



Announcement of Meeting
Economic Development Authority
Regular Meeting Minutes

305 E. Luverne St.
Luverne, MN 56156
www.cityofluverne.org

Monday, September 9, 2024

8:00 AM

Council Chambers

A. CALL TO ORDER - ROLL CALL

Present Patrick Baustian, Tara Zewiske, and Kevin Aaker
Excused Ryan DeBates, and Sherri Thompson

A Regular Meeting of the Luverne Economic Development Authority was held in the Council Chambers, commencing at 8:00 AM.

Additional attendees include: City Administrator Jill Wolf, EDA Director Holly Sammons, Star Herald Editor Lori Sorenson.

B. APPROVAL OF MINUTES OF PRECEDING MEETING

- 1. LEDA - Regular Meeting - 07 08 2024

A motion was made by Aaker, seconded by Zewiske, that this LEDA Minutes be approved. The motion carried by the following vote:

Aye: Baustian, Zewiske, and Aaker

C. BILLS AND COMMUNICATIONS

- 1. Approval of Regular Department Payment Report - 07 & 08 2024

A motion was made by Zewiske, seconded by Aaker, that this LEDA Regular Department Payment Report be approved. The motion carried by the following vote:

Aye: Baustian, Zewiske, and Aaker

- 2. Approval of Financial Report - 08 2024

A motion was made by Aaker, seconded by Zewiske, that this LEDA Financial Report be approved. The motion carried by the following vote:

Aye: Baustian, Zewiske, and Aaker

D. DIRECTOR'S REPORTS & DISCUSSION

1. Childcare Center Project Update

Progress continues on the childcare center construction project. As construction activities are taking place, schedules are reviewed in our OAC meetings on a weekly basis for input and adjustments. To date, there have been zero reported injuries on the job site. Drywall assemblies are about 80% finished and are expected to be completed around 9/13/24. Painting is starting and should be complete by the end of the month. Tiling and ceilings will start toward the end of the month. Casework and flooring are expected to follow in October. About 50% of the exterior improvements are complete (curbing and concrete) and the rest (asphalt, landscaping, etc.) should be wrapped up before winter. The overall completion for the project is January 2025.

August scope summary:

Steel stud framing ongoing - only misc. scopes/areas left

-In wall backing/concealed brackets ongoing

-In wall MEP rough ins ongoing

-Above ceiling MEP rough ins ongoing

Sheet rock ongoing

-Mud & tape ongoing

-Painting started

-Walk in cooler/freezer installed

-Misc. Masonry infills ongoing

-FRP in kitchen ongoing

-Rooftop curbs complete, less condensing unit sleeper curbs

-Misc. sprinkler modifications ongoing

-Playground PIP complete, less fencing

-Exterior removals and grading complete

-Exterior aggregate complete

-Concrete curb & gutter complete

-Exterior concrete flatwork complete

-Exterior underground electrical complete

September Scope Summary:

-Finish misc. steel stud framing & gypsum assemblies

-Painting

-Ceiling Grid

-Ceiling mounted MEP fixtures

-Mass sprinkler modifications

-Ceramic tiling in restrooms

-Casework towards the end of the month

-Roof hatch/ships ladder & roof anchors

-RTU/MAU delivery and install

-Overhead door removal and install / Insulated metal panel install

-Rooftop condensing units for walk ins

-Stainless steel & kitchen hood

- Fencing
- Asphalt
- Landscaping
- Natural gas (CenterPoint)

Kids Rock! has officially hired Dina Brown as the Executive Director. Dina started on August 14 and is working on administrative and licensing requirements.

An unofficial wait list has been started. To date, over 85 families and 125+ children have expressed interest in the center.

Sammons and Brown will be attending a conference in Hutchinson, MN: Innovative Child Care Solutions Across Greater Minnesota on Wednesday, September 25, 2024. Sammons will be a presenter at the conference. The purpose of this event is to showcase some of the unique child care projects along with innovative workforce development that have been implemented in greater Minnesota by rural communities working with First Children’s Finance’s rural child care engagement programs.

E. BUSINESS

F. ADJOURNMENT

A motion was made by Aaker, seconded by Zewiske, that this be adjourned. The motion carried by the following vote:

Aye: Baustian, Zewiske, and Aaker

Patrick T. Baustian, President

Holly J. Sammons, EDA Director