Meter Rent/S...	604-49611-2261	1,299.63
DGR Engineering	07/30/2025	07/14/2025	Misc Elec Engineering Serv as ...	604-49611-3303	236.00
Missouri River Energy Ser	07/30/2025	07/15/2025	Membership Dues	604-49611-3491	509.03
Missouri River Energy Ser	08/06/2025	07/25/2025	July 2025 Meter Count/AMI ...	604-49611-3312	883.80
Marr, Marissa	07/30/2025	07/30/2025	MRES Roundtables	604-49611-3331	89.60
Adams, Peggy	07/30/2025	07/30/2025	Eaton User Group	604-49611-3331	44.80
Gopher State One Call	08/06/2025	07/31/2025	July 2025 Locate Ticket	604-49611-3499	19.24
<b>Department 49611 - General Administration Total:</b>					<b>3,082.10</b>
<b>Fund 604 - ELECTRIC Total:</b>					<b>519,143.60</b>
<b>Fund: 606 - STORM SEWER</b>					
Blue Cross Blue Shield of Min...	07/31/2025	07/03/2025	Employee Health Insurance	606-21226	15.99
Madison National Life Ins Co	07/28/2025	07/03/2025	Long-Term Disability Insurance	606-21231	0.93
Blue Cross Blue Shield of Min...	07/31/2025	07/18/2025	Employee Health Insurance	606-21226	15.99
Blue Cross Blue Shield of Min...	07/31/2025	07/18/2025	Employee Health Insurance	606-21226	89.17
Madison National Life Ins Co	07/28/2025	07/18/2025	Long-Term Disability Insurance	606-21231	0.93
Madison National Life Ins Co	07/28/2025	07/18/2025	Employee Life Insurance	606-21227	0.13
Madison National Life Ins Co	07/28/2025	07/18/2025	Employee Life Insurance	606-21227	0.32
HealthEquity	08/01/2025	08/01/2025	Employee HSA Contribution	606-21250	11.15
Public Employees Retirement	08/01/2025	08/01/2025	PERA Contributions	606-21224	30.21
EFTPS-Federal	08/01/2025	08/01/2025	FICA WITHHOLDING	606-21223	23.40
EFTPS-State	08/01/2025	08/01/2025	STATE WITHHOLDING	606-21222	8.68
EFTPS-Federal	08/01/2025	08/01/2025	MEDICARE WITHHOLDING	606-21223	5.48
EFTPS-Federal	08/01/2025	08/01/2025	FED WITHHOLDING	606-21221	16.09
					<b>218.47</b>
<b>Department: 49592 - General Structures Mainte</b>					
DGR Engineering	07/30/2025	07/11/2025	Hwy 75/Gabrielson Road Drai...	606-49592-3303	534.00
DGR Engineering	07/30/2025	07/11/2025	Storm Water Comprehensive P..	606-49592-3303	5,237.50
Gopher State One Call	08/06/2025	07/31/2025	July 2025 Locate Ticket	606-49592-3499	19.23
<b>Department 49592 - General Structures Mainte Total:</b>					<b>5,790.73</b>
<b>Fund 606 - STORM SEWER Total:</b>					<b>6,009.20</b>
<b>Fund: 609 - LIQUOR</b>					
Blue Cross Blue Shield of Min...	07/31/2025	07/03/2025	Employee Health Insurance	609-21226	639.40
Madison National Life Ins Co	07/28/2025	07/03/2025	Long-Term Disability Insurance	609-21231	12.98
Blue Cross Blue Shield of Min...	07/31/2025	07/18/2025	Employee Health Insurance	609-21226	639.40
Blue Cross Blue Shield of Min...	07/31/2025	07/18/2025	Employee Health Insurance	609-21226	3,566.74
Madison National Life Ins Co	07/28/2025	07/18/2025	Long-Term Disability Insurance	609-21231	12.98
Madison National Life Ins Co	07/28/2025	07/18/2025	Employee Life Insurance	609-21227	5.14
HealthEquity	08/01/2025	08/01/2025	Employee HSA Contribution	609-21250	223.08
Public Employees Retirement	08/01/2025	08/01/2025	PERA Contributions	609-21224	1,075.36
Minn Child Support Payment ...	08/01/2025	08/01/2025	Support Order	609-21230	167.05
EFTPS-Federal	08/01/2025	08/01/2025	FICA WITHHOLDING	609-21223	845.48
EFTPS-State	08/01/2025	08/01/2025	STATE WITHHOLDING	609-21222	244.34
EFTPS-Federal	08/01/2025	08/01/2025	MEDICARE WITHHOLDING	609-21223	197.70
EFTPS-Federal	08/01/2025	08/01/2025	FED WITHHOLDING	609-21221	416.43
					<b>8,046.08</b>



## Invoices Paid Report

Payment Dates: 7/24/2025 - 8/12/2025

Vendor Name	Payment Date	Post Date	Description (Item)	Account Number	Amount
<b>Department: 49710 - Merchandise Purchases</b>					
Sunshine Foods BML	08/06/2025	07/03/2025	Soda	609-49710-2251	244.66
Sunshine Foods BML	08/06/2025	07/11/2025	Soda	609-49710-2251	164.22
Sunshine Foods BML	08/06/2025	07/17/2025	Soda	609-49710-2251	23.92
Sunshine Foods BML	08/06/2025	07/18/2025	Soda	609-49710-2251	141.95
Southern Glazers of MN	07/28/2025	07/22/2025	Inventory	609-49710-2251	1,924.49
Southern Glazers of MN	07/28/2025	07/22/2025	Inventory	609-49710-2251	256.64
Johnson Brothers	07/28/2025	07/23/2025	Inventory	609-49710-2251	1,150.62
Johnson Brothers	07/28/2025	07/23/2025	Inventory	609-49710-2251	156.80
Brau Brothers Brewing Co	07/28/2025	07/23/2025	Inventory	609-49710-2251	199.00
Artisan Beer Company	07/28/2025	07/23/2025	Inventory	609-49710-2251	197.65
Artisan Beer Company	07/28/2025	07/23/2025	Inventory	609-49710-2251	137.10
Phillips Wine & Spirits	07/28/2025	07/23/2025	Inventory	609-49710-2251	1,455.48
Phillips Wine & Spirits	07/28/2025	07/23/2025	Inventory	609-49710-2251	63.00
Breakthru Beverage MN Wine...	07/28/2025	07/24/2025	Inventory	609-49710-2251	589.16
Doll Distributing LLC	07/28/2025	07/24/2025	Inventory	609-49710-2251	69.00
Doll Distributing LLC	07/28/2025	07/24/2025	Inventory	609-49710-2251	7,034.55
Doll Distributing LLC	07/28/2025	07/24/2025	Returned Product	609-49710-2251	-50.30
Beverage Wholesalers	07/28/2025	07/24/2025	Inventory	609-49710-2251	8,555.80
Beverage Wholesalers	07/28/2025	07/24/2025	Aging Discount	609-49710-2251	-13.00
Sunshine Foods BML	08/06/2025	07/25/2025	Soda/Juice	609-49710-2251	298.35
Crested River Cannabis Comp...	08/06/2025	07/28/2025	Inventory	609-49710-2251	180.00
Doll Distributing LLC	08/06/2025	07/29/2025	Inventory	609-49710-2251	24.65
Southern Glazers of MN	08/06/2025	07/29/2025	Inventory	609-49710-2251	4,509.47
Southern Glazers of MN	08/06/2025	07/29/2025	Inventory	609-49710-2251	147.99
Johnson Brothers	08/06/2025	07/30/2025	Inventory	609-49710-2251	1,346.91
Artisan Beer Company	08/06/2025	07/30/2025	Inventory	609-49710-2251	33.85
Artisan Beer Company	08/06/2025	07/30/2025	Inventory	609-49710-2251	205.30
Phillips Wine & Spirits	08/06/2025	07/30/2025	Inventory	609-49710-2251	1,157.10
The Home City Ice Co	08/06/2025	07/30/2025	Ice	609-49710-2251	396.75
Breakthru Beverage MN Wine...	08/06/2025	07/31/2025	Inventory	609-49710-2251	1,180.68
Beverage Wholesalers	08/06/2025	07/31/2025	Inventory	609-49710-2251	8,996.50
Doll Distributing LLC	08/06/2025	08/01/2025	Inventory	609-49710-2251	69.00
Doll Distributing LLC	08/06/2025	08/01/2025	Inventory	609-49710-2251	5,315.85
<b>Department 49710 - Merchandise Purchases Total:</b>					<b>46,163.14</b>
<b>Department: 49720 - Liquor Expenses</b>					
Sunshine Foods BML	08/06/2025	07/03/2025	Water	609-49720-2261	2.98
Sunshine Foods BML	08/06/2025	07/10/2025	Hot Dog Night - Condiments / ...	609-49720-2261	41.69
Sunshine Foods BML	08/06/2025	07/10/2025	Hot Dog Night - Sliverware	609-49720-2261	13.86
Sunshine Foods BML	08/06/2025	07/11/2025	Water	609-49720-2261	3.50
Sunshine Foods BML	08/06/2025	07/18/2025	Water	609-49720-2261	3.50
Pellegrino Fire Extinguishers	08/06/2025	07/21/2025	Annual Extinguisher Inspection..	609-49720-2221	16.00
Sunshine Foods BML	08/06/2025	07/25/2025	Water	609-49720-2261	7.00
Bluepeak	07/30/2025	07/26/2025	Liquor Store	609-49720-3321	159.38
<b>Department 49720 - Liquor Expenses Total:</b>					<b>247.91</b>
<b>Fund 609 - LIQUOR Total:</b>					<b>54,457.13</b>
<b>Fund: 650 - EDA GENERAL OPERATIONS</b>					
Blue Cross Blue Shield of Min...	07/31/2025	07/03/2025	Employee Health Insurance	650-21226	319.70
Madison National Life Ins Co	07/28/2025	07/03/2025	Long-Term Disability Insurance	650-21231	15.27
Blue Cross Blue Shield of Min...	07/31/2025	07/18/2025	Employee Health Insurance	650-21226	319.70
Blue Cross Blue Shield of Min...	07/31/2025	07/18/2025	Employee Health Insurance	650-21226	1,783.37
Madison National Life Ins Co	07/28/2025	07/18/2025	Long-Term Disability Insurance	650-21231	15.27
Madison National Life Ins Co	07/28/2025	07/18/2025	Employee Life Insurance	650-21227	2.57
HealthEquity	08/01/2025	08/01/2025	Employee HSA Contribution	650-21250	184.62
MissionSquare Retirement - 4...	08/01/2025	08/01/2025	Deferred Comp Contributions	650-21225	397.06
Public Employees Retirement	08/01/2025	08/01/2025	PERA Contributions	650-21224	505.35
MissionSquare Retirement - 4...	08/01/2025	08/01/2025	ROTH Percent Contributions	650-21225	108.29
EFTPS-Federal	08/01/2025	08/01/2025	FICA WITHHOLDING	650-21223	377.90
EFTPS-State	08/01/2025	08/01/2025	STATE WITHHOLDING	650-21222	134.22

## Invoices Paid Report

Payment Dates: 7/24/2025 - 8/12/2025

Vendor Name	Payment Date	Post Date	Description (Item)	Account Number	Amount
EFTPS-Federal	08/01/2025	08/01/2025	MEDICARE WITHHOLDING	650-21223	88.38
EFTPS-Federal	08/01/2025	08/01/2025	FED WITHHOLDING	650-21221	281.74
					<b>4,533.44</b>
<b>Department: 46515 - Economic Development</b>					
Tollefson Enterprises Inc	08/06/2025	07/31/2025	Advertising	650-46515-3349	238.50
<b>Department 46515 - Economic Development Total:</b>					<b>238.50</b>
<b>Fund 650 - EDA GENERAL OPERATIONS Total:</b>					<b>4,771.94</b>
<b>Fund: 701 - CENTRAL GARAGE</b>					
Blue Cross Blue Shield of Min...	07/31/2025	07/03/2025	Employee Health Insurance	701-21226	367.64
Madison National Life Ins Co	07/28/2025	07/03/2025	Long-Term Disability Insurance	701-21231	2.78
Minn Council 65	07/31/2025	07/03/2025	Union Dues	701-21228	31.03
Blue Cross Blue Shield of Min...	07/31/2025	07/18/2025	Employee Health Insurance	701-21226	367.64
Blue Cross Blue Shield of Min...	07/31/2025	07/18/2025	Employee Health Insurance	701-21226	2,050.88
Madison National Life Ins Co	07/28/2025	07/18/2025	Long-Term Disability Insurance	701-21231	2.78
Madison National Life Ins Co	07/28/2025	07/18/2025	Employee Life Insurance	701-21227	2.96
Madison National Life Ins Co	07/28/2025	07/18/2025	Employee Life Insurance	701-21227	0.96
Minn Council 65	07/31/2025	07/18/2025	Union Dues	701-21228	31.03
HealthEquity	08/01/2025	08/01/2025	Employee HSA Contribution	701-21250	256.55
Public Employees Retirement	08/01/2025	08/01/2025	PERA Contributions	701-21224	565.42
EFTPS-Federal	08/01/2025	08/01/2025	FICA WITHHOLDING	701-21223	423.38
EFTPS-State	08/01/2025	08/01/2025	STATE WITHHOLDING	701-21222	140.78
EFTPS-Federal	08/01/2025	08/01/2025	MEDICARE WITHHOLDING	701-21223	99.00
EFTPS-Federal	08/01/2025	08/01/2025	FED WITHHOLDING	701-21221	266.38
					<b>4,609.21</b>
<b>Department: 49810 - Central Garage Operations</b>					
Kimball Midwest	08/06/2025	04/24/2025	Bit Set/Wire Stripper	701-49810-2241	84.13
Fastenal Company	07/30/2025	07/09/2025	Jobber/Hex Screw Cap/Hex Sc...	701-49810-2221	156.43
United Laboratories Inc	07/30/2025	07/14/2025	Permaflex Aerosol Caulking	701-49810-2221	869.08
Fastenal Company	07/30/2025	07/16/2025	Adj Celvis Pins/Bridge Pins/He...	701-49810-2221	25.26
Bluepeak	07/30/2025	07/26/2025	Central Garage	701-49810-3321	122.41
<b>Department 49810 - Central Garage Operations Total:</b>					<b>1,257.31</b>
<b>Fund 701 - CENTRAL GARAGE Total:</b>					<b>5,866.52</b>
<b>Fund: 702 - CENTRAL STORE</b>					
Blue Cross Blue Shield of Min...	07/31/2025	07/03/2025	Employee Health Insurance	702-21226	159.86
Madison National Life Ins Co	07/28/2025	07/03/2025	Long-Term Disability Insurance	702-21231	6.29
Minn Council 65	07/31/2025	07/03/2025	Union Dues	702-21228	15.52
Blue Cross Blue Shield of Min...	07/31/2025	07/18/2025	Employee Health Insurance	702-21226	159.85
Blue Cross Blue Shield of Min...	07/31/2025	07/18/2025	Employee Health Insurance	702-21226	891.69
Madison National Life Ins Co	07/28/2025	07/18/2025	Long-Term Disability Insurance	702-21231	6.29
Madison National Life Ins Co	07/28/2025	07/18/2025	Employee Life Insurance	702-21227	1.29
Minn Council 65	07/31/2025	07/18/2025	Union Dues	702-21228	15.53
HealthEquity	08/01/2025	08/01/2025	Employee HSA Contribution	702-21250	92.31
Public Employees Retirement	08/01/2025	08/01/2025	PERA Contributions	702-21224	204.42
MissionSquare Retirement - 4...	08/01/2025	08/01/2025	ROTH Contributions	702-21225	50.00
EFTPS-Federal	08/01/2025	08/01/2025	FICA WITHHOLDING	702-21223	149.78
EFTPS-State	08/01/2025	08/01/2025	STATE WITHHOLDING	702-21222	60.66
EFTPS-Federal	08/01/2025	08/01/2025	MEDICARE WITHHOLDING	702-21223	35.04
EFTPS-Federal	08/01/2025	08/01/2025	FED WITHHOLDING	702-21221	94.36
					<b>1,942.89</b>
<b>Fund 702 - CENTRAL STORE Total:</b>					<b>1,942.89</b>
<b>Fund: 705 - DATA PROCESSING</b>					
Colonial Life & Accident Insur...	07/31/2025	07/03/2025	Colonial Deductions	705-21229	3.91
Colonial Life & Accident Insur...	07/31/2025	07/03/2025	Colonial Deductions	705-21229	1.18
Blue Cross Blue Shield of Min...	07/31/2025	07/03/2025	Employee Health Insurance	705-21226	3.23
Blue Cross Blue Shield of Min...	07/31/2025	07/03/2025	Employee Health Insurance	705-21226	95.89
Blue Cross Blue Shield of Min...	07/31/2025	07/03/2025	Employee Health Insurance	705-21226	228.95
Madison National Life Ins Co	07/28/2025	07/03/2025	Long-Term Disability Insurance	705-21231	35.42
Minn Council 65	07/31/2025	07/03/2025	Union Dues	705-21228	9.27

## Invoices Paid Report

Payment Dates: 7/24/2025 - 8/12/2025

Vendor Name	Payment Date	Post Date	Description (Item)	Account Number	Amount
Colonial Life & Accident Insur...	07/31/2025	07/18/2025	Colonial Deductions	705-21229	3.89
Colonial Life & Accident Insur...	07/31/2025	07/18/2025	Colonial Deductions	705-21229	1.17
Blue Cross Blue Shield of Min...	07/31/2025	07/18/2025	Employee Health Insurance	705-21226	3.23
Blue Cross Blue Shield of Min...	07/31/2025	07/18/2025	Employee Health Insurance	705-21226	95.91
Blue Cross Blue Shield of Min...	07/31/2025	07/18/2025	Employee Health Insurance	705-21226	534.96
Blue Cross Blue Shield of Min...	07/31/2025	07/18/2025	Employee Health Insurance	705-21226	228.95
Blue Cross Blue Shield of Min...	07/31/2025	07/18/2025	Employee Health Insurance	705-21226	1,533.53
Madison National Life Ins Co	07/28/2025	07/18/2025	Long-Term Disability Insurance	705-21231	35.39
Madison National Life Ins Co	07/28/2025	07/18/2025	Employee Life Insurance	705-21227	4.59
Madison National Life Ins Co	07/28/2025	07/18/2025	Employee Life Insurance	705-21227	3.12
Minn Council 65	07/31/2025	07/18/2025	Union Dues	705-21228	9.26
HealthEquity	08/01/2025	08/01/2025	Employee HSA Contribution	705-21250	132.01
MissionSquare Retirement - 4...	08/01/2025	08/01/2025	Deferred Comp Contributions	705-21225	22.00
Public Employees Retirement	08/01/2025	08/01/2025	PERA Contributions	705-21224	1,154.28
MissionSquare Retirement - 4...	08/01/2025	08/01/2025	ROTH Contributions	705-21225	19.98
EFTPS-Federal	08/01/2025	08/01/2025	FICA WITHHOLDING	705-21223	964.26
EFTPS-State	08/01/2025	08/01/2025	STATE WITHHOLDING	705-21222	420.44
EFTPS-Federal	08/01/2025	08/01/2025	MEDICARE WITHHOLDING	705-21223	225.44
EFTPS-Federal	08/01/2025	08/01/2025	FED WITHHOLDING	705-21221	975.87
					<b>6,746.13</b>
<b>Department: 41920 - Data Processing</b>					
Abdo	07/30/2025	07/16/2025	Preparation of Data Collection...	705-41920-3301	275.00
Computer Clinic	07/30/2025	07/21/2025	Toner - Candy's Printer	705-41920-2261	392.96
High Point Networks	07/30/2025	07/22/2025	HPE Tech Care Essential wDM...	705-41920-2221	4,455.00
Amazon Capital Services	08/06/2025	07/24/2025	Vertical Ergonomic Mouse	705-41920-2261	59.99
Bluepeak	07/30/2025	07/26/2025	Digital Sign @ Rotary Park	705-41920-3321	86.99
Bluepeak	07/30/2025	07/26/2025	Public Restroom #3 203 E Main	705-41920-3321	111.02
Bluepeak	07/30/2025	07/26/2025	DP - City Office	705-41920-3321	2,720.93
Bluepeak	07/30/2025	07/26/2025	Downtown Wi Fi	705-41920-3321	119.99
OPG-3 Inc	08/06/2025	08/01/2025	Laserfiche Annual Fees & Lice...	705-41920-3403	6,272.32
<b>Department 41920 - Data Processing Total:</b>					<b>14,494.20</b>
<b>Fund 705 - DATA PROCESSING Total:</b>					<b>21,240.33</b>
<b>Grand Total:</b>					<b>870,817.43</b>

# Outstanding Invoices Report

By Fund

City of Luverne, MN

Payable Dates 1/1/2024 - 8/13/2025

Vendor Name	Payable Number	Payable Date	Description (Item)	Account Number	Amount
<b>Fund: 101 - GENERAL</b>					
Madison National Life Ins Co	INV0002902	08/01/2025	Long-Term Disability Insurance	101-21231	122.51
					<b>122.51</b>
<b>Department: 41320 - City Administration</b>					
Delta Dental of Minnesota	January 2025	01/17/2025	Employee Health Insurance	101-41320-1131	-10.98
Luverne Ace Hardware	195166	07/25/2025	Swiffer Duster/Windex	101-41320-2261	17.58
Amazon Capital Services	13KF-YTPC-JVKH	07/30/2025	Plantronics Wireless Headset	101-41320-2261	136.94
<b>Department 41320 - City Administration Total:</b>					<b>143.54</b>
<b>Department: 41940 - Government Buildings</b>					
McClure Plumbing & Heating I...	26062	07/31/2025	Unplugged Condensate in Unit...	101-41940-2223	225.00
Presto-X	587335C	07/31/2025	Pest/Rodent Control Maint	101-41940-3312	174.37
Presto-X	587335C	07/31/2025	Pest/Rodent Control Maint	101-41940-3312	105.28
<b>Department 41940 - Government Buildings Total:</b>					<b>504.65</b>
<b>Department: 42210 - Fire Administration</b>					
Delta Dental of Minnesota	January 2025	01/17/2025	Employee Health Insurance	101-42210-1131	-0.08
<b>Department 42210 - Fire Administration Total:</b>					<b>-0.08</b>
<b>Department: 42220 - Fire Fighting</b>					
Delta Dental of Minnesota	January 2025	01/17/2025	Employee Health Insurance	101-42220-1131	-2.44
Heiman Fire Equipment	0939041-IN-CM	02/04/2025	Petzl Rescucendr-Prebilled Inv...	101-42220-2207	-109.95
Heiman Fire Equipment	0944364-IN	07/09/2025	Jumbo BIV Right Handwheel C...	101-42220-2241	5,773.02
Auto Value	803045827	07/09/2025	Floor Absorbent	101-42220-2213	1,112.30
Heiman Fire Equipment	0944536-CM	07/15/2025	Returned Jumbo Ball Intake Va...	101-42220-2241	-5,056.50
Minn State Fire Chief's Associa...	9474	07/29/2025	Ann Con Reg - Siebenahler/Va...	101-42220-2207	1,300.00
CHS Eastern Farmers Cooperat...	July 2025	07/31/2025	5041	101-42220-2212	105.22
CHS Eastern Farmers Cooperat...	July 2025	07/31/2025	5103	101-42220-2212	147.42
CHS Eastern Farmers Cooperat...	July 2025	07/31/2025	5102	101-42220-2212	63.78
CHS Eastern Farmers Cooperat...	July 2025	07/31/2025	5106	101-42220-2212	28.34
CHS Eastern Farmers Cooperat...	July 2025	07/31/2025	5000	101-42220-2212	15.04
CHS Eastern Farmers Cooperat...	July 2025	07/31/2025	5109	101-42220-2212	45.57
<b>Department 42220 - Fire Fighting Total:</b>					<b>3,421.80</b>
<b>Department: 42280 - Fire Stations &amp; Buildings</b>					
Luverne Ace Hardware	194875	07/03/2025	Tide/Toilet Paper	101-42280-2261	54.75
Presto-X	587335C	07/31/2025	Pest/Rodent Control Maint	101-42280-3312	103.27
<b>Department 42280 - Fire Stations &amp; Buildings Total:</b>					<b>158.02</b>
<b>Department: 42401 - Building/Planning/Zoning</b>					
Delta Dental of Minnesota	January 2025	01/17/2025	Employee Health Insurance	101-42401-1131	-7.55
<b>Department 42401 - Building/Planning/Zoning Total:</b>					<b>-7.55</b>
<b>Department: 42600 - Emergency Management Ser</b>					
Delta Dental of Minnesota	January 2025	01/17/2025	Employee Health Insurance	101-42600-1131	-0.84
<b>Department 42600 - Emergency Management Ser Total:</b>					<b>-0.84</b>
<b>Department: 42700 - Animal Control</b>					
Gangestad, Mike	June 2025	07/02/2025	Dog Pound Services	101-42700-3312	425.00
Gangestad, Mike	July 2025	08/02/2025	Dog Pound Services	101-42700-3312	425.00
<b>Department 42700 - Animal Control Total:</b>					<b>850.00</b>
<b>Department: 43121 - Street</b>					
Delta Dental of Minnesota	January 2025	01/17/2025	Employee Health Insurance	101-43121-1131	-18.07
Auto Value	803045339	06/26/2025	#47.5 Fitting	101-43121-2228	2.49
Luverne Ace Hardware	194807	06/30/2025	Tool Box Auto Latch 16"	101-43121-2221	19.99
Napa Auto Parts of Luverne	258357	07/10/2025	#28 Spark Plugs	101-43121-2228	14.84
Luverne Ace Hardware	194993	07/14/2025	#178 Hardware	101-43121-2228	4.50
Luverne Ace Hardware	195011	07/15/2025	Hardware	101-43121-2261	3.29

# Outstanding Invoices Report

Payable Dates: 1/1/2024 - 8/13/2025

Vendor Name	Payable Number	Payable Date	Description (Item)	Account Number	Amount
Luverne Ace Hardware	195056	07/18/2025	Rivets	101-43121-2226	9.59
Napa Auto Parts of Luverne	258686	07/18/2025	#177 Engine Oil Filter	101-43121-2221	7.59
Napa Auto Parts of Luverne	258698	07/18/2025	#177 Air Filter	101-43121-2221	37.99
Auto Value	803046171	07/18/2025	#177 Oil Filter for Dome	101-43121-2221	7.05
CNA Surety	2025 Utility	07/21/2025	Bond # 71586710 Continuing ...	101-43121-3365	107.50
Auto Value	803046272	07/21/2025	#197 7 RV Blade to 4 Flat	101-43121-2228	16.99
Fastenal Company	SDBRA74972	07/23/2025	Eyewear/Sqwincher	101-43121-2261	79.80
C & B Operations - Luverne	13347899	07/28/2025	5 Gal Hitachi Oil	101-43121-2221	99.06
C & B Operations - Luverne	13348243	07/28/2025	5 Gal Hitachi Oil	101-43121-2221	99.06
Construction Products & Cons...	190834	07/28/2025	Asphalt Lute - Magnesium Ha...	101-43121-2241	153.00
CHS Eastern Farmers Cooperat..	July 2025	07/31/2025	1133	101-43121-2212	134.85
CHS Eastern Farmers Cooperat..	July 2025	07/31/2025	1165	101-43121-2212	181.72
CHS Eastern Farmers Cooperat..	July 2025	07/31/2025	1197	101-43121-2212	199.99
CHS Eastern Farmers Cooperat..	July 2025	07/31/2025	1137	101-43121-2212	209.43
CHS Eastern Farmers Cooperat..	July 2025	07/31/2025	1030	101-43121-2212	169.81
CHS Eastern Farmers Cooperat..	July 2025	07/31/2025	1149	101-43121-2212	379.96
CHS Eastern Farmers Cooperat..	July 2025	07/31/2025	1120	101-43121-2212	75.85
CHS Eastern Farmers Cooperat..	July 2025	07/31/2025	LP Bottle Fill #20	101-43121-2261	39.30
Midstates Equipment & Supply	225682	08/01/2025	Maxwell Nuvo 3405	101-43121-2223	5,107.77
Customer Contact Services	9523757-080125	08/01/2025	After Hours Answering Service	101-43121-3372	9.22
Department 43121 - Street Total:					7,152.57

## Department: 45200 - Parks

Butler Machinery Co	04CS0096958	11/09/2024	#91 & #97 Returned Couplers	101-45200-2221	-454.15
Delta Dental of Minnesota	January 2025	01/17/2025	Employee Health Insurance	101-45200-1131	-17.98
Butler Machinery Co	04PS0798243	06/28/2025	#91 Parts for Milling Machine	101-45200-2221	334.50
Luverne Ace Hardware	194922	07/08/2025	Rope	101-45200-2225	209.99
Luverne Ace Hardware	194975	07/11/2025	Hardware	101-45200-2261	14.74
Luverne Ace Hardware	195028	07/16/2025	Spray Paint/Sandpaper	101-45200-2261	10.58
Luverne Ace Hardware	195030	07/16/2025	Spray Paint	101-45200-2261	7.99
Mert's Machine & Repair	26039	07/19/2025	Alum Angle for Trail Sign	101-45200-2226	11.55
Luverne Ace Hardware	195119	07/22/2025	Adapter Barb for Sprayer	101-45200-2221	2.79
Luverne Ace Hardware	195120	07/22/2025	Adapter Barbs for Sprayer	101-45200-2221	5.58
Luverne Ace Hardware	195121	07/22/2025	U Bolt	101-45200-2221	2.39
Michaels Fence & Supply Inc	91287	07/23/2025	#9 Ga Alum Ties	101-45200-2225	16.80
Manley Tire & Oil Service	0322956	07/25/2025	#89 Tires/Mount/Disposal	101-45200-2222	942.00
C & B Operations - Luverne	13349744	07/28/2025	#93 2 Pks Gator Box Plugs	101-45200-2221	38.14
Titan Machinery	PS0817478-1	07/30/2025	#91 Broom Attachments	101-45200-2221	1,356.80
Napa Auto Parts of Luverne	259215	07/31/2025	Trimmer	101-45200-2241	231.52
Buffalo Ridge Concrete	71112	07/31/2025	2.50 Yd Concrete - 202 N Blue...	101-45200-2225	487.50
CHS Eastern Farmers Cooperat..	July 2025	07/31/2025	Ruby FieldMaster B20 MN 921...	101-45200-2212	2,841.63
CHS Eastern Farmers Cooperat..	July 2025	07/31/2025	1214	101-45200-2212	212.63
Titan Truck & Trailer Service	SO0244585	07/31/2025	#17 Replace Tire	101-45200-2222	31.49
Rock Motor Sports, LLC	24844	08/01/2025	Push Mowers	101-45200-2221	2,918.00
Henning Construction Inc	8771	08/01/2025	Black Dirt	101-45200-2225	1,000.00
Turfwerks	OI58790	08/01/2025	#17 Bush-OiLite B-O1	101-45200-2221	482.16
Ziegler Inc	IN002011226	08/02/2025	#97 Rod-Antenna	101-45200-2221	18.80
Department 45200 - Parks Total:					10,705.45

## Department: 46510 - Conservation & Development

Concrete Creations	20250803	08/03/2025	Driveway/Sidewalk/Curb - TNT	101-46510-5528	10,960.00
Department 46510 - Conservation & Development Total:					10,960.00
Fund 101 - GENERAL Total:					34,010.07

## Fund: 208 - CHILDCARE FACILITY

### Department: 46633 - Childcare

Luverne Ace Hardware	194830	07/01/2025	Split Key Rings/Keys/Pipe Insu...	208-46633-2261	17.35
Luverne Ace Hardware	195027	07/16/2025	Walldog	208-46633-2261	8.79
Luverne Ace Hardware	195131	07/23/2025	Wire Hook/Fold Step Stool	208-46633-2261	49.58
Meulebroeck, Taubert & Co P...	256758	07/31/2025	June 2025 Payroll/Bookkeepin...	208-46633-3301	875.00
High Point Networks	276277	07/31/2025	SMART V360 - Kids Rock	208-46633-3321	471.21
Presto-X	587335C	07/31/2025	Pest/Rodent Control Maint	208-46633-3312	143.56

## Outstanding Invoices Report

Payable Dates: 1/1/2024 - 8/13/2025

Vendor Name	Payable Number	Payable Date	Description (Item)	Account Number	Amount
JCL Solutions	2011696-1	08/01/2025	Janitorial Supplies	208-46633-2261	179.70
Buffalo Ridge Concrete	71382	08/01/2025	1.50 Yd Concrete - Daycare Ro...	208-46633-2221	312.50
Department 46633 - Childcare Total:					2,057.69
Fund 208 - CHILDCARE FACILITY Total:					2,057.69
<b>Fund: 209 - AIRPORT</b>					
Department: 43186 - 43186					
Pellegrino Fire Extinguishers	1316	07/29/2025	Annual Extinguisher Inspection..	209-43186-3312	290.00
Presto-X	587335C	07/31/2025	Pest/Rodent Control Maint	209-43186-3312	354.13
CHS Eastern Farmers Cooperat..	July 2025	07/31/2025	2995	209-43186-2212	111.89
CHS Eastern Farmers Cooperat..	July 2025	07/31/2025	2996	209-43186-2212	159.66
Department 43186 - 43186 Total:					915.68
Fund 209 - AIRPORT Total:					915.68
<b>Fund: 210 - POOL &amp; FITNESS CENTER</b>					
Madison National Life Ins Co	INV0002902	08/01/2025	Long-Term Disability Insurance	210-21231	27.59
					27.59
Department: 45124 - Pool & Fitness Center					
Delta Dental of Minnesota	January 2025	01/17/2025	Employee Health Insurance	210-45124-1131	-8.38
Amazon Capital Services	1HQY-Y4TC-9999	07/28/2025	K-Cups	210-45124-2261	36.99
Amazon Capital Services	13WR-X7HH-6G6C	07/29/2025	Beach Ball/K-Cups	210-45124-2261	39.91
Year Round Brown Equip Inc	19238	07/31/2025	Tanning Lotions	210-45124-2254	196.22
Presto-X	587335C	07/31/2025	Pest/Rodent Control Maint	210-45124-3312	107.04
Amazon Capital Services	11DJ-JH6N-KDHM	08/01/2025	Wall Mounted Cell Phone Cha...	210-45124-2241	335.98
Customer Contact Services	9523757-080125	08/01/2025	After Hours Answering Service	210-45124-3372	9.22
Amazon Capital Services	1GWR-N9GG-VTPM	08/02/2025	Gal OdoBan Eliminator	210-45124-2211	90.90
Amazon Capital Services	1GWR-N9GG-VTPM	08/02/2025	Insulated Paper Cups	210-45124-2261	117.51
Department 45124 - Pool & Fitness Center Total:					925.39
Fund 210 - POOL & FITNESS CENTER Total:					952.98
<b>Fund: 405 - CAPITAL EQUIPMENT REPLACE</b>					
Department: 43121 - Street					
RDO Equipment	1880737	08/04/2025	#95 John Deere Loader	405-43121-5543	46,287.22
Department 43121 - Street Total:					46,287.22
Fund 405 - CAPITAL EQUIPMENT REPLACE Total:					46,287.22
<b>Fund: 601 - WATER</b>					
Madison National Life Ins Co	INV0002902	08/01/2025	Long-Term Disability Insurance	601-21231	61.86
					61.86
Department: 49411 - Lewis & Clark Wat Purch					
Lewis & Clark Regional Water	113	08/01/2025	July Water Purchased	601-49411-3382	26,727.64
Department 49411 - Lewis & Clark Wat Purch Total:					26,727.64
Department: 49415 - Water Production					
Delta Dental of Minnesota	January 2025	01/17/2025	Employee Health Insurance	601-49415-1131	-2.52
Luverne Ace Hardware	194997	07/14/2025	Rubbing Alcohol	601-49415-2215	3.99
CHS Eastern Farmers Cooperat..	July 2025	07/31/2025	6151	601-49415-2212	23.94
Department 49415 - Water Production Total:					25.41
Department: 49451 - Water Distribution					
Delta Dental of Minnesota	January 2025	01/17/2025	Employee Health Insurance	601-49451-1131	-22.65
Luverne Ace Hardware	194841	07/01/2025	Coupling/Nipple	601-49451-2221	14.98
Luverne Ace Hardware	195140	07/23/2025	Couplings/Nipples	601-49451-2221	61.72
Luverne Ace Hardware	195169	07/25/2025	Test Plug Slips	601-49451-2221	15.18
Northern Con-Agg LLP	79611	07/25/2025	#1 Pea Rock - Fill for Pot Holin...	601-49451-2221	1,025.35
Buffalo Ridge Concrete	71023	07/30/2025	2.50 Yd Concrete - 123 NE Park	601-49451-2221	487.50
Titan Machinery Sioux Falls	SO0240245-1	07/30/2025	#56 CEL Travel	601-49451-2221	808.46
Core & Main LP	X440685	07/30/2025	MagaLugs	601-49451-2221	482.40
CHS Eastern Farmers Cooperat..	July 2025	07/31/2025	6172	601-49451-2212	83.41
CHS Eastern Farmers Cooperat..	July 2025	07/31/2025	6154	601-49451-2212	143.80
CHS Eastern Farmers Cooperat..	July 2025	07/31/2025	6148	601-49451-2212	171.18

# Outstanding Invoices Report

Payable Dates: 1/1/2024 - 8/13/2025

Vendor Name	Payable Number	Payable Date	Description (Item)	Account Number	Amount
Henning Construction Inc	8769	08/01/2025	Black Dirt	601-49451-2221	2,500.00
Department 49451 - Water Distribution Total:					5,771.33
Department: 49611 - General Administration					
Delta Dental of Minnesota	January 2025	01/17/2025	Employee Health Insurance	601-49611-1131	-5.36
Badger Meter Inc	80206630	07/29/2025	43 Beacon/2263 Cellular	601-49611-3312	1,033.96
Customer Contact Services	9523757-080125	08/01/2025	After Hours Answering Service	601-49611-3372	18.44
Department 49611 - General Administration Total:					1,047.04
Fund 601 - WATER Total:					33,633.28
Fund: 602 - SEWAGE					
Madison National Life Ins Co	INV0002902	08/01/2025	Long-Term Disability Insurance	602-21231	32.93
					32.93
Department: 49416 - Sewage Collection					
Delta Dental of Minnesota	January 2025	01/17/2025	Employee Health Insurance	602-49416-1131	-5.87
Department 49416 - Sewage Collection Total:					-5.87
Department: 49435 - Sewage Disposal					
Delta Dental of Minnesota	January 2025	01/17/2025	Employee Health Insurance	602-49435-1131	-1.68
Napa Auto Parts of Luverne	258409	07/11/2025	#53 Fuel Filter/Oil Filter	602-49435-2221	21.01
McClure Electric LLC	1854	07/21/2025	Worked on DAF System at W...	602-49435-2221	90.00
MVTL Laboratories Inc	1316214	07/25/2025	Lab Tests	602-49435-3312	269.60
Electric Pump Inc	032936	07/28/2025	WW Main Lift Station Pump	602-49435-2221	18,186.41
MVTL Laboratories Inc	1316411	07/28/2025	Lab Tests	602-49435-3312	163.20
Worldwide Express	250727W005494	07/30/2025	Shipping Charges	602-49435-3325	45.97
MVTL Laboratories Inc	1317084	07/31/2025	Lab Tests	602-49435-3312	176.00
CHS Eastern Farmers Cooperat.. July 2025		07/31/2025	6153	602-49435-2212	131.35
CHS Eastern Farmers Cooperat.. July 2025		07/31/2025	6136	602-49435-2212	1,146.89
CHS Eastern Farmers Cooperat.. July 2025		07/31/2025	6126	602-49435-2212	51.49
CHS Eastern Farmers Cooperat.. July 2025		07/31/2025	6162	602-49435-2212	69.25
CHS Eastern Farmers Cooperat.. July 2025		07/31/2025	6178	602-49435-2212	66.59
MVTL Laboratories Inc	1317833	08/06/2025	Lab Tests	602-49435-3312	214.40
Worldwide Express	250803W002673	08/06/2025	Shipping Charges	602-49435-3325	74.96
Department 49435 - Sewage Disposal Total:					20,705.44
Department: 49611 - General Administration					
Delta Dental of Minnesota	January 2025	01/17/2025	Employee Health Insurance	602-49611-1131	-5.53
Badger Meter Inc	80206630	07/29/2025	43 Beacon/2263 Cellular	602-49611-3312	1,033.97
Customer Contact Services	9523757-080125	08/01/2025	After Hours Answering Service	602-49611-3372	18.44
Department 49611 - General Administration Total:					1,046.88
Fund 602 - SEWAGE Total:					21,779.38
Fund: 603 - REFUSE					
Madison National Life Ins Co	INV0002902	08/01/2025	Long-Term Disability Insurance	603-21231	20.52
					20.52
Department: 49418 - Refuse and Recycling					
Delta Dental of Minnesota	January 2025	01/17/2025	Employee Health Insurance	603-49418-1131	-11.57
Toter, Inc.	20ARCN000025994	04/04/2025	Returned 64 Gal Lids X 35	603-49418-2261	-608.65
Auto Value	803045591	07/02/2025	#52 Sealed Beam Standard	603-49418-2228	13.99
Napa Auto Parts of Luverne	258614	07/16/2025	#52.5 Oil Filter	603-49418-2228	8.33
Titan Truck & Trailer Service	SO0240413	07/23/2025	#52 Tire Repair	603-49418-2221	73.08
Titan Truck & Trailer Service	SO0243612	07/30/2025	#52 Cable & Frame Tie/Swivel/	603-49418-2228	466.73
Rock County Transfer Station	11564 July 2025	07/31/2025	Demo/Construction	603-49418-3391	30.75
Rock County Transfer Station	11564 July 2025	07/31/2025	Tipping Fees	603-49418-3391	14,368.25
CHS Eastern Farmers Cooperat.. July 2025		07/31/2025	6352	603-49418-2212	1,699.17
Transwest Trucks of Sioux Falls	094P14503	08/05/2025	#52 Oil Filter/Drain Plugs	603-49418-2228	172.10
Department 49418 - Refuse and Recycling Total:					16,212.18
Fund 603 - REFUSE Total:					16,232.70
Fund: 604 - ELECTRIC					
Madison National Life Ins Co	INV0002902	08/01/2025	Long-Term Disability Insurance	604-21231	37.94
					37.94

# Outstanding Invoices Report

Payable Dates: 1/1/2024 - 8/13/2025

Vendor Name	Payable Number	Payable Date	Description (Item)	Account Number	Amount
<b>Department: 49417 - Electric Production</b>					
Riggs Trucking	Soap 2025	07/09/2025	2 Soap Kits	604-49417-2261	300.00
Napa Auto Parts of Luverne	258408	07/11/2025	#68 Oil Filter	604-49417-2228	7.33
Luverne Ace Hardware	195055	07/18/2025	Toilet Paper	604-49417-2261	19.99
Mert's Machine & Repair	26055	07/26/2025	Removed Stripped Out Bolt fr...	604-49417-2221	30.00
Amazon Capital Services	1YLT-6QXW-34WJ	07/31/2025	Smart TV	604-49417-2261	179.99
<b>Department 49417 - Electric Production Total:</b>					<b>537.31</b>
<b>Department: 49452 - Electric Distribution</b>					
Luverne Ace Hardware	194808	06/30/2025	Cableties	604-49452-2261	31.98
Napa Auto Parts of Luverne	258407	07/11/2025	#193 Oil Filter	604-49452-2228	7.33
Auto Value	803046019	07/15/2025	#180 HD Fuel Fleet	604-49452-2221	36.20
Rock County Transfer Station	11565 July 2025 Elec	07/31/2025	Demo/Construction	604-49452-3384	6.50
Rock County Transfer Station	11565 July 2025 Elec	07/31/2025	Solid Waste	604-49452-3384	16.75
Matheson Tri-Gas Inc	52539363	07/31/2025	Rental Invoice	604-49452-3403	195.90
Chargepoint Inc.	IN354088	07/31/2025	3 Yr Contract	604-49452-2241	2,080.00
CHS Eastern Farmers Cooperat.. July 2025		07/31/2025	6493	604-49452-2212	212.19
CHS Eastern Farmers Cooperat.. July 2025		07/31/2025	6458	604-49452-2212	166.76
CHS Eastern Farmers Cooperat.. July 2025		07/31/2025	6568	604-49452-2212	60.86
CHS Eastern Farmers Cooperat.. July 2025		07/31/2025	6469	604-49452-2212	83.24
Graham Tire SF North	202054689	08/01/2025	#194 Tires	604-49452-2222	560.00
<b>Department 49452 - Electric Distribution Total:</b>					<b>3,457.71</b>
<b>Department: 49558 - Maintenance</b>					
Luverne Ace Hardware	195077	07/18/2025	Bolt Eye w/Nut	604-49558-2227	23.96
Henning Construction Inc	8770	08/01/2025	Black Dirt	604-49558-2227	1,500.00
<b>Department 49558 - Maintenance Total:</b>					<b>1,523.96</b>
<b>Department: 49609 - Luverne Outlook</b>					
Delta Dental of Minnesota	January 2025	01/17/2025	Employee Health Insurance	604-49609-1131	-0.84
<b>Department 49609 - Luverne Outlook Total:</b>					<b>-0.84</b>
<b>Department: 49610 - Energy Conservation</b>					
McClure Electric LLC	20250721	07/21/2025	Luverne Public Schools - Contr...	604-49610-3482	100.00
Luverne Public Schools	20250721	07/21/2025	Lighting Retrofit Incentive	604-49610-3482	4,906.00
Bruce's Electric, LLC	20250802	08/02/2025	Install Updated Load Controls	604-49610-3465	2,500.00
<b>Department 49610 - Energy Conservation Total:</b>					<b>7,506.00</b>
<b>Department: 49611 - General Administration</b>					
Delta Dental of Minnesota	January 2025	01/17/2025	Employee Health Insurance	604-49611-1131	-11.82
Customer Contact Services	9523757-080125	08/01/2025	After Hours Answering Service	604-49611-3372	258.56
<b>Department 49611 - General Administration Total:</b>					<b>246.74</b>
<b>Fund 604 - ELECTRIC Total:</b>					<b>13,308.82</b>
<b>Fund: 606 - STORM SEWER</b>					
Madison National Life Ins Co	INV0002902	08/01/2025	Long-Term Disability Insurance	606-21231	0.93
					<b>0.93</b>
<b>Department: 49592 - General Structures Mainte</b>					
Delta Dental of Minnesota	January 2025	01/17/2025	Employee Health Insurance	606-49592-1131	-0.42
<b>Department 49592 - General Structures Mainte Total:</b>					<b>-0.42</b>
<b>Fund 606 - STORM SEWER Total:</b>					<b>0.51</b>
<b>Fund: 609 - LIQUOR</b>					
Madison National Life Ins Co	INV0002902	08/01/2025	Long-Term Disability Insurance	609-21231	12.98
					<b>12.98</b>
<b>Department: 49720 - Liquor Expenses</b>					
Delta Dental of Minnesota	January 2025	01/17/2025	Employee Health Insurance	609-49720-1131	-16.77
Luverne Ace Hardware	194785	06/27/2025	Mophead/Toilet Bowl Cleaner...	609-49720-2211	37.76
<b>Department 49720 - Liquor Expenses Total:</b>					<b>20.99</b>
<b>Fund 609 - LIQUOR Total:</b>					<b>33.97</b>
<b>Fund: 650 - EDA GENERAL OPERATIONS</b>					
Madison National Life Ins Co	INV0002902	08/01/2025	Long-Term Disability Insurance	650-21231	15.27
					<b>15.27</b>



# Outstanding Invoices Report

Payable Dates: 1/1/2024 - 8/13/2025

Vendor Name	Payable Number	Payable Date	Description (Item)	Account Number	Amount
<b>Department: 46515 - Economic Development</b>					
Delta Dental of Minnesota	January 2025	01/17/2025	Employee Health Insurance	650-46515-1131	-8.38
<b>Department 46515 - Economic Development Total:</b>					<b>-8.38</b>
<b>Fund 650 - EDA GENERAL OPERATIONS Total:</b>					<b>6.89</b>
<b>Fund: 701 - CENTRAL GARAGE</b>					
Madison National Life Ins Co	INV0002902	08/01/2025	Long-Term Disability Insurance	701-21231	2.78
					<b>2.78</b>
<b>Department: 49810 - Central Garage Operations</b>					
Delta Dental of Minnesota	January 2025	01/17/2025	Employee Health Insurance	701-49810-1131	-9.64
Luverne Ace Hardware	194814	06/30/2025	Car Drying Towel/Sped Wax M...	701-49810-2211	21.58
Auto Value	803045469	06/30/2025	Adhesive Cleaner	701-49810-2221	37.99
Auto Value	803045495	06/30/2025	Power Steering Fluid	701-49810-2221	6.49
Auto Value	803046338	07/22/2025	Tap	701-49810-2241	20.99
C & B Operations - Luverne	13347905	07/28/2025	Lock-N-Lube Short Couplers	701-49810-2241	84.00
Capital One Trade Credit	455365/7	07/30/2025	Shelving	701-49810-2223	800.00
Napa Auto Parts of Luverne	259214	07/31/2025	Shop HD Socket Set	701-49810-2241	1,043.22
CHS Eastern Farmers Cooperat...	July 2025	07/31/2025	7182	701-49810-2212	62.12
<b>Department 49810 - Central Garage Operations Total:</b>					<b>2,066.75</b>
<b>Fund 701 - CENTRAL GARAGE Total:</b>					<b>2,069.53</b>
<b>Fund: 702 - CENTRAL STORE</b>					
Madison National Life Ins Co	INV0002902	08/01/2025	Long-Term Disability Insurance	702-21231	6.29
					<b>6.29</b>
<b>Department: 49820 - Central Store Operations</b>					
Delta Dental of Minnesota	January 2025	01/17/2025	Employee Health Insurance	702-49820-1131	-4.19
<b>Department 49820 - Central Store Operations Total:</b>					<b>-4.19</b>
<b>Fund 702 - CENTRAL STORE Total:</b>					<b>2.10</b>
<b>Fund: 705 - DATA PROCESSING</b>					
Madison National Life Ins Co	INV0002902	08/01/2025	Long-Term Disability Insurance	705-21231	35.38
					<b>35.38</b>
<b>Department: 41920 - Data Processing</b>					
Delta Dental of Minnesota	January 2025	01/17/2025	Employee Health Insurance	705-41920-1131	-2.51
Allegiant Technology	200013210	07/31/2025	CloudFax Aug 2025 Billing	705-41920-3321	46.11
<b>Department 41920 - Data Processing Total:</b>					<b>43.60</b>
<b>Fund 705 - DATA PROCESSING Total:</b>					<b>78.98</b>
<b>Grand Total:</b>					<b>171,369.80</b>

Staff Report

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**File #:** 2025-258

**Agenda Date:** 8/12/2025

**Agenda #:** I.2.

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Change Order No. 15 for a Contract Increase of \$23,190.91 to Knutson Construction RE: Childcare Facility.

This change order includes adding shelving to storage room 128 and replacing 11 door and window thermopane's with broken seals. These changes result in a net increase of \$23,190.91, which will come out of the contingency balance. After this change order, the balance remaining in contingency is \$156,482.63. The guaranteed maximum price remains unchanged.

City Administrator Recommendation: City Council Approve Change Order No. 15 for a Contract Increase of \$23,190.91 to Knutson Construction RE: Childcare Facility.

UNITED STATES DEPARTMENT OF AGRICULTURE  
RURAL DEVELOPMENT AND  
FARM SERVICE AGENCY

## CONTRACT CHANGE ORDER

ORDER NO.  
015

DATE
7/31/25

STATE MN

# CONTRACT FOR

Childcare Center

COUNTY Rock

OWNER

City of Luverne

To Holly Sammons

(Contractor)

You are hereby requested to comply with the following changes from the contract plans and specifications:

Description of Changes (Supplemental Plans and Specifications Attached)	DECREASE in Contract Price	INCREASE in Contract Price
Rm 128 Shelving	\$	\$ 3,389.53
Existing Windows - Fix Broken Seals		19,801.38
TOTALS	\$ 0.00	23,190.91
NET CHANGE IN CONTRACT PRICE	\$ 0.00	23,190.91

JUSTIFICATION:

Owner requested to add additional shelving in room 128. Owner requested we investigate existing windows and correct deficient seals.

The amount of the Contract will be (Decreased) (Increased) By The Sum Of: twenty three thousand  
one hundred ninety and ninety one cents. Dollars (\$) 23,190.91 ).

The Contract Total Including this and previous Change Orders Will Be: Seven million two hundred  
twenty eight thousand eight hundred thirty five Dollars (\$ 7,228,835.00 ).

The Contract Period Provided for Completion Will Be (Increased) (Decreased) (Unchanged) : \_\_\_\_\_ Days.

This document will become a supplement to the contract and all provisions will apply hereto.

Requested \_\_\_\_\_ (Owner)

(Date)

Recommended \_\_\_\_\_  
(Owner's Architect/Engineer)

08/01/2025

(Date)

Accepted \_\_\_\_\_  
(Contractor)

7/31/2025

---

(Date)

Accepted by Agency \_\_\_\_\_  
(Name and Title)

(Date)

According to the Paperwork Reduction Act of 1995, an agency may not conduct or sponsor, and a person is not required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 0575-01042. The time required to complete this information collection is estimated to average 15 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information.

- ☐ ORIGINAL-BORROWER'S CASE FOLDER  
☐ COPY-CONTRACTOR  
☐ COPY-BORROWER

### POSITION 6

Form RD 1924-7 (Rev. 2-97)

NY Rev 4/2016

# COST PROPOSAL

**City of Luverne Childcare Center - Interior Remodel**

 1 Roundwind Rd  
 Luverne, MN 56156

**To:** Madeline Newman

 [REDACTED]  
 Mankato, 56001

**Knutson PCI #:** 048

**Knutson Job #:** 2440038

**Date Submitted:**
**From:** Collin Bennett

 Knutson Construction Rochester  
 [REDACTED]  
 Rochester, MN 55901

**Status:** Pricing

**Source Type:**
**Reason:**
**Description of Proposed Change**

Rm 128 Shelving

**Additional Scope of Work Details**
**COST SUMMARY**

Description	Vendor	Phase Qty	Phase UofM	Qty	UofM	Rate / Fee %	Amount
Food Serv Equip - Rm 128 Shelving	Restaurant Design Equip & Supply		LS		LS		\$3,389.53

**Total Cost Proposal Amount: \$3,389.53**

Days Impact (calendar days):

*Please allow the above stated additional calendar days to the project schedule to complete this work scope change. The price quoted and days extension requested are for the direct impact of the requested change. We reserve the right to seek additional compensation and / or time extension for the cumulative effect of changes on the entire project that cannot be foreseen at this time.*



# Restaurant Design Equipment & Supply

*Innovative Solutions. On time. On budget.*

# Quote

06/23/2025

**Project:**

Luverne Childcare Center - RM128  
Wire Shelving Olympic

**From:**

IS Restaurant Design Equipment &  
Supply



Jason Hageman

Sioux Falls, SD 57104

605-339-3931

605-339-3931 (Contact)

Job Reference Number: 31106

Item	Qty	Description	Sell	Sell Total
1	8 ea	<b>WIRE SHELVING</b>  Olympic Model No. J2436G Shelf, wire, 24" x 36", chromate with Olympic Gray-Guard™ epoxy finish, NSF	33.96	271.68
	8 ea	1 year warranty against manufacturing defects		
	8 ea	7 year warranty against rust and corrosion		
	8 ea	J74G Post 74", stationary, grooved at 1" increments, includes leveling bolt & cap, chromate with Olympic Grey-Guard™ epoxy finish, NSF	13.69	109.52
<b>ITEM TOTAL:</b>				<b>381.20</b>
2	4 ea	<b>WIRE SHELVING</b>  Olympic Model No. J2442G Shelf, wire, 24" x 42", chromate with Olympic Gray-Guard™ epoxy finish, NSF	40.75	163.00
	4 ea	1 year warranty against manufacturing defects		
	4 ea	7 year warranty against rust and corrosion		
	4 ea	J74G Post 74", stationary, grooved at 1" increments, includes leveling bolt & cap, chromate with Olympic Grey-Guard™ epoxy finish, NSF	13.69	54.76

Item	Qty	Description	Sell	Sell Total
			<b>ITEM TOTAL:</b>	<b>217.76</b>
3	32 ea	<b>WIRE SHELVING</b> Olympic Model No. J2448G Shelf, wire, 24" x 48", chromate with Olympic Gray-Guard™ epoxy finish, NSF	40.75	1,304.00
	32 ea	1 year warranty against manufacturing defects		
	32 ea	7 year warranty against rust and corrosion		
	32 ea	J74G Post 74", stationary, grooved at 1" increments, includes leveling bolt & cap, chromate with Olympic Grey-Guard™ epoxy finish, NSF	13.69	438.08
			<b>ITEM TOTAL:</b>	<b>1,742.08</b>
4	4 ea	<b>WIRE SHELVING</b> Olympic Model No. J2460G Shelf, wire, 24" x 60", chromate with Olympic Gray-Guard™ epoxy finish, NSF	48.41	193.64
	4 ea	1 year warranty against manufacturing defects		
	4 ea	7 year warranty against rust and corrosion		
	4 ea	J74G Post 74", stationary, grooved at 1" increments, includes leveling bolt & cap, chromate with Olympic Grey-Guard™ epoxy finish, NSF	13.69	54.76
			<b>ITEM TOTAL:</b>	<b>248.40</b>
5	1 ea	<b>FREIGHT</b> Custom Model No. FREIGHT FREIGHT		<No Charge>
6	1 ea	<b>SETUP</b> Custom Model No. SETUP SETUP - Receive, Inspect, Consolidated Delivery to Luverne MN, Setup of Shelving Onsite.	581.90	581.90
			<b>ITEM TOTAL:</b>	<b>581.90</b>
8	1 ea	<b>LAYOUT</b> Custom Model No. SHELVING LAYOUT PLAN Layout		

Merchandise	3,171.34
Subtotal	3,171.34
Tax 6.88%	218.19
Total	3,389.53

**Price Escalation Clause**

In the event of significant increases in the cost of materials, labor, or other essential expenses beyond Institutions Services, Inc's control, the Contract Price shall be subject to adjustment. Institutions Services, Inc. shall provide written notice and supporting documentation of such cost increases, and the parties agree to negotiate in good faith to reach an equitable price adjustment.

Acceptance: \_\_\_\_\_ Date: \_\_\_\_\_  
Printed Name: \_\_\_\_\_  
Project Grand Total: 3,389.53

**OLYMPIC**  
STORAGE COMPANY

RELIABLE SPACE...  
ECONOMICALLY.

OlympicShelving.com

## WIRE SHELVING — EPOXY FINISH

- **Unique Design:** The open wire design of these carbon-steel shelves minimizes dust accumulation and allows a free circulation of air, greater visibility of stored items and greater light penetration.
- **Versatile Construction:** Wire shelving can change as quickly as your needs change.
- **Fast, Secure Assembly:** Posts have circular grooves at 1" (25mm) intervals. A tapered split sleeve snaps together around each post. Tapered openings in the shelf corners slide over the tapered split sleeves providing a positive lock. Shelf is assembled in minutes without the use of any special tools.
- **Shelf Wires:** Run front to back, allowing you to slide items on and off shelves smoothly.
- **Shelf Accessibility:** Shelves can be loaded/unloaded easily from all sides. This open construction allows use of maximum storage space of cube.
- **Adjustability:** Shelves can be adjusted at 1" (25mm) intervals along the entire length of the post.
- **Finish:** Olympic Green-Guard™ or Gray-Guard™ epoxy finish with chromate substrate.
- **Posts:** Bolt levelers compensate for surface irregularities on stationary posts.
- **Warranty:** Olympic Green-Guard™ and Gray-Guard™ epoxy coated shelves and posts carry a 10 year limited warranty against rust and corrosion.



Olympic Green-Guard™ Epoxy



Olympic Gray-Guard™ Epoxy



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To learn more, or place an order, visit [OlympicShelving.com](https://OlympicShelving.com)  
or email us at: [info@olympicshelving.com](mailto:info@olympicshelving.com)

Information and specifications are subject to change without notice. Please confirm at the time of order.

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OLY-001E | Rev. 3/25

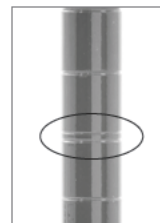
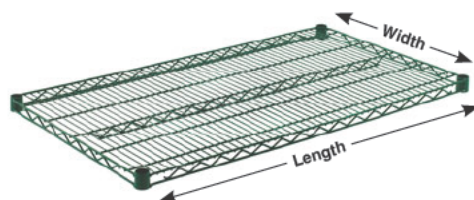


## WIRE SHELVES

(in.)	Width/Length (mm)	Approx. Weight Per Shelf (lbs.) (kg)	Pack Quantity	Cat. No. Green-Guard™ Epoxy	Cat. No. Gray-Guard™ Epoxy
14 x 24	355 x 610	5.1 2.3	4	J1424K	J1424G
14 x 30	355 x 760	6.0 2.7	4	J1430K	J1430G
14 x 36	355 x 914	6.8 3.1	4	J1436K	J1436G
14 x 42	355 x 1066	8.0 3.6	4	J1442K	J1442G
14 x 48	355 x 1219	10.2 4.6	4	J1448K	J1448G
14 x 60	355 x 1524	13.2 6.0	2	J1460K	J1460G
14 x 72	355 x 1829	15.5 7.0	2	J1472K	J1472G
18 x 24	457 x 610	5.6 2.5	4	J1824K	J1824G
18 x 30	457 x 760	6.7 3.0	4	J1830K	J1830G
18 x 36	457 x 914	7.8 3.5	4	J1836K	J1836G
18 x 42	457 x 1066	8.8 4.0	4	J1842K	J1842G
18 x 48	457 x 1219	9.8 4.4	4	J1848K	J1848G
18 x 54	457 x 1370	11.8 5.4	2	J1854K	J1854G
18 x 60	457 x 1524	13.6 6.2	2	J1860K	J1860G
18 x 72	457 x 1829	16.7 7.6	2	J1872K	J1872G
21 x 24	530 x 610	6.6 3.0	4	J2124K	J2124G
21 x 30	530 x 760	8.0 3.6	4	J2130K	J2130G
21 x 36	530 x 914	9.0 4.1	4	J2136K	J2136G
21 x 42	530 x 1066	10.2 4.6	4	J2142K	J2142G
21 x 48	530 x 1219	13.0 5.9	4	J2148K	J2148G
21 x 54	530 x 1370	14.1 6.4	2	J2154K	J2154G
21 x 60	530 x 1524	15.3 6.9	2	J2160K	J2160G
21 x 72	530 x 1829	18.0 8.2	2	J2172K	J2172G
24 x 24	610 x 610	7.4 3.4	4	J2424K	J2424G
24 x 30	610 x 760	9.3 4.2	4	J2430K	J2430G
24 x 36	610 x 914	10.3 4.7	4	J2436K	J2436G
24 x 42	610 x 1066	11.6 5.3	4	J2442K	J2442G
24 x 48	610 x 1219	13.1 5.9	4	J2448K	J2448G
24 x 54	610 x 1370	15.0 6.8	2	J2454K	J2454G
24 x 60	610 x 1524	17.0 7.7	2	J2460K	J2460G
24 x 72	610 x 1829	20.6 9.3	2	J2472K	J2472G

## Load Capacity:

Up to 48" (1220mm) Length = 800 lbs. (363kg), evenly distributed.  
 54"-72" (1829mm) Length = 600 lbs. (272kg), evenly distributed.



Posts are grooved at 1" (25mm) increments and numbered at 2" (50mm) increments. Posts are double-grooved every 8" (203mm) for easy identification.

Split Sleeves

## POSTS — 1 PIECE

Pack Quantity	Cat. No. Stationary Post Green-Guard™ Epoxy	Cat. No. Stationary Post Gray-Guard™ Epoxy	Height* Stationary Post (in.) (mm)	Approx. Weight Per Post (lbs.) (kg)	Cat. No. Mobile Post Green-Guard™ Epoxy	Cat. No. Mobile Post Gray-Guard™ Epoxy	Height** Mobile Post (in.) (mm)	Approx. Weight Per Post (lbs.) (kg)
4	J7K	—	7½ 191	0.5 0.2	J7UK	—	6¾ 171	0.4 0.2
4	J13K	J13G	14½ 370	0.9 0.4	J13UK	J13UG	13¾ 349	0.8 0.4
4	J33K	J33G	34½ 875	1.7 0.8	J33UK	J33UG	34¾ 857	1.5 0.7
4	J54K	J54G	54¾ 1385	2.5 1.1	J54UK	J54UG	53¾ 1366	2.3 1.0
4	J63K	J63G	62¾ 1590	3.0 1.4	J63UK	J63UG	61¾ 1570	2.8 1.3
4	J74K	J74G	74¾ 1895	3.6 1.6	J74UK	J74UG	73¾ 1873	3.4 1.5
4	J86K	J86G	86¾ 2200	4.1 1.9	J86UK	J86UG	85¾ 2181	3.9 1.8

\*Height includes leveling bolt and cap.

\*\*Mobile posts come without leveling bolt assembly and accommodate stem casters.

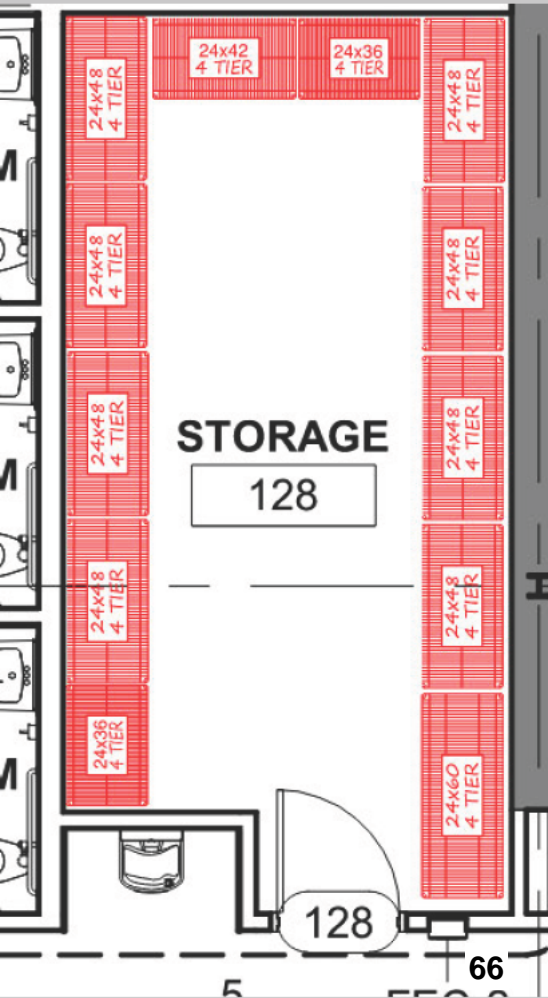
\*\*Height is for post only.

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 or email us at: [info@olympicshelving.com](mailto:info@olympicshelving.com)

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 OLY-001E



# COST PROPOSAL

**City of Luverne Childcare Center - Interior Remodel**

 1 Roundwind Rd  
 Luverne, MN 56156

**To:** Madeline Newman  
 I & S Group, Inc.  
 [REDACTED]  
 Mankato, 56001

**Knutson PCI #:** 049  
**Knutson Job #:** 2440038  
**Date Submitted:**
**From:** Collin Bennett  
 Knutson Construction Rochester  
 [REDACTED]  
 Rochester, MN 55901

**Status:** Pricing Proceeding  
**Source Type:** Field Condition  
**Reason:** Owner Requested

**Description of Proposed Change**

Existing Windows - Fix Broken Seals

**Additional Scope of Work Details**

Correct (11) Thermopane's that have lost their seal.

**COST SUMMARY**

Description	Vendor	Phase Qty	Phase UofM	Qty	UofM	Rate / Fee %	Amount
Worthing Glass - Broken Seal Corrections			LS		NA		\$19,801.38

**Total Cost Proposal Amount: \$19,801.38**

Days Impact (calendar days):

*Please allow the above stated additional calendar days to the project schedule to complete this work scope change. The price quoted and days extension requested are for the direct impact of the requested change. We reserve the right to seek additional compensation and / or time extension for the cumulative effect of changes on the entire project that cannot be foreseen at this time.*



1535 OXFORD STREET WORTHINGTON, MN 56187  
PHONE: 507-376-3924 FAX: 507-376-9551  
EMAIL: wgtnglas@frontiernet.net

### **PROPOSAL**

**TO: Luverne Kids Rock Daycare**  
**RE: Replacement Thermopanes**  
**DATE: July 28, 2025**

We propose to furnish and install:

Total of 11 Replacement Thermopanes  
Tempered Mirropane Units  
This includes the 3 from the original quote.

1 – 59" X 110"  
2 – 59" X 110 ¼"  
2 – 31 ¼" X 45 5/8"  
2 – 31 ¼" X 28 ¾"  
2 – 59" X 110 ¼"  
1 – 19 ½" X 110 7/8"  
1 – 20 7/8" X 38 ½"

**For the sum of: \$19,801.38**

Proposed by: Rex Hennings  
Rex Hennings

Accepted by: \_\_\_\_\_ Date: \_\_\_\_\_

Staff Report

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**File #:** 18-25

**Agenda Date:** 8/12/2025

**Agenda #:** K.1.

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**PROPOSED RESOLUTION**

**ALLOWING THE WAIVER OF CHAPTER 152 SUBDIVISION REQUIREMENTS AND RECORDING OF MEADOWLARK CIRCLE ESTATES HOMEOWNERS ASSOCIATION, INC., COMMON INTEREST COMMUNITY NUMBER 22**

The proposed resolution allows Meadowlark Circle Estates Homeowners Association to waive specific subdivision requirements outlined in Chapter 152 of the city code, as the cost of full compliance would outweigh the anticipated benefits and would not compromise the code's intent. It specifically approves the subdivision of a lot in Uithoven Addition to permit two owners of a twin home to each hold separate ownership. This area is designed as a Common Interest Community, featuring split lots for twin homes, separate utilities for each unit, and consistent lot configurations with proper setbacks. All planning requirements and multi-family zoning standards have been thoughtfully addressed to ensure uniformity and community compatibility.

City Administrator Recommendation: City Council Approve Proposed Resolution 18-25

**PROPOSED RESOLUTION NO. 18-25**

**A RESOLUTION ALLOWING THE WAIVER OF CHAPTER 152 SUBDIVISION REQUIREMENTS AND RECORDING OF MEADOWLARK CIRCLE ESTATES HOMEOWNERS ASSOCIATION, INC., COMMON INTEREST COMMUNITY NUMBER 22.**

**WHEREAS**, In order to clearly identify parcels within Lot Six (6) in Block One (1) of the Replat of Uithoven Addition to the City of Luverne, Rock County, Minnesota, and to identify the common elements, it has been determined the area should be platted as Meadowlark Circle Estates Homeowners Association, Inc., Common Interest Community Number 22; and

**WHEREAS**, Allowing the subdivision of the parcel identified as Lot Six (6) in Block One (1) of Replat of Uithoven Addition to the City of Luverne, Rock County, Minnesota will not create a parcel or leave a remainder parcel that is less than the minimum required in the Luverne City Code Chapter 153, as amended from time to time, nor are any of the parcels created shall be in any such shape so as to be undesirable and lacking of regular shape, terrain or otherwise;

**NOW THEREFORE, BE IT RESOLVED**, by the City Council of Luverne, Minnesota as follows:

1. That the City does hereby find in accordance with the provisions of Luverne City Code Section 152.04, Subd. C(1), as amended from time to time, that the requested subdivision, as set forth herein would create an unnecessary hardship on the property owners and would not promote any of the interest of the City as set forth under Luverne City Code Chapter 152, as amended from time to time.
2. That the cost of compliance with the Luverne City Code Chapter 152, as amended from time to time, by requiring subdivision would exceed the benefits and that failure to comply would not interfere with the valid and legitimate public purpose of said Chapter 152, as amended from time to time.
3. That the Luverne City Council does hereby waive compliance with the Luverne City Code Section 152.04, Subd. C(1), as amended from time to time, as relates to the subdivision of the tract set forth as follows:

**See Attached Legal Description – Exhibit A (survey)**

4. That there shall be caused to be executed a certified copy of this Resolution, and the same shall be recorded in the office of the Rock County Recorder within sixty (60) days from the date hereof.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF LUVERNE, MINNESOTA, THIS  
12TH DAY OF AUGUST, 2025.

---

Patrick T. Baustian, Mayor

ATTESTED:

---

Jill Wolf, City Administrator

July 30, 2025

Mayor and City Council  
City of Luverne, Minnesota  
City Hall  
PO Box 659  
Luverne, MN 56156

**RE: CLEVERINGA CONSTRUCTION, INC. AND MEADOWLARK CIRCLE  
ESTATES HOMEOWNERS ASSOCIATION, INC. - REQUEST FOR WAIVER FROM  
THE PROVISIONS OF CODE CHAPTER 12**

Dear Mayor and City Council:

Please be advised that Cleveringa Construction, Inc. is the owner of the following described real estate located in the County of Rock, State of Minnesota:

**Lot Six (6) in Block One (1) of the Replat of Uithoven Addition to the City of  
Luverne, Rock County, Minnesota.**

That Cleveringa Construction, Inc. desires to clearly identify parcels within Lot Six (6) in Block One (1) of the Replat of Uithoven Addition to the City of Luverne, Rock County, Minnesota, and to identify the common elements, regarding the following described real estate located in the County of Rock, State of Minnesota:

**See attached legal description - Exhibit A (Survey)**

This platting will result in the subdivision of the first described tract and, as a result, property will identified as Meadowlark Circle Estates Homeowners Association, Inc., Common Interest Community Number 22.

That it is the intention of Cleveringa Construction, Inc. To plat said Parcel A for the purpose of identifying said Parcel A and to plat it as Meadowlark Circle Estates Homeowners Association, Inc., Common Interest Community Number 22.

That the parcel not being platted will remain in the ownership and possession of Cleveringa Construction, Inc., and said un-platted parcel will not be adversely affected by the platting will continue to meet all provisions of the City Code.

Where, the undersigned believe that there are no special issues that need to be addressed for purposes of this conveyance and that there are no special planning or development issues that would affect the property retained by the undersigned or to be conveyed herein because of the characteristics of the immediate area.

Wherefore, the undersigned respectfully request that the City Council grant a waiver from the



provisions of Luverne City Code Chapter 12.

Respectfully submitted,

Cleveringa Construction, Inc.

A handwritten signature in blue ink, appearing to be 'Adam', with a long horizontal flourish extending to the right.A handwritten signature in brown ink, appearing to be 'Debra G. G.', with a long horizontal flourish extending to the right.



Staff Report

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**File #: 57**

**Agenda Date: 8/12/2025**

**Agenda #: K.2.**

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Proposed Ordinance, Fourth Series

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LUVERNE TO AMEND CITY CODE CHAPTER 118. CANNABIS BUSINESS REGULATIONS**

Proposed Ordinance No. 57 amends Chapter 118 of the City Code regarding cannabis business regulations. The ordinance clarifies the conditions under which cannabis retail business applications may be approved or denied. Specifically, it prohibits approval of applications that would result in non-compliance with city regulations or exceed the maximum number of permitted registrations. The ordinance sets a cap of five cannabis retail business registrations within the city, in accordance with Minnesota Statute § 342.13(h), which allows cities to limit registrations based on population. This cap excludes medical cannabis combination businesses, lower-potency hemp edible retailers, and any potential municipal cannabis retail business. As this amendment is governed by ordinance, a roll call vote is required for approval.

City Administrator Recommendation: City Council Introduce and Adopt Proposed Ordinance No. 57, Fourth Series.

## PROPOSED ORDINANCE NO. 57, FOURTH SERIES

### AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF LUVERNE TO AMEND CITY CODE CHAPTER 118. CANNABIS BUSINESS REGULATIONS

THE CITY OF LUVERNE DOES HEREBY ORDAIN:

Section 1. That **Section 118.10 Application Approval** is hereby amended as follows (new material is underlined; deleted material is lined out):

#### **118.10 Application Approval**

- (A) A state-licensed cannabis retail business application for registration shall not be approved or renewed if the applicant is unable to meet the requirements of this chapter. No application for registration shall be approved if such business would result in non-compliance.
- (B) A cannabis retail business application for registration shall not be approved if the cannabis retail business would exceed the maximum number of cannabis retail business registrations permitted under Section 118.20. The City shall process cannabis retail business registration applications in the order in which the applications are received until the maximum number of registered cannabis retail businesses has been met.
- (C) A state-licensed cannabis retail business application that meets the requirements of this chapter shall be approved, provided that such approval shall not result in the City exceeding the maximum number of registered cannabis retail businesses as set forth in this chapter.

Section 2. That **Section 118.20 Limiting of Registrations** is hereby amended as follows (new material is underlined; deleted material is lined out):

#### **118.20 Limiting of Registrations**

- (A) ~~The City shall not limit the number of cannabis retail businesses or cannabis businesses with a retail endorsement in the City.~~ Under M.S. § 342.13(h), the City may limit the number of cannabis retail business registrations issued by the City to no fewer than one cannabis retail business registration for every 12,500 residents. Pursuant to this authority, the City shall limit the number of cannabis retail business registrations to five (5), excluding medical cannabis combination businesses, lower-potency hemp edible retailers, or a potential municipal cannabis retail business. The City shall process cannabis retail registration applications in the order in which the completed registration applications are received.

Section. 3. This ordinance takes full force and effect seven (7) days after its publication.

---

Patrick T. Baustian, Mayor

ATTEST: \_\_\_\_\_

Jill Wolf, City Administrator

Posted on Website: 07-28-2025

Introduced: \_\_\_\_\_

Adopted: \_\_\_\_\_

Published: \_\_\_\_\_

Effective: \_\_\_\_\_

Staff Report

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**File #:** 19-25

**Agenda Date:** 8/12/2025

**Agenda #:** K.3.

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**PROPOSED RESOLUTION**

**A RESOLUTION ALLOWING THE WAIVER OF CHAPTER 152 SUBDIVISION REQUIREMENTS  
AND RECORDING OF SUBDIVIDED PROPERTY**

**(Bethany Lutheran Church to City of Luverne)**

The City of Luverne received \$180,000 in state grant money to construct a storm water detention basin near T.H. 75 and Estey Street to address frequent flooding caused by large storm events. The project will intercept and temporarily store runoff from a 47-acre watershed-including residential, commercial, and public spaces-helping to reduce downstream flood risks for local streets and residences. The City is partnering with MnDOT to align the basin construction with planned highway improvements in 2026. This proposed resolution allows the waiver of subdivision requirements to allow Bethany Lutheran Church to subdivide and convey 1.13 acres of land to the City for \$50,000 for this project.

City Administrator Recommendation: City Council Adopt Proposed Resolution No. 19-25.

**PROPOSED RESOLUTION NO. 19-25**

**A RESOLUTION ALLOWING THE WAIVER OF CHAPTER 152 SUBDIVISION  
REQUIREMENTS AND RECORDING OF SUBDIVIDED PROPERTY  
(Bethany Lutheran Church to City of Luverne)**

**WHEREAS**, The City Council has received a Request for Waiver from the Provisions of Luverne City Code Chapter 152, as amended from time to time, from the owner of the following described tract of real estate, to-wit:

**See Attached Legal Description – Exhibit A**

and,

**WHEREAS**, The Council finds that the area is substantially developed and that the proposed division would not negatively impact upon future planning needs, including streets, utilities, access and public improvements as all such items are in place and have been fully and adequately addressed; and,

**WHEREAS**, Allowing the subdivision will not create a parcel or leave a remainder parcel that is less than the minimum required in the Luverne City Code Chapter 153, as amended from time to time, nor are any of the parcels created shall be in any such shape so as to be undesirable and lacking of regular shape, terrain or otherwise;

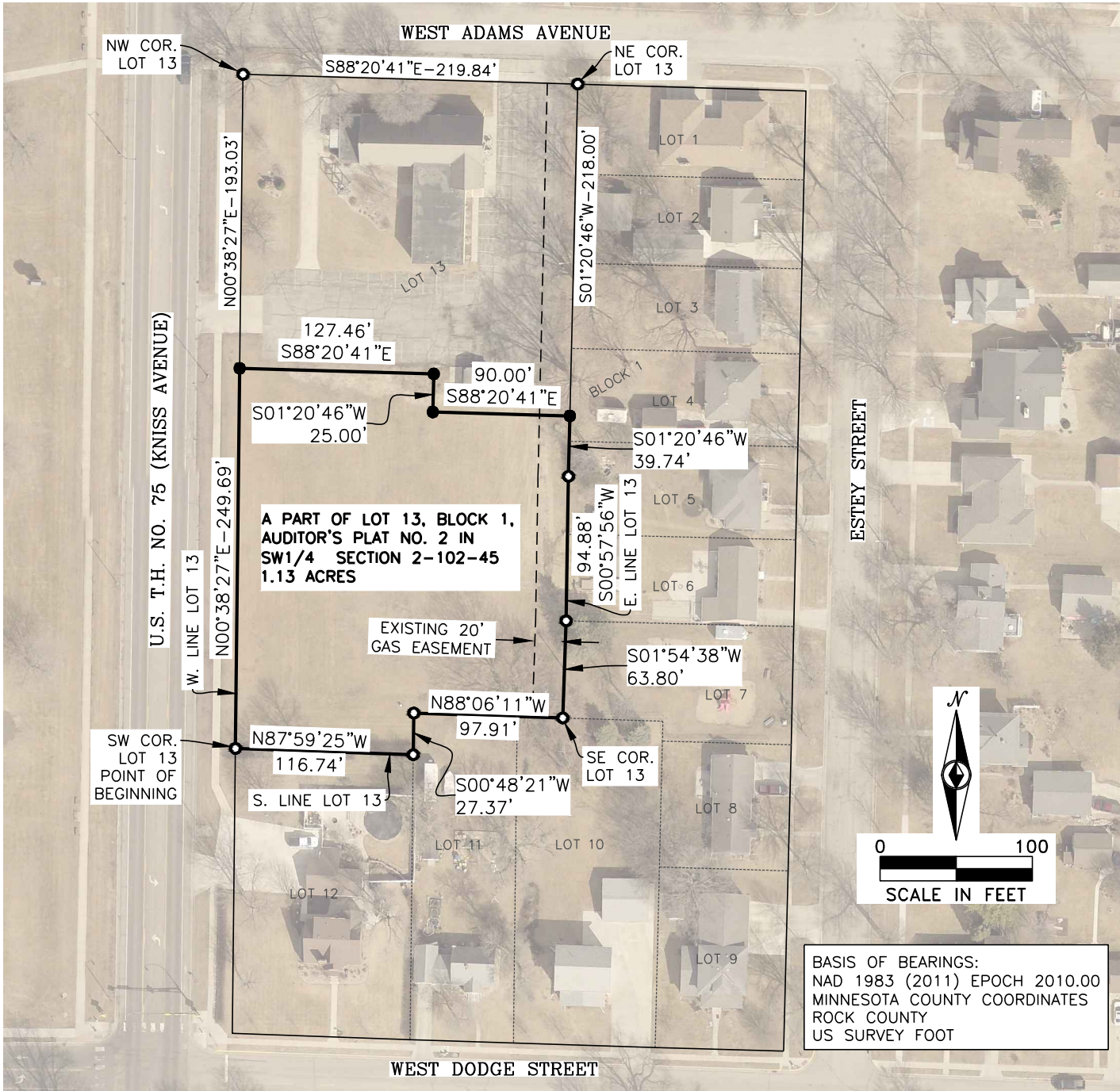
**NOW THEREFORE, BE IT RESOLVED**, by the City Council of Luverne, Minnesota as follows:

1. That the City does hereby find in accordance with the provisions of Luverne City Code Section 152.04, Subd. C(1), as amended from time to time, that the requested subdivision, as set forth herein would create an unnecessary hardship on the property owners and would not promote any of the interest of the City as set forth under Luverne City Code Chapter 152, as amended from time to time.
2. That the cost of compliance with the Luverne City Code Chapter 152, as amended from time to time, by requiring subdivision would exceed the benefits and that failure to comply would not interfere with the valid and legitimate public purpose of said Chapter 152, as






**CERTIFICATE OF SURVEY**  
**A PART OF LOT 13 IN BLOCK 1 OF THE AUDITOR'S PLAT NO. 2 IN SW1/4**  
**SECTION 2-102-45**  
**CITY OF LUVERNE, ROCK COUNTY, MINNESOTA**



DESCRIPTION –

That part of Lot Thirteen (13), in Block One (1), in Auditor's Plat No. 2 in the Southwest Quarter (SW1/4) of Section Two (2), Township 102 North, Range 45 West of the 5th P.M., in the City of Luverne, Rock County, Minnesota, described as follows:

Beginning at the Southwest Corner of said Lot 13; thence North 00°38'27" East on the west line of said Lot 13 for a distance of 249.69 feet; thence South 88°20'41" East for a distance of 127.46'; thence South 1°20'46" West for a distance of 25.00 feet; thence South 88°20'41" East for a distance of 90.00 feet to the east line of said Lot 13; thence South 1°20'46" West on said east line for a distance of 39.74; thence South 0°57'56" on said east line for a distance of 94.88 feet; thence South 1°54'38" West on said east line for a distance of 63.80 feet to the Southeast Corner of said Lot 13; then North 88°06'11" West on the south line of said Lot 13 for a distance of 97.91 feet to an angle point of said south line; thence South 0°48'21" West on said south line for a distance of 27.37 feet to an angle point of said south line; thence North 87°59'25" West on said south line for a distance of 116.74 feet to the Point of Beginning, containing 1.13 acres.



I hereby certify that this survey, plan, or report was prepared by me or under my direct supervision and that I am a duly Licensed Land Surveyor under the laws of the State of Minnesota.

By: Adam N. Wiersma, L.S. License No. 51727 (Date)

My license renewal date is June 30, 2024


Sheets covered by this seal: THIS SHEET ONLY

**LEGEND**

- SET 1/2" X 24" REBAR WITH RED SURVEYOR'S I.D. CAP NO. 51727
- FOUND 1/2" X 24" REBAR WITH YELLOW SURVEYOR'S I.D. CAP NO. 17518

(###) RECORD DIMENSION

DATE OF FIELD WORK-2-22-24  
SURVEY REQUESTED BY: CITY OF LUVERNE

	DGR ENGINEERING Rock Rapids, Iowa 712-472-2531 Sioux City, Iowa Sioux Falls, South Dakota	Date 2-21-24 Drawn By JMC Reviewed TML Approved ANW	PROJECT NO. 372239 DWG. # P:\03\072\239\372239\DWG\372239 SURVEY-CITY.DWG
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Staff Report

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**File #:** 2025-262

**Agenda Date:** 8/12/2025

**Agenda #:** L.1.

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Requested Conditional Use Permit (CUP) application submitted by Scott Anderson & Skie Peltier-Anderson, to build a larger garage for office space, located at 215 West Lincoln Street (20-1655-000), in D - Downtown District, City of Luverne, Minnesota.

Following the public hearing on August 5, the Planning Commission recommends approval of a conditional use permit (CUP) to allow the construction of a larger garage for office space at 215 West Lincoln Street, subject to specific conditions regarding encroachment setbacks and storm water runoff.

City Administrator Recommendation: City Council Approve Conditional Use Permit submitted by Scott Anderson & Skie Peltier-Anderson, to build a larger garage for office space, located at 215 West Lincoln Street.



Conditional Use Permit

Permit #: CUP-2025-8 Date Paid: 07/08/2025 17:26 PM

<b>Applicant &amp; Property Information</b>		
<b>Applicant Name:</b> ANDERSON/SCOTT R/& SKIE C PELTIER-	<b>Parcel #:</b> 20-1655-000	
<b>Phone number:</b>	<b>Site Address:</b> 215 LINCOLN ST W, LUVERNE, MN 56156-1468	
<b>Zoning District:</b> Downtown (D)	<b>Mailing Address:</b> 215 W LINCOLN ST, LUVERNE	
<b>Conditional Use Information</b> Conditional Use Requested, to allow: Tear down current garage and build a bigger garage with office space to operate a 1-person private mental health counseling practice in Luverne. Typically, it has one client at a time, occasionally small therapy groups one evening a week. Office space would be on the west side of the building, facing Highway 75. This will allow the practice to be easily visible but still blends in with the residential area, for client privacy.  Conditional Use Findings and Orders: <ul style="list-style-type: none"><li>• No portion of structure, including projections shall encroach adjacent property.</li><li>• All storm water runoff from roof of structure shall be retained and discharged on owners property.</li></ul>		
<b>Other Information</b> P&Z Hearing Date: 08/05/2025      P&Z Action Date: 08/05/2025      City Council Action Date:		
<b>Building and Zoning Office Signature</b>  State of Minnesota County of Rock City of Luverne  This instrument was acknowledged before me on _____ by Building/Zoning Official Chad McClure the City of Luverne, on behalf of said Municipal Corporation.  _____ Chad McClure, Building/Zoning Official      _____ Notary Public’s Signature		
<b>Drafted by:</b>  Chad McClure, Building/Zoning Official City of Luverne PO Box 659/305 E Luverne St Luverne, MN 56156 507-449-5031		

#### LEGAL DESCRIPTION

Lot Eighteen (18) and the East Ten (E 10) feet of Lot Nineteen (19) in Block Twelve (12) in Warren and Kniss' Addition to the Village (now City) of Luverne, Minnesota.



### Conditional Use Application Review

Permit #: CUP-2025-8

Date Paid: 07/08/2025 17:26 PM

#### Applicant & Property Information

**Owner Name:**  
ANDERSON/SCOTT R/& SKIE PELTIER

**Parcel #:** 20-1655-000

**Zoning District:**  
Downtown (D)

**Site Address:** 215 LINCOLN ST W  
LUVERNE, MN 56156-1468

**Applicant Name:**  
ANDERSON/SCOTT R/& SKIE PELTIER

**Owner Mailing Address:** SKIE C PELTIER-  
LUVERNE MN

**Applicant Phone number:** [REDACTED]

**Applicant Mailing Address:** Same as above

#### Conditional Use Details Review

Citation of Ordinance Section from which the Conditional Use is requested:

City Code Section 153.057 Downtown

#### Description of Conditional Use Requested:

I would like to possibly tear down our garage, and build a bigger garage that would also have office space for me to work from home. I own a 1-person private mental health counseling practice in Luverne. I am currently in the process of dissolving my working partnership, and once I do, I will need to find another location for my private practice. I keep looking and inquiring about office space in other existing buildings in town, but have not yet found any established building that could meet my needs. I typically see 1 client at a time, but I do sometimes run small therapy groups one evening a week. At this time, I do not have any groups planned, but it could be a future endeavor. My office space would be on the west side of the building, facing highway 75. This will allow my practice to be easily visible for anyone looking for it, but blends in with the residential area, for client privacy.

### Other Questions Review

1. The conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the immediate vicinity.

No, my business will be tucked into a residential area, but will not impact any other property around it. It will face the west, so essentially facing the "Computer Clinic" directly across the highway. It will blend in with the residential neighborhood around it, but in an area where some commercial businesses are also located.

2. The establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area.

There has been a vacant lot west of our house for many years. The office space (and hopefully new garage) will add value to my home and neighborhood, but could as easily be converted into a guest house or "in-law suite" in the future.

3. Adequate utilities, access roads, drainage and other necessary facilities have been or are being provided.

I'm unsure how exactly to answer this question. There is electricity in the current garage. However, some things will still need to be determined, such as obtaining water and sewer for a small bathroom in the office. I will have to find out if those could be simply connected to our residential water and sewer, or if the office would need its own access.

4. Adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use.

There will be space on the south side of the building for parking, which is what we currently do with our existing garage. I only need space for 2 or 3 cars, maximum, at any given time (because I conduct individual therapy sessions and I am not currently facilitating any therapy groups.)

5. Adequate measures have been or will be taken to prevent or control offensive odor, fumes, dust, noise and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in a manner that no disturbance to neighboring properties will result.

Regular operating hours are 8am-6pm, Monday through Friday. Since this is not a retail business, I don't believe there will be any risk of offensive odors, dust, noise, vibration, or obnoxious lights, other than probably a motion-activated flood light outside, for security purposes.







Staff Report

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**File #:** 2025-261

**Agenda Date:** 8/12/2025

**Agenda #:** L.2.

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Requested Conditional Use Permit (CUP) application submitted by Prairie Sky Enterprises LLC - Donovan Hakim & Justin Dunaskiss, to operate a cannabis microbusiness retail facility, located at 1551 South Kniss Avenue (20-1938-200), in H -C - Highway Commercial District, City of Luverne, Minnesota.

Following the public hearing on August 5, the Planning Commission recommends approval of a conditional use permit (CUP) to allow operation of a cannabis microbusiness retail facility at 1551 South Kniss Avenue, subject to specific conditions including off-street parking, screening for automobile headlights, odor control, exterior property maintenance, obtaining a state license for proposed business type, and compliance with all state and local regulations. Under Minnesota law, if an applicant meets all general and specific standards set forth in the city's zoning ordinance, the city is required to grant the CUP. The applicant for this cannabis retail establishment has satisfied all ordinance requirements, and therefore, the city council must approve the CUP as recommended by the Planning Commission. This ensures the city's actions are consistent with state law and local land use standards.

City Administrator Recommendation: City Council Approve Conditional Use Permit submitted by Prairie Sky Enterprises LLC - Donovan Hakim & Justin Dunaskiss, to operate a cannabis microbusiness retail facility, located at 1551 South Kniss Avenue.



Conditional Use Permit

Permit #: CUP-2025-9

Date Paid: 07/10/2025 16:11 PM

<b>Applicant &amp; Property Information</b>		
<b>Applicant Name:</b> Prairie Sky Enterprises LLC - Donovan Hakim & Justin Dunaskiss P                      ber:	<b>Parcel #:</b> 20-1938-200	<b>Site Address:</b> 1551 KNISS AVE S, LUVERNE, MN 56156-2273
<b>Zoning District:</b> Highway Commercial (H-C)	<b>Mailing Address:</b> 1551 S KNISS AVE, Luverne, MN 56156	
<b>Conditional Use Information</b> Conditional Use Requested, to allow: Conditional Use Permit to operate a Cannabis Microbusiness Retail Facility		
<b>Conditional Use Findings and Orders:</b> 1. Provide off-street parking in accordance with City Code Sec 153.116 and provide screening as necessary to prevent nuisance conditions associated with illumination from automobile headlights. 2. Provide odor control so as to not cause a nuisance to the enjoyment of neighboring property owners. 3. Maintain exterior property in clean and tidy condition. 4. Obtain State of Minnesota license for proposed business type. 5. Follow all State and local rules and regulations.		
<b>Other Information</b> P&Z Hearing Date:                      P&Z Action Date:                      City Council Action Date: 08/05/2025                      08/05/2025		
<b>Building and Zoning Office Signature</b>  State of Minnesota County of Rock City of Luverne  This instrument was acknowledged before me on _____ by Building/Zoning Official Chad McClure the City of Luverne, on behalf of said Municipal Corporation.  _____ Chad McClure, Building/Zoning Official                      _____ Notary Public's Signature		
<b>Drafted by:</b>  Chad McClure, Building/Zoning Official City of Luverne PO Box 659/305 E Luverne St Luverne, MN 56156 507-449-5031		

## TRACT A

### LEGAL DESCRIPTION

That part of the Southwest Quarter of Section 14, Township 102 North, Range 45 West, City of Luverne, Rock County, Minnesota, described as follows:

Commencing at the Southwest corner of said Section 14; thence on an assumed bearing of North 0 degrees 00 minutes 39 seconds West, along the west line of said section, a distance of 1089.70 feet to the Southwest corner of a tract as recorded in Document No. 208189, said Southwest corner being the point of beginning of the tract to be described; thence continuing North 0 degrees 00 minutes 39 seconds West, along said west line, a distance of 150.09 feet to a survey monument; thence North 89 degrees 20 minutes 37 seconds East a distance of 442.37 feet to an iron monument located on the east line of said tract; thence South 0 degrees 51 minutes 12 seconds East, along said east line, a distance of 161.81 feet to the Southeast corner of said tract; thence North 89 degrees 08 minutes 43 seconds West, along the south line of said tract, a distance of 444.77 feet to the point of beginning, containing 1.59 acres, subject to easements now of record in said county and state.



### Conditional Use Application Review

Permit #: CUP-2025-9

Date Paid: 07/10/2025 16:11 PM

#### Applicant & Property Information

**Owner Name:**  
KING'S CUSTOM TRAILERS LLC

**Parcel #:** 20-1938-200

**Zoning District:**  
Highway Commercial (H-C)

**Site Address:** 1551 KNISS AVE S  
LUVERNE, MN 56156-2273

**Applicant Name:** Prairie Sky Enterprises LLC -  
Donavan Hakim & Justin Dunaskiss

**Owner Mailing Address:** 1551 S KNISS AVE  
Luverne, MN 56156

**Applicant Phone number:**

**Applicant Mailing Address**

#### Conditional Use Details Review

Citation of Ordinance Section from which the Conditional Use is requested:  
City Code Section 153.210, E

Edmond, Oklahoma  
73012

Description of Conditional Use Requested:  
Conditional Use Permit to operate a Cannabis Microbusiness Retail Facility

**Other Questions Review**

1. The conditional use will not be injurious to the use and enjoyment of other property in the immediate vicinity for the purposes already permitted, nor substantially diminish and impair property values within the immediate vicinity.

No, the use will not be injurious to the use and enjoyment of the other property in the area as it is a retail use along a busy corridor, next to other retail uses.

2. The establishment of the conditional use will not impede the normal and orderly development and improvement of surrounding vacant property for uses predominant in the area.

No, the establishment will enhance the normal and orderly development of this area of the city as we are proposing to build a new state of the art facility. The new development is also consistent with the other developments in the area.

3. Adequate utilities, access roads, drainage and other necessary facilities have been or are being provided.

Yes, the site has all the necessary utilities for the use/development. Further the property is on a main road, and we plan to use the existing ingress/egress. Further the site will be able to meet all the ordinance requirements for the development.

4. Adequate measures have been or will be taken to provide sufficient off-street parking and loading space to serve the proposed use.

Yes, we are proposed more parking than what is required by code.

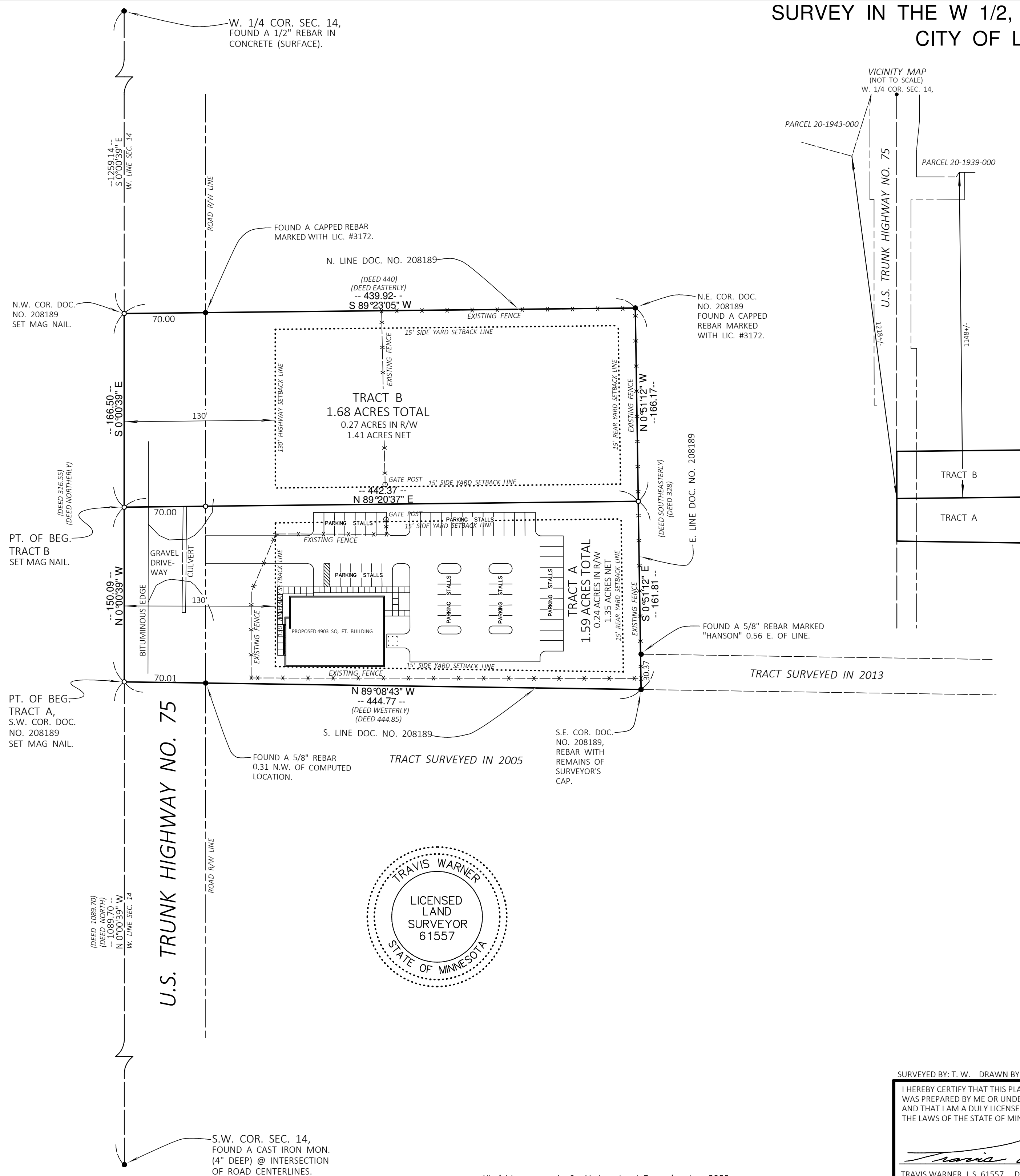
5. Adequate measures have been or will be taken to prevent or control offensive odor, fumes, dust, noise and vibration, so that none of these will constitute a nuisance, and to control lighted signs and other lights in a manner that no disturbance to neighboring properties will result.

We are proposing a brand-new state of the art facility that will have odor control systems, a new parking lot, along with all the necessary equipment and systems to ensure that no nuisances are created.

Map



SURVEY IN THE W 1/2, SW 1/4, SEC 14, T102N R45W, LUVERNE TOWNSHIP,  
CITY OF LUVERNE, ROCK COUNTY, MINNESOTA



TRACT A  
LEGAL DESCRIPTION

That part of the Southwest Quarter of the of the Southwest Quarter of Section 14, Township 102 North, Range 45 West, City of Luverne, Rock County, Minnesota, described as follows:

Commencing at the Southwest corner of said Section 14; thence on an assumed bearing of North 0 degrees 00 minutes 39 seconds West, along the west line of said section, a distance of 1089.70 feet to the Southwest corner of a tract as recorded in Document No. 208189, said Southwest corner being the point of beginning of the tract to be described; thence continuing North 0 degrees 00 minutes 39 seconds West, along said west line, a distance of 150.09 feet to a survey monument; thence North 89 degrees 20 minutes 37 seconds East a distance of 442.37 feet to an iron monument located on the east line of said tract; thence South 0 degrees 51 minutes 12 seconds East, along said east line, a distance of 161.81 feet to the Southeast corner of said tract; thence North 89 degrees 08 minutes 43 seconds West, along the south line of said tract, a distance of 444.77 feet to the point of beginning, containing 1.59 acres, subject to easements now of record in said county and state.

TRACT B  
LEGAL DESCRIPTION

That part of the West Half of the Southwest Quarter of Section 14, Township 102 North, Range 45 West, City of Luverne, Rock County, Minnesota, described as follows:

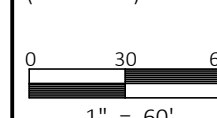
Commencing at the Southwest corner of said Section 14; thence on an assumed bearing of North 0 degrees 00 minutes 39 seconds West, along the west line of said section, a distance of 1089.70 feet to the Southwest corner of a tract as recorded in Document No. 208189; thence continuing North 0 degrees 00 minutes 39 seconds West, along said west line, a distance of 150.09 feet to a survey monument, said survey monument being the point of beginning of the tract to be described; thence North 89 degrees 20 minutes 37 seconds East a distance of 442.37 feet to an iron monument located on the east line of said tract; thence North 0 degrees 51 minutes 12 seconds West, along said east line, a distance of 166.17 feet to the Northeast corner of said tract; thence South 89 degrees 23 minutes 05 seconds West, along the north line of said tract, a distance of 439.92 feet to the Northwest corner of said tract, located on the west line of said section; thence South 0 degrees 00 minutes 39 seconds East, along the west line of said section, a distance of 166.50 feet to the point of beginning, containing 1.68 acres, subject to easements now of record in said county and state.

I HEREBY CERTIFY THAT THIS PLAN, SURVEY, OR REPORT  
WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION  
AND THAT I AM A DULY LICENSED LAND SURVEYOR UNDER  
THE LAWS OF THE STATE OF MINNESOTA.

Travis Warner  
TRAVIS WARNER, L.S. 61557 DATE: 07-10-2025

FOR: KEVIN PATTAN

COORDINATE SYSTEM:  
ROCK COUNTY  
(2011 ADJ)



- MONUMENT FOUND OR SET PREVIOUSLY
- MONUMENT SET, 1/2" X 24 CAPPED REBAR
- BOUNDARY LINE
- SECTION/BLOCK LINE
- - - ROAD RIGHT OF WAY LINE
- × × FENCE LINE

FILE NO. 25209





Staff Report

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**File #:** 2025-255

**Agenda Date:** 8/12/2025

**Agenda #:** L.3.

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Liquor License for Revel Kitchen & Cocktails, Inc.

Rick Thompson, owner of Revel Kitchen & Cocktails, Inc. has applied for an annual liquor license for his new restaurant at 107 E Main Street. All necessary paperwork has been submitted and verified, and license fees have been collected. The license will take effect on September 1, 2025 and expire on December 31, 2025. If approved by City Council, an application will be sent to the state for their approval as well.

City Administrator Recommendation: City Council Approve Liquor License for Revel Kitchen & Cocktails, Inc.

**City of Luverne, Minnesota**  
**Alcohol License Summary for City Council Review**

**License Type(s):** Liquor License ONLY

**Fees Paid:** \$967.00

**Name of Applicant:** Rick Steven Thompson

**Name of Business:** Revel Kitchen & Cocktails, Inc.

**Address of Business:** 107 MAIN ST E

**Application Date:** 07/21/2025

**Effective for year:** 2025

**Staff Comments:**